

# AGRICULTURAL AND EXTENSION EDUCATION CLUB

## CONSTITUTION

Revised Spring 1999

### ARTICLE 1 - Name, Purpose

- Section 1. The name of this organization shall be THE AGRICULTURAL AND EXTENSION EDUCATION CLUB OF NORTH CAROLINA STATE UNIVERSITY.
- Section 2. The purpose of this organization shall be the development of those traits of character, personality, and leadership essential to the success of Agricultural and Extension Education majors in their chosen profession.
- Section 3. The organization shall lend itself to the support and advancement of high school agricultural education programs, Cooperative Extension Service programs, and those organizations and institutions associated with agricultural and extension education.

### ARTICLE 2 - Membership

- Section 1. Membership in this organization shall be of two types; Active and Honorary
- Section 2. Active membership shall be open to any person enrolled as a student at North Carolina State University upon payment of club dues.
- Section 3. Honorary membership may be conferred on any person nominated by the Executive Committee and approved by a two-thirds vote of the members present at any regular meeting.

### ARTICLE 3 - Officers

The officers of this organization shall be: President, Vice-President, Secretary, Treasurer, Reporter, Sentinel, Agri-Life Council Representative, and Advisor(s). These individuals shall make up the Executive Committee of this organization.

- Section 1. The assistant officers of the organization shall be assistants to the:

President	Vice-President
Secretary	Treasurer
Sentinel	Reporter
Agri-Life Council Representative	

### ARTICLE 4 - Meetings

- Section 1. Club meetings will be held monthly on the date, time and place the organization so designates.
- Section 2. Special meetings may be called by the Executive Committee.

### ARTICLE 5 - Amendments

Proposed amendments to this Constitution and the By-Laws must be presented in writing to the Executive Committee at least two weeks before consideration by the members of the Club. A two-thirds vote of the members present shall be necessary for ratification.

## BY -- LAWS

### ARTICLE 1 - Duties of Officers

- Section 1. President: The President shall preside over meetings, call special meetings when needed, appoint committees, and promote coordination among the officers and members in carrying out the Club's Program of Activities.
- Section 2. Vice-President: The Vice-President shall assume the duties of the President during the absence of the President. He/she shall serve as Ex-Officio member of all committees and assist the President in any way needed. He/she shall serve as the chair of the Program Committee.
- Section 3. Secretary: It shall be the duty of the Secretary to keep accurate and permanent records of all meetings and to perform other duties common to the office.
- Section 4. Treasurer: The Treasurer shall attend to all financial matters of the Club and serve as co-chair of the Finance Committee. At the end of his/her term of office, the Treasurer shall make the Club's financial records available for audit by the President and the Advisor(s).
- Section 5. Reporter: The Reporter shall be responsible for publicizing activities of the Club and working with the Communications Committee in promoting attendance at the regular meetings and other activities.
- Section 6. Sentinel: It shall be the duty of the Sentinel to locate and prepare a meeting place for the activities of the Club. The Sentinel shall see that the meeting place is left in an orderly condition.
- Section 7. Agri-Life Council Representatives: These officers shall serve as the official representatives of the Agricultural and Extension Education Club in meetings and matters involving the College of Agriculture and Life Sciences Agri-Life Council. These officers shall be responsible for developing and presenting a club budget for membership approval. They shall also be responsible for requesting funds from the North Carolina State Agri-Life council and North Carolina State Student Senate.
- Section 8. Advisor(s): The Advisor(s) shall render advice to the Club as the need arises and assist the President in auditing the Treasurer's records.

### ARTICLE 2 - Elections

- Section 1. Officers shall be nominated by a committee appointed by the Executive Committee.
- Section 2. The report of the Nominating Committee shall be voted on at the last regular meeting of the Fall Semester. Election of the candidates shall be a majority vote of the members present at that meeting. Installation of Officers shall be at the Club Banquet.
- Section 3. The term of office for officers shall be the calendar year.
- Section 4. Any vacant office shall be filled by Executive Committee appointment, except in the case of a vacancy in the office of President. In this case the Vice-President shall assume the office of the President and the office of Vice-President shall be filled by Executive Committee appointment.
- Section 5. Any officer who is absent or negligent in their duties shall be subject to replacement by the Executive Committee.

### **ARTICLE 3 - Committees**

- Section 1. **Executive Committee:** The officers of the Club shall be the Executive Committee. It shall be the responsibility of this Committee to direct the planning, implementation, and evaluation of the Program of Activities. The Executive Committee shall meet upon the call of the President.
- Section 2. **Faculty Advisory Committee:** The Agricultural and Extension Education Faculty shall select official club Advisor(s).
- Section 3. **Standing Committees:** There shall be five (5) standing committees, as follows:
- A. **Membership** (Chaired by the Secretary)
  - B. **Programs** (Chaired by the Vice-President)
  - C. **Publicity** (Chaired by the Reporter)
  - D. **Financial** (Chaired by the Treasurer)
  - E. **Recreation** (Chaired by the Sentinel)
- Section 4. **Ad Hoc Committees:** The President shall appoint ad hoc committees, as needed to address matters relevant to the Club.

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Sentinel	Reporter
Education Council	

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- D. Treasurer: The Treasurer shall attend to all financial matters of the Club and serve as co-chairman of the Financial Committee. At the end of his/her term of office the Treasurer shall make the Club's financial records available for audit by the President and Faculty Advisor(s).
- E. Reporter: The Reporter shall be responsible for publicizing activities of the Club and working with the Communications Committee in promoting attendance at the regular meetings and other activities.
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- G. Education Council Representatives: These officers shall serve as official representatives of the Agricultural Education Club in matters involving the Education Council.
- H. Social Director: The Social Director shall direct all social events of the Club and serve as chairman of the Recreation Committee.
- I. Advisor(s): The Advisor(s) shall render advice to the Club as the need arises and assist the President in auditing the Treasurer's records.

