

property and its location shall be turned over to the new Chancellor upon his/her installation. The Chancellor shall submit to his/her successor a report of his/her regular and special duties.

- SECTION II. It shall be the duty of the Censor to criticize, the actions of the individual members, at the Chapter meetings. The Censor shall act as parliamentarian at all meetings and serve as the Chairman of the Membership and Initiation Committee and the New Member Initiation Committee. He/She shall submit to his/her successor a report of his/her regular and special duties.
- SECTION III. It shall be the duty of the Scribe to keep the minutes of all the meetings of the Chapter and to attend to all correspondence. The Scribe shall be responsible for all relationships with the National Office as his/her main duty is to keep such records and make such reports as the National Office shall require. A list of all the Chapter records and reports shall be turned over to the new Scribe upon his/her installation. The list shall further be submitted to the Advisory Committee. The Scribe shall report to his/her successor a list of his/her regular and special duties.
- SECTION IV. It shall be the duty of the Treasurer to receive and hold all funds of the Chapter and to disperse the same as instructed by the Chapter. The Treasurer shall report to his/her successor all his/her regular and special duties. The Treasurer shall be responsible for submitting a financial report after each semester. The Treasurer shall serve as the Chairman of the Finance Committee.
- SECTION V. It shall be the duty of the Chronicler to keep a complete account of all actions of the Chapter and the addresses, locations, and achievements of the members and deceased of the same. He/She shall report the same to the National Office annually. The Chronicler shall maintain the files in proper order and under lock and key when not in use. The Chronicler shall maintain the Chapter Scrapbook and camera. The Chronicler shall maintain good relations with the North Carolina Alpha Zeta Alumni Association and attend all board meetings. The Chronicler shall report to his/her successor all of his/her regular and special duties.

#### ARTICLE IV

##### Chapter Advisory Committee

- SECTION I. The Chapter shall elect from the faculty or staff, at least three members of Alpha Zeta who shall constitute the Advisory Committee. They shall be voted upon in the same manner and time as the officers as stated in Article II. These members shall keep in contact with the High Council and give guidance to the local Chapter when necessary. The Chancellor shall keep the Advisory Committee updated on Chapter activities and business.
- SECTION II. The members of the Advisory Committee shall be elected for a period of three years. One member shall be elected each year in conjunction with the election of the Chapter

Officers.

SECTION III. The advisor on his/her third year will have the title of "senior advisor" followed by the second and first year advisors having the title "junior" and "freshman" advisor respectively. The senior member shall be the Chairman of the Advisory Committee.

## ARTICLE V Standing Committees

Section I. Nominations for committee members will open the week of officer elections. Nominations will be taken for each committee then the Chancellor shall, with the approval of the Chapter, appoint at the second regular meeting after he/she has taken office, a Chairman for each Sub-committees. New active members shall nominate themselves for at least two committees and appointments will be designated by the Chancellor.

- A. Member Relations Committees – the chairman of the sub-committees listed below shall be the Censor.
  - 1. Membership and Initiation Sub-committee –The Membership and Initiation Committee shall consist of one representative from each candidate class. This representative shall be announced by his/her candidate class at the last meeting of the semester in which they became Brothers. This representative shall remain in the Membership and Initiation Committee until he/she becomes inactive or is no longer eligible for active membership. At this time, a new representative shall be selected by his/her candidate class. Once a representative has been replaced on the Committee, he/she cannot be re-appointed to this committee until his/her replacement is ineligible. The Committee will be charged with initiating deshielding procedures when necessary. The committee shall determine the status of any Brother declared inactive who wishes to participate in New Member Education Week. The senior member of the Committee shall maintain a separate written record of the traditions of the fraternity to serve as a source of reference for the censor and the Committee.
  - 2. New Member Initiation Sub-committee – Whose duty shall be to oversee the initiation of the candidates according to the Chapter policy and the policy of the college by planning indoctrination activities for the week of New Member Education. The committee shall consist of the Membership and Initiation Committee and an additional three members whose duty shall be to coordinate candidate books for New Member Education Week. It shall also be the duty of the Committee to orient the new brothers in the ways of our brotherhood on the day of initiation.
- B. Alumni Relations Committees – the chairman of the sub-committees listed below shall be the Chronicler.
  - 1. Alumni Relations Sub-committee – Whose duty shall be to gather information for the Publications Committee for the Alumni newsletter, update the Alumni list serve in conjunction with the Chronicler's help, and attend Alumni Board

- meetings
2. Alumni Awards Sub-committee – Whose duty shall be to select and present, three weeks prior to voting, two candidates for each Founder's Day award to the active Chapter for final approval.
  3. CALS Alumni Tailgate Sub-committee – whose duty shall be to coordinate the CALS Alumni tailgate activities with Patterson Hall for the Brotherhood.
- C. Finance and Fundraising Committees - The Treasurer shall serve as an Ex-Officio committee member. The Committee as a whole shall conduct a biannual audit of the books of the fraternity.
1. Fundraising Sub-committee – Whose duty shall present to the brotherhood new fundraisers and organize such events.
  2. Christmas Tree Sale Sub-committee – whose duty shall be to facilitate and organize Christmas tree, garland, and wreath sales in the fall to the general public.
- D. Constitution and By-Laws Committee – who will update the constitution and amendments passed by the brotherhood. He/she shall stay educated with the content of the by-laws to answer any questions that may arise, to accept proposal of amendments and present them to the brotherhood.
- E. Service Committees
1. Service Activities Sub-committee – Whose duty shall be to present to the brotherhood new service activities. Suggested Service Projects must withhold the mission and values of the Fraternity of Alpha Zeta and shall be brought before the Brotherhood to be voted upon.
  2. Needy Family Sub-committee – Whose duty shall be to coordinate with the service project committee to locate a needy family and organize the purchase and delivery of gifts.
  3. Cemetery Cleanup Sub-committee – Whose duty shall be to coordinate with the service project committee to organize a cleanup at least once per semester or as needed.
  4. Agriculture Awareness Week Committee – Whose duty shall be to arrange and coordinate Agriculture Awareness Week in the spring semester to coincide with National Agriculture Day when possible.
- F. Promotion and Marketing Committees
1. Junior – Senior Leadership Sub-committee – Whose duty shall be to arrange one agricultural program each month and to coordinate the taking of photographs of the Chapter composite.
  2. Publications and Marketing Sub-committee – Whose duty shall be to organize and facilitate distribution of all Chapter publications to promote fraternity activities to the general public. The Committee shall maintain and update the Alpha Zeta display and bulletin board in Patterson Hall.
  3. Webmaster– Whose duty shall be to maintain and update the Chapter website at least once each semester.
  4. Representative Sub-committee – Two student representatives shall work within our region and with the National Alpha Zeta office to promote chapter development. The Representatives shall attend the Agriculture-Life Science Council meetings and report campus activities to the Brotherhood. They shall work with the Treasurer to prepare a budget to present to the Agriculture-Life

Council and for Student Senate appropriations.

5. Tee-Shirt Sub-committee – Whose duty shall be to organize proposed ideas, present to the brotherhood, and process the order of tee shirts.
  6. Slideshow Sub-committee – Whose duty shall be to compose slideshows including, Candidate Education Week, and other brotherhood activities.
- G. Social Committee
1. Social Activities Sub-committee – Whose duty shall be to take charge of outside activities not related to service projects and to coordinate a brotherhood retreat each semester.
  2. Christmas Social Sub-committee – Whose duty shall be to coordinate the Christmas Social details and all that it entails. (Set location, price, entertainment, date, etc)
  3. Founders' Day Sub-committee – Whose duty shall be to coordinate Founder's Day activities and all that it entails.
  4. Sports Sub-committee – Whose duty shall be to coordinate with the Intramural Sports Office to form teams for athletic competition.

SECTION II. Expenditures in excess of \$50 by any Committee must have prior approval of the Treasurer and at least one member of the Executive Committee.

## ARTICLE VI

### New Membership

SECTION I. Any student pursuing a four-year course of study in Agriculture and its allied fields, showing promise or leadership, and achievement shall be considered as candidates and their records investigated. There shall be no limit to the number of candidates to be considered from any class provided the requirements of the National Constitution as well as the requirements of the North Carolina Chapter are satisfied.

SECTION II. Potential members must be in the top two-fifths GPA ranking in their major, have attended North Carolina State University a minimum of one semester, and have sophomore status. Eligible students shall be sent a letter and e-mail to inform them that they are a prospective candidate for membership.

SECTION III. Article VI of the Constitution and Bylaws of the Fraternity of Alpha Zeta referring to the election of candidates to membership shall be read by the Censor before every election of the candidates.

SECTION IV. Before voting on candidates, the members have the option of making a motion to accept the prospective candidate by acclamation. This motion may only pass if everyone agrees. If this motion fails, the members shall discuss the candidate positively and negatively.

SECTION V. In voting on candidates for membership, no member shall allow himself/herself to be influenced by personal prejudice.

- SECTION VI. All candidates shall be voted upon by open ballot. A member must be present for the entirety of a candidate's interview in order to vote on that candidate. Any potential candidate receiving eighty-five percent or more of the active present members, shall be accepted.
- SECTION VII. The result for the vote shall be announced at the time the first ballot is completed. Any potential candidate that receives one vote less than the required eighty-five percent shall be reconsidered and voted on an additional time. If the potential candidate fails to reach the eighty-five percent by one vote then he/she shall be reconsidered and voted on a third time. If the potential candidate again fails to reach the required percentage, even by one vote, the potential shall be considered rejected.
- SECTION VIII. Any candidate receiving less than eighty-five percent of the votes by more than one vote shall be rejected automatically. Rejected candidates shall be eligible for consideration at any succeeding election of candidates providing that three months have passed.
- SECTION IX. Candidates that are selected for a bid to Alpha Zeta shall be notified immediately after the meeting by the Censor.

## **ARTICLE VII**

### Active Membership

- SECTION I. An active member shall be any member who is either an undergraduate student or a graduate degree student at North Carolina State University that maintains the new membership requirements stated in Article VI Section I and II and desires to maintain the responsibilities of active membership.
- SECTION II.
- A. Any active member who fails to attend three-fourths of the scheduled meetings from Roundtable of one semester to Roundtable of the following semester, fails to attend Roundtable, fails to attend at least one rush event, fails to complete a service project in addition to Agriculture Awareness Week, and/or fails to pay dues by the third meeting of the semester without prior approval from the Treasurer, shall be declared an inactive member of the North Carolina Chapter of Alpha Zeta for the semester in question.
  - B. Any active member who fails to maintain acceptable attendance as stated above in Section II A, fails to attend Roundtable in its entirety, fails to attend at least one rush event, and/or fails to complete a service project in addition to Agriculture Awareness Week, will be declared inactive for the week of New Member Education. They can appeal this decision by being reviewed by the Membership and Initiation Sub-committee
  - C. A member must be active, as outlined in Article VII Section II A, at least one

semester following his/her candidate semester, unless he/she graduates that semester. Any member who does not do so will be considered for shield removal. In addition, any member who maintains an outstanding debt for more than one semester without prior consent from the treasurer shall be considered for shield removal.

### Article VIII

#### Revoking Membership

- SECTION I. It shall be the duty of the Scribe to make a reasonable effort to warn brothers eligible for shield removal at the onset of their final semester.
- SECTION II. Three weeks prior to elections or Thanksgiving, the Membership and Initiation Committee will convene. With the Censor presiding, the Committee will allow the Scribe to present the attendance history of each brother eligible for deshielding. At the conclusion of the presentation, the Membership and Initiation Committee will analyze the evidence presented and decide by a simple majority whether the brotherhood should make a decision on the brother in question.
- SECTION III. In the event the Membership and Initiation Committee deems the record appropriate for shield removal, the brother in question will be provided with all evidence two weeks prior to elections or Thanksgiving.
- SECTION I. The brotherhood hearing will occur one week prior to elections or Thanksgiving. Throughout the hearing the Censor shall preside. The senior member of the membership and Initiation Committee shall present the evidence against the brother. The brother in question will then have unlimited time to defend themselves provided all dialogue pertains to the topic at hand as determined by the Censor.
- SECTION II. Following the presentation of evidence and rebuttal, the brother in question will leave the room. The brotherhood will engage in positive discussion followed by negative discussion. 85 percent of the brothers in the room must vote in favor of shield removal for it to pass.

### Article IX

#### Candidate Initiation

- SECTION I. The initiation shall be arranged so that one week of indoctrination shall precede the formal initiation.
- SECTION II. Each candidate for membership in the Fraternity of Alpha Zeta shall be initiated by the ritual and according to the directions accompanying it. The formal initiation shall be

conducted at the first meeting after the week of indoctrination and pertain specifically to initiation unless designated otherwise by the Chancellor.

SECTION III. No candidate shall be initiated in the Fraternity of Alpha Zeta unless the Charter of the Chapter is present.

## ARTICLE X

### Chapter Meetings

SECTION I. The Chapter shall meet regularly every week during the school year on Wednesday nights at 7:30 in any properly designed place.

A. The Chancellor shall have the authority to call an emergency meeting, if and only if the following criteria are met:

1. Three of the other four officers have consented to the urgency of the meeting.
2. The business must be of utmost importance and urgency.
3. The meeting must be in a secure location.
4. Quorum must be present.

SECTION II. It shall be the duty of each active member to attend every scheduled meeting of the North Carolina Chapter of Alpha Zeta.

SECTION III. The proceedings of the meetings shall be governed by *Robert's Rule of Order* unless the same is at variance to the Constitution and Bylaws of the Fraternity.

## ARTICLE XI

### Quorum and Voting

SECTION I. Two-thirds of the active members shall constitute a quorum at any meeting. There will be a fifteen minute grace period for quorum to be met. If quorum is not met, the Chancellor shall go directly to Unofficial Announcements.

SECTION II. No member can send a representative to vote for him/her.

SECTION III. Only active members shall be eligible to vote at any election on any issue. The presiding officer tallies the votes with assistance from the Scribe and can vote only in the case of a tie. A two-thirds vote of the present active members is required for a motion to pass. This does not include constitution amendments, whose details are expressed in Article XVIII.

## ARTICLE XII

### Fees and Dues

SECTION I. All dues, fees, and assessments shall be collected and paid out as the Chapter sees fit, exclusive of those, which are paid to the National Office, by the Treasurer.

- SECTION II. Each candidate for membership, upon his/her initiation shall pay the Chapter Treasurer the sum of one hundred fifteen dollars (\$115) initiation fee. This includes seventy-five dollars (\$75) National Registration fee, fifteen dollars (\$15) candidate fee, and twenty-five dollars (\$25) chapter dues.
- SECTION III. Each student member shall pay the Chapter Treasurer the sum of twenty-five dollars (\$25) dues each semester. These dues must be paid or have an approved plan for payment outlined by the third meeting of the semester, or the member will be declared inactive for that semester. All other fees must be paid by the end of the semester, or the member will be declared inactive for the following semester.
- SECTION IV. Any member that has not paid his/her dues by Roundtable may not be active during the week of New Member Education.

### ARTICLE XIII

#### Chapter Room

- SECTION I. The Chapter shall maintain a room for meetings and other functions and for the proper care of the Chapter property.

### ARTICLE XIV

#### Active member Awards

- SECTION I. Nominations will open for the active member awards the meeting before officer nominations are taken. They can be made by other active members and advisors.
- SECTION II. A. \$150 Scholarship
1. There shall be two recipients, either sophomores or juniors in a department from which Alpha Zeta draws its membership. Their selection shall be based on their need and past record in previous years.
  2. The recipients must be students with a proposed goal in mind for his/her future.
  3. The basis of the award shall be forty percent (40%) on character, leadership, community and extra-curricular activities, and interest in the major field, forty percent (40%) on need of the applicant, and twenty percent (20%) on scholarship rating.
- B. Commissioner of Agriculture Award - Created to honor former Commissioner James A. Graham for over thirty years of service to agriculture. This award is intended to honor a graduating senior or graduate student who best exemplifies his/her dedication and continued service to agriculture.
- C. Outstanding Brother Award - Shall be given to a graduating senior who has shown high dedication and leadership in Alpha Zeta. He/she exemplifies the four



characteristics of an Alpha Zeta Brother and has been an asset to the Chapter, the college, and the field of agriculture.

D. Chancellor's Award - The Chancellor shall choose a member for the Chancellor's award. The basis of this award shall be up to the chancellor's discretion.

E. Christmas Tree Award - Shall be presented to the brother who sells the most during the annual Christmas Tree Sale.

SECTION III. Advisor's Awards and Scholarships - The advisors shall choose the recipients of certain scholarships and awards to be presented at Founder's Day. The criteria for the recipients shall be up to the advisors' discretion.

SECTION IV. The announcement of the recipients of the awards will be made at the annual Founder's Day Banquet or anytime the Chapter sees fit to do so. The scholarships are to be paid upon registration the following semester.

## ARTICLE XV

### Alumni Awards

SECTION I. The Alpha Zeta Alumni Awards are intended to recognize outstanding and notable achievements by Alpha Zeta Alumni residing in North Carolina.

SECTION II. Nominations can be made by any active Alpha Zeta alumnus residing in North Carolina.

SECTION III. A. Faculty Award:

1. The candidates must have been on the North Carolina State University faculty or staff for no less than three years.
2. No current Alpha Zeta advisor or the previous year's Senior Advisor can be nominated.
3. Faculty Award candidates must exhibit leadership qualities in one or more of the following areas:
  - a. Active participation and contribution to Alpha Zeta activities
  - b. Community service
  - c. Research
  - d. Teaching
  - e. Extension

B. Community Award:

1. The candidate can be an alumni of any Chapter but must have been working in a North Carolina community for at least three years.
2. The Community Award candidate must not be a student of any kind and must have left active status for at least three years prior to nomination.
3. The Community Award candidate must show outstanding performance in one

or more of the following:

- a. Contribution to agriculture
- b. Service to community

SECTION IV. The active Chapter shall present the two Alumni Awards at the Founders' Day Banquet with an appropriate certificate or plaque to each recipient.

SECTION V. A. The Alumni Awards Sub-committee shall review applications for the Alumni Awards and converse with the Alumni Association for further nominations.

B. The committee shall select and present two candidates for each award to the active Chapter for final approval.

1. Selection shall be based on a simple majority.

2. In the case of a tie, discussion and re-voting will continue until a simple majority is reached.

## ARTICLE XVI

### Honor Cords

SECTION I. A member must be active in the Fraternity for at least two semesters, unless he/she was a candidate during his/her last semester, in order to wear an Honor Cord at graduation.

SECTION II. A member must not have any outstanding debts to the Fraternity in order to wear an Honor Cord at graduation.

SECTION III. The Membership and Initiation Committee shall review special cases.

## ARTICLE XVII

### Copies of the Bylaws

SECTION I. There shall be made as many copies of the Bylaws of the North Carolina Chapter of Alpha Zeta as the Chapter deems necessary. Each new member upon being formally initiated into the Fraternity shall be given a copy of these Bylaws.

SECTION II. One permanent copy shall be kept by the Scribe for the purpose of information at the regular meetings. One permanent copy shall be kept by the Chairman of the Advisory Committee for his/her use while serving in that capacity and which shall be passed onto his/her successor. One permanent copy must be sent to the National Office and one permanent copy must be kept in the Chapter's permanent file.

## **ARTICLE XVIII**

### Reading of the Constitution

- SECTION I. The Censor shall read and explain Article I through Article IV of the National Constitution and pertinent sections of the North Carolina Chapter Bylaws at the first regular meeting following the formal initiation of the new members.

## **ARTICLE XIX**

### Amendments

- SECTION I. The Bylaws of the North Carolina Chapter of Alpha Zeta can be amended by a two-thirds vote of the active membership.
- SECTION II. Prior to voting, the Brotherhood shall have the option to review the proposed amendment for one week.

## **ARTICLE XX**

### Affiliation with the National Chapter

- SECTION I. The North Carolina Chapter of the Fraternity of Alpha Zeta is affiliated with the National Fraternity of Alpha Zeta.
- SECTION II. The Bylaws of the North Carolina Chapter of Alpha Zeta are in addition to the National Constitution and Bylaws of Alpha Zeta and are not constructed to supercede these documents in any way.