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(Secretary)
  - B. Programs  
(Vice-President)
  - C. Publicity  
(Reporter)
  - D. Financial  
(Treasurer)
  - E. Recreation  
(Sentinel)

AGRICULTURAL EDUCATION CLUB

C O N S T I T U T I O N

Revised Spring 1985

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- Section 3. The term of office for Officers shall be one semester, except the Treasurer whose term shall be for one academic year.
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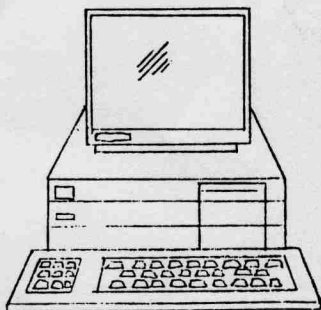
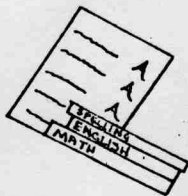
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(Secretary, Reporter)
  - B. Programs (Recreation)  
(Vice-President)
  - C. Financial  
(Treasurer, Sentinel)
  - D. Social  
(Social Director(s))

AG. ED. CLUB OFFICERS  
FALL '85

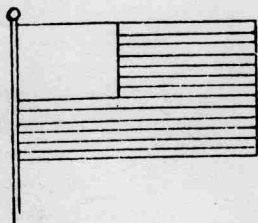
President.....Barry McKee  
Vice-President.....Yolonda Byrd  
Secretary.....Lisa Hester  
Treasurer.....Barry Groom  
Reporter.....Arlon Johnson  
Sentinel.....Scott Sessions  
Ed. Council Rep....Kip Godwin  
Ed. Council Rep....Jones Loftin  
Social Chairman....James Skinner

Advisors..... Dr. Susan Everett  
                  Dr. Barbara Malpiedi

# AGRICULTURAL EDUCATION CLUB

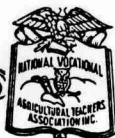


NCSU



## PROGRAM OF ACTIVITIES

### 1986 - 1987



## My Creed



I am a teacher of vocational agriculture by choice and not by chance.

I believe in American agriculture; I dedicate my life to its development and the advancement of its people.

I will strive to set before my students by my deeds and actions the highest standards of citizenship for the community, state and nation.

I will endeavor to develop professionally through study, travel, and exploration.

I will not knowingly wrong my fellow teachers. I will defend them as far as honesty will permit.

I will work for the advancement of vocational agriculture and I will defend it in my community, state and nation.

I realize that I am a part of the public school system. I will work in harmony with school authorities and other teachers of the school.

My love for youth will spur me on to impart something from my life that will help make for each of my students a full and happy future.



NATIONAL VOCATIONAL AGRICULTURAL TEACHERS  
ASSOCIATION, INC.

AGRICULTURAL EDUCATION CLUB

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(Vice-President)
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(Treasurer)
  - E. Recreation  
(Sentinel)

AGRICULTURAL EDUCATION CLUB  
1986 - 1987

	<u>OFFICERS</u>	<u>ASSISTANTS</u>
President	Tim Shackelford	Lee Kirkman
Vice-President	Lisa Bryan	Gary Collier
Secretary	Jones Loflin	David Lanier
Treasurer	Edward Croom	Caswell Booe
Sentinel	Arlen Johnson	Ed Maness
Reporter	Richard Peed	Mike Wilder
Social	John Davis	
Ed Council	Susan Spicer	John Davis
Ed Council	Scott Baucom	

COMMITTEE CHAIRS

Membership (Secretary)	David Lanier
Program (Vice-President)	Gary Collier
Publicity (Reporter)	Mike Wilder
Financial (Treasurer)	Caswell Booe
Recreation (Sentinel)	Ed Maness
National FFA Convention	Tim Shackelford and Richard Peed
National Collegiate Conference	Edward Croom

ADVISORS: Dr. Barbara J. Malpiedi      Dr. James L. Flowers



ACTIVITY PLANNING SHEET

ACTIVITY: Program Committee

PURPOSE: To plan educational, social and other beneficial chapter programs.

MEMBERS RESPONSIBLE: Lisa Bryan, Gary Collier, Warren Williams, Jacie Ussery, Janet Groce, Brian Fouts, Alec Clark

GOALS:	STEPS:	DATE:	BUDGET:	NOTES/ DATE:
1. Public Speaking Demonstration/Contest	A. ED 490 class will conduct it.	10/23/86		Room 208
2. Recognition Dinner	A. Invite members and guest/ K & W Cafeteria	11/20/86	\$1/member	Contact K&W
3. Exam Study Break Movie	A. Rent VCR and Movie	12/10/86	\$5	Student Center
4. Farm Bureau Speaker "Ag In The Classroom"	A. Contact Farm Bureau	1/22/87		Student Center
5. Invite Student Teacher	A. Contact past AED Club Member	2/26/87	Trans. Cost	Poe/Classroom
6. Dr. Beezer - discussion on teacher liability	A. Invite Dr. Beezer	3/26/87		Poe/Lounge
7. Spaghetti Dinner/Movie Dr. Malpiedi	A. Determine # attending B. Cook Meal C. Rent Movie	4/23/87	\$30.00	Dr. Malpiedi's House

ACTIVITY PLANNING SHEET

ACTIVITY: Membership Committee

PURPOSE: To promote and increase membership in the AED Club.

MEMBERS RESPONSIBLE: David Lanier, Chairman, Jones Lanier

GOALS:	STEPS:	DATE:	BUDGET:	NOTES/ DATE:
1. Increase overall membership at meetings and other AED activities	A. Visit freshmen ED 102 classes and give 5-10 minute "talk" on AED Club benefits and activities.	11/18/86		
	B. Phone members on the days prior to the meetings that have not been seen during that week or have missed several meetings.	11/17-19/86 12/8-10/86 1/19-22/87 2/23-26/87 3/23-26/87 4/20-23/87	\$15	\$15 to cover calls to students out of town or student teachers living out of town.
	C. Work with Publicity and Public Relations committee to print flyers to be posted in Poe Hall on Monday preceeding each meeting.	11/17/86 12/8/86 1/19/87 2/23/87 3/23/87 4/20/87	\$30	\$30 to cover printing, copying of flyers.

COMMITTEE: Public Relations

PURPOSE: To inform the public of activities and achievements of the NCSU AED Club.

MEMBERS RESPONSIBLE: Mike Wilder, Richard Peed

GOALS:	STEPS:	DATE:	BUDGET:	NOTES/ DATE:
1. Regularly inform the public of AED Club activities	A. Place announcements of meetings and activities in the Technician (Crier) and Green Sheet.	3rd T a week prior to meeting		
	B. Post signs in Poe Hall			
2. Remind members of AED Club meeting dates, times, and places.	A. Send postcards to each member every month as a reminder	3rd M a week prior to meeting	\$75	
	A. Place sign in brickyard on 3rd Thursday and return Friday to Poe Hall	4th H or meeting day		