**BYLAWS**  
**NORTH CAROLINA CHAPTER**  
**OF**  
**THE FRATERNITY OF ALPHA ZETA**

Revision: March 1999

**ARTICLE I**

Officers of the Chapter

- SECTION I. The officers of this Chapter shall consist of a Chancellor, Censor, Scribe, Treasurer, and Chronicler. They shall be elected at the first regular meeting in April and shall serve for one year or until their successors have been elected and installed. Chapter officers may be removed by a two-thirds vote of the student members for non-performance of duty, as stated in Article II.
- SECTION II. The elected officers may come from any class.

**ARTICLE II**

Duties of the Chapter Officers

- SECTION I. It shall be the duty of the Chancellor to preside at all meetings of the Chapter. In the absence of the Chancellor, the Censor shall preside. In the absence of the Censor, the next highest officer shall preside. The presiding officer shall be responsible for the use of the proper ritual at all meetings. The Chancellor shall be the custodian of all the Chapter property. A list of all the Chapter property and its location shall be turned over to the new Chancellor upon his/her installation. The Chancellor shall submit to his/her successor a report of his/her regular and special duties.
- SECTION II. It shall be the duty of the Censor to criticize, at the Chapter meetings, the actions of the individual members. The Censor shall act as parliamentarian at all meetings and serve as the Chairman of the Membership and Initiation Committee and the New Member Initiation Committee. He/She shall submit to his/her successor a report of his/her regular and special duties.
- SECTION III. It shall be the duty of the Scribe to keep the minutes of all the meetings

of the Chapter and to attend to all correspondence. The Scribe shall be responsible for all relationships with the National Office as his/her main duty is to keep such records and make such reports as the National Office shall require. A list of all the Chapter records and reports shall be turned over to the new Scribe upon his/her installation. The list shall further be submitted to the Faculty Advisory Committee. The Scribe shall report to his/her successor a list of his/her regular and special duties.

SECTION IV. It shall be the duty of the Treasurer to receive and hold all funds of the Chapter and to disperse the same as instructed by the Chapter. The Treasurer shall report to his/her successor all his/her regular and special duties. The Treasurer shall be responsible for submitting a financial report after each semester. The Treasurer shall serve as the Chairman of the Finance Committee.

SECTION V. It shall be the duty of the Chronicler to keep a complete account of all actions of the Chapter and the addresses, locations, and achievements of the members and deceased of the same. He/She shall report the same to the National Office annually. The Chronicler shall maintain the files in proper order and under lock and key when not in use. The Chronicler shall report to his/her successor all of his/her regular and special duties.

### **ARTICLE III**

#### **Chapter Faculty and Advisory Committee**

SECTION I. The Chapter shall elect from the faculty at least three members of Alpha Zeta who shall constitute the Faculty Advisory Committee. These members shall keep in contact with the High Council.

SECTION II. The members of the Faculty Advisory Committee shall be elected for a period of three years. One member shall be elected each year in conjunction with the election of the Chapter Officers.

SECTION III. The senior member shall be the Chairman of the Faculty Advisory Committee.

### **ARTICLE IV**

#### **Standing Committees**

SECTION I. The Chancellor shall, with the approval of the Chapter, appoint at the second regular meeting after he/she has taken office, a Chairman for

each of the following committees unless otherwise stated.

- A. A Junior – Senior Leadership Committee whose duty shall be to arrange one agricultural program each month and to coordinate the taking of photographs of the Chapter composite.
- B. A Membership and Initiation Committee whose duty shall be to oversee the initiation of the candidates according to the Chapter policy and the policy of the college. The Chairman of the committee shall be the Censor.
- C. A Project and New Ideas Committee whose duty shall be to investigate and present to the Chapter one or more worthwhile projects for the improvement of the campus.
- D. A Founders' Day Committee whose duty shall be to plan a Founders' Day Banquet.
- E. A Finance Committee whose duties shall be to audit the Treasurer's report at the end of the spring semester before installation of the new officers and to prepare a budget each semester to serve as a guideline for the upcoming semester. The Chairman of the committee shall be the Treasurer.
- F. A Social Committee whose duty shall be to take charge of outside activities not related to service projects.
- G. A Publications Committee whose duty shall be to organize all Chapter publications.
- H. An Alumni Awards Committee whose duty shall be to select and present two candidates for each award to the active Chapter for final approval.
- I. A Fundraising Committee whose duty shall be to raise funds by arranging such activities including, but not limited to, Christmas tree sales, mistletoe sales, and raffles.
- J. An Agriculture Awareness Week Committee whose duty shall be to arrange and coordinate Agriculture Awareness Week in the spring semester to coincide with National Agriculture Day.
- K. A New Member Initiation Committee whose duty shall be to plan indoctrination activities for the week of New Member Education.

The committee shall consist of the Membership and Initiation Committee and an additional five members. The Chairman of the committee shall be the Censor.

SECTION II. Expenditures in excess of \$50 by any Committee Chairman must have prior approval of the Treasurer and at least one member of the Executive Committee.

## ARTICLE V

### Membership

SECTION I. An active member shall be any member who is either an undergraduate student or a graduate degree student in Agriculture and its allied fields and who desires to maintain the responsibilities of active membership.

SECTION II. A. Any active member who fails to attend three-fourths of the scheduled meetings from initiation of one semester to initiation of the following semester shall be declared an inactive member of the North Carolina Chapter of Alpha Zeta. A member, who is declared inactive, shall have the right to appeal this decision to the active membership at a scheduled meeting.

B. Any active member who fails to maintain acceptable attendance as stated above in Section II A, fails to attend Roundtable in its entirety, and/or fails to attend at least one rush event, will be reviewed by the Membership and Initiation Committee to determine if that member may be active during the week of New Member Education.

C. A Brother must be active at least one semester in the year after he/she pledges, excluding his/her pledge semester, unless he/she graduates the semester he/she pledged. Any Brother who does not do so will be considered for shield removal.

D. To remain active, a Brother must participate in one service project each semester.

SECTION III. All students pursuing a four year course or graduate degree in Agriculture and its allied fields, showing promise or leadership, and achievement shall be considered as candidates and their records shall be investigated. There shall be no limit to the number of candidates to be considered from any class provided the requirements of the National Constitution are satisfied.

- SECTION IV. Only two methods may be used in selecting new members: 1) By obtaining a cutoff grade point average for the top two-fifths of the class and recruiting from the eligible student body; 2) By sending letters to eligible students and informing them that the North Carolina Chapter of the Fraternity of Alpha Zeta is considering prospective pledges.
- SECTION V. Before voting on candidates, the members shall discuss the candidates positively and negatively.
- SECTION VI. In voting on candidates for membership, no member shall allow himself/herself to be influenced by personal prejudice.
- SECTION VII. All candidates shall be voted upon by open ballot. A member must be present for the entirety of a candidate's interview in order to vote on that candidate.
- SECTION VIII. No candidates shall be considered elected unless he/she receives a vote of eighty-five percent (85%) of the active members and the Faculty Advisory Committee that are both present at Roundtable and voting on that candidate. Any candidate receiving one vote less than eighty-five percent of the votes cast shall be announced at the time the first ballot is completed. These candidates shall then be reconsidered.
- SECTION IX. Before the second and third ballots, the members shall be permitted to discuss the candidates positively and negatively.
- SECTION X. Any candidate receiving less than eighty-five percent of the votes cast on the third ballot shall be rejected automatically. Rejected candidates shall be eligible for consideration at any succeeding election of candidates providing that three months have passed.
- SECTION XI. Article IV of the Constitution and Bylaws of the Fraternity of Alpha Zeta and Article V of the Bylaws of the North Carolina Chapter referring to the election of candidates to membership shall be read by the Censor before every election of the candidates.
- SECTION XII. Candidates that are selected shall be notified immediately after the meeting by members of the Chapter.

## ARTICLE VI

### Membership and Initiation

- SECTION I. A. The Membership and Initiation Committee shall oversee the



initiation of all candidates for membership in the North Carolina Chapter of Alpha Zeta. The committee shall meet before the selection of candidates for membership.

- B. The Membership and Initiation Committee shall have the power to resolve minor discrepancies arising during the week of indoctrination with the exception of those affecting ultimate membership status. Decision on membership status shall be made by the Brotherhood.
- C. The Membership and Initiation Committee shall consist of one representative from each pledge class. This representative shall be announced by his/her pledge class at the last meeting of the semester in which they became Brothers. This representative shall remain in the Membership and Initiation Committee until he/she becomes inactive or is no longer eligible for active membership. At this time, a new representative shall be selected by his/her pledge class. Once a representative has been replaced on the Committee, he/she cannot be re-appointed to this committee until his/her replacement is ineligible.

SECTION II. The initiation shall be arranged so that one week of indoctrination shall proceed the formal initiation.

SECTION III. The first Friday night after candidates have been selected, they will meet at a designated place to get their instructions for the week of indoctrination, which will begin at a time specified by the Censor and will last through the following Friday.

SECTION IV. Each candidate for membership in the Fraternity of Alpha Zeta shall be initiated by the ritual and according to the direction accompanying it. The formal initiation shall be conducted at the first meeting after the week of indoctrination and pertain specifically to initiation unless designated otherwise by the Chancellor.

SECTION V. No candidate shall be initiated in the Fraternity of Alpha Zeta unless the Charter of the Chapter is present.

SECTION VI. Each member shall be given a copy of the Bylaws upon completion of the initiation.

## ARTICLE VII

### Chapter Meetings

- SECTION I. The Chapter shall meet regularly every week during the school year on Wednesday nights at 7:30 in any properly designed place.
- SECTION II. It shall be the duty of each active member to attend every scheduled meeting of the North Carolina Chapter of Alpha Zeta.
- SECTION III. The proceedings of the meetings shall be governed by Robert's Rule of Order unless the same is at variance to the Constitution and Bylaws of the Fraternity.

### **ARTICLE VIII**

#### Quorum and Voting

- SECTION I. Two-thirds of the active members shall constitute a quorum at any meeting.
- SECTION II. No member can vote proxy.
- SECTION III. Only active members and the Faculty Advisory Committee shall be eligible to vote at any election on any issue.

### **ARTICLE IX**

#### Fees and Dues

- SECTION I. All dues, fees, and assessments shall be collected and paid out as the Chapter sees fit, exclusive of those which are paid to the National Office, by the Treasurer.
- SECTION II. Each candidate for membership, upon his/her initiation shall pay the Chapter Treasurer the sum of one hundred dollars (\$100) initiation fee. This includes fifty-five dollars (\$55) National fee, ten dollars (\$10) National Office Application fee, and fifteen dollars (\$15) pledge fee.
- SECTION III. Each student member shall pay the Chapter Treasurer the sum of twenty dollars (\$20) dues each semester. These dues must be paid by the third meeting of the semester.
- SECTION IV. Any member that has not paid his/her dues by Roundtable may not be active during the week of New Member Education.

### **ARTICLE X**

#### Chapter Room

SECTION I. The Chapter shall maintain a room for meetings and other functions and for the proper care of the Chapter property.

## **ARTICLE XI**

### Activities of the Chapter

SECTION I. The Chapter shall present two annual one-hundred fifty dollar (\$150) awards at the Founders' Day Banquet or any other day designated by the Chapter. The scholarship will be emphasized toward sophomores; however, all undergraduates are eligible.

SECTION II. The Chapter shall sponsor a Founders' Day Banquet in the spring semester of each school year.

SECTION III. The Chapter shall submit names of two outstanding senior Brothers, senior Officers, or senior graduate students only for the Alpha Zeta Outstanding Brother Award.

SECTION IV. The Chapter shall sponsor Agriculture Awareness Week in the spring semester to coincide with National Agriculture Day.

SECTION V. The Chapter shall recognize two outstanding alumni, through the Alumni Awards Program, at the Founders' Day Banquet.

## **ARTICLE XII**

### Reading of the Constitution

SECTION I. The Censor shall read and explain Article I through Article IV of the National Constitution and pertinent sections of the North Carolina Chapter Bylaws at the first regular meeting following the formal initiation of the new members.

## **ARTICLE XIII**

### Copies of the Bylaws

SECTION I. There shall be made as many copies of the Bylaws of the North Carolina Chapter of Alpha Zeta as the Chapter deems necessary. Each new member upon being formally initiated into the Fraternity shall be given a copy of these Bylaws. One permanent copy shall be kept by the Scribe for the purpose of information at the regular meetings. One permanent

copy shall be kept by the Chairman of the Faculty Advisory Committee for his/her use while serving in that capacity and which shall be passed onto his/her successor. One permanent copy must be sent to the National Office and one permanent copy must be kept in the Chapter's permanent file.

## ARTICLE XIV

### Alpha Zeta \$150.00 Scholarship Awards

- SECTION I. The recipients shall be sophomores or juniors in a department from which Alpha Zeta draws its membership. Their selection shall be based on their need and past record in previous years.
- SECTION II. The recipients are to be classified as sophomores or juniors in the spring semester within which selection occurs.
- SECTION III. The recipients must be leaders based on the recommendation of advisors, friends, and dormitory advisors.
- SECTION IV. The recipients must be students with a proposed goal in mind for his/her future.
- SECTION V. The recipients must have scholastic averages in the upper two-fifths of their class at the completion of a minimum of two semesters of work.
- SECTION VI. The selection shall be made during the spring semester and submitted to the Chapter one month before the end of the spring semester for approval.
- SECTION VII. The announcement of the recipients of the awards will be made at the annual Founders' Day Banquet or anytime the Chapter sees fit to do so. The money is to be paid upon registration the following semester.
- SECTION VIII. The Selection Committee shall be composed of active Alpha Zeta members, the active advisors, and final approval shall be made by the Chapter.
- SECTION IX. The applications for the recipients of the awards shall be submitted by the student members, advisors (maximum of two nominations from each academic advisor), or anyone who thinks he/she qualifies may apply.
- SECTION X. The basis of the award shall be forty percent (40%) on character, leadership, community and extra-curricular activities, and interest in the

major field; forty percent (40%) on actual need of the applicant; and twenty percent (20%) on scholarship rating, which will be in the upper two-fifths of his/her class.

## ARTICLE XV

### Alpha Zeta Alumni Awards

- SECTION I. The Alpha Zeta Alumni Awards are intended to recognize outstanding and notable achievements by Alpha Zeta Alumni residing in North Carolina.
- SECTION II. Nominations can be made by any active Alpha Zeta alumnus residing in North Carolina.
- SECTION III. A. Faculty Award:
1. The candidates must have been on the North Carolina State University faculty or staff for no less than three years.
  2. No current Alpha Zeta advisor or the previous year's Senior Advisor can be nominated.
  3. Faculty Award candidates must exhibit leadership qualities in one or more of the following areas:
    - a. Active participation and contribution to Alpha Zeta activities
    - b. Community service
    - c. Research
    - d. Teaching
    - e. Extension
- B. Community Award:
1. The candidate can be an alumni of any Chapter but must have been working in a North Carolina community for at least three years.
  2. The Community Award candidate must not be a student of any kind and must have left active status for at least three years prior to nomination.
  3. The Community Award candidate must show outstanding performance in one or more of the following:
    - a. Contribution to agriculture
    - b. Service to community
- SECTION IV. Form of Recognition:
- A. The active Chapter shall present the two Alumni Awards at the

Founders' Day Banquet.

- B. To commemorate the recognition, the Chapter shall present an appropriate certificate or plaque to each recipient.

**SECTION V. Selection:**

- A. A committee shall be constituted to review applications for the Alumni Awards.
- B. The committee shall consist of:
  - 1. One or more representatives from the active Brotherhood as of January 1 of each year. The representative shall be chosen by the Executive Committee and may be members of the Executive Committee.
  - 2. The Senior Advisor or his/her representative.
  - 3. A representative selected by the North Carolina Alpha Zeta Alumni Association.
- C. The Selection Committee shall select and present two candidates for each award to the active Chapter for final approval.
  - 1. Selection shall be based on a simple majority.
  - 2. In the case of a tie, discussion and re-voting will continue until a simple majority is reached.

**ARTICLE XVI**

Amendments

- SECTION I. The Bylaws of the North Carolina Chapter of Alpha Zeta can be amended by a two-thirds vote of the active membership provided there is a quorum present.
- SECTION II. Prior to voting, the Brotherhood shall have the option to review the proposed amendment for one week.

**ARTICLE XVII**

Affiliation with the National Chapter

- SECTION I. The North Carolina Chapter of the Fraternity of Alpha Zeta is affiliated with the National Fraternity of Alpha Zeta.
- SECTION II. The Bylaws of the North Carolina Chapter of Alpha Zeta are in addition to the National Constitution and Bylaws of Alpha Zeta and are not

construed to supercede these documents in any way.

## **ARTICLE XVIII**

### **Honor Cords**

- SECTION I. A member must be active in the Fraternity for at least two semesters, unless he/she pledged during his/her last semester, in order to wear an Honor Cord at graduation.
- SECTION II. A member must not have any outstanding debts to the Fraternity in order to wear an Honor Cord at graduation.
- SECTION III. The Membership and Initiation Committee shall review special cases.

# THE FRATERNITY OF ALPHA ZETA

## Constitution & By-Laws



As Amended  
Reprinted January, 1974



# THE FRATERNITY OF ALPHA ZETA

## DATE & PLACE OF FOUNDING

November 4, 1897  
The Ohio State University

## FOUNDERS

Charles William Burkett  
John Ferguson Cunningham

## CHARTER MEMBERS

Charles William Burkett  
John Ferguson Cunningham  
Carl J. Miller  
Donnelley Duncan  
Marion Ines  
Clarence Alfred Clawson

Arthur Gillett McCall  
Vernon Hayes Davis  
Oscar Erf  
Arthur Grant Abbott  
Charles B. Stewart  
Leonard C. Warden

## HIGH COUNCIL

High Chancellor . . . . . Fred LeGrone  
2026 West Admiral, Stillwater, Oklahoma 74074

High Censor . . . . . Maurice G. Cook  
228 Williams, North Carolina State University, Raleigh, NC 27605

High Scribe . . . . . John C. Foltz  
Office of the Secretary, USDA, Washington, DC 20250

High Treasurer & Executive Secretary . . . . . G. W. Roach  
2060 North River Road, West Lafayette, IN 47906

High Chronicler . . . . . Steven C. Drake  
Director of Public Relations, Clarke College, Dubuque, IA 52001

## NATIONAL AND EDITORIAL OFFICES

P.O. Box 595  
Lafayette, Indiana 47902

# CONSTITUTION

## ARTICLE I - - - - - Name

The name of this organization shall be  
The Fraternity of Alpha Zeta.

## ARTICLE II - - - - - Objects

SECTION 1. The Fraternity of Alpha Zeta shall be an honorary agricultural Fraternity, the student members of which shall be selected from among undergraduate and graduate agricultural students of high scholarship on the basis of character, leadership and personality.

SECTION 2. The objectives of this Fraternity shall be:

(a) To foster high standards of scholarship, character, leadership, and a spirit of fellowship among all its members;

(b) To strive for breadth of vision, unity of action, and accomplishment of ideals;

(c) To render service to the student and to agricultural divisions of the respective institutions;

(d) To promote the profession of agriculture.

## ARTICLE III - - - - - Membership

SECTION 1. The Fraternity of Alpha Zeta shall be composed of all regularly initiated student, alumni, associate members and honorary members.

## ARTICLE IV - - - - - Membership Qualifications and Elections

SECTION 1. Any student receiving instruction in technical agriculture in any agricultural college or university which has a chapter of Alpha Zeta may be initiated into membership in this Fraternity, provided that he shall have completed at least one and one-half ( $1\frac{1}{2}$ ) academic years of his four-year college course; that the average of his grades from the beginning of his college course shall place him in the upper two-fifths ( $2/5$ ) of his class; that he shall have received not less than 85% of the vote of the active membership and the faculty advisory committee of the chapter present at the election; and that he shall be of good character and shall have qualities of leadership. No chapter shall limit its consideration of candidates for membership to any specified number or to a smaller proportion of any class than the upper two-fifths ( $2/5$ ) of that class. In considering any candidate eligible for membership, consideration shall be give to scholarship, leadership and character.