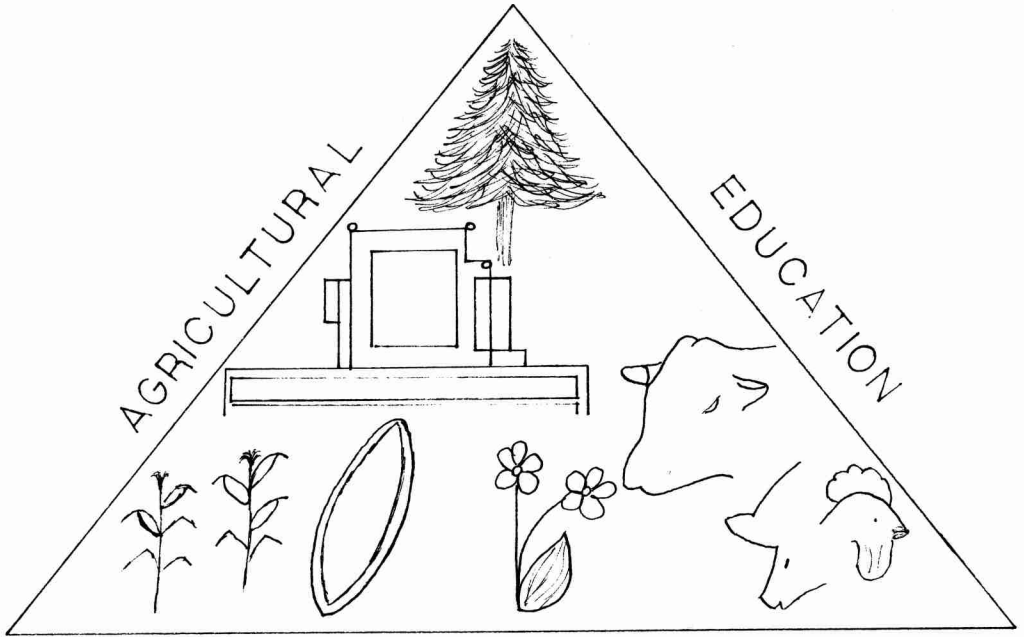
ACTIVITY PLANNING SHEET

ACTIVITY: Recreation Committee/Social (John Davis)

PURPOSE: To promote interaction and fellowship between AED Club Members

MEMBERS RESPONSIBLE: Chairman: Edward Maness, Scott Baucom, Arlen Johnson, Mike Bennett

GOALS:	STEPS:	DATE:	BUDGET:	NOTES/ DATE:
1. Have a fellowship dinner at K&W in Raleigh - guest speaker	A. Have club members pay for own or AED club paying for part of meal.			
	B. Have a fund raiser to raise money for this activity.	11/86	\$1/person 25 guests	Raise money in advance
2. Go to a movie in order to learn more about other club members - guests welcome	A. Have club members pay for own or AED club help pay.			
	B. Get advance tickets at student center for certain movies.	11-12/86	\$1/person	
3. Go on a snow skiing trip to the mountains - guests welcome	A. Have club members pay for own or have AED club help with trip.	1-2/87	\$200	
	B. Get advance reservations so we can get group rates.			
4. Go to NCSU and Carolina ballgame as a club - guests welcome	A. Have members take turns camping out for good tickets to game.	2/87		Cooperation of all club members
	B. Everyone bring something for party			
5. Have a Valentine's Day party for AED club members and guests	A. Have members help in preparing for party	2/87	\$50	
	B. Everyone bring something for party			
6. Go to FFA Camp at White Lake to relax from school pressures and (weekend) a camp project	A. Have all members and staff provide own transportation	4-5/87	\$100	
	B. Contact state staff for jobs			
	C. Have all members who can go to FFA Camp			
	D. AED Club buy food for weekend			
	E. Request funds from Senate			



CLUB

AGRICULTURAL EDUCATION CLUB

Executive Committee  
Fall Semester 1983

President:	Michele Grady	834-5207
Vice-President:	Keith Pelletier	737-5124
Secretary:	Jackie Souther	832-4372
Treasurer:	Bruce Pleasant	737-6801
Reporter	Ronnie Ansley	737-5124
Sentinel:	Robin West	737-6651
Education Council Representative:	Craig Mayes Kenny Rogers	737-6498 737-5342
Social Director:	Phyllis Owens	737-6880
Advisors:	Dr. Douglas Bryant Dr. Jeff Moss	737-2234 737-2234

Spring Semester 1984

President:		
Vice-President:		
Secretary:		
Treasurer:		
Reporter:		
Sentinel:		
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Financial Committee

Members: Kenny Rogers  
Bruce Pleasant  
Dan Gordon

\$200.00 Present Balance

Income

1,000.00 - Peanut Sales  
100.00 - \$100/member from Education Council  
150.00 - Requested from Education Council  
\$1,250.00 - TOTAL

Expenses

200.00 - Club Dance  
150.00 - White Lake Trip  
150.00 - Banquet  
75.00 - Tailgate Party  
100.00 - Savings Bonds for Outstanding Senior & Freshman  
\$675.00 - TOTAL

Net Income of \$575.00 for a Balance of \$775.00

Communication Committee

Members: Ronnie Ansley  
Mark Tucker  
Kendall Parker  
Kent Davis

1. Place announcements in the Technician and Green Sheet.
2. Place posters in various areas of campus.
3. Place announcements on the bulletin board in AED office.
4. Ask professors to announce meetings in agriculture classes.
5. Place sign on the brickyard.
6. Try to place an article in the National Future Farmer.
7. Have good relations with the FFA Alumni.
8. Have an AED representative at Agriculture Education Day and Open House.
9. Invite the Chancellor to the Banquet.
10. Place article(s) and picture(s) in the Technician.
11. Try to place AED leaflets in a State Department mailing, also give information concerning the slide presentation.
12. Encourage communication between active and non-active AED members.
13. Have a part in Heritage Park.

14. Have a display at the Southern Farm Show.

Community Service

Members: Robin West

1. A Food Drive for Thanksgiving with club members donating canned goods.
2. White Lake cleanup trip → transportation and breakfast included.
3. Heritage Park cleanup → aid Mr. Keels and the FFA with cleanup before the State Fair begins.

Alumni Committee

Members: Barry Honeycutt  
Eric Honeycutt  
Craig Mayes

1. Invite an Alumni representative to come and talk to the group.
2. Encourage members to become members of FFA Alumni.

Recreation and Social Committee

Members: Phyllis Owens  
Jean White  
Julie Capps

1. September 29 Club Dance
2. October 1 → White Lake cleanup trip
3. November 5 → Tailgate to the Maryland game with block seating also
4. December 6 or 8 → Banquet



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ARTICLE 1 - Name, Purpose

- Section 1. The name of this organization shall be THE AGRICULTURAL EDUCATION CLUB OF NORTH CAROLINA STATE UNIVERSITY.
- Section 2. The purpose of this organization shall be the development of those traits of character, personality, and leadership essential to the success of Agricultural Education majors in their chosen profession.
- Section 3. The organization shall lend itself to the support and advancement of High School Vocational agriculture programs and those organizations and institutions associated with it.