SECTION 2. The membership of this Fraternity shall be

divided into four classes: students, alumni, associate, and honorary. Undergraduate and graduate students who have been elected to membership shall be initiated as student members. Student members shall become alumni members when they cease to be students of the college or university. Associate membership may be conferred upon any member of the teaching, research or extension staff of the institution who has attained leadership in his profession, and upon any other outstanding agricultural leader. Election to associate membership would require the unanimous vote of the members of the student chapter and of the Faculty Advisory Committee.

The High Council may, by unanimous vote, confer honorary membership upon persons of special note in agriculture. Chapters may submit the names of such persons to the High Council for consideration, and may, on the occasion of each tenth anniversary and with prior High Council unanimous approval, initiate an honorary member. All members initiated to honorary membership shall be members of the Fraternity-at-Large.

SECTION 3. A member of any chapter may become affiliated with another chapter upon a two-thirds (2/3) vote of the student members of the chapter with which he seeks affiliation.

SECTION 4. A membership certificate (shingle), bearing the official seal of the Fraternity and properly engrossed with the name of the recipient, shall be issued by the National Office to each new member when his initiation has been officially reported by the Chapter.

SECTION 5. Membership may be cancelled for sufficient cause (25% unexcused absences during the academic year, non-payment of dues, or non-fraternal actions with definite evidence of lack of interest) to be established by the chapter officers, two-thirds (2/3) vote of the active chapter members, approval of the Faculty Advisory Committee, and with the concurrence of the High Council. Unpaid fees and dues of delinquent members are the responsibility of the chapter.

SECTION 6. A member of any chapter wishing to resign from the Fraternity must submit a letter of resignation to the chapter. The resigning member will turn in his shingle and identification card to the chapter, which in turn will forward them to the national office.

A member who has resigned and wishes later to be reinstated may petition the chapter for readmission. If accepted, he will be issued a new shingle and identification card at cost to the member.

ARTICLE V - - - - - Officers

SECTION 1. The officers of The Fraternity of Alpha Zeta shall be known as the High Chancellor, the High Censor, the High Scribe, the High Treasurer and the High Chronicler. They shall constitute the High Council.

SECTION 2. The officers shall be elected at the close of the biennial conclaves and shall serve for terms of four years or until their successors are elected. The High Chancellor, the High Censor, and the High Chronicler shall be elected at the same biennial conclave, and the High Scribe and the High Treasurer at the following biennial conclave.

SECTION 3. Vacancies occurring in any office of the High Council caused by resignation, removal or otherwise shall be filled by appointment of the High Council until next conclave when an election shall be held to fill the position for the unexpired time.

ARTICLE VI - - - - - Duties of Officers

SECTION 1. It shall be the duty of the High Chancellor to preside at all meetings of the High Council and at all general conventions of the Fraternity. In the absence of the High Chancellor, the High Censor shall preside and in the absence of the High Censor, the next highest officer shall preside, according to the order stated in the list of officers of the Fraternity.

SECTION 2. It shall be the duty of the High Censor to censor any indiscriminate action of any chapter of the Fraternity or of any member of the High Council or of any member of the Fraternity. It shall also be his duty to commend meritorious action on the part of any chapter or member of the High Council or any member of the Fraternity.

SECTION 3. It shall be the duty of the High Treasurer with the assistance of national office personnel to receive and hold all funds of the Fraternity, to keep a careful account of the same, to make such disbursements as the High Council shall direct and to report at the general conclave or on call of the High Council.

The High Treasurer shall, at the beginning of his term of office, give to the Fraternity a bond equal in amount to one-fourth (1/4) of the total amount of money handled during the previous biennium, but not less than ten thousand dollars (\$10,000.00), the cost of the bond to be paid out of the Fraternity treasury.

SECTION 4. It shall be the duty of the High Scribe and High Chronicler to see that the National Office of the Fraternity maintains suitable records.

There shall be maintained by the National Office a record of all members (active, alumni, associate and honorary) and a complete record of fraternity actions.

A file of Fraternity publications shall be maintained and a complete file of minutes of all High Council meetings, Conclave sessions and all called or special meetings of the Council.

#### ARTICLE VII - - - - Powers and Duties of the High Council

SECTION 1. The High Council shall be empowered to interpret and apply the constitution and by-laws of the Fraternity when such is necessary and the conclave is not in session. Any chapter shall have the right of appeal to the conclave from the interpretation and action of the High Council.

SECTION 2. It shall be the duty of the High Council to act as a board of censorship of the constitution and by-laws of the chapters, and it shall report to each conclave any non-conformity that may exist in the constitution and by-laws of any chapter to that of the national Fraternity.

SECTION 3. Any member of the High Council may be recalled from office for unsatisfactory service, or for non-performance of duty by two-thirds (2/3) vote of the conclave.

SECTION 4. The High Council shall be empowered to employ a staff for the National Office of the Fraternity to establish and maintain national headquarters, to equip an office suitable for the transaction of the business of the Fraternity and to assign to the National Office such duties ascribed by the Constitution to the various officers of the High Council as may be properly centralized in such an office.

#### ARTICLE VIII - - - - - Establishment of Chapters

SECTION 1. A chapter of The Fraternity of Alpha Zeta may be established in any college or university giving instruction in technical agriculture according to one of the following methods:

METHOD "A" (a) All societies or clubs which are candidates for a charter of Alpha Zeta must make formal application in writing to the High Council at least two months before a meeting of the biennial conclave.

(b) If the application receives the approval of a four-fifths (4/5) vote of the High Council, the High Council shall immediately notify each chapter of its action and the petitioning society or club shall also be notified to forward to the High Council such additional information

as may be requested.

(c) A committee shall be appointed at the first session of the conclave and at a later session this committee shall bring before the conclave its recommendations regarding the applications for charters.

(d) If an application receives the approval of an eighty-five percent (85%) vote of the conclave, the High Council shall issue the charter and install the new Chapter.

METHOD "B" If the High Council desires, it may send one of its number to visit the petitioning society of club, who shall report his findings to each member of the High Council and to each chapter. If the High Council by a four-fifths (4/5) vote is in favor of granting a charter for a new chapter, and an eighty-five percent (85%) vote of the chapters is in favor of granting the charter, the High Council shall proceed to issue the charter and install the new chapter.

SECTION 2. An installation fee of one hundred dollars (\$100.00) shall be paid by the chapter at the time of its installation.

SECTION 3. All charters shall bear the official seal of the Fraternity and the signature of the High Chancellor and of the High Scribe.

SECTION 4. The High Council shall have authority to suspend the charter of any chapter at any time by a four-fifths (4/5) vote, providing the chapter is violating the national constitution. The High Council by a four-fifths (4/5) vote shall have authority to reinstate any chapter under suspension provided the chapter conforms its actions to the national constitution. Any chapter under suspension shall have the right of appeal to the conclave over the action of the High Council.

SECTION 5. The charter of any chapter may be revoked by a two-thirds (2/3) vote of all the delegates present at any conclave, provided that the High Council has found, upon investigation, the said chapter willfully or knowingly violated or is violating any of the provisions of the constitution or by-laws.

ARTICLE IX - - - - - Meetings

SECTION 1. Meetings of the Fraternity shall be held every two years and shall be known as the Biennial Conclave.

SECTION 2. The official body of the conclave shall consist of the members of the High Council and one accredited delegate from each chapter of the Fraternity.

SECTION 3. The credentials of each delegate shall consist of the following:

(a) A receipt in full to date from the High Treasurer for the fees and dues of the chapter to the Fraternity.

(b) All reports for the biennium are to be submitted to the National Office.

(c) A statement to the effect that the chapter is operating in accordance with the National Constitution and By-Laws. If any changes have been made in the local chapter constitution or by-laws a copy of same shall be attached. This statement shall be signed by the Chancellor, Scribe and one (1) Faculty Advisory Committee member.

(d) Authorization duly signed by the Chancellor and the Scribe designating him as the delegate from his chapter.

SECTION 4. All credentials, Section 3-a through Section 3-d, shall be completed and turned in to the national office on or before July 31 prior to the Conclave.

SECTION 5. Submit a report of all chapter activities to the national office.

ARTICLE X - - - - - Quorum

SECTION 1. A majority of all delegates from chapters entitled to send delegates, together with the members of the High Council present, shall constitute a quorum for the transaction of business at a biennial conclave.

ARTICLE XI - - - - - -Voting

SECTION 1. The members of the conclave shall be entitled, only when present, to one vote on each proceeding.

ARTICLE XII - - - - - -Emblems

SECTION 1. The emblems of this Fraternity shall be a pin and a key, which shall be of the following designs: The pin shall be a gold "A" mounted on a gold "Z" and shall bear the following symbols: an eye near the point of the "A" at the union of the bars; a black dot at each extremity of the upper bar of the "Z"; a star on the cross bar of the "A," said symbols and markings to be on the front of the pin and of appropriate size. The key shall be of gold with monogram of the letters "AZ" in black enamel.

SECTION 2. The High Council shall have authority to designate the style and size of both the pin and key, also to appoint an official jeweler who shall manufacture the pins and keys for the Fraternity under contract from the High Council.

ARTICLE XIII - - - - - Colors and Flower

SECTION 1. The colors of the Fraternity shall be mode (Old Gold) and sky-blue.

SECTION 2. The flower of the Fraternity shall be the pink carnation.

ARTICLE XIV - - - - - Publications

SECTION 1. The Fraternity shall publish a magazine according to directives and recommendations of the Conclave. The High Council shall have the direct charge of the publication of this magazine, the subscription price of which shall be determined by the High Council. The subscription for student members is included in their initiation fee and shall expire upon their transfer to alumnus status.

SECTION 2. The High Council shall have the authority to publish such additional newsletters, directories, pamphlets, report forms and other printed matter as appropriate.

SECTION 3. The ritual of the Fraternity of Alpha Zeta shall be published in a booklet so that six copies can be issued to the scribe of each chapter. Each Scribe shall be responsible for maintaining reasonable security for these ritual.

ARTICLE XV - - - - - Fees

SECTION 1. Active Chapters shall pay to the High Treasurer a membership fee of twenty dollars (\$20.00) for each student initiate, ten dollars (\$10.00) for each associate initiate, and fifteen dollars (\$15.00) for each honorary initiate.

SECTION 2. Each student member shall pay to the treasurer of the chapter such dues and assessments as may be levied by the action of the chapter.

ARTICLE XVI - - - - - Alumni Associations

SECTION 1. Alumni Associations of The Fraternity of Alpha Zeta may be established wherever there are sufficient Alpha Zeta alumni and when approved by the High Council.

SECTION 2. Any alumni group desiring to form an alumni association shall petition the High Council for approval of same, said petition to contain proposed name of the alumni association, aims and objectives of the association, and name, home chapter, and local addresses of the petitioners who desire to become members of the proposed association.



SECTION 3. Dues, if any, may be determined by the alumni association.

SECTION 4. Information on suggested Constitution and By-Laws may be secured from the National Office.

ARTICLE XVII - - - - -Amendments

SECTION 1. The constitution may be revised or amended by either of the following methods:

(a) By a two-thirds (2/3) vote of any biennial conclave, provided the proposed amendment has been submitted to all chapters at least ninety (90) days before the conclave.

(b) Any amendment or revision of this constitution initiated by any biennial conclave shall become operative when approved by a two-thirds (2/3) referendum vote of the chapters.

B Y - L A W S

ARTICLE I - - - - -Officers of the Chapters

SECTION 1. The officers of each chapter shall consist of a Chancellor, Censor, Scribe, Treasurer, and Chronicler. They shall be elected after the middle of the academic year and shall serve for one year or until their successors have been elected and installed. Chapter officers may be removed by a two-thirds (2/3) vote of the student members of the local chapter for non-performance of duty.

ARTICLE II - - - - -Duties of Chapter Officers

SECTION 1. It shall be the duty of the Chancellor to preside at all meetings of the Chapter. In the absence of the Chancellor, the Censor shall preside. In the absence of the Censor, the next highest officer shall preside.

SECTION 2. It shall be the duty of the Censor to criticize at chapter meetings the actions of the individual members.

SECTION 3. It shall be the duty of the Scribe to keep the minutes of all meetings of the chapter and to attend to all correspondence. The Scribe shall forward a list of initiates to the National Office which list shall be further subscribed to by the Faculty Advisory Committee. The Scribe shall also be responsible for the submission of other reports to the national office upon request by the High Council or subsequent Conclave action.

SECTION 4. It shall be the duty of the Treasurer to receive and hold all funds of the chapter and to disburse

the same as instructed by the chapter.

SECTION 5. The Chronicler shall keep a complete account of all achievements, addresses, and locations of all members and report the same to the national office.

ARTICLE III - - - - - Chapter Advisory Committee

SECTION 1. Each chapter shall select from the faculty at least three members of Alpha Zeta, who shall constitute an advisory committee for the chapter, and who shall keep in touch with the High Council and the National Office.

ARTICLE IV - - - - - Initiation

SECTION 1. Each candidate for membership in The Fraternity of Alpha Zeta shall be initiated with the ritual according to the directions accompanying it.

SECTION 2. No chapter shall initiate a candidate into The Fraternity of Alpha Zeta unless the charter for the chapter is present.

SECTION 3. The Ritual of Alpha Zeta shall not be used to recognize in any way individuals who have not qualified in full for membership in the Fraternity.

ARTICLE V - - - - - Chapter Meetings

SECTION 1. The chapters shall meet regularly at least twice each month. One of these meetings may be substituted by an executive meeting of chapter officers and committee chairmen.

SECTION 2. The proceedings at the chapter meetings shall be governed by Robert's Rules of Order, unless the same is at variance to the constitution or by-laws of the Fraternity.

ARTICLE VI - - - - - Chapter Houses

SECTION 1. No chapter of The Fraternity of Alpha Zeta shall establish and maintain a chapter house, or purchase a building or building site without having obtained the approval of the High Council by a four-fifths (4/5) vote, and the approval of the Fraternity at large by a two-thirds (2/3) vote of the chapters.

ARTICLE VII - - - - Traveling Expenses of Delegates to the Biennial Conclave

SECTION 1. The High Treasurer shall pay the coach plane fare, or mileage at the rate authorized by the High Council.

cil, which ever is less, of each student chapter delegate to the biennial conclave, provided that said delegate attends all regular sessions of the Conclave unless excused therefrom by the Conclave.

ARTICLE VIII - - - - -Amendment of By-Laws

SECTION 1. These by-laws may be revised or amended by either of the following methods:

(a) By a two-thirds (2/3) vote of any biennial conclave, provided the proposed amendment has been submitted to all chapters at least ninety (90) days before the conclave.

(b) Any amendment or revision of these by-laws initiated by any conclave shall become operative when approved by a two-thirds (2/3) referendum vote of the chapters.

DECISION OF CONCLAVES AND THE HIGH  
COUNCIL AFFECTING INTERPRETATION  
OF THE CONSTITUTION

1. Technical Agriculture. The administrative and executive position of the various lines of work in the several institutions shall be the governing factor rather than the specific courses. On the other hand when there is a case where a prospect has his dominant interest in the field of agriculture, he can then be eligible to membership in Alpha Zeta even though he may not be in the School or College of Agriculture.

2. Students not enrolled in the division or college of agriculture may be eligible for membership if they are majoring in such courses as Forestry, Agricultural Education, Agricultural Economics, Agricultural Engineering, Veterinary Science, or similar fields predominantly agriculture.

3. The 1923 Conclave adopted a standard pledge button, but its use is not required unless the chapter uses button pledge insignia.

4. The High Council may conduct an Honorary Membership Initiation at each Biennial Conclave.

5. A man located at one institution cannot be elected to membership into Alpha Zeta by the chapter which exists at the institution where he was previously located.

6. Alumni or Associate members of Alpha Zeta cannot later be elected to Honorary Membership.

7. The completion of  $1\frac{1}{2}$  academic years of work as a requirement in the selection of new members is interpreted as three (3) semesters for schools on a semester basis or four (4) quarters for schools on a quarter basis.

8. Initiation of Graduate Students.

(a) Graduate students may be initiated as active members as set forth in Article IV, Section 2. A graduate student's admission to graduate school shall constitute evidence of superior scholarship, and he need no minimum credit hour requirement.

(b) Graduate students initiated into active membership shall maintain such status for a minimum of one academic year (two semesters or three quarters) following their initiation unless their graduate study program is terminated or they transfer to another institution in which case they will become alumni members.

(c) A graduate student who was initiated as an undergraduate, and who is receiving instruction in technical agriculture is privileged either to be a student member or to be considered as an alumnus.

9. Expulsion of a Member. When necessary a chapter should adhere to the following procedure:

(a) The chapter takes action according to the Constitution with approval of the Faculty Advisory Committee. (Article IV, Section 5)

(b) The chapter notifies each member of the High Council by letter, signed by the Chancellor or Scribe, and chairman of the Faculty Advisory Committee, indicating the reasons for the proposed expulsion.

(c) The High Council through the High Censor, will notify the chapter as to its action, with copies to the individual involved, the Chairman of the Faculty Advisory Committee, and the National Office.

(d) An expelled member must forfeit his shingle, identification card and jewelry. It is the responsibility of the petitioning Chapter to collect these items and forward the shingle and identification card to the national office.

(e) Expelled members who wish later to be reinstated should petition their parent Chapter. When and if that Chapter believes the individual's membership should be reinstated, a letter should be sent to the national office to that effect and should carry the signatures of the Chancellor, Scribe, Treasurer and Chairman of the Faculty Advisory Committee. The reinstated member will pay all initiation fee.

10. Faculty Advisory Committee. Chapters are urged to choose their advisors on the basis of interest in the fraternity, contacts with the student body, their ability and availability to advise, guide and help direct the chapter and a willingness to serve. Election of members should occur annually with at least one new member elected each year to promote continuity and encourage the addition of interested faculty members in a regular rotation.

11. Certificates for retiring Faculty Advisory Committee members, outstanding alumni, and for superior students in Agriculture are available on request through the National Office at a nominal cost. Presentation of Certificates are optional with the chapter.

12. The 1960 Conclave approved of the establishment of the National Alpha Zeta Foundation of America, Inc., to continue the expansion of the scholarship program.

13. If a member of the High Council is under consideration for employment by the Fraternity, that member shall be excluded from voting on such employment.

14. If it is the decision of the High Council that it is in the best interest of the Fraternity to move the

National Office to a town or city in which a chapter is located, the move will be initiated only after approval by a majority of the chapters.

15. Initiation of Transfer students: Students transferring to your institution who have completed  $1\frac{1}{2}$  years of a baccalaureate program compatible with your own four year plan of study may qualify immediately for consideration for membership if they can show evidence of having ranked in the upper one-fourth of their class in the prior School or College. Others will have to complete one term (quarter or semester) and rank in the upper two-fifths.

16. Where a Chapter finds that its institution will no longer release or make available grade records from which a list of prospective members might be secured, any student receiving the recommendation of two Alpha Zeta alumni within the student's academic institution will qualify.

17. In amending the constitution to remove the word "male" from the requirements for membership, the 1972 Conclave resolved that pronouns used elsewhere in the Constitution and By-Laws be understood to embrace both sexes.

LIST OF ALPHA ZETA CHAPTERS

Campus; City, State (Installation order)	Installation Date	CHAPTER NAME
Arizona State University; Tempe, AZ (56)	5-2-64	ARIZONA BETA
Arizona, University of; Tucson, AZ (36)	2-26-27	ARIZONA
Arkansas, University of; Fayetteville, AR (26)	4-18-17	ARKANSAS
Auburn University; Auburn, AL (45)	4-5-41	ALABAMA
Brigham Young University; Provo, UT (60)	5-2-70	UTAH BETA
California, University of - at Berkeley; Berkeley, CA (17) 3-23-08 (inactive since 1957)		CALIFORNIA
California, University of - at Davis; Davis, CA (44) 3-17-40		CALIFORNIA GAMMA
California, University of - at Los Angeles; Los Angeles, CA (43) 5-5-37 (inactive since 1961)		CALIFORNIA BETA
California Polytechnic State University; San Luis Obispo, CA (51) 1-24-59		CALIFORNIA DELTA
California State Polytechnic University; Pomona, CA (59) 9-1-66 (originally part of Cal Delta)		CALIFORNIA ZETA
California State University - Fresno; Fresno, CA (54) 12-6-62		CALIFORNIA EPSILON
Clemson University; Clemson, SC (38)	4-19-30	SOUTH CAROLINA
Colorado State University; Ft. Collins, CO (13)	3-24-06	CENTENNIAL
Connecticut, University of; Storrs, CT (49)	5-10-52	CONNECTICUT
Cornell University; Ithaca, NY (4)	6-11-01	CORNELL*
Delaware, University of; Newark, DE (46)	1-29-49	DELAWARE
Florida, University of; Gainesville, FL (31)	5-20-22	FLORIDA
Georgia, University of; Athens, GA (23)	11-27-14	GEORGIA
Idaho, University of; Moscow, ID (29)	5-10-20	IDAHO
Illinois, University of; Urbana, IL (3)	6-1-00	MORROW
Iowa State University; Ames, IA (11)	11-27-05	WILSON
Kansas State University; Manhattan, KS (19)	5-14-09	KANSAS
Kentucky, University of; Lexington, KY (21)	11-8-12	SCOVELL
Louisiana State University; Baton Rouge, LA (24)	4-20-16	LOUISIANA
Maine, University of; Orono, ME (14)	5-10-06	MAINE
Maryland, University of; College Park, MD (28)	4-22-20	MARYLAND
Massachusetts, University of; Amhurst, MA (50)	11-16-56	MASSACHUSETTS
Michigan State University; East Lansing, MI (5)	12-13-02	KEDZIE
Minnesota, University of; St. Paul, MN (9) (inactive since 1973)	2-22-05	LAGRANGE
Mississippi State University; Mississippi State, MS (37) 5-12-28		MISSISSIPPI

Missouri, University of; Columbia, MO (15) 4-9-07 . . . . . MISSOURI  
 Montana State University; Bozeman, MT (30) 1-13-22 . . . . . MONTANA  
 Nebraska, University of; Lincoln, NE (7) 1-20-04 . . . . . NEBRASKA  
 Nevada, University of; Reno, NV (55) 4-27-63 . . . . . NEVADA  
 New Hampshire, University of; Durham, NH (6) 6-1-03 . . . . . GRANITE  
 New Mexico State University; Las Cruces, NM (35) 2-24-27 . . . . . NEW MEXICO  
 North Carolina State University; Raleigh, NC (8) 1-30-04 . . . . . NORTH CAROLINA  
 North Dakota State University; Fargo, ND (20) 6-8-09 . . . . . DACOTAH  
 Ohio State University; Columbus, OH (1) 11-4-97 . . . . . TOWNSHEND\*  
 Oklahoma State University; Stillwater, OK (25) 4-24-16 . . . . . OKLAHOMA  
 Oregon State University; Corvallis, OR (27) 4-25-18 . . . . . OREGON  
 Pennsylvania State University; University Park, PA (2) 1-21-98 . . . . . MORRILL\*  
 Puerto Rico, University of; Mayaguez, PR (52) 2-7-59 . . . . . PUERTO RICO  
 Purdue University; West Lafayette, IN (18) 5-9-08 . . . . . PURDUE  
 Rhode Island, University of; Kingston, RI (42) 5-29-36 . . . . . RHODE ISLAND  
 Rutgers University; New Brunswick, NJ (32) 5-22-22 . . . . . COOK  
 South Dakota State University; Brookings, SD (34) 2-25-24 . . . . . SOUTH DAKOTA  
 Southern Illinois University; Carbondale, IL (53) 11-18-60. ILLINOIS BETA  
 Southwestern Louisiana, University of; Lafayette, LA  
 (57) 10-21-64 . . . . . LOUISIANA BETA  
 Tarleton State College; Stephenville, TX (62) 11-9-72 . . . . . TEXAS GAMMA  
 Tennessee, University of; Knoxville, TN (22) 11-9-12 . . . . . MORGAN  
 Texas A & M University; College Station, TX (47) 4-12-51 . . . . . TEXAS ALPHA  
 Texas Tech University; Lubbock, TX (48) 4-14-51 . . . . . TEXAS BETA  
 Utah State University; Logan, UT (39) 5-9-30 . . . . . UTAH  
 Vermont, University of; Burlington, VT (10) 5-1-05 . . . . . GREEN MOUNTAIN  
 Virginia Polytechnic Institute & State University;  
 Blacksburg, VA (40) 5-28-32 . . . . . VIRGINIA  
 Washington State University; Pullman, WA (16) 6-19-07 . . . . . ELLIOTT  
 West Virginia University; Morgantown, WV (33) 5-23-22 . . . . . WEST VIRGINIA  
 Western Illinois University; Macomb, IL (58) 1-29-66 . . . . . ILLINOIS GAMMA  
 Wisconsin, University of - at Madison; Madison, WI (12) 1-8-06 . . . . . BABCOCK  
 Wisconsin, University of - at Platteville; Platteville, WI  
 (61) 2-27-71 . . . . . WISCONSIN BETA  
 Wisconsin, University of - at River Falls; River Falls, WI  
 (63) 12-9-72 . . . . . WISCONSIN GAMMA  
 Wyoming, University of; Laramie, WY (41) 5-19-33 . . . . . WYOMING

(\* ) House Chapters



ByLaws of the  
North Carolina Chapter of Alpha Zeta

1987

## BYLAWS

### ARTICLE I Officers of the Chapter

- SECTION I. The officers of this Chapter shall consist of a Chancellor, Censor, Scribe, Treasurer, and Chronicler. They shall be elected at the first regular meeting in April and shall serve for one year or until their successors have been elected and installed. Chapter officers may be removed by a two-thirds (2/3) vote of the student members for non-performance of duty.
- SECTION II. The elected officers may come from any class.

### ARTICLE II Duties of the Chapter Officers

- SECTION I. It shall be the duty of the Chancellor to preside at all meetings of the Chapter. In the absence of the Chancellor, the Censor shall preside. In the absence of the Censor, the next highest officer shall preside. The presiding officer shall be responsible for the use of the proper ritual at all meetings. The Chancellor shall be the custodian of all the chapter property. A list of all Chapter property and its location shall be turned over to the new Chancellor upon his installation. The Chancellor shall submit to his successor a report of his regular and special duties.
- SECTION II. It shall be the duty of the Censor to criticize, at the Chapter meetings, the actions of the individual members. The Censor shall act as parliamentarian at all meetings and serve as the Chairman of the Initiation and Membership Committee. He shall submit to his successor a report of his regular and special duties.
- SECTION III. It shall be the duty of the Scribe to keep the minutes of all meetings of the Chapter and to attend to all correspondence. The Scribe shall be responsible for all relationships with the National Office and his main duty is to keep such records and make such reports as the National Office shall require. The Scribe shall forward a list of the semesters of work each has completed. The list shall further be submitted to the Faculty Advisory Committee. The Scribe shall report to his successor the special and regular duties.
- SECTION IV. It shall be the duty of the Treasurer to receive and hold all funds of the Chapter and to disburse the same as instructed by the Chapter. The Treasurer shall report to his successor all his regular and special duties. The Treasurer shall be responsible for submitting a Financial Report after each semester.
- SECTION V. It shall be the duty of the Chronicler to keep a complete account of all actions of the Chapter and the addresses, location, and achievements of the members and the decease of the same. He shall report the same to the General Secretary semi-annually. The Chronicler shall maintain the files in proper order and under lock and key when not in use. The Chronicler shall report to his successor all of his regular and special duties.

ARTICLE III  
Chapter Faculty Advisory Committee

- SECTION I. The Chapter shall elect from the faculty at least three members of Alpha Zeta who shall constitute the Faculty Advisory Committee. These members shall keep in contact with the High Council.
- SECTION II. The members of the Faculty Advisory Committee shall be elected for a period of three years. One member shall be elected each year in conjunction with the election of the Chapter officers.
- SECTION III. The senior member shall, insofar as possible, be placed in the custody of the Chairman of the Faculty Advisory Committee between the spring and fall semesters.

ARTICLE IV  
Standing Committees

- SECTION I. The Chancellor shall, with the approval of the Chapter, appoint at the second regular meeting after he has taken office, the following committees:
- A. A Junior-Senior Leadership Committee whose duty shall be to arrange at least one good program each month along some agricultural line and to invite the faculty and alumni members to participate in the program.
  - B. An Initiation and Membership Committee whose duty shall be to carry out the initiation of the candidates according to the Chapter policy and the policy of the college. The chairman of the committee shall be the Censor.
  - C. A Project Committee of at least three members whose duty shall be to investigate and present to the Chapter one or more worthwhile projects for the improvement of the campus.
  - D. A Founder's Day Committee of three members whose duty shall be to plan the Founder's Day Banquet.
  - E. A Scholarship Awards Committee of two members whose duty shall be to help select the two candidates for the two Alpha Zeta \$150.00 Scholarship Awards.
  - F. An Audit Committee of two members whose duty shall be to audit the Treasurer's reports at the end of the spring semester before installation of the new officers.
  - G. A Social Committee of at least three members whose duty shall be to take charge of outside activities not related to service projects.
  - H. A Newsletter Committee of two members whose duty shall be to organize the annual Alpha Zeta Newsletter.
  - I. An Alumni Awards Committee of five members whose duty shall be to select and present two candidates for each award to the active chapter for final approval.
  - J. A Student Book Exchange Committee of three members whose duty it shall be to organize and manage the book exchange.

ARTICLE V  
Membership

- SECTION I. An active member shall be any member who is either an undergraduate student or a graduate degree student in Agriculture and its allied fields and who desires to maintain the responsibilities of active membership.
- SECTION II. Any active member who fails to attend or be excused from two-thirds of all scheduled fraternity activities shall be reviewed by the Membership and Initiation Committee. If the Membership and Initiation Committee finds that the member has failed to maintain the responsibilities of active membership, the member shall be brought before the brotherhood. A two-thirds vote in favor of suspending the member will result in the member being suspended for the remainder of the current semester.
- SECTION III. All students pursuing a four-year course or graduate degree in Agriculture and its allied fields showing promise or leadership and achievement shall be considered as candidates and their records shall be investigated. There shall be no limit to the number of candidates to be considered from any class provided the requirements of the National Committee are satisfied.
- SECTION IV. Only two methods may be used in selecting new members: 1) By obtaining a cut-off grade point average for the top two-fifths (2/5) of the class and recruiting from the eligible student body; 2) By sending letters to eligible students and informing them that the North Carolina Chapter of the Fraternity of Alpha Zeta is considering prospective pledges.
- SECTION V. Before voting on candidates, the members shall discuss the candidates positively and negatively.
- SECTION VI. In voting on candidates for membership, no member shall allow himself to be influenced by personal prejudice.
- SECTION VII. All candidates shall be voted on by open ballot.
- SECTION IX. No candidate shall be considered elected unless he receives a vote of eighty-five percent (85%) of the student members and the Faculty Advisory Committee. Any candidate receiving one vote less than eighty-five percent (85%) of the votes cast shall be announced at the time the first ballot is completed. These candidates shall then be reconsidered.
- SECTION X. Before the second and third ballot, the members shall be permitted to discuss the candidates positively and negatively.
- SECTION XI. Any candidate receiving less than eighty-five percent (85%) of the votes cast on the third ballot shall be rejected automatically. Rejected candidates shall be eligible for consideration at any succeeding election of candidates providing that three months have passed.

SECTION XII. Article IV of the Constitution and ByLaws of the Fraternity of Alpha Zeta and Article V of the ByLaws of the North Carolina Chapter referring to the election of candidates to membership shall be read by the Censor before every election of candidates.

SECTION XIII. Candidates selected shall be notified immediately after the meeting by members of the Chapter.

#### ARTICLE VI Initiation and Membership

SECTION I. The Initiation and Membership Committee shall be in charge of the initiation of all candidates and of reviewing the status of the active members in accordance with Article V., Section II. The committee shall meet to review the status of the members before the selection of candidates for membership.

SECTION II. The initiation shall be arranged so that one week of indoctrination shall precede the formal initiation.

SECTION III. The first Saturday morning after candidates have been selected, they will meet at a designated place to get their instructions for the week of indoctrination, which will begin the following Monday, and will last through Friday.

SECTION IV. Each candidate for membership in the Fraternity of Alpha Zeta shall be initiated by the ritual and according to the directions accompanying it. The formal initiation shall be conducted at the first meeting after the week of indoctrination and pertain specifically to initiation unless designated otherwise by the Chancellor.

SECTION V. No candidate shall be initiated in the Fraternity of Alpha Zeta unless the Charter of the Chapter is present.

SECTION VI. Each member shall be given a copy of the ByLaws upon completion of the initiation.

#### ARTICLE VII Chapter Meetings

SECTION I. The Chapter shall meet regularly every week during the school year on Wednesday nights at 7:30 p.m. in any properly designated place.

SECTION II. It shall be the duty of each active member to attend every meeting unless a good and sufficient reason is given for absence. All absentees shall be voted on by the Chapter and must be carried by a simple majority.

SECTION III. A fine of two dollars (\$2.00) shall be imposed upon the member for each absence that is not excused by the Chapter. Fines shall be imposed for missing Fraternity projects and activities.

The amount will be determined by the vote of the Fraternity prior to the activity. Any member who does not pay their fine within two meetings of notification shall be suspended until such fine is paid.

SECTION IV. The proceedings of the meeting shall be governed by Roberts Rules of Order unless the same is at variance to the Constitution or ByLaws of the Fraternity.

ARTICLE VIII  
Quorum and Voting

SECTION I. Two-thirds (2/3) of the active members shall constitute a quorum at any meeting.

SECTION II. No member can vote by proxy.

SECTION III. Only active members and the Faculty Advisory Committee shall be eligible to vote at any election on any issue.

ARTICLE IX  
FEES AND DUES

SECTION I. All dues, fees, and assessments shall be collected and paid out as the Chapter sees fit, exclusive of those which are to be paid to the High Treasurer, by the Chapter Treasurer.

SECTION II. Each candidate for membership, upon his or her initiation shall pay the Chapter Treasurer the sum of forty-five dollars (\$45.00) initiation fee. This includes thirty-five dollars (\$35.00) National Fee, five dollars (\$5.00) semester dues, and five dollars (\$5.00) pledge fee.

SECTION III. Each student member shall pay the Chapter Treasurer the sum of five dollars (\$5.00) dues each semester.

ARTICLE X  
Chapter Room

SECTION I. The Chapter shall maintain a room for meetings and other functions and for the proper care of the Chapter property.

ARTICLE XI  
Activities of the Chapter

SECTION I. The Chapter shall present the two annual one-hundred and fifty dollars (\$150.00) Sophomore and Junior Awards at the Founder's Day Banquet or any other day designated by the Chapter. The scholarship will be emphasized towards sophomore; however, juniors are eligible.

- SECTION II. The Chapter shall sponsor a Founder's Day Banquet in the spring semester of each school year.
- SECTION III. The Chapter shall submit names of two (2) outstanding brothers for the Alpha Zeta Outstanding Brother Award.
- SECTION IV. The Chapter shall sponsor Agricultural Awareness Week in the Spring Semester to coincide with National Agriculture Day.
- SECTION V. The Chapter shall operate the Student Book Exchange.
- SECTION VI. The Chapter shall recognize two (2) outstanding Alumni, through the Alumni Awards Program, at the Founder's Day Banquet.

#### ARTICLE XII

##### Reading of the Constitution

- SECTION I. The Censor shall read and explain Article I through Article IV of the National Constitution and all of the North Carolina Chapter ByLaws at the first regular meeting following the formal initiation of new members.

#### ARTICLE XIII

##### Copies of the ByLaws

- SECTION I. There shall be made as many copies of the ByLaws of the North Carolina Chapter of Alpha Zeta as the Chapter shall deem necessary. Each new member upon being formally initiated into the Fraternity shall be given a copy of these ByLaws along with a copy of the Fraternity of Alpha Zeta Constitution and ByLaws as amended from time to time. There shall be four (4) permanent copies of these ByLaws. One permanent copy shall be kept by the Scribe for the purpose of information at the regular meetings. One permanent copy shall be kept by the Chairman of the Faculty Advisory Committee for his use while serving in that capacity and which shall be passed on to his successor. One permanent copy must be sent to the National Office and one permanent copy is to be kept in the North Carolina Chapter's permanent file.

#### ARTICLE XIV

##### Student Book Exchange

- SECTION I. The Student Book Exchange will be operated as a student organization by the Fraternity of Alpha Zeta. Alpha Zeta reserves the right to make such rules and regulations as shall be deemed necessary to protect the Fraternity and the students.
- SECTION II. The exchange shall be operated during the first two weeks of each semester by the members of the Fraternity. The Chairman of the Student Book Exchange shall be the manager of the exchange.

- SECTION III. The exchange shall not buy or sell books, but it will operate as a public exchange service to the students. The exchange has no authority to release a book at a price different from the designated price given by the seller.
- SECTION IV. The exchange will not be responsible in case of fire, theft, or damage to books placed in the exchange. However, it agrees to exercise every precaution possible to prevent said damages.
- SECTION V. A handling fee will be made on each item that the exchange handles. For each item handled, the seller agrees to pay the exchange the current fee determined by the Chapter. All profits shall go into the Chapter Treasury of Alpha Zeta.
- SECTION VI. Every seller will sign the following statement when he places an item in the exchange: All books, money, or equipment not picked up by a specified date, shall become property of Alpha Zeta.
- SECTION VII. The operational procedure of the Student Book Exchange shall be left up to the Student Book Exchange Committee.

#### ARTICLE XV

##### Alpha Zeta \$150.00 Scholarship Awards

- SECTION I. The recipients shall be sophomores or juniors in a department from which Alpha Zeta draws its membership (the Schools of Agricultural and Life Sciences and Forest Resources and the departments of Agricultural Education and Biological and Agricultural Engineering). Their selection shall be based on their need and past record in previous years.
- SECTION II. The recipients are to be classified as sophomores or juniors the spring semester in which the selection occurs.
- SECTION III. The recipients must be a leader based on the recommendations of advisors, friends, and dormitory resident advisors.
- SECTION IV. The recipients must be students with a proposed goal in mind for his or her future.
- SECTION V. The recipients must have a scholastic average in the upper two-fifths (2/5) of their class at the completion of a minimum of two semesters of work.
- SECTION VI. The selection shall be made during the spring semester and submitted to the Chapter one month before the end of the spring semester for approval.
- SECTION VII. The announcement of the recipients of the awards will be made at the annual Founder's Day Banquet or anytime the Chapter sees fit to do so. The money is to be paid upon registration the following fall semester.



- SECTION VII. The Selection Committee shall be composed of active Alpha Zeta members, the active advisors and final approval shall be made by the Chapter.
- SECTION IX. The applications for the recipient of the award shall be submitted by the students, advisors (maximum of two applications from each academic advisor in the schools from which Alpha Zeta draws its membership), or anyone who thinks he or she can qualify may apply.
- SECTION X. The basis of the award shall be forty percent (40%) on character, leadership, community, and extra-curricular activities, and interest in the major field; forty percent (40%) on the actual need of the applicant; and twenty percent (20%) on scholarship rating, which will be in the upper two-fifths (2/5) or his or her class.

ARTICLE XVI  
Alpha Zeta Alumni Awards

- SECTION I. The Alpha Zeta Alumni Awards are intended to recognize outstanding and notable achievements by Alpha Zeta Alumni residing in North Carolina.
- SECTION II. Nominations can be made by any active Alpha Zeta alumnus residing in North Carolina.
- SECTION III. Two awards shall be presented annually:
- A. Faculty Award:
    - 1. The candidate must have been on the North Carolina State University faculty for no less than three (3) years.
    - 2. No current Alpha Zeta advisor can be nominated.
    - 3. Faculty award candidates must exhibit leadership qualities in one or more of the following areas:
      - a. Active participation in and contribution to Alpha Zeta activities
      - b. Community service
      - c. Research
      - d. Teaching
      - e. Extension
  - B. Community Award
    - 1. The candidate can be an alumni of any chapter but must have been working in a North Carolina community for at least three (3) years.
    - 2. Community award candidate must not be a student of any kind and must have left active status at least three (3) years prior to nomination.
    - 3. The community awards candidate must show outstanding performance in one or more of the following:
      - a. Contribution to agriculture
      - b. Service to the community
- SECTION IV. Form of Recognition:
- a. The active chapter shall present the two (2) Alumni Awards at the Founder's Day Banquet.
  - b. To commemorate the recognition, the chapter shall present an appropriate certificate or plaque to each recipient.