ARTICLE 2 - Membership

- Section 1. Membership in this organization shall be of two types; Active and Honorary.
- Section 2. Active membership shall be open to any person enrolled in Agricultural Education.
- Section 3. Honorary membership may be conferred on any person nominated by the Executive Committee and approved by a two-thirds vote of the members present at any regular meeting.

ARTICLE 2 - Officers

The Officers of this Club shall be; President, Vice-President, Secretary, Treasurer, Reporter, Sentinel, Education Council Representatives, Social Director, and Advisor(s).

ARTICLE 4 - Meetings

- Section 1. Club meetings will be held monthly at whatever date, time, and place the organization so designates.
- Section 2. Special meetings may be called by the Executive Committee.

ARTICLE 5 - Amendments

Proposed amendments to this Constitution must be presented in writing to the Executive Committee at least two weeks before consideration by the members of the Club. A two-thirds vote of members present shall be necessary for ratification.

B Y - L A W S

ARTICLE 1 - Duties of Officers

- A. President: The President shall preside over meetings, call special meetings when needed, appoint committees, and promote coordination among the officers and members in carrying out the Club's Program of Activities.
- B. Vice-President: The Vice-President shall assume the duties of the President during the absence of the President. He/she shall serve as Ex-Officio member of all committees and assist the President in in any way needed. He/she shall serve as chairman of the Programs Committee.
- C. Secretary: It shall be the duty of the Secretary to keep accurate and permanent records of all meetings and to perform other duties common to the office.
- D. Treasurer: The Treasurer shall attend to all financial matters of the Club and serve as chairman of the Financial Committee. At the end of his/her term of office the Treasurer shall make the Club's financial records available for audit by the President and Faculty Advisor(s).
- E. Reporter: The Reporter shall be responsible for publicizing activities of the Club and working with the Communications Committee in promoting attendance at the regular meetings and other activities.
- F. Sentinel: It shall be the duty of the Sentinel to locate and prepare a meeting place for the activities of the Club. The Sentinel shall see that the meeting place is left in an orderly condition.
- G. Education Council Representatives: These officers shall serve as official representatives of the Agricultural Education Club in matters involving the Education Council.
- H. Social Director: The Social Director shall direct all social events of the Club and serve as chairman of the Recreation Committee.
- I. Advisor(s): The Advisor(s) shall render advice to the Club as the need arises and assist the President in auditing the Treasurer's records.

ARTICLE 2 - Elections

- Section 1. Officers shall be nominated by a committee appointed by the Executive Committee.
- Section 2. The report of the Nominating Committee shall be voted on at the last regular meeting of the semester. Election of the candidates shall be by majority vote of the members present at that meeting. Installation of Officers shall be at the Club Banquet.

- Section 3. The term of office for Officers shall be one semester, except the Treasurer whose term shall be for one academic year.
- Section 4. Any vacant office shall be filled by Executive Committee appointment except the President whose office shall be filled by the Vice-President.
- Section 5. Any Officer who is absent or negligent in their duties shall be subject to replacement by the Executive Committee.

#### ARTICLE 3 - Committees

- Section 1. Executive Committee: The officers of the Club shall be the Executive Committee. It shall be the responsibility of this committee to direct the planning, implementation, and evaluation of the Program of Activities. They shall meet upon the call of the President.
- Section 2. Faculty Advisory Committee: The Agricultural Education Faculty shall select official club advisor(s).
- Section 3. Standing Committees: There shall be seven standing committees as follows:
- A. Leadership
  - B. Programs
  - C. Financial
  - D. Communications
  - E. Community Service
  - F. Recreation
  - G. Alumni Relations

CONSTITUTION

PROPOSED

ARTICLE I - Name, Purpose

Section I. The name of this organization shall be AGRICULTURAL EDUCATION CLUB OF NORTH CAROLINA STATE COLLEGE.

Section II. Purpose and Objectives:

The major purposes of this club are: (1) To develop character, leadership, personality, social and professional skills, and cooperation needed for directing the learning process. (2) To familiarize the public, especially members, prospective and ex-members with club activities and other pertinent information.

The specific objectives are:

1. To develop the ability to take part in and lead group discussion.
2. To develop the ability to work effectively with a committee.
3. To develop the ability to plan and conduct a meeting.
4. To develop the ability to organize, carry out, and participate in social events.
5. To develop the ability to write and publicize activities.
6. To develop the ability to plan, direct, and present displays and exhibits.
7. To develop the ability to plan and present public programs.
8. To develop the ability to plan and evaluate one's own educational experiences.
9. To create an interest in club activities on the part of (and to benefit) each Agricultural Education major.

ARTICLE II - Membership

The active membership of this club shall consist of all students enrolled in Agricultural Education, who have paid their dues.

ARTICLE III - Officers

Section I. The officers of this club shall consist of a President, Vice-President, Secretary, Treasurer, Reporter, Sentinel, Program Director, Social Director, Membership Director and Faculty Advisers.

Section II. Officers shall be elected at the first meeting each semester.

ARTICLE IV - Meetings

Section I. The club shall have bi-weekly meetings starting with the first Thursday night following registration. The time and place of the meeting shall be designated by the organization.

Section II. Special meetings may be called by the president or by a vote of two-thirds of those present at a regular meeting.

ARTICLE V - Amendments:

Any proposed amendments to this constitution must be submitted in writing at a regular meeting of the club, but cannot be voted on until a subsequent meeting. A two-thirds majority vote will be necessary to amend the constitution.

BY-LAWS

ARTICLE I - Duties of Officers

A. The President:

The president shall preside over the meetings, call special meetings when needed, appoint committees, and promote coordination among the officers and members and assist the advisors in auditing treasurer's records at end of the year in order to develop orderly progression of the club.

B. Vice-President:

The vice-president shall assume the duties of the president during the absence of the president. He shall serve as ex-officio member of all committees and assist the president in any way needed.

C. Secretary:

It shall be the duty of the secretary to keep accurate and permanent records of all meetings and read the minutes at each meeting. Further duties are as follows:

1. Attend to the correspondence of the club.
2. Take the roll at each meeting.
3. Act as chairman in the absence of the president and vice-president.
4. Summarize the activities of each semester and record them in the permanent history of the Ag-Ed Club.
5. Record all points acquired by members as outlined in Article IV of the BY-LAWS.

D. Reporter:

The reporter shall be responsible for the publicity of the club. Other duties are as follows:

1. Keep the scrap book of the club up to date.
2. Publicize the meetings by putting up posters that show time, place, and program of each meeting.
3. Serve as chairman of the publicity committee.

E. Treasurer:

The treasurer shall attend to all financial matters of the club such as collecting, recording, and disposing of the funds of the club as directed by the club. He should be prepared to give a financial report at each meeting. At the end of each school year the treasurer's books shall be audited by the president and faculty advisors.