SECTION IV. Form of Recognition:

- a. A committee shall be constituted to review applications for the Alumni Awards.
- b. This committee shall consist of:
  1. One (1) Sophomore, one (1) junior, and one (1) senior - or proper class presentation - from the active brotherhood as of January 1 of each year. These brothers shall be chosen by the executive committee and may be members of the executive committee.
  2. The Senior Advisor or his representative.
  3. A representative selected by the North Carolina Alpha Zeta Alumni Association.
- c. The Selection Committee shall select and present two (2) candidates for each award to the active chapter for final approval.
  1. Selection shall be based on a simple majority.
  2. In the case of a tie, discussion and revoting will continue until a simple majority is reached.

- SECTION VI. The Alpha Zeta Alumni Awards Program may be suspended for the current year only by a two-thirds (2/3) vote of the student members for a lack of suitable candidates.

ARTICLE XVII  
Amendments

- SECTION I. The ByLaws of the North Carolina Chapter of Alpha Zeta can be make by a two-thirds (2/3) vote of the active members provided that there is a quorum present.

BYLAWS OF THE  
NORTH CAROLINA CHAPTER OF  
THE FRATERNITY OF ALPHA ZETA  
NORTH CAROLINA STATE UNIVERSITY  
RALEIGH, NORTH CAROLINA  
(AS AMENDED, MARCH, 1985)

## BYLAWS

### ARTICLE I

#### Officers of the Chapter

SECTION I. The officers of this Chapter shall consist of a Chancellor, Censor, Scribe, Treasurer, and Chronicler. They shall be elected at the first regular meeting in April and shall serve for one year or until their successors have been elected and installed. Chapter officers may be removed by a two-thirds (2/3) vote of the student members for non-performance of duty.

SECTION II. The elected officers may come from any class.

### ARTICLE II

#### Duties of the Chapter Officers

SECTION I. It shall be the duty of the Chancellor to preside at all meetings of the Chapter. In the absence of the Chancellor, the Censor shall preside. In the absence of the Censor, the next highest officer shall preside. The presiding officer shall be responsible for the use of the proper ritual at all meetings. The Chancellor shall be the custodian of all the Chapter property. A list of all Chapter property and its location shall be turned over to the new Chancellor upon his installation. The Chancellor shall submit to his successor a report of his regular and special duties.

SECTION II. It shall be the duty of the Censor to criticize, at the Chapter meetings, the actions of the individual members. The Censor shall act as parliamentarian at all meetings and serve as the Chairman of the Initiation and Membership Committee. He shall submit to his successor a report of his regular and special duties.

SECTION III. It shall be the duty of the Scribe to keep the minutes of all meetings of the Chapter and to attend to all correspondence. The Scribe shall be responsible for all relationships with the National Office and his main duty is to keep such records and make such reports as the National Office shall require. The Scribe shall forward a list of the initiates to the General Secretary with a statement of the number of semesters of work each has completed. The list shall further be submitted to the Faculty Advisory Committee. The Scribe shall report to his successor the special and regular duties.

SECTION IV. It shall be the duty of the Treasurer to receive and hold all funds of the Chapter and to disburse the same as instructed by the Chapter. The Treasurer shall report to his successor all his regular and special duties. The Treasurer shall be responsible for submitting a Financial Report after each semester.

SECTION V. It shall be the duty of the Chronicler to keep a complete account of all actions of the Chapter and the addresses, location, and achievements of the members and the decease of the same. He shall report the same to the General Secretary semi-annually. The Chronicler shall maintain the files in proper order and under lock and key when not in use. The Chronicler shall report to his successor all of his regular and special duties.

ARTICLE III  
Chapter Faculty Advisory Committee

SECTION I. The Chapter shall elect from the faculty at least three members of Alpha Zeta who shall constitute the Faculty Advisory Committee. These members shall keep in contact with the High Council.

SECTION II. The members of the Faculty Advisory Committee shall be elected for a period of three years. One member shall be elected each year in conjunction with the election of the Chapter officers.

SECTION III. The senior member shall act as Chairman of the Faculty Advisory Committee.

SECTION IV. The Chapter property shall, insofar as possible, be placed in the custody of the Chairman of the Faculty Advisory Committee between the spring and fall semesters.

ARTICLE IV  
Standing Committees

SECTION I. The Chancellor shall appoint at the second regular meeting after he has taken office, the following committees:

A. A Junior-Senior Leadership Committee whose duty shall be to arrange at least one good program each month along some agricultural line and to invite the faculty and alumni members to participate in the program.

B. An Initiation and Membership Committee whose duty shall be to review prospective pledges and review and carry out the initiation of the candidates according to the Chapter policy and the policy of the college. The chairman of the committee shall be the Censor.

C. A Project Committee of at least three members whose duty shall be to investigate and present to the Chapter one or more worthwhile projects for the improvement of the campus.

D. A Founder's Day Committee of three members whose duty shall be to plan the Founder's Day Banquet.

E. A Scholarship Awards Committee of two members whose duty shall be to help select the two candidates for the two Alpha Zeta \$150.00 Scholarship Awards.

F. An Audit Committee of two members whose duty shall be to audit the Treasurer's reports at the end of the spring semester before installation of the new officers.

G. A Social Committee of at least three members whose duty shall be to take charge of planning outside activities not related to service projects.

H. A Newsletter Committee of two members whose duty shall be to organize the annual Alpha Zeta Newsletter.

I. An Alumni Awards Committee of five members whose duty shall be to select and present two candidates for each award to the active chapter for final approval.

ARTICLE V  
Membership

SECTION I. All students pursuing a four-year course or graduate degree in Agriculture and its allied fields showing promise or leadership and achievement shall be considered as candidates and their records shall be investigated. There shall be no limit to the number of candidates to be considered from any class provided the requirements of the National Committee are satisfied.

SECTION II. Only two methods may be used in selecting new members: 1) By obtaining a cut-off grade point average for the top two-fifths (2/5) of the class and recruiting from the eligible student body; 2) By sending letters to eligible students and informing them that the North Carolina Chapter of the Fraternity of Alpha Zeta is considering prospective pledges.

SECTION III. Two meetings prior to voting on the new candidates, the members should turn into the Chairman of the Initiation and Membership Committee the names of students they would like to elect for membership in Alpha Zeta.

SECTION IV. Before voting on candidates, the members shall discuss the candidates positively and negatively.

SECTION V. In voting on candidates for membership, no member shall allow himself to be influenced by personal prejudice.

SECTION VI. All candidates shall be voted on by open ballot.

SECTION VII. No candidate shall be considered elected unless he receives a vote of eighty-five percent (85%) of the student members and the Faculty Advisory Committee. Any candidate receiving one vote less than eighty-five percent (85%) of the votes cast shall be announced at the time the first ballot is completed. These candidates shall then be reconsidered.

SECTION VIII. Before the second and third ballot, the members shall be permitted to discuss the candidates positively and negatively.

SECTION IX. Any candidate receiving less than eighty-five percent (85%) of the votes cast on the third ballot shall be rejected automatically. Rejected candidates shall be eligible for consideration at any succeeding election of candidates providing that three months have passed.

SECTION X. Article IV of the Constitution and ByLaws of the Fraternity of Alpha Zeta and Article V of the ByLaws of the North Carolina Chapter referring to the election of candidates to membership shall be read by the Censor before every election of candidates.

SECTION XI. Candidates selected shall be notified immediately after the meeting by members of the Chapter.

ARTICLE VI  
Initiation and Membership

SECTION I. The Initiation and Membership Committee shall be in charge of the initiation of all candidates.

SECTION II. The initiation shall be arranged so that one week of indoctrination shall precede the formal initiation.

SECTION III. The first Saturday morning after candidates have been selected, they will meet at a designated place to get their instructions for the week of indoctrination, which will begin the following Monday, and will last through Friday.

SECTION IV. Each candidate for membership in the Fraternity of Alpha Zeta shall be initiated by the ritual and according to the directions accompanying it. The formal initiation shall be conducted at the first meeting after the week of indoctrination and pertain specifically to initiation unless designated otherwise by the Chancellor.

SECTION V. No candidate shall be initiated in the Fraternity of Alpha Zeta unless the Charter of the Chapter is present.

SECTION VI. Each member shall be given a copy of the ByLaws upon completion of the initiation.

#### ARTICLE VII Chapter Meetings

SECTION I. The Chapter shall meet regularly every week during the school year on Wednesday nights at 7:30 p.m. in any properly designated place.

SECTION II. It shall be the duty of each active member to attend every meeting unless a good and sufficient reason is given for absence. All absentees shall be voted on by the Chapter and must be carried by a simple majority.

SECTION III. A fine of one dollar (\$1.00) shall be imposed upon the member for each absence that is not excused by the Chapter. Fines shall be imposed for missing Fraternity projects and activities. The amount will be determined by the vote of the Fraternity prior to the activity.

SECTION IV. The proceedings of the meeting shall be governed by Roberts Rules of Order unless the same is at variance to the Constitution or ByLaws of the Fraternity.

#### ARTICLE VIII Quorum and Voting

SECTION I. Two-thirds (2/3) of the active members shall constitute a quorum at any meeting.

SECTION II. No member can vote by proxy.

SECTION III. Only active members and the Faculty Advisory Committee shall be eligible to vote at any election on any issue.

#### ARTICLE IX Fees and Dues

SECTION I. All dues, fees and assessments shall be collected and paid out as the Chapter sees fit, exclusive of those which are to be paid to the High Treasurer, by the Chapter Treasurer.

SECTION II. Each candidate for membership, upon his or her initiation, shall pay the Chapter Treasurer the sum of forty-five dollars (\$45.00) initiation fee. This includes thirty-five (\$35.00) National Fee, five dollars (\$5.00) semester dues, and five dollars (\$5.00) pledge fee.

SECTION III. Each student member shall pay the Chapter Treasurer the sum of five dollars (\$5.00) dues each semester.

ARTICLE X  
Chapter Room

SECTION I. The Chapter shall maintain a room for meetings and other functions and for the proper care of the Chapter property.

ARTICLE XI  
Activities of the Chapter

SECTION I. The Chapter shall present the two annual one-hundred and fifty dollars (\$150.00) Sophomore and Junior Awards at the Founder's Day Banquet or any other day designated by the Chapter. The scholarship will be emphasized towards sophomores; however, juniors are eligible.

SECTION II. The Chapter shall sponsor a Founder's Day Banquet in the spring semester of each school year.

SECTION III. The Chapter shall submit names of two (2) outstanding senior brothers for the Alpha Zeta Outstanding Brother Award.

SECTION IV. The Chapter shall operate the Student Book Exchange.

SECTION V. The Chapter shall recognize two (2) outstanding Alumni, through the Alumni Awards Program, at the Founder's Day Banquet.

ARTICLE XII  
Reading of the Constitution

SECTION I. The Censor shall read and explain Article I through Article IV of the National Constitution and all of the North Carolina Chapter ByLaws at the first regular meeting following the formal initiation of new members.

ARTICLE XIII  
Copies of the ByLaws

SECTION I. There shall be made as many copies of the ByLaws of the North Carolina Chapter of Alpha Zeta as the Chapter shall deem necessary. Each new member upon being formally initiated into the Fraternity shall be given a copy of these ByLaws along with a copy of the Fraternity of Alpha Zeta Constitution and ByLaws as amended from time to time. There shall be four (4) permanent copies of these ByLaws. One permanent copy shall be kept by the Scribe for the purpose of information at the regular meetings. One permanent copy shall be kept by the Chairman of the Faculty Advisory Committee for his use while serving in that capacity and which shall be passed on to his successor. One permanent copy must be sent to the National Office and one permanent copy is to be kept in the North Carolina Chapter's permanent file.



ARTICLE XIV  
Student Book Exchange

SECTION I. The Student Book Exchange will be operated as a student organization by the Fraternity of Alpha Zeta in cooperation with the Campus Government. Alpha Zeta reserves the right to make such rules and regulations as shall be deemed necessary to protect the Fraternity and the students under the supervision of the Campus Government.

SECTION II. The exchange shall be operated during the first two weeks of each semester and at least two days during exam week by the members of the Fraternity. The Chairman of the Student Book Exchange shall be the manager of the exchange.

SECTION III. The exchange shall not buy or sell books, but it will operate as a public exchange service to the students. The exchange has no authority to release a book at a price different from the designated price given by the seller.

SECTION IV. The exchange will not be responsible in case of fire, theft, or damage to books placed in the exchange. However, it agrees to exercise every precaution possible to prevent said damages.

SECTION V. A handling fee will be made on each item that the exchange handles. For each item handled, the seller agrees to pay the exchange the current fee determined by the Chapter. All profits shall go into the Chapter Treasury of Alpha Zeta.

SECTION VI. Every seller will sign the following statement when he places an item in the exchange: All out of date books, any money for books and equipment that have not been picked up by the end of the spring semester, shall become the property of Alpha Zeta.

SECTION VII. The operational procedure of the Student Book Exchange shall be left up to the Student Book Exchange Committee.

ARTICLE XV  
Alpha Zeta \$150.00 Scholarship Awards

SECTION I. The recipients shall be sophomores or juniors in a department from which Alpha Zeta draws its membership (the Schools of Agricultural and Life Sciences and Forest Resources and the departments of Agricultural Education and Biological and Agricultural Engineering). Their selection shall be based on their need and past record in previous years.

SECTION II. The recipients are to be classified as sophomores or juniors the spring semester in which the selection occurs.

SECTION III. The recipients must be a leader based on the recommendations of advisors, friends, and dormitory resident advisors.

SECTION IV. The recipients must be students with a proposed goal in mind for his or her future.

SECTION V. The recipients must have a scholastic average in the upper two-fifths (2/5) of their class at the completion of a minimum of two semesters of work.

SECTION VI. The selection shall be made during the spring semester and submitted to the Chapter one month before the end of the spring semester for approval.

SECTION VII. The announcement of the recipients of the awards will be made at the annual Founder's Day Banquet or anytime the Chapter sees fit to do so. The money is to be paid upon registration the following fall semester.

SECTION VIII. The Selection Committee shall be composed of active Alpha Zeta members, the active advisors and final approval shall be made by the Chapter.

SECTION IX. The applications for the recipient of the award shall be submitted by the students, advisors (maximum of two applications from each academic advisor in the schools from which Alpha Zeta draws its membership), or anyone who thinks he or she can qualify may apply.

SECTION X. The basis of the award shall be forty percent (40%) on character, leadership, community, and extra-curricular activities, and interest in the major field; forty percent (40%) on the actual need of the applicant; and twenty percent (20%) on scholarship rating, which will be in the upper two-fifths (2/5) of his or her class.

#### ARTICLE XVI Alpha Zeta Alumni Awards

SECTION I. The Alpha Zeta Alumni Awards are intended to recognize outstanding and notable achievements by Alpha Zeta alumni residing in North Carolina.

SECTION II. Nominations can be made by any active Alpha Zeta alumnus residing in North Carolina.

SECTION III. Two awards shall be presented annually:

(a) Faculty Award:

- (1) The candidate must have been on the North Carolina State University faculty for no less than three (3) years.
- (2) No current Alpha Zeta advisor can be nominated.
- (3) Faculty award candidates must exhibit leadership qualities in one or more of the following areas:
  - a) Active participation in and contribution to Alpha Zeta activities
  - b) Community service
  - c) Research
  - d) Teaching
  - e) Extension

(b) Community Award

(1) The candidate can be an alumni of any chapter but must have been working in a North Carolina community for at least three (3) years.

(2) Community award candidates must not be a student of any kind and must have left active status at least three (3) years prior to nomination.

(3) The community awards candidate must show outstanding performance in one or more of the following:

- a) Contribution to agriculture
- b) Service to the community

SECTION IV. Form of Recognition:

(a) The active chapter shall present the two (2) Alumni Awards at the Founder's Day Banquet.

(b) To commemorate the recognition, the chapter shall present an appropriate certificate or plaque to each recipient.

SECTION V. Selection Committee:

(a) A committee shall be constituted to review applications for the Alumni Awards.

(b) This committee shall consist of:

(1) One (1) sophomore, one (1) junior, and one (1) senior - or proper class presentation - from the active brotherhood as of January 1 of each year. These brothers shall be chosen by the executive committee and may be members of the executive committee.

(2) The Senior Advisor or his representative.

(3) A representative selected by the North Carolina Alpha Zeta Alumni Association.

(c) The Selection Committee shall select and present two (2) candidates for each award to the active chapter for final approval.

(1) Selection shall be based on a simple majority.

(2) In the case of a tie, discussion and revoting will continue until a simple majority is reached.

SECTION VI. The Alpha Zeta Alumni Awards Program may be suspended for the current year only by a two-thirds (2/3) vote of the student members for a lack of suitable candidates.

ARTICLE XVII  
Amendments

SECTION I. The Bylaws of the North Carolina Chapter of Alpha Zeta can be made by a two-thirds (2/3) vote of the active members provided that there is a quorum present.

BYLAWS OF THE  
NORTH CAROLINA CHAPTER OF  
THE FRATERNITY OF ALPHA ZETA  
NORTH CAROLINA STATE UNIVERSITY  
RALEIGH, NORTH CAROLINA  
(AMENDED NOVEMBER, 1975)  
(AMENDED SEPTEMBER, 1976)

## BYLAWS

### ARTICLE 1

#### Officers of the Chapter

SECTION 1. The officers of this Chapter shall consist of a Chancellor, Censor, Scribe, Treasurer, and Chronicler. They shall be elected at the first regular meeting in April and shall serve for one year or until their successors have been elected and installed. Chapter officers may be removed by a two-thirds (2/3) vote of the student members for non-performance of duty.

### ARTICLE II

#### Duties of the Chapter Officers

SECTION 1. It shall be the duty of the Chancellor to preside at all meetings of the Chapter. In the absence of the Chancellor, the Censor shall preside. In the absence of the Censor, the next highest officer shall preside. The presiding officer shall be responsible for the use of the proper ritual at all meetings. The Chancellor shall be the custodian of all the Chapter property. A list of all Chapter property and its location shall be turned over to the new Chancellor upon his installation. The Chancellor shall submit to his successor a report of his regular and special duties.

SECTION II. It shall be the duty of the Censor to criticize, at the Chapter meetings, the actions of the individual members. The Censor shall act as parliamentarian at all meetings and serve as the Chairman of the Initiation and Membership Committee. He shall submit to his successor a report of his regular and special duties.

SECTION III. It shall be the duty of the Scribe to keep the minutes of all meetings of the Chapter and to attend to all correspondence. The Scribe shall be responsible for all relationships with the National Office and his main duty is to keep such records and make such reports as the National Office shall require. The Scribe shall forward a list of the initiates to the General Secretary with a statement of the number of semesters of work each has completed. The list shall further be subscribed to be the Faculty Advisory Committee. The Scribe shall report to his successor the special and regular duties.

SECTION IV. It shall be the duty of the Treasurer to receive and hold all funds of the Chapter and to disburse the same as instructed by the Chapter. The Treasurer shall report to his successor all his regular and special duties.

SECTION V. It shall be the duty of the Chronicler to keep a complete account of all actions of the Chapter and the addresses, location, and achievements of the members and the decease of the same. He shall report the same to the General Secretary semi-annually. The Chronicler shall maintain the files in proper order and under lock and key when not in use. The Chronicler shall report to his successor all of his regular and special duties.

ARTICLE III  
Chapter Faculty Advisory Committee

SECTION I. The Chapter shall elect from the faculty at least three members of Alpha Zeta who shall constitute the Faculty Advisory Committee. These members shall keep in contact with the High Council.

SECTION II. The members of the Faculty Advisory Committee shall be elected for a period of three years. One member shall be elected each year in conjunction with the election of the Chapter officers.

SECTION III. The senior member shall act as Chairman of the Faculty Advisory Committee.

SECTION IV. The Chapter property shall, insofar as possible, be placed in the custody of the Chairman of the Faculty Advisory Committee between the spring and fall semesters.

ARTICLE IV  
Standing Committees

SECTION I. The Chancellor shall appoint at the second regular meeting after he has taken office, the following committees:

A. A Junior-Senior leadership committee whose duty shall be to arrange at least one good program each month along some agricultural line and to invite the faculty and alumni members to participate in the program.

B. An Initiation and Membership Committee whose duty shall be to review perspective pledges and review and carry out the initiation of the candidates according to the Chapter policy and the policy of the college. The chairman of the committee shall be the Censor.

C. A Project Committee of at least three members whose duty shall be to investigate and present to the Chapter one or more worthwhile projects for the improvement of the campus.

D. A Founder's Day Committee of three members whose duty shall be to plan the Founder's Day Banquet.

E. A Scholarship Awards Committee of two members whose duty shall be to help select the two candidates for the two Alpha Zeta \$150.00 Scholarship Awards.

F. A Audit Committee of two members whose duty shall be to audit the Treasurer's reports at the end of the spring semester before installation of the new officers.

G. A Social Committee of at least three members whose duty shall be to take charge of planning outside activities not related to service projects.

H. A Newsletter Committee of two members whose duty shall be to organize the annual Alpha Zeta Newsletter.

ARTICLE V  
Membership

SECTION I. All students pursuing a four-year course or graduate degree in Agriculture and its allied fields showing promise or leadership and achievement shall be considered as candidates and their records shall be investigated. There shall be no limit to the number of candidates to be considered from any class provided the requirements of the National Committee are satisfied.

SECTION II. Two methods may be used in selecting new members: 1) By obtaining a cut-off grade point average for the top two-fifths (2/5) of the class and recruiting from the eligible student body; 2) By sending letters to eligible students and informing them that the North Carolina Chapter of the Fraternity of Alpha Zeta is considering prospective pledges.

SECTION III. Two meetings prior to voting on the new candidates, the members should turn into the Chairman of the Initiation and Membership Committee the names of students they would like to elect for membership in Alpha Zeta.

SECTION IV. Before voting on candidates, the members shall discuss the candidates positively and negatively.

SECTION V. In voting on candidates for membership, no member shall allow himself to be influenced by personal prejudice.

SECTION VI. All candidates shall be voted on by open ballot.

SECTION VII. No candidate shall be considered elected unless he receives a vote of eighty-five percent (85%) of the student members and the Faculty Advisory Committee. Any candidate receiving one vote less than eighty-five percent (85%) of the votes cast shall be announced at the time the first ballot is completed. These candidates shall then be reconsidered.

SECTION VIII. Before the second and third ballot, the members shall be permitted to discuss the candidates positively and negatively.

SECTION IX. Any candidate receiving less than eighty-five percent (85%) of the votes cast on the third ballot shall be rejected automatically. Rejected candidates shall be eligible for consideration at any succeeding election of candidates providing that three months have passed.

SECTION X. Article IV of the Constitution and ByLaws of the Fraternity of Alpha Zeta and Article V of the ByLaws of the North Carolina Chapter referring to the election of candidates to membership shall be read by the Censor before every election of candidates.

SECTION XI. Candidates selected shall be notified immediately after the meeting by members of the Chapter.

ARTICLE VI  
Initiation and Membership

SECTION I. The Initiation and Membership Committee shall be in charge of the initiation of all candidates.

SECTION II. The initiation shall be arranged so that one week of indoctrination shall precede the formal initiation.

SECTION III. The first Saturday morning after candidates have been selected, they will meet at a designated place to get their instructions for the week of indoctrination, which will begin the following Monday, and will last through Friday.

SECTION IV. Each candidate for membership in the Fraternity of Alpha Zeta shall be initiated by the ritual and according to the directions accompanying it. The formal initiation shall be conducted at the first meeting after the week of indoctrination and pertain specifically to initiation unless designated otherwise by the Chancellor.

SECTION V. No candidate shall be initiated in the Fraternity of Alpha Zeta unless the Charter of the Chapter is present.

SECTION VI. Each member shall be given a copy of the ByLaws upon completion of the initiation.

#### ARTICLE VII Chapter Meetings

SECTION I. The Chapter shall meet regularly every week during the school year on Wednesday nights at 7:30 p.m. in any properly designated place.

SECTION II. It shall be the duty of each active member to attend every meeting unless a good and sufficient reason is given for absence. All absentees shall be voted on by the Chapter and must be carried by a simple majority.

SECTION III. A fine of one dollar (\$1.00) shall be imposed upon the member for each absence that is not excused by the Chapter. Fines shall be imposed for missing Fraternity projects and activities. The amount will be determined by the vote of the Fraternity prior to the activity.

SECTION IV. The proceedings of the meeting shall be governed by Roberts Rules of Order unless the same is at variance to the Constitution or By-Laws of the Fraternity.

#### ARTICLE VIII Quorum and Voting

SECTION I. Two-thirds (2/3) of the active members shall constitute a quorum at any meeting.

SECTION II. No member can vote by proxy.

SECTION III. Only active members and the Faculty Advisory Committee shall be eligible to vote at any election on any issue.

#### ARTICLE IX Fees and Dues

SECTION I. All dues, fees and assessments shall be collected and paid out as the Chapter sees fit, exclusive of those which are to be paid to the High Treasurer, by the Chapter Treasurer.



SECTION II. Each candidate for membership, upon his or her initiation, shall pay the Chapter Treasurer the sum of thirty-two dollars (\$32.00) initiation fee. This includes twenty-five dollars (\$25.00) National Fee, five dollars (\$5.00) semester dues, and two dollars (\$2.00) pledge supply.

SECTION III. Each student member shall pay the Chapter Treasurer the sum of five dollars (\$5.00) dues each semester.

#### ARTICLE X Chapter Room

SECTION I. The Chapter shall maintain a room for meetings and other functions and for the proper care of the Chapter property.

#### ARTICLE XI Activities of the Chapter

SECTION I. The Chapter shall present the two annual one-hundred and fifty dollars (\$150.00) Sophomore and Junior Awards at the Founder's Day Banquet or any other day designated by the Chapter. The scholarship will be emphasized towards sophomores; however, juniors are eligible.

SECTION II. The Chapter shall sponsor a Founder's Day Banquet in the spring semester of each school year.

SECTION III. The Chapter shall submit names of two (2) outstanding senior brothers for the Alpha Zeta Outstanding Brother Award.

SECTION IV. The Chapter shall operate the Student Book Exchange.

#### ARTICLE XII Reading of the Constitution

SECTION I. The Censor shall read and explain Article I through Article IV of the National Constitution and all of the North Carolina Chapter By-Laws at the first regular meeting following the formal initiation of new members.

#### ARTICLE XIII Copies of the By-Laws

SECTION I. There shall be made as many copies of the By-Laws of the North Carolina Chapter of Alpha Zeta as the Chapter shall deem necessary. Each new member upon being formally initiated into the Fraternity shall be given a copy of these By-Laws along with a copy of the Fraternity of Alpha Zeta Constitution and By-Laws as amended from time to time. There shall be four (4) permanent copies of these By-Laws. One permanent copy shall be kept by the Scribe for the purpose of information at the regular meetings. One permanent copy shall be kept by the Chairman of the Faculty Advisory Committee for his use while serving in that capacity and which shall be passed on to his successor. One permanent copy must be sent to the National Office and one permanent copy is to be kept in the North Carolina Chapter's permanent file.

#### ARTICLE XIV Student Book Exchange

SECTION I. The Student Book Exchange will be operated as a student organization by the Fraternity of Alpha Zeta in cooperation with the Campus Government. Alpha Zeta reserves the right to make such rules and regulations as shall be deemed necessary to protect the Fraternity and the students under the supervision of the Campus Government.

SECTION II. The exchange shall be operated during the first two weeks of each semester and at least two days during exam week by the members of the Fraternity. The Chairman of the Student Book Exchange shall be the manager of the exchange.

SECTION III. The exchange shall not buy or sell books, but it will operate as a public exchange service to the students. The exchange has no authority to release a book at a price different from the designated price given by the seller.

SECTION IV. The exchange will not be responsible in case of fire, theft, or damage to books placed in the exchange. However, it agrees to exercise every precaution possible to prevent said damages.

SECTION V. A handling fee will be made on each item that the exchange handles. For each item handled, the seller agrees to pay the exchange the current fee determined by the chapter. All profits shall go into the Chapter Treasury of Alpha Zeta.

SECTION VI. Every seller will sign the following statement when he places an item in the exchange: 'All out of date books, any money for books and equipment that have not been picked up by the end of the spring semester, shall become the property of Alpha Zeta.'

SECTION VII. The operational procedure of the Student Book Exchange shall be left up to the Student Book Exchange Committee.

#### ARTICLE XV

#### Alpha Zeta \$150.00 Scholarship Awards

SECTION I. The recipients shall be sophomores or juniors in a department from which Alpha Zeta draws its membership ( the Schools of Agricultural and Life Sciences, and Forest Resources, and the departments of Agricultural Education and Biological and Agricultural Engineering). Their selection shall be based on their need and past record in previous years.

SECTION II. The recipients are to be classified as sophomores or juniors the spring semester in which the selection occurs.

SECTION III. The recipients must be a leader based on the recommendations of advisors, friends, and dormitory resident advisors.

SECTION IV. The recipients must be students with a proposed goal in mind for his or her future.

SECTION V. The recipients must have a scholastic average in the upper two-fifths (2/5) of their class at the completion of a minimum of two semesters of work.

SECTION VI. The selection shall be made during the spring semester and submitted to the Chapter one month before the end of the spring semester for approval.

SECTION VII. The announcement of the recipients of the awards will be made at the annual Founder's Day Banquet or anytime the Chapter sees fit to do so. The money is to be paid upon registration the following fall semester.

SECTION VIII. The Selection Committee shall be composed of active Alpha Zeta members, the active advisors and final approval shall be made by the Chapter.

SECTION IX. The applications for the recipient of the award shall be submitted by the students, advisors (maximum of two applications from each academic advisor in the schools from which Alpha Zeta draws its membership), or anyone who thinks he or she can qualify may apply.

SECTION X. The basis of the award shall be forty percent (40%) on character, leadership, community, and extra-curricular activities, and interest in the major field; forty percent (40%) on the actual need of the applicant; and twenty percent (20%) on scholarship rating, which will be in the upper two-fifths (2/5) of his or her class.

ARTICLE XVI  
Amendments

SECTION I. The By-Laws of the North Carolina Chapter of Alpha Zeta can be amended by a two-thirds (2/3) vote of the active members provided that there is a quorum present.

9/8/8

THE FRATERNITY OF ALPHA ZETA

BY-LAW AMENDMENTS

26 April 1978

1. To Article I add:

Section II. The elected officers may come from any class.

2. To Article II, Section IV add:

The Treasurer shall be responsible for submitting a Financial Report after each semester.

3. Article V, Section II:

"Two methods may be used in selecting new members: ..."

Shall read:

"Only two methods may be used in selecting new members:..."



<CONSTITUTION >

BY-LAWS

THE NORTH CAROLINA CHAPTER OF  
THE FRATERNITY OF ALPHA ZETA  
NORTH CAROLINA STATE COLLEGE  
RALEIGH, NORTH CAROLINA

MAY, 1954

## CONSTITUTION

### ARTICLE I

#### Officers of The Chapter

SECTION 1. The officers of this Chapter shall consist of a Chancellor, Censor, Scribe, Treasurer, and Chronicler. They shall be elected at the first regular meeting in April and shall serve for one year or until their successors have been elected and installed. Chapter officers may be removed by a two-thirds (2/3) vote of the student members for non-performance of duty.

### ARTICLE II

#### Duties of The Chapter Officers

SECTION 1. It shall be the duty of the Chancellor to preside at all meetings of the Chapter. In the absence of the Chancellor, the Censor shall preside. In the absence of the Censor, the next highest officer shall preside. The presiding officer shall be responsible for the use of the proper ritual at all meetings. The Chancellor shall be the custodian of all the Chapter property. A list of all the Chapter property and its location shall be turned over to the new Chancellor upon his installation. The Chancellor shall turn over to his successor a report of his regular and special duties.

SECTION 2. It shall be the duty of the Censor to criticize at the Chapter meetings the actions of the individual members. The Censor shall act as parliamentarian at all meetings. He shall turn over to his successor a report on his regular and special duties.

SECTION 3. It shall be the duty of the Scribe to keep the minutes of all meetings of the Chapter and to attend to all correspondence. The Scribe shall be responsible for all relationships with the National Office and his main duty is to keep such records and make such reports as the National Office shall require. The Scribe shall forward a list of the initiates to the General Secretary with statement of number of semesters work each has completed, list shall further be subscribed to by the Faculty Advisory Committee. Scribe shall report to his successor the special and regular duties.

SECTION 4. It shall be the duty of the Treasurer to receive and hold all funds of the Chapter and to disburse the same as instructed by the Chapter. The Treasurer shall report to his successor all his regular and special duties.

SECTION 5. The Chronicler shall keep a complete account of all actions of the Chapter and the addresses, location, and achievements of the members and the decease of the same. He shall report the same to the General Secretary semi-annually (December and June). The Chronicler shall publish annually the Chapter News Letter. The Chronicler shall maintain the files in proper order and under lock and key when not in use. The Chronicler shall report to his successor all of his regular and special duties.

ARTICLE III  
Chapter Faculty Advisory Committee

SECTION 1. The Chapter shall elect from the faculty at least three members of Alpha Zeta, who shall constitute the Faculty Advisory Committee and who shall keep in contact with the High Council.

SECTION 2. The members of the Faculty Advisory Committee shall be elected for a period of three years. One member shall be elected each year in conjunction with the election of Chapter officers.

SECTION 3. The senior member shall act as Chairman of the Faculty Advisory Committee.

SECTION 4. The Chapter property shall, insofar as possible, be placed in the custody of the Chairman of the Faculty Advisory Committee between the spring and fall semesters.

ARTICLE IV  
Standing Committees

SECTION 1. The Chancellor shall appoint at the second regular meeting after he has taken office the following committees:

- a. A Membership Committee, consisting of three members (one member from each school which the Chapter draws its membership), whose duty shall be to investigate the grades and standing of all proposed candidates for admission to the Chapter and report the findings to the Chapter.
- b. A Program Committee whose duty shall be to arrange at least one good program each month along some agricultural line and to invite the faculty and alumni members to participate in the program.
- c. An Initiation Committee whose duty shall be to arrange and carry out the initiation of the candidates according to the Chapter policy and the policy of the College. The Chairman of the Committee shall be pledge master.
- d. An Auditing Committee of three members whose duty shall be to audit the Treasurer's books at the end of the school year, upon election of a new Treasurer, or whenever the Chapter deems it necessary.
- e. A Student Book Exchange Committee of three men, the Chairman of which shall be manager of the exchange.
- f. A Chapter Room Committee of two members whose duty shall be to see that the Chapter Room is kept neat and orderly at all times.
- g. Flowers Committee of one member whose duty shall be to send cards and flowers to sick members or deceased member's family.
- h. A Committee of three members whose duty shall be to plan and present the Founders Day Banquet.

i. A Projects Committee of three men whose duty shall be to investigate and present to the Chapter one or more worth-while projects for the improvement of the Campus. This Committee shall be in charge of the arrangements to present the Alpha Zeta Scholarship Award for the outstanding Freshman in the Schools from which Alpha Zeta draws its membership and the Alpha Zeta One Hundred Dollar Sophomore Scholarship Award at the Honors and Awards Day of the College or any other day designated by the Chapter.

j. A Committee of two members whose duty shall be to help select the candidate of the Alpha Zeta One Hundred Dollar Scholarship Award.

SECTION 2. The Chancellor shall appoint special committees whenever he or the Chapter deems necessary.

SECTION 3. Any member of any of the committees can be removed by a two-thirds ( $2/3$ ) vote of the student members for non-performance of duty. If a member of any of these committees is removed or resigns the Chancellor shall appoint a replacement at the next regular meeting after the removal or resignation.

#### ARTICLE V Membership

SECTION 1. All male students pursuing a four-year course in Agriculture and its allied fields showing promise of leadership and achievement shall be considered as candidates and their records investigated. There shall be no limit to the number of candidates to be considered from any class provided that the requirements of the National Constitution are satisfied.

SECTION 2. The grades of each candidate shall be obtained from the Registrar or Dean of the appropriate school by the Membership Committee and presented to the Chapter before voting on the candidates.

SECTION 3. Two meetings prior to voting on the new candidates, the members should turn in to the Chairman of the Membership Committee names of students who they think would make good Alpha Zeta members.

SECTION 4. Before voting on eligible candidates, the members shall discuss the candidates positively and negatively.

SECTION 5. In voting on candidates for membership, no member shall allow himself to be influenced by personal prejudices.

SECTION 6. All candidates shall be voted on by secret ballot.

SECTION 7. No candidate shall be considered elected unless he receives a vote of eighty-five per cent (85%) of the student members and the Faculty Advisory Committee present. Any candidate receiving one vote less than eighty-five per cent (85%) of the votes cast shall be announced at the time the first ballot is completed. These candidates shall then be reconsidered.



SECTION 8. Before the second and third ballot, the members shall be permitted to discuss the candidates positively and negatively.

SECTION 9. Any candidates receiving less than eighty-five per cent (85%) of the votes cast on the third ballot shall be rejected automatically. Rejected candidates shall be eligible for consideration at any succeeding election of candidates providing that three months have elapsed.

SECTION 10. Article IV of the Constitution of the Fraternity of Alpha Zeta and Article V of these By-Laws referring to the election of candidates to membership shall be read by the Censor before every election of candidates.

SECTION 11. Candidates selected shall be notified immediately after the meeting by members of the Chapter.

#### ARTICLE VI Initiation

SECTION 1. The Initiation Committee shall be in charge of the initiation of candidates.

SECTION 2. The initiation shall be arranged so that one week of indoctrination shall precede the formal initiation. The indoctrination shall be conducted nightly in the Chapter Room.

SECTION 3. The first Friday night after candidates have been selected, they will meet in the Chapter Room to get their instructions for the week of indoctrination, which will begin the following Monday and last through Friday.

SECTION 4. Each candidate for membership in the Fraternity of Alpha Zeta shall be initiated by the ritual and according to the directions accompanying it. The formal initiation shall be conducted at the first regular meeting after the week of indoctrination.

SECTION 5. No candidate shall be initiated in the Fraternity of Alpha Zeta unless the Charter of the Chapter is present.

SECTION 6. Each member shall be given a copy of the Constitution and By-Laws upon completion of the initiation.

#### ARTICLE VII Chapter Meetings

SECTION 1. The Chapter shall meet regularly every week during the school year on Wednesday night at 7:00 P. M. in any properly designated place.

SECTION 2. It shall be the duty of each active member to attend every regular meeting unless a good and sufficient reason is given to be absent. All absentees shall be voted on by the Chapter and must be carried by a simple majority.

SECTION 3. A fine of fifty cents (50 cents) shall be imposed upon the member for each absence that is not excused by the Chapter.

SECTION 4. The proceedings of the meeting shall be governed by Roberts Rules of Order unless the same is at variance to the Constitution or By-Laws of the Fraternity.

ARTICLE VIII  
Quorum and Voting

SECTION 1. Two-thirds (2/3) of the active members shall constitute a quorum at any meeting.

SECTION 2. No member can vote by proxy. Each absentee may be interviewed personally concerning matters where his vote is required.

SECTION 3. Only active members and the Faculty Advisory Committee shall be eligible to vote at any election on any issue.

ARTICLE IX  
Fees and Dues

SECTION 1. All dues, fees and assessments shall be collected and paid out as the Chapter sees fit, exclusive of those which are to be paid to the High Treasurer, by the Chapter Treasurer. The books shall be audited by the Auditing Committee at the end of the year and at any time the Chapter deems necessary.

SECTION 2. Each candidate for membership, upon his initiation, shall pay the Chapter Treasurer the sum of fifteen dollars (\$15.00) initiation fee.