F. Sentinel:

The sentinel shall keep meeting room orderly and comfortable and see that the equipment of the club is in the proper place. He shall find seats for the late comers and visitors.

G. Advisors:

The advisors shall render advice to the club as the need arises and will assist the president in auditing the treasurer's records. He shall serve as chairman of the Faculty Advisory Committee.

H. Program Directors:

The program director shall work with his committee and secure an interesting, as well as an educational program for each meeting. He shall see that the speaker is properly introduced when one is used. He and his committee shall keep a record of all programs on program record sheet.

I. Social Director:

The social director shall, with the help of his committee, plan and direct all social events of the club.

J. Publicity Director:

The publicity director shall set up displays for special events and assist the reporter in his duties.

K. Membership Director:

It shall be the duty of the membership committee to assist the membership director in carrying out various functions to maintain and increase membership.

ARTICLE II - Elections

Section I. A nominating committee consisting of three members shall be elected or appointed. The duty of this committee shall be to nominate one or more candidates for each office to be filled.

Section II. Officers shall be elected by ballot. A majority vote shall be necessary to elect. If, on the second ballot, no candidate is elected, the names of all candidates except the two receiving the highest number of votes shall be dropped.

Section III. The officers to be elected each semester shall be: President, Vice-President, Secretary, Reporter, Sentinel, Program Director, Social Director, and Membership Director. The President shall be a junior or senior during his term of office.

Section IV. The faculty advisors and treasurer shall be elected for one year. The elective shall be held at the beginning of the first semester. The faculty advisor can succeed himself once. He is again eligible after one year.

Section V. When a person is elected to an office, it is mandatory that he familiarize himself with the Constitution and By-Laws.

Section VI. Any vacant office shall be filled by a club election except the President whose office shall be filled by the Vice-President. A primary election will not be necessary to fill a vacant office.

### ARTICLE III.

#### Section I. Standing Committees:

The president, at the beginning of each semester, shall appoint three members to each of the four standing committees after conferring with the chairman of these committees. The four standing committees shall be:

1. Program Committee
2. Social Committee
3. Publicity Committee
4. Membership Committee

#### Section II. Faculty Advisory Committee:

There shall be a faculty advisory committee which consists of all the Agricultural Education faculty. The faculty advisor of the club shall act as chairman of this committee.

#### Section III. Executive Committee:

The officers of the club shall be the executive committee. They shall act as the Program of Work Committee and shall present for the consideration of the club an annual program of work. Upon the club's approval of the annual program of work the committee will place a copy of the program of work in the hands of each club member.

### ARTICLE IV.

#### Section I. Awards Program:

The purpose of this program is to encourage participation in the activities of the Agricultural Education Club. It is believed that these activities will help develop some of the abilities needed to be a teacher of vocational agriculture.

#### Section II. There are three awards in this program:

1. Freshman Award for the most outstanding freshman in Agricultural Education. Minimum requirements: 12 points. Three of the points for activities other than attendance. Recommendation by committee and vote of club.

2. Certificate of Merit for members earning the required points. Minimum requirements: 50 points.
3. Senior Award for the most outstanding senior in Agricultural Education. Minimum requirements: Certificate of Merit. Recommendation by committee and vote of club.

Section III. Methods of Earning Points:

1. Attendance - 1 point for each meeting attended.
2. Holding offices:

President - 6 points	Reporter - 5 points
Vice-President - 5 points	Program Director - 5 points
Secretary - 5 points	Sentinel - 3 points
Treasurer - 10 points	Social Director - 5 points
	Membership Director - 5 points
3. Committees Appointed: 4 points as determined by chairman of committee
4. Other Activities: Number of points shall be determined by the Executive Committee

Section IV. Methods of Determining Winners:

1. No points will be given for performing required duties.
2. The chairman of each committee will be responsible for turning in points to the secretary at the time the job has been completed.
3. The secretary shall keep an up-to-date record of all points earned by each member.
4. The president shall appoint a five-man committee, with the secretary as chairman, to select all candidates for all three awards, and present findings to club.
5. No vote will be necessary on the candidates for the Certificate of Merit.
6. The vote on Freshman and Senior Awards will be by secret ballot. Ballots to be counted by club officers and the faculty advisors. (In case a club officer is a candidate for an award, he will not participate in counting ballots.)
7. Winners will be presented awards at a regular meeting or a special meeting called for that purpose.



C O N S T I T U T I O N

ARTICLE I - Name, Purpose

Section I. The name of this organization shall be AGRICULTURAL EDUCATION CLUB OF NORTH CAROLINA STATE UNIVERSITY

Section II. Purpose and Objectives:

The major purposes of this club are: (1) To develop character leadership, personality, social skills and cooperation needed for directing the learning process. (2) To familiarize the public, especially members, prospective and ex-members with other pertinent information.

The specific objectives are:

1. To develop the ability to take part in and lead group discussions.
2. To develop the ability to work effectively with a committee.
3. To develop the ability to plan and conduct a meeting.
4. To develop the ability to organize, carry out, and participate in social events.
5. To develop the ability to write and publicize activities.
6. To develop the ability to plan, direct, and present displays and exhibits.
7. To develop the ability to plan and present public programs.
8. To develop the ability to plan and evaluate one's own educational experiences.
9. To create an interest in club activities on the part of (and to benefit) each Agricultural Education major.
10. To coordinate activities between the club and the department.

ARTICLE II - Membership

Section I. The membership of this club shall consist of all students enrolled in Agricultural Education.

Section II. The membership of this club shall also include any lifetime honorary members elected by the club.

ARTICLE III - Officers

Section I. The officers of this club shall consist of a President, Vice-President, Secretary, Treasurer, Reporter, Sentinel, Social Director, and Faculty Advisors.

Section II. Student teachers cannot serve as official officers.

#### ARTICLE IV - Meetings

Section I. The club meetings will be held monthly at whatever date, time and place the organization so designates.

Section II. Special meetings may be called by the President or by a vote of two-thirds of those present at a regular meeting.

#### ARTICLE V - Amendments

Any proposed amendments to this constitution must be submitted in writing at a regular meeting of the club, but cannot be voted on until a subsequent meeting. A two-thirds majority vote of members present will be necessary to amend the constitution.

#### BY-LAWS

#### ARTICLE I - Duties of Officers

##### A. The President:

The President shall preside over the meetings, call special meetings when needed, appoint committees, and promote coordination among the officers and members and assist the advisors in auditing Treasurer's records at the end of the Treasurer's term of office. The President shall preside over meetings of the Executive Committee.

##### B. Vice President:

The Vice President shall assume the duties of the President during the absence of the President. He shall serve as Ex-Officio member of all committees and assist the President in any way needed. He shall serve as Chairman of the Program Committee.