SECTION 3. Each student member shall pay the Chapter Treasurer the sum of three dollars (~~\$3.00~~) dues each semester.

5.00 *act*

ARTICLE X  
Chapter Room

SECTION 1. The Chapter shall maintain a room for meetings and other functions and for the proper care of the Chapter property.

SECTION 2. The Chapter Room Committee shall see that the Chapter Room is properly decorated and kept in proper order at all times.

ARTICLE XI  
Activities of the Chapter

SECTION 1. The Chapter shall sponsor the presentation of a silver cup to the Sophomore who was the outstanding Freshman in the schools from which the Fraternity draws its membership at the Honors and Awards Day or any other day designated by the Chapter.

SECTION 2. The Chapter shall present the annual One Hundred Dollar Sophomore Scholarship Award at the Honors and Awards Day or any other day designated by the Chapter.

SECTION 3. The Chapter shall sponsor a Founders Day Banquet in the spring semester.

SECTION 4. The Chapter shall submit an application of one senior or a recent graduate for the Alpha Zeta World War II Memorial Fellowship.

SECTION 5. The Chapter shall operate the Student Book Exchange.

#### ARTICLE XII

##### Reading of the Constitution

SECTION 1. The Censor shall read and explain Articles I through IV of the National Constitution and all of the North Carolina Chapter Constitution and By-Laws at the first regular meeting following the formal initiation of new members.

#### ARTICLE XIII

##### Copies of the Constitution

SECTION 1. There shall be made as many copies of the Constitution and By-Laws of the North Carolina Chapter of Alpha Zeta as the Chapter shall deem necessary. Each new member upon being formally initiated into the Fraternity shall be given a copy of these By-Laws along with a copy of the Fraternity of Alpha Zeta Constitution By-Laws as amended from time to time. There shall be three permanent copies of these By-Laws. One permanent copy shall be kept by the Scribe for the purpose of information at the regular meetings. One permanent copy shall be kept by the Chairman of the Faculty Advisory Committee for his use while serving in that capacity and which shall be passed on to his successor.

#### ARTICLE XIV

##### Student Book Exchange

SECTION 1. The Student Book Exchange will be operated as a student organization by the Fraternity of Alpha Zeta in cooperation with the Campus Government. Alpha Zeta reserves the right to make such rules and regulations as shall be deemed necessary to protect the Fraternity and the students, under the supervision of the Campus Government.

SECTION 2. The exchange shall be operated during the first two weeks of each semester and at least two days during exam week by the members of the Fraternity. The Chairman of the Student Book Exchange Committee shall be the manager of the exchange.

SECTION 3. The exchange will not buy or sell books, but it will operate as a public exchange service to the students. The exchange has no authority to release a book at a price different from that designated by the seller.

SECTION 4. The exchange will not be responsible in case of fire, theft, or damage to books placed in the exchange. However, it agrees to exercise every precaution possible to prevent said damages.

SECTION 5. A handling fee will be made on each item that the exchange handles. For each item handled up to \$3.99, the seller agrees to pay the exchange ten cents (\$.10). For items handled over \$3.99, the seller agrees to pay the exchange five per cent (5%). All profits shall go into the Chapter treasure of Alpha Zeta for the Scholarship Fund.

SECTION 6. Every seller will sign the following statement when he places an item in the exchange: All out of date books, any money for books and equipment that have not been picked up by the end of the spring semester, shall become the property of Alpha Zeta.

SECTION 7. The operation procedure of the Student Book Exchange shall be left up to the Student Book Exchange Committee.

#### ARTICLE XV

#### Alpha Zeta One Hundred Dollar Scholarship Award

SECTION 1. The recipient shall be a sophomore in a department from which Alpha Zeta draws its membership (The School of Agriculture, the School of Forestry, and The Department of Agricultural Education in the School of Education at North Carolina State College.) His selection shall be based on his work as a freshman.

SECTION 2. His classification is to be based on being a sophomore the fall semester in which his selection occurs.

SECTION 3. He must be a leader based on the recommendation of his advisor, his friends, and his dormitory counselor.

SECTION 4. The recipient must have a scholastic average in the upper two fifths (2/5) of his class at the completion of two semesters of work.

SECTION 5. He must be a man with a purpose in mind.

SECTION 6. The selection shall be made during the fall semester and submitted to the Chapter one month before the end of the fall semester for approval.

SECTION 7. The announcement of the recipient of the award will be made at the annual Honors and Awards Day or anytime the Chapter sees fit to do so. The money is to be paid upon registering the following spring semester.

SECTION 8. The Selection Committee shall be composed of five men; two active Alpha Zeta members, one of which will serve as Chairman and shall be selected by the Committee, two of the Deans from either the Agricultural, Forestry, or Education Schools and shall serve in regular rotation starting with the Agricultural Education Deans, and one Alpha Zeta alumni preferably one that does not have any school connection.

SECTION 9. The applications for the recipient of the award shall be submitted by the students, advisors (maximum of two applications from each advisor in the schools from which Alpha Zeta draws its membership), any recommendation of Alpha Zeta Chapter, or any man who thinks that he can qualify may apply.

SECTION 10. The basis of the award shall be forty per cent (40%) on character, leadership, community and extra-curricular activities, and interest in major field, forty per cent (40%) on the actual need of the applicant, and twenty per cent (20%) on scholarship rating, which will be in the upper two fifths (2/5) of his class.

SECTION 11. The applications will be considered by the Committee and each student will be personally interviewed by the Committee. At the interview, the applicant will signify his desire to complete a course of study in Agriculture, Forestry, or Agricultural Education at North Carolina State College.

SECTION 12. The money must be used to pay school expenses.

SECTION 13. An alternate shall be selected in the event that the selected applicant should fail to return to school or change to a curriculum not specified under the provisions of the award.

ARTICLE XVI  
Amendments

SECTION 1. A two-thirds (2/3) vote of all active members shall be required to amend or repeal any article or section of these By-Laws.

SECTION 2. No amendment or change shall be made in these By-Laws without having been presented before the Chapter and recorded in the minutes of a regular meeting at least one week prior to voting on said amendment or change.

SECTION 3. The amendment or change shall be typed on durable paper, dated properly, and attached to the permanent copies. A notation in ink shall be made in the body of the Constitution citing the amendment or change.

ARTICLE XVII

Amendments

SECTION 1. Article XIV is amended to read: The Chairman of the Student Book Exchange shall be elected by the chapter.

SECTION 2. Article XV is amended to include a Sophomore Scholarship Screening Committee. The Screening Committee is to include the regular Student Scholarship Committee (Article IV, Section j,) the Chancellor, the Scribe, and one other Brother who shall be appointed by the Chancellor.

CONSTITUTION BY-LAWS  
THE NORTH CAROLINA CHAPTER OF  
THE FRATERNITY OF ALPHA ZETA  
NORTH CAROLINA STATE COLLEGE  
RALEIGH, NORTH CAROLINA

MAY, 1954

# CONSTITUTION

## ARTICLE I

### Officers of The Chapter

SECTION 1. The officers of this Chapter shall consist of a Chancellor, Censor, Scribe, Treasurer, and Chronicler. They shall be elected at the first regular meeting in April and shall serve for one year or until their successors have been elected and installed. Chapter officers may be removed by a two-thirds (2/3) vote of the student members for non-performance of duty.

## ARTICLE II

### Duties of The Chapter Officers

SECTION 1. It shall be the duty of the Chancellor to preside at all meetings of the Chapter. In the absence of the Chancellor, the Censor shall preside. In the absence of the Censor, the next highest officer shall preside. The presiding officer shall be responsible for the use of the proper ritual at all meetings. The Chancellor shall be the custodian of all the Chapter property. A list of all the Chapter property and its location shall be turned over to the new Chancellor upon his installation. The Chancellor shall turn over to his successor a report of his regular and special duties. *Phil Carlton*

SECTION 2. It shall be the duty of the Censor to criticize at the Chapter meetings the actions of the individual members. The Censor shall act as parliamentarian at all meetings. He shall turn over to his successor a report on his regular and special duties. *Leon Allen*

SECTION 3. It shall be the duty of the Scribe to keep the minutes of all meetings of the Chapter and to attend to all correspondence. The Scribe shall be responsible for all relationships with the National Office and his main duty is to keep such records and make such reports as the National Office shall require. The Scribe shall forward a list of the initiates to the General Secretary with statement of number of semesters work each has completed, list shall further be subscribed to by the Faculty Advisory Committee. Scribe shall report to his successor the special and regular duties. *Ronald S. Shearon*

SECTION 4. It shall be the duty of the Treasurer to receive and hold all funds of the Chapter and to disburse the same as instructed by the Chapter. The Treasurer shall report to his successor all his regular and special duties. *Otho Wells*

SECTION 5. The Chronicler shall keep a complete account of all actions of the Chapter and the addresses, location, and achievements of the members and the decease of the same. He shall report the same to the General Secretary semi-annually (December and June). The Chronicler shall publish annually the Chapter News Letter. The Chronicler shall maintain the files in proper *Bill Corrigan*

order and under lock and key when not in use. The Chronicler shall report to his successor all of his regular and special duties.

### ARTICLE III Chapter Faculty Advisory Committee

SECTION 1. The Chapter shall elect from the faculty at least three members of Alpha Zeta, who shall constitute the Faculty Advisory Committee and who shall keep in contact with the High Council.

SECTION 2. The members of the Faculty Advisory Committee shall be elected for a period of three years. One member shall be elected each year in conjunction with the election of Chapter officers.

SECTION 3. The senior member shall act as Chairman of the Faculty Advisory Committee.

SECTION 4. The Chapter property shall, insofar as possible, be placed in the custody of the Chairman of the Faculty Advisory Committee between the spring and fall semesters.

### ARTICLE IV Standing Committees

SECTION 1. The Chancellor shall appoint at the second regular meeting after he has taken office the following committees:

a. A Membership Committee, consisting of three members (one member from each school which the Chapter draws its membership), whose duty shall be to investigate the grades and standing of all proposed candidates for admission to the Chapter and report the findings to the Chapter.

b. A Program Committee whose duty shall be to arrange at least one good program each month along some agricultural line and to invite the faculty and alumni members to participate in the program.

c. An Initiation Committee whose duty shall be to arrange and carry out the initiation of the candidates according to the Chapter policy and the policy of the College. The Chairman of the Committee shall be pledge master.

d. An Auditing Committee of three members whose duty shall be to audit the Treasurer's books at the end of the school year, upon election of a new Treasurer, or whenever the Chapter deems it necessary.



- e. A Student Book Exchange Committee of three men, the Chairman of which shall be manager of the exchange.
- f. A Chapter Room Committee of two members whose duty shall be to see that the Chapter Room is kept neat and orderly at all times.
- g. Flowers Committee of one member whose duty shall be to send cards and flowers to sick members or deceased member's family.
- h. A Committee of three members whose duty shall be to plan and present the Founders Day Banquet.
- i. A Projects Committee of three men whose duty shall be to investigate and present to the Chapter one or more worth-while projects for the improvement of the Campus. This Committee shall be in charge of the arrangements to present the Alpha Zeta Scholarship Award for the outstanding Freshman in the Schools from which Alpha Zeta draws its membership and the Alpha Zeta One Hundred Dollar Sophomore Scholarship Award at the Honors and Awards Day of the College or any other day designated by the Chapter.
- j. A Committee of two members whose duty shall be to help select the candidate of the Alpha Zeta One Hundred Dollar Scholarship Award.

SECTION 2. The Chancellor shall appoint special committees whenever he or the Chapter deems necessary.

SECTION 3. Any member of any of the committees can be removed by a two-thirds (2/3) vote of the student members for non-performance of duty. If a member of any of these committees is removed or resigns the Chancellor shall appoint a replacement at the next regular meeting after the removal or resignation.

## ARTICLE V Membership

SECTION 1. All male students pursuing a four-year course in Agriculture and its allied fields showing promise of leadership and achievement shall be considered as candidates and their records investigated. There shall be no limit to the number of candidates to be considered from any class provided that the requirements of the National Constitution are satisfied.

SECTION 2. The grades of each candidate shall be obtained from the Registrar or Dean of the appropriate school by the Membership Committee and presented to the Chapter before voting on the candidates.

SECTION 3. Two meetings prior to voting on the new candidates, the members should turn in to the Chairman of the Membership Committee names of students who they think would make good Alpha Zeta members.

SECTION 4. Before voting on eligible candidates, the members shall discuss the candidates positively and negatively.

SECTION 5. In voting on candidates for membership, no member shall allow himself to be influenced by personal prejudices.

SECTION 6. All candidates shall be voted on by secret ballot.

SECTION 7. No candidate shall be considered elected unless he receives a vote of eighty-five per cent (85%) of the student members and the Faculty Advisory Committee present. Any candidate receiving one vote less than eighty-five per cent (85%) of the votes cast shall be announced at the time the first ballot is completed. These candidates shall then be reconsidered.

SECTION 8. Before the second and third ballot, the members shall be permitted to discuss the candidates positively and negatively.

SECTION 9. Any candidates receiving less than eighty-five per cent (85%) of the votes cast on the third ballot shall be rejected automatically. Rejected candidates shall be eligible for consideration at any succeeding election of candidates providing that three months have elapsed.

SECTION 10. Article IV of the Constitution of the Fraternity of Alpha Zeta and Article V of these By-Laws referring to the election of candidates to membership shall be read by the Censor before every election of candidates.

SECTION 11. Candidates selected shall be notified immediately after the meeting by members of the Chapter.

#### ARTICLE VI Initiation

SECTION 1. The Initiation Committee shall be in charge of the initiation of candidates.

SECTION 2. The initiation shall be arranged so that one week of indoctrination shall precede the formal initiation. The indoctrination shall be conducted nightly in the Chapter Room.

SECTION 3. The first Friday night after candidates have been selected, they will meet in the Chapter Room to get their instructions for the week of indoctrination, which will begin the following Monday and last through Friday.

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the High Treasurer, by the Chapter Treasurer. The books shall be audited by the Auditing Committee at the end of the year and at any time the Chapter deems necessary.

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SECTION 1. The Chapter shall sponsor the presentation of a silver cup to the Sophomore who was the outstanding Freshman in the schools from which the Fraternity draws its membership at the Honors and Awards Day or any other day designated by the Chapter.

SECTION 2. The Chapter shall present the annual One Hundred Dollar Sophomore Scholarship Award at the Honors and Awards Day or any other day designated by the Chapter.

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SECTION 1. The Censor shall read and explain Article I through IV of the National Constitution and all of the North Carolina Chapter Constitution and By-Laws at the first regular meeting following the formal initiation of new members.

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Copies of the Constitution

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SECTION 2. His classification is to be based on being a sophomore the fall semester in which his selection occurs.

SECTION 3. He must be a leader based on the recommendation of his advisor, his friends, and his dormitory counselor.

SECTION 4. The recipient must have a scholastic average in the upper two fifths (2/5) of his class at the completion of two semesters of work.

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SECTION 6. The selection shall be made during the fall semester and submitted to the Chapter one month before the end of the fall semester for approval.

SECTION 7. The announcement of the recipient of the award will be made at the annual Honors and Awards Day or anytime the Chapter sees fit to do so. The money is to be paid upon registering the following spring semester.

SECTION 8. The Selection Committee shall be composed of five men; two active Alpha Zeta members, one of which will serve as Chairman and shall be selected by the Committee, two of the Deans from either the Agricultural, Forestry, or Education Schools and shall serve in regular rotation starting with the Agricultural and Education Deans, and one Alpha Zeta alumni preferably one that does not have any school connection.

SECTION 9. The applications for the recipient of the award shall be submitted by the students, advisors (maximum of two applications from each advisor in the schools from which Alpha Zeta draws its membership), any recommendation of Alpha Zeta Chapter, or any man who thinks that he can qualify may apply.

SECTION 10. The basis of the award shall be forty per cent (40%) on character, leadership, community and extra-curricular activities, and interest in major field, forty per cent (40%) on the actual need of the applicant, and twenty per cent (20%) on scholarship rating, which will be in the upper two fifths (2/5) of his class.

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Amendments

SECTION 1. Article XIV is amended to read: The chairman of the Student Book Exchange shall be elected by the chapter.

SECTION 2. Article XV is amended to include a Sophomore Scholarship Screening Committee. The Screening Committee is to include the regular Student Scholarship Committee (Article IV, Section j.) the Chancellor, the Scribe, and one other Brother who shall be appointed by the Chancellor.

THE FRATERNITY OF  
ALPHA ZETA

DATE AND PLACE OF FOUNDING

November 4, 1897  
The Ohio State University

FOUNDERS

Charles William Burkett  
John Ferguson Cunningham

CHARTER MEMBERS

Charles William Burkett  
John Ferguson Cunningham  
Carl J. Miller  
Donnelley Duncan  
Marion Imes  
Clarence Alfred Clawson

Arthur Gillett McCall  
Vernon Hayes Davis  
Oscar Erf  
Arthur Grant Abbott  
Charles B. Stewart  
Leonard C. Warden

NATIONAL AND EDITORIAL OFFICES  
P.O. Box 595  
Lafayette, Indiana 47902

Constitution & By-Laws  
As Amended April, 1986



## CONSTITUTION

### ARTICLE I: Name

The name of this organization shall be:

"The Fraternity of Alpha Zeta"

### ARTICLE II: Objects

SECTION 1. The Fraternity of Alpha Zeta shall be a professional service and honorary agricultural fraternity, the student members of which shall be selected from among undergraduate and graduate agricultural students of high scholarship on the basis of character, leadership, and personality.

SECTION 2. The objectives of this Fraternity shall be:

(a) To foster high standards of scholarship, character, leadership, and a spirit of fellowship among all its members.

(b) To strive for breadth of vision, unity of action, and accomplishment of ideals.

(c) To render service to the students and to agricultural divisions of the respective institutions.

(d) To promote the profession of agriculture.

### ARTICLE III: Membership

SECTION 1. The Fraternity of Alpha Zeta shall be composed of all regularly initiated student, alumni, associate members, and honorary members.

### ARTICLE IV: Membership Qualifications and Elections

SECTION 1. Any student receiving instruction in technical agriculture in any agricultural college or university which has a chapter of Alpha Zeta may be initiated into membership in this Fraternity, provided that he shall have completed at least one academic year of his four year college course; that the average of his grades from the beginning of his college shall place him in the upper two-fifths (2/5) of his class; that he shall have received not less than 85% of the vote of the active membership and the Faculty Advisory Committee of the chapter present at the election; and that he shall be of good character and shall have qualities of leadership. No chapter shall limit its consideration of candidates for membership to any specified number or to a smaller proportion of any class than the upper two-fifths (2/5) of that class. In considering any candidate eligible for membership, consideration shall be given to scholarship, leadership, and character.

SECTION 2. The membership of this Fraternity shall be divided into four classes: students, alumni, associate, and honorary. Undergraduate and graduate students who have been elected to membership shall be initiated as student members. Student members shall become alumni members when they cease to be students of the college or university. Associate membership may be conferred upon any member of the teaching, research or extension staff of the institution who has attained leadership in his profession, and upon any other outstanding agricultural leader. Election to associate membership would require the unanimous vote of the members of the student chapter and of the Faculty Advisor Committee.

The High Council may, by unanimous vote, confer honorary membership upon persons of special note in agriculture. Chapters may submit the names of such persons to the High Council for consideration, and may, on the occasion of each tenth anniversary and with prior High Council unanimous approval, initiate an honorary member. All members initiated to honorary membership shall be members of the Fraternity-at-Large.

SECTION 3. A member of any chapter may become affiliated with another chapter upon a two-thirds (2/3) vote of the student members of the chapter with which he seeks affiliation.

SECTION 4. A membership certificate (shingle), bearing the official seal of the Fraternity and properly engrossed with the name of the recipient, shall be issued by the national office to each new member when his initiation has been officially reported by the chapter.

SECTION 5: Chapters may suspend, by two-thirds affirmative vote and with the concurrence of the Faculty Advisory Committee, student members still enrolled as undergraduates on their campuses for non-payment of chapter dues. Such suspension shall terminate upon the member's graduation, transfer from that college, or the payment of outstanding dues.

SECTION 6. Membership may be cancelled for sufficient cause (25% un-excused absences during the academic year, non-payment of dues, or non-fraternal actions with definite evidence of lack of interest) to be established by the chapter officers, two-thirds (2/3) vote of the active chapter members, approval of the Faculty Advisory Committee, and with the concurrence of the High Council. Unpaid fees and dues of delinquent members are the responsibility of the chapter.

SECTION 7. A member of any chapter wishing to resign from the Fraternity must submit a letter of resignation to the chapter. The resigning member will turn in his shingle and identification card to the chapter, which in turn will forward them to the national office.

A member who has resigned and wishes later to be reinstated may petition the chapter for readmission. If accepted, he will be issued a new shingle and identification card at cost to the member.

## ARTICLE V: High Council & Officers

SECTION 1. The High Council shall be the governing body of The Fraternity of Alpha Zeta. Its policies and actions shall be consistent with this Constitution and By-Laws, and shall reflect the intent and will of the membership as expressed by Conclaves.

SECTION 2. Any chapter or member shall have the right of appeal to a Conclave for relief from or change in those policies and/or actions.

SECTION 3. The High Council shall consist of six directors and the principal administrative officer of the Fraternity, all of whom must be members of Alpha Zeta in good standing. One of those directors shall be a student representative whose term of office shall be two years. The remaining directors shall have terms of four years with two and three terms expiring at alternate Conclaves. A majority vote of those delegates present and voting shall be required to elect.

SECTION 4. The Student Representative shall be elected at the close of each Biennial Conclave for a term of two years. He or she must be a student when elected and, at that time, intend to be enrolled for the duration of that term of office.

SECTION 5. The High Council shall elect, annually or as vacancies occur, from among its directors a Chairman, Vice Chairman, and Secretary-Treasurer. They shall, with the principal administrative officer, constitute the officers of the Fraternity. The principal administrative officer shall be assigned a title by the directors that is consistent with his or her responsibilities and experience.

SECTION 6. Any member of the High Council may be recalled from office for unsatisfactory service or for non-performance of duty by two-thirds vote of the Conclave.

SECTION 7. Vacancies on the High Council shall be filled by appointment by the High Council for the balance of any unexpired term.

## ARTICLE VI: High Council Responsibilities

SECTION 1. The High Council shall have authority to interpret the Constitution, its By-Laws, and actions taken by Conclaves subject to review and/or appeal by subsequent Conclaves.

SECTION 2. It shall be the duty of the High Council to act as a board of review for the Constitution and By-Laws of the chapters, and it shall report to each conclave any non-conformity that may exist in the Constitution and By-Laws of any chapter to that of the National Fraternity.

SECTION 3. The High Council shall have authority to employ a principal administrative officer and staff and equip a national office to transact the business of the Fraternity and its charitable Foundation.

SECTION 4. The High Council shall have the responsibility for authorizing Fraternity expenditures, recommending for conclave approval; a) changes in the initiation fees, b) establishing any additional dues that may be authorized by Conclaves subject to review and any limitations imposed by that action, and, c) to establish policies and procedures assuring sound financial management of the Fraternity.

SECTION 5. The High Council shall have authority to establish the date, location, and character of Conclaves provided such information is published six months in advance of that date.

#### ARTICLE VII: Duties of Officers

Section 1. It shall be the duty of the Chairman of the High Council to preside at all meetings of that body and of the Fraternity Conclaves. In his or her absence, the Vice Chairman shall preside.

Section 2. It shall be the duty of the Secretary-Treasurer to review and implement changes in the character and maintenance of official minutes and financial records of the Fraternity. He or she shall review and recommend changes in the fidelity bond coverage carried by the Fraternity on its administrative fiscal agent(s).

Section 3. The principal administrative officer shall be responsible for the administration of Fraternity business, its national office and staff. He or she shall provide, at the Fraternity's expense, a CPA audit of the Fraternity's financial condition annually. That officer shall also be responsible for the maintenance of member and chapter records of historic significance. He or she shall be authorized to act for the Fraternity in the purchase, sale, or exchange of its securities with the concurrence of the secretary-treasurer or chairman.

Section 4. Any officer may be recalled from office for unsatisfactory service or for non-performance of duty by two-thirds vote of the High Council.

#### ARTICLE VIII: Establishment of Chapters

Section 1. A chapter of the Fraternity of Alpha Zeta may be established in any college or university giving instruction in technical agriculture according to one of the following methods:

METHOD "A" (a) All societies or clubs which are candidates for a charter of Alpha Zeta must make formal application in writing to the High Council at least two months before a meeting of the Biennial Conclave.

(b) If the application receives the approval of a two-thirds (2/3) vote of the High Council, the High Council shall immediately notify each chapter of its action and the petitioning society or club shall also be notified to forward to the High Council such additional information as may be requested.

(c) A committee shall be appointed at the first session of the Conclave and at a later session this committee shall bring before the Conclave its recommendations regarding the applications for charters.

(d) If an application receives the approval of an eighty-five percent (85%) vote of the Conclave, the High Council shall issue the charter and install the new chapter.

METHOD "B" If the High Council desires, it may send one of its members to visit the petitioning society or club, who shall report his findings to each member of the High Council and to each chapter. If the High Council by a two-thirds (2/3) vote is in favor of granting a charter for a new chapter, and an eighty-five percent (85%) vote of the chapters is in favor of granting the charter, the High Council shall proceed to issue the charter and install the new chapter.

SECTION 2. An installation fee of one hundred dollars (\$100.00) shall be paid by the chapter at the time of its installation.

SECTION 3. All charters shall bear the official seal of the Fraternity and the signature of the High Chancellor and of the High Scribe.

SECTION 4. The High Council shall have authority to suspend the charter of any chapter at any time by a two-thirds (2/3) vote, providing the chapter is violating the national Constitution. The High Council by a two-thirds (2/3) vote shall have authority to reinstate any chapter under suspension provided the chapter conforms its actions to the national Constitution. Any chapter under suspension shall have the right of appeal to the Conclave over the action of the High Council.

SECTION 5. The charter of any chapter may be revoked by a two-thirds (2/3) vote of all the delegates present at any Conclave, provided that the High Council has found, upon investigation, the said chapter willfully or knowingly violated or is violating any of the provisions of the Constitution or By-Laws.

#### ARTICLE IX: Meetings

SECTION 1. Meetings of the Fraternity shall be held every two years and shall be known as the Biennial Conclave.

SECTION 2. The official body of the Conclave shall consist of the members of the High Council and one accredited delegate from each chapter of the Fraternity.

SECTION 3. The credentials of each delegate shall consist of the following:

(a) A receipt in full to date from the High Treasurer for the fees and dues of the chapter to the Fraternity.

(b) All reports for the biennium are to be submitted to the National Office.

(c) A statement to the effect that the chapter is operating in accordance with the National Constitution and By-Laws. If any changes have been made in the local chapter Constitution or By-Laws a copy of

same shall be attached. This statement shall be signed by the Chancellor, Scribe, and one (1) Faculty Advisory committee member.

(d) Authorization duly signed by the Chancellor and the Scribe designating him as the delegate from his chapter.

SECTION 4. All credentials, Section 3-a through Section 3-d, shall be completed and turned in to the national office on or before July 31 prior to the Conclave.

#### ARTICLE X: Quorum

SECTION 1: A majority of all delegates from chapters entitled to send delegates, together with the members of the High Council present, shall constitute a quorum for the transaction of business at a Biennial Conclave.

#### ARTICLE XI: Voting

SECTION 1. The members of the Conclave shall be entitled, only when present, to one vote on each proceeding.

#### ARTICLE XII: Emblems

SECTION 1. The emblems of this Fraternity shall be a pin and a key, which shall be of the following designs: The pin shall be a gold "A" mounted on a gold "Z" and shall bear the following symbols: an eye near the point of the "A" at the union of the bars; a black dot at each extremity of the upper bar of the "Z"; a star on the cross bar of the "A", said symbols and markings to be on the front of the pin and of appropriate size. The key shall be of gold with monogram of the letters "AZ" in black enamel.

SECTION 2. The High Council shall have authority to designate the style and size of both the pin and key, also to appoint an official jeweler who shall manufacture the pins and keys for the Fraternity under contract from the High Council.

#### ARTICLE XIII: Colors and Flower

SECTION 1. The colors of the Fraternity shall be mode (Old Gold) and sky-blue.

SECTION 2. The flower of the Fraternity shall be the pink carnation.

#### ARTICLE XIV: Publications

SECTION 1. The Fraternity shall publish a magazine according to directives and recommendations of the Conclave. The High Council shall have the direct charge of the publication of this magazine, the subscription price of which shall be determined by the High Council. The subscription for student members is included in their initiation fee and shall expire upon their transfer to alumnus status.

SECTION 2. The High Council shall have the authority to publish such additional newsletters, directories, pamphlets report forms and other printed matter as appropriate.

SECTION 3. The ritual of the Fraternity of Alpha Zeta shall be published in a booklet so that six copies can be issued to the scribe of each chapter. Each Scribe shall be responsible for maintaining reasonable security for these rituals.

#### ARTICLE XV: Fees

SECTION 1. Active chapters shall pay to the High Treasurer an initiation fee for each new member (student, associate and honorary), that fee to be established by the Conclave upon recommendation of the High Council. A 2/3 vote of those chapters officially seated shall be necessary to change the initiation fee.

SECTION 2. Each student member shall pay to the Treasurer of the chapter such dues and assessments as may be levied by the action of the chapter.

#### ARTICLE XVI: Alumni Associations

SECTION 1. Alumni Associations of The Fraternity of Alpha Zeta may be established wherever there are sufficient Alpha Zeta alumni and when approved by the High Council.

SECTION 2. Any alumni group desiring to form an alumni association shall petition the High Council for approval of same, said petition to contain proposed name of the alumni association, aims and objectives of the association, and name, home chapter, and local addresses of the petitioners who desire to become members of the proposed association.

SECTION 3. Dues, if any, may be determined by the alumni association.

SECTION 4. Information on suggested Constitution and By-Laws may be secured from the national office.

#### ARTICLE XVII: Amendments

SECTION 1. The Constitution may be revised or amended by either of the following methods.

(a) By a two-thirds (2/3) vote of any Biennial Conclave, provided the proposed amendment has been submitted to all chapters at least ninety (90) days before the Conclave.

(b) Any amendment or revision of this Constitution initiated by any Biennial Conclave shall become operative when approved by a two-thirds (2/3) referendum vote of the chapters.

## B Y - L A W S

### ARTICLE I: Officers of the Chapters

SECTION 1. The officers of each chapter shall consist of a Chancellor, Censor, Scribe, Treasurer, and Chronicler. They shall be elected after the middle of the academic year and shall serve for one year or until their successors have been elected and installed. Chapter officers may be removed by a two-thirds (2/3) vote of the student members of the local chapter for non-performance of duty.

### ARTICLE II: Duties of Chapter Officers

SECTION 1. It shall be the duty of the Chancellor to preside at all meetings of the chapter. In the absence of the Chancellor, the Censor shall preside. In the absence of the Censor, the next highest officer shall preside.

SECTION 2. It shall be the duty of the Censor to criticize at chapter meetings the actions of the individual members.

SECTION 3. It shall be the duty of the Scribe to keep the minutes of all meetings of the chapter and to attend to all correspondence. The Scribe shall forward a list of initiates to the national office which list shall be further subscribed to by the Faculty Advisory Committee.

The Scribe shall also be responsible for the submission of other reports, including chapter activity reports, to the national office upon request by the High Council or subsequent Conclave action.

SECTION 4. It shall be the duty of the Treasurer to receive and hold all funds of the chapter and to disburse the same as instructed by the chapter.

SECTION 5. The Chronicler shall keep a complete account of all achievements, addresses and locations of all members and report the same to the national office.

### ARTICLE III: Chapter Advisory Committee

SECTION 1. Each chapter shall select from the faculty at least three members of Alpha Zeta, who shall constitute an Advisory Committee for the chapter, and who shall keep in touch with the High Council and the national office.

### ARTICLE IV: Initiation

SECTION 1. Each candidate for membership in The Fraternity of Alpha Zeta shall be initiated with the ritual according to the directions accompanying it.



SECTION 2. No chapter shall initiate a candidate into The Fraternity of Alpha Zeta unless the charter for the chapter is present.

SECTION 3. The ritual of Alpha Zeta shall not be used to recognize in any way individuals who have not qualified in full for membership in the Fraternity.

#### ARTICLE V: Chapter Meetings

SECTION 1: The chapters shall meet regularly at least twice each month. One of these meetings may be substituted by an executive meeting of chapter officers and committee chairmen.

SECTION 2. The proceedings at the chapter meetings shall be governed by Robert's Rules of Order, unless the same is at variance to the Constitution or By-Laws of the Fraternity.

#### ARTICLE VI: Chapter Houses

SECTION 1. No chapter of The Fraternity of Alpha Zeta shall establish and maintain a chapter house, or purchase a building or building site without having obtained the approval of the High Council by a two-thirds (2/3) vote, and the approval of the Fraternity-at-Large by a two-thirds (2/3) vote of the chapters.

#### ARTICLE VII: Traveling Expenses of Delegates to the Biennial Conclave

SECTION 1. The High Treasurer shall pay the coach plane fare, or mileage at the rate authorized by the High Council, whichever is less, of each student chapter delegate to the Biennial Conclave, provided that said delegate attends all regular sessions of the Conclave unless excused therefrom by the Conclave.

#### ARTICLE VIII: Amendment of By-Laws

SECTION 1. These By-Laws may be revised or amended by either of the following methods:

(a) By a two-thirds (2/3) vote of any Biennial Conclave, provided the proposed amendment has been submitted to all chapters at least ninety (90) days before the Conclave.

(b) Any amendment or revision of these By-Laws initiated by any Conclave shall become operative when approved by a two-thirds (2/3) referendum vote of the chapters.

DECISIONS OF CONCLAVES AND THE HIGH  
COUNCIL AFFECTING INTERPRETATION  
OF THE CONSTITUTION

1. Technical Agriculture. The administrative and executive position of the various lines of work in the several institutions shall be the governing factor rather than the specific courses. On the other hand, when there is a case where a prospect has his dominant interest in the field of agriculture, he can then be eligible to membership in Alpha Zeta even though he may not be in the School or College of Agriculture.

2. Students not enrolled in the Division or College of Agriculture may be eligible for membership if they are majoring in such courses as Forestry, Agricultural Education, Agricultural Economics, Agricultural Engineering, Veterinary Science, or similar fields predominantly agriculture.

3. The 1923 Conclave adopted a standard pledge button, but its use is not required unless the chapter uses button pledge insignia.

4. The High Council may conduct an Honorary Membership initiation at each Biennial Conclave.

5. A person located at one institution cannot be elected to membership into Alpha Zeta by the chapter which exists at the institution where he was previously located.

6. Alumni or associate members of Alpha Zeta cannot later be elected to honorary membership.

7. The completion of 1 1/2 academic years of work as a requirement in the selection of new members is interpreted as three (3) semesters for schools on a semester basis or four (4) quarters for schools on a quarter basis. (made obsolete by amendment, April, 1981)

8. Initiation of Graduate Students

(a) Graduate students may be initiated as active members as set forth in Article IV, Section 2. A graduate student's admission to graduate school shall constitute evidence of superior scholarship, and he need no minimum credit hour requirement.

(b) Graduate students initiated into active membership shall maintain such status for a minimum of one academic year (two semesters or three quarters) following their initiation unless their graduate study program is terminated or they transfer to another institution in which case they will become alumni members.

(c) A graduate student who was initiated as an undergraduate, and who is receiving instruction in technical agriculture is privileged either to be a student member or to be considered as an alumnus.

9. Expulsion of a member. When necessary a chapter should adhere to the following procedure:

(a) the chapter takes action according to the Constitution with approval of the Faculty Advisory Committee. (Article IV, Section 5).

(b) the chapter notifies each member of the High Council by letter, signed by the Chancellor or Scribe, and chairman of the Faculty Advisory Committee, indicating the reasons for the proposed expulsion.

(c) the High Council, through the High Censor, will notify the chapter as to its action, with copies to the individual involved, the chairman of the Faculty Advisory Committee, and the national office.

(d) an expelled member must forfeit his shingle, identification card and jewelry. It is the responsibility of the petitioning chapter to collect these items and forward the shingle and identification card to the national office.

(e) expelled members who wish later to be reinstated should petition their parent chapter. When and if that chapter believes the individual's membership should be reinstated, a letter should be sent to the national office to that effect, and should carry the signatures of the Chancellor, Scribe, Treasurer, and chairman of the Faculty Advisory Committee. The reinstated member will pay all initiation fees.

10. Faculty Advisory Committee. Chapters are urged to choose their advisors on the basis of interest in the Fraternity, contacts with the student body, their ability and availability to advise, guide and help direct the chapter, and a willingness to serve. Election of members should occur annually with at least one new member elected each year to promote continuity and encourage the addition of interested faculty members in a regular rotation.

11. Certificates for retiring Faculty Advisory Committee members, outstanding alumni, and superior students in agriculture are available on request through the national office at a nominal cost. Presentation of certificates is optional with the chapter.

12. The 1960 Conclave approved of the establishment of the National Alpha Zeta Foundation of America, Inc. to continue the expansion of the scholarship program.

13. If a member of the High Council is under consideration for employment by the Fraternity, that member shall be excluded from voting on such employment.

14. If it is the decision of the High Council that it is in the best interest of the Fraternity to move the national office to a town or city in which a chapter is located, the move will be initiated only after approval by a majority of the chapters.

15. Initiation of Transfer Students: students transferring to your institution who have completed 1 1/2 years of a baccalaureate program compatible with your own four year plan of study may qualify immediately for consideration for membership if they can show evidence of having ranked in the upper one-fourth of their class in the prior school or college. Others will have to complete one term (quarter or semester) and rank in the upper two-fifths.

16. Where a chapter finds that its institution will no longer release or make available grade records from which a list of prospective members might be secured, any student receiving the recommendation of two Alpha Zeta alumni within the student's academic institution will qualify.

17. In amending the constitution to remove the word "male" from the requirements for membership, the 1972 Conclave resolved that pronouns used elsewhere in the Constitution and By-Laws be understood to embrace both sexes.

18. It is the chapter that is assessed a fee for each active member initiate. Individual initiates need not necessarily be held directly responsible for this fee. Rather, the method of obtaining this fee and meeting its obligation to the National Fraternity shall be left to the local chapter's discretion.

19. With regard to amendments to the Constitution & By-Laws, the voting period for revisions that are initiated at a Biennial Conclave will conclude by no later than the first of July of the second year of that biennium.

**CONSTITUTION  
AND  
BYLAWS  
NORTH CAROLINA CHAPTER  
OF  
THE FRATERNITY OF ALPHA ZETA**

Revised: November 29, 2006

**ARTICLE I**

Mission of Alpha Zeta

The purpose of Alpha Zeta Fraternity is to bind together a group of men and women interested in the continued advancement of agriculture and to foster and develop high standards of scholarship, character, leadership, and a spirit of fellowship among its members.

**ARTICLE II**

Officers of the Chapter

- SECTION I. The officers of this Chapter shall consist of a Chancellor, Censor, Scribe, Treasurer, and Chronicler. They will be elected at the first regular meeting in April and shall serve for one year or until their successors have been elected and installed. Chapter officers may be removed by a two-thirds vote of the active members for non-performance of duty, as stated in Article III.
- SECTION II. The elected officers may come from any class.
- SECTION III. Nominations will open three meetings prior to elections.

**ARTICLE III**

Duties of the Chapter Officers

- SECTION I. It shall be the duty of the Chancellor to preside over all meetings of the Chapter. In the absence of the Chancellor, the Censor shall preside. In the absence of the Censor, the next highest officer shall preside. The presiding officer shall be responsible for the use of the proper ritual at all meetings. The Chancellor shall keep the Advisory Committee up to date on all chapter business. The Chancellor shall have the sole power to appoint or revoke an appointment of any member to any committee at any time. The Chancellor shall be the custodian of all the Chapter property. A list of all the Chapter