##### C. Secretary:

It shall be the duty of the Secretary to keep accurate and permanent records of all meetings, and to perform other duties common to the office.

##### D. Reporter:

The Reporter shall be responsible for publicizing activities of the Club and working with the Communications Committee in promoting attendance at the regular meetings.

##### E. Treasurer:

The Treasurer shall attend to all financial matters of the club. He should be prepared to give a financial report at each meeting. At the end of his term of office, the Treasurer's books shall be audited by the President and Faculty Advisors.

## F. Sentinel:

The Sentinel shall keep meeting room orderly and comfortable and see that the room is left in an orderly condition. He shall also help in the locating of a meeting place.

## G. Advisors:

The Advisors shall render advice to the club as the need arises and will assist the President in auditing the Treasurer's records. They shall serve as Co-Chairman of the Faculty Advisory Committee.

## H. Social Director:

The Social Director shall, with the help of his committee, plan and direct all social events of the club.

## ARTICLE II - Elections

Section I. Officers shall be nominated from the floor.

Section II. Officers shall be elected by a majority vote of the members present at the last regular meeting of each semester.

Section III. The officers to be elected each semester shall be: President, Vice President, Secretary, Reporter, Sentinel, and Social Director.

Section IV. The faculty advisors shall be appointed by the department.

Section V. Any vacant office shall be filled by a club election except the President whose office shall be filled by the Vice President.

## ARTICLE III - Committees

## Section I. Standing Committees

A. There shall be seven committees with Chairman as follows:

1. Leadership-----President
2. Program-----Vice President
3. Scholarship-----Secretary
4. Financial-----Treasurer
5. Communication-----Reporter
6. Community Service-----Sentinel
7. Recreation-----Social Director
8. Education Council-----Advisors

The Chairman shall select at beginning of each semester at least two additional members to constitute his committee.

## Section II. Faculty Advisory Committee:

There shall be a Faculty Advisory Committee which consists of all the Agricultural Education faculty. The faculty advisors of the club shall act as Co-Chairman of this committee.

## Section III. Executive Committee:

The officers of the club shall be the Executive Committee. Their primary function is to evaluate the club's activities and make suggestions for future operations. They shall meet upon the call of the President at approximately two weeks prior to club meetings.

## ARTICLE IV - Awards

### Section I. Awards Program:

The purpose of this program is to encourage the development of Agricultural Education leadership.

### Section II. There shall be three awards in this program.

- . Freshman Award: There shall be a Freshman Award for the most outstanding Freshman in Agricultural Education. This Award shall be in the form of a \$25.00 scholarship payable from the Agricultural Education Treasury and presented at the first Agricultural Education Club meeting during the following year. Only those students registered as sophomores in Agricultural Education will be considered for the Freshman Award.
- . Outstanding Senior Awards - There shall be two Outstanding Senior Awards, one for the outstanding senior in Agricultural Education after the first semester, and one for the outstanding senior in Agricultural Education at the end of the school year or during summer school. These awards shall be in the form of plaques. Announcement of the senior names for the Outstanding Senior Award shall be made at the last meeting of the Ag. Ed. Club for that semester and presentation of the plaque will be made at that meeting or as soon thereafter.
- . The outstanding awards in AED will be selected by secret vote of the members of the club. The scholarship committee shall be responsible for nominating three candidates for each of these awards.
- . The committee will evaluate the records of activities, scholarship, and personal qualities of seniors who have transferred into the department from other colleges or other departments of State University on the basis of length of time in the department.

- . Factor to be considered in selection of awards shall be:  
Ag. Ed. Club activities, attendance at club meetings, other campus activities, scholarship, and personal qualities.

ARTICLE V. The Ag. Ed. Courier:

The Ag. Ed. Club shall plan and carry out such activities so as to benefit the club members. The purpose of this is to free future members to plan any activities they may feel are necessary and proper. Some activities may include:

- A. Publishing an Ag. Ed. Courier.
- B. Carry out retreat for club members.
- C. Statewide Newsletter.
- D. Exchange program with other universities.

ARTICLE VI - The School of Education Council

The Club shall send four representatives to the Education Council. They shall serve one year. They shall be elected at the last regular meeting of the spring semester to serve the following year.

Constitution and By-Laws  
of  
The Agricultural Education Club  
of  
NORTH CAROLINA STATE COLLEGE  
Raleigh, North Carolina

Approved May 13, 1954

## CONSTITUTION

### ARTICLE I - Name

The name of this organization shall be AGRICULTURAL EDUCATION CLUB OF NORTH CAROLINA STATE COLLEGE.

### ARTICLE II - Purpose

The purpose of this club is to develop character, leadership, personality, social and professional skills, and cooperation needed for directing the learning process.

### ARTICLE III - Objectives

1. To develop the ability to take part in and lead group discussion.
2. To develop the ability to work effectively with a committee.
3. To develop the ability to plan and conduct a meeting.
4. To develop the ability to organize, carry out, and participate in social events.
5. To develop the ability to write and publicize activities.
6. To develop the ability to plan, direct, and present displays and exhibits.
7. To develop the ability to plan and present public programs.
8. To develop the ability to plan and evaluate one's own educational experiences.

### ARTICLE IV - Membership

The membership of this club shall consist of students enrolled in Agricultural Education.

### ARTICLE V - Officers

The officers of this club shall consist of a President, Vice-President, Secretary, Treasurer, Reporter, Custodian, Program director, Social director, and Faculty adviser.

### ARTICLE VI - Meetings

The club shall meet on alternate Thursday nights beginning with the first Thursday night following registration. The time and place of the meeting shall be designated by the organization.

ARTICLE VII - Finance

Section 1. Dues for this organization shall be \$1 per member for each semester.

Section 2. A Vo-Ag fund of \$150 for The Vo-Ag shall be carried over from year to year if finances permit. (See By-Laws Section IV, A-8.)

ARTICLE VIII - Amendments

Any proposed amendment to this constitution must be submitted in writing at a regular meeting of the club, but cannot be voted on until a subsequent meeting. A three-fourths majority vote will be necessary to amend the constitution.

ARTICLE IX - Publication

The organization shall have an annual publication which shall be called The Vo-Ag. Other publications may be issued as set forth in the By-Laws.

ARTICLE X - Awards

There shall be a point system as a basis to select outstanding Agricultural Education Club members for special awards and recognition.

By-Laws

I. Duties of the officers

A. The President:

The president shall preside over the meetings, call special meetings when needed, appoint committees, and promote coordination among the officers and members in order to develop orderly progression of the club. He shall serve as ex-officio member of all committees.

B. Vice-President:

The vice-president shall assume the duties of the president during the absence of the president. He shall serve as chairman of the membership committee and assist the president in any way needed.

C. The Secretary:

It shall be the duty of the secretary to keep accurate and permanent records of all meetings and read the minutes at



each meeting. Further duties are as follows:

1. Attend to the correspondence of the club.
2. Take the roll at each meeting.
3. Act as chairman in the absence of the president and vice-president.
4. Summarize the activities of each semester and record them in the permanent history of the Ag-Ed Club.
5. Record all points acquired by members as outlined in Article V of the By-Laws.

D. The Reporter:

The Reporter shall be responsible for the publicity of the Club. Other duties are as follows:

1. Keep the scrap book of the club up to date.
2. Publicize the meetings by putting up posters that show the time, place, and program of each meeting.
3. Serve as chairman of the publicity committee.

E. The Treasurer:

The treasurer shall attend to all financial matters of the club such as collecting, recording, and disposing of the funds of the club as directed by the club. He should be prepared to give a financial report at each meeting. At the end of each school year the treasurer's books shall be audited by the president and faculty adviser.

F. The Custodian:

The custodian shall keep the meeting room orderly and comfortable and see that the equipment of the club is in the proper place. He shall find seats for the late comers and visitors.

G. The Adviser:

The adviser shall render advice to the club as the need arises. He shall serve as chairman of the Faculty Advisory Committee.

H. The Program Director:

The program director shall work with his committee and secure interesting, as well as educational programs for the meetings. He shall see that the speaker is properly introduced when one is used. He and his committee shall keep a record of all programs on program record sheet.

I. The Social Director:

The social director shall, with the help of his committee, plan and direct all social events of the club.

II. Elections:

- A. Primary elections shall be held the meeting preceeding the last meeting of each semester. The final elections shall be held during the last meeting of each semester.
- B. No more than two names shall appear on the ballot for the final election for each office. It shall be a standing rule that the three members of the social committee and the three members of the program committee shall be automatic nominees for social director and program director plus any other nominations from the floor.
- C. The officers to be elected each semester shall be: President, Vice-President, Secretary, Reporter, Custodian, Program Director, and Social Director. The President shall be a senior during his term of office.
- D. A Faculty Adviser and Treasurer shall be elected for one year. The election shall be held at the end of the first semester. The Faculty Adviser can succeed himself once. He is again eligible after one year.
- E. The officers to be elected during the second semester to serve for one year shall be Fair Booth Chairman and Editor and Business Manager of The Vo-Ag.
- F. When a person is elected to an office, it is mandatory that he familiarize himself with the Constitution and By-Laws.
- G. Any vacant office shall be replaced by a club election except the President whose office shall be filled by the Vice-President. A primary election will not be necessary to replace a vacant office.

III. Committees:

A. Standing Committees:

The president, at the beginning of each semester, shall

appoint three members to each of the four standing committees after conferring with the chairman of these committees. The four standing committees shall be:

1. Program Committee:

The program committee shall plan and carry out the programs for each meeting of the club.

2. Social Committee:

The social committee shall plan and direct all social events of the club.

3. Publicity Committee:

The publicity committee shall set up displays for special events and assist the reporter in his duties.

4. Membership Committee:

It shall be the duty of the membership committee to assist the vice-president in carrying out various functions to maintain and increase membership.

B. Special Committees:

The president shall appoint special committees at any time he deems it necessary.

C. Faculty Advisory Committee:

There shall be a faculty advisory committee which consists of all the Agricultural Education Faculty. The faculty adviser of the club shall act as chairman of this committee.

D. Executive Committee:

The officers of the club shall be the executive committee.

E. Fair Booth Committee:

The fair booth chairman shall appoint a committee of three to assist him in planning and setting up the Agricultural Education Fair Booth.

IV. Publications:

A. The Vo-Ag:

1. The Vo-Ag will be published annually by the members of the Agricultural Education Club.

2. The officers of The Vo-Ag will be:
  - a. Editor
  - b. Associate Editor
  - c. Business Manager
  - d. Associate Business Manager
  - e. Circulation Manager
3. The editor and business manager will be nominated and elected by the members of the Agricultural Education Club at the regular election of the winter semester.
4. The associate editor will be chosen by the elected editor and the associate business manager will be chosen by the elected business manager - both men will assume the positions at the approval of the club.
5. The circulation manager will be chosen by both the editor and business manager. The chosen person will assume this duty after he has been approved by the Agricultural Education Club.
6. The Vo-Ag is to go to press not later than March 1 of the school year.
7. The Vo-Ag will be distributed to all the vocational agriculture departments in the state, to all county agents in the state, to the superintendent of the county schools in each county of the state, to all The Vo-Ag advertisers, to all agricultural education staff members and to all students registered in the department of agricultural education.
  - a. Any additional copies of The Vo-Ag will be distributed as the vocational agriculture staff or Agricultural Education Club sees fit.
8. A cushion fund of \$150 is to be maintained in the non-reportable part of the student bank in Holliday Hall for The Vo-Ag.
  - a. This cushion fund will be used to get work started on The Vo-Ag before any money comes from the sale of advertisements.
  - b. Drafts on The Vo-Ag fund will be made and signed by both the business manager of The Vo-Ag and the faculty advisor of the Agricultural Education Club.
  - c. The cushion fund is to be built back up to \$150 from the profits of The Vo-Ag at the end of each year.

- d. In case no profit is made on The Vo-Ag the Agricultural Education Club will build the cushion fund back up to the \$150 level.
9. The Vo-Ag for a new year shall not be started until the debts for the previous years of Vo-Ag have been paid.
10. If there is any profit from The Vo-Ag the editor and business manager will be paid one half of the profits on the current year's adds. The remaining one half shall go to The Vo-Ag fund until such fund reaches \$150. Any additional money will go into the Agricultural Education Club treasury to be used in any way by the club.

B. Vo-Ag Newsletter:

1. If the club desires it may at any time publish a newsletter for the benefit of the club members and other students enrolled in the department of agricultural education.
2. It will be the duty of the reporter and the publicity committee to publish the newsletter if the club wants one.
3. A copy of the newsletter will be given to every student enrolled in the agricultural education curriculum.

C. Welcome Newcomers:

1. A welcome sheet will be published at the end of each second semester to be handed out to all new freshmen and transfer students enrolled in the department of agricultural education.
2. They will be handed out at the beginning of the fall semester by the vice-president and his committee.
3. The Welcome Newcomers sheet will be published by the vice-president and the membership committee.

V. Awards Program:

- A. The purpose of this program is to encourage participation in the activities of the Agricultural Education Club. It is believed that these activities will help develop some of the abilities needed to be a teacher of vocational agriculture.

B. There are three awards in this program:

1. Freshman Award for the most outstanding freshman in Agricultural Education.  
Minimum requirements: 12 points. Three of the points for activities other than attendance. Recommendation by committee and vote of chapter.
2. Certificate of Merit for members earning the required points.  
Minimum requirements: 50 points.
3. Senior Award for the most outstanding senior in Agricultural Education.  
Minimum requirements: Certificate of Merit.  
Recommendation by committee and vote of chapter.

C. Methods of Earning Points:

1. Attendance - 1 point for each meeting attended.
2. Holding offices:

President	- 6 points	Reporter	- 5 points
Vice-president	- 5 points	Program Director	- 5 points
Secretary	- 5 points	Custodian	- 3 points
Treasurer	-10 points	Social Director	- 5 points
3. Vo-Ag Staff:

Editor	-12 points	Associate Editor	-10 points
Business Mgr.	12 points	Associate Business Manager--	-10 points
Assistants	- points as determined by editor and mgr.	Circulation Mgr.	-10 points
4. Fair Booth Committee:

Chairman	- 10 points	Committee members	-4 points
Assistant	- 5 points	Helpers	-3 points
			as determined by Chairman
5. Committees Appointed: 4 points as determined by chairman of committee.  
Example: High School Day Committee.
6. Showing Animal in Livestock Day: 5 points
7. Other Activities: Number of points shall be determined by the Executive Committee.

D. Methods of Determining Winners:

1. No points will be given for performing required duties.
2. The chairman of each committee will be responsible for turning in points to the secretary at the time the job has been completed.
3. The secretary shall keep an up-to-date record of all points earned by each member.
4. The president shall appoint a five-man committee, with the secretary as chairman, to select all candidates for all three awards and present findings to chapter.
5. No vote will be necessary on the candidates for the Certificate of Merit.
6. The vote on Freshman and Senior Awards will be by secret ballot. Ballots to be counted by chapter officers and faculty adviser. (In case a chapter officer is a candidate for an award, he will not participate in counting ballots.)
7. Winners will be presented awards at Spring Social or special meeting for that purpose.

The N. C. State Collegiate Chapter  
of  
Future Farmers of America  
Constitution and By-Laws

Constitution

Article I

Name and Purposes of the Organization

- Section A:** The name of this organization shall be:  
The N. C. State Collegiate Chapter of F. F. A.
- Section B:** The purposes for which this organization is founded are as follows:
1. To train future teachers of Vocational Agriculture at N. C. State College for proficiency in conducting and advising F. F. A. chapters.
  2. To develop leadership.
  3. To establish higher moral and scholastic standards.
  4. To encourage recreational activities for students in Agricultural Education and former members of F. F. A. at N. C. State College.
  5. To encourage cooperative efforts among students in Agricultural Education and former members of F. F. A. at N. C. State College.

Article II

Organization

- Section A:** The N. C. State Collegiate Chapter of F. F. A. is a local organization chartered to meet the requirements of the National Board of Trustees of the Future Farmers of America with reference to the association of Collegiate Chapters with the organization.

Article III

Membership

- Section A:** Membership in this organization shall be active, associate and honorary.
- Section B:** Active Membership
- Any male student regularly enrolled in Agricultural Education or any former member of F. F. A. now enrolled at N. C. State College is entitled to active membership upon receiving the majority vote of the members present at any club meeting. A member may retain his active membership for one year after completion of his systematic instruction at N. C. State College.



**Section C: Associate Membership**

After one year's active membership following his systematic instruction at N. C. State College an active member automatically becomes an associate member of the Club so long as he remains in Vocational Agriculture.

**Section D: Honorary Membership**

Faculty members, members of the Supervisory Staff, and any other person actively engaged in the promotion of Vocational Agriculture at N. C. State College or in North Carolina may become honorary members by a majority vote of the members present at any meeting.

**Article IV**

**Membership Grades and Privileges**

**Section A:** There shall be two grades of membership based upon achievements and interest in the advancement of the organization. These grades are (1) Collegiate Greenhand (2) Collegiate Future Farmer.

**Section B:** To be elected to membership in the N. C. State Collegiate Chapter of F. F. A., a student must qualify as follows:

1. He must be majoring in the Department of Agricultural Education or be a former member of the F. F. A.
2. He must receive a majority vote of members present at any meeting in order to be elected as a member.

**Section C:** Future Farmer - To be elected to the degree of Future Farmer, a student must qualify as follows:

1. He must be a senior doing outstanding work in Agricultural Education and showing marked interest in the Collegiate Chapter and in furthering the interest of the F. F. A.
2. He must be familiar with parliamentary procedure to the following extent:
  - a. He must be able to fill any position of the organization.
  - b. He shall pass a test on parliamentary procedure given by the adviser of the Chapter.
3. He must be familiar with the State and National Constitution of F. F. A. by the Adviser.
4. He must be able to recite by memory the Future Farmer Creed.
5. After meeting the above requirements, he is then eligible for nomination for the Future Farmer Degree by the Executive Committee.
6. He must then receive a majority vote of all members present at any meeting.

**Section D:** Associate and honorary members shall not vote nor shall they hold any office in the Club except that of Adviser.

## Article V

### Officers

Section A: The officers of this organization shall be a president, who shall be selected from the Senior Class; a vice president; a secretary; a treasurer; a reporter; a Farm Watch Dog; a Chairman of program committee and an Adviser. These officers shall be elected at the last meeting of each term, except the treasurer who serves for one year. No officer may succeed himself in office although he may serve in another office.

Section B: The Executive Committee shall be composed of Chapter Officers.

## Article VI

### Meetings

Section A: The Club shall meet every second and fourth Monday night at 7 o'clock in room 121 Tompkins Hall.

## Article VII

### Dues & Fees

Section A: Dues in this organization shall be <sup>fifty</sup> ~~twenty-five~~ cents <sup>50¢</sup> (25¢) per term for active members. This shall include the dues required of the Chapter by the State and National Organization.

Section B: There shall be no initiation fee for students if they join the N. C. State Collegiate Chapter of F. F. A. during the first term they are enrolled at N. C. State College. An initiation fee of twenty-five cents shall be charged per student if they join the second term after they have become eligible and shall increase twenty-five cents per term that the student has been eligible and has not been a member.

Section C: Members who become inactive or are otherwise undesirable may be dropped from the roll at the discretion of the Chapter at a regular meeting. To be reinstated, dues will be calculated in keeping with section B.

Section D: There shall be no regular dues for honorary or Associate Members.

## Article VIII

### Quorum

Section A: Twenty-five members shall be necessary for a quorum, and for the purpose of transacting business. A meeting shall not be a regular meeting unless a quorum is present.

## Article IX

### Amendments

Section A: Any proposed Amendment to this Constitution must be submitted in writing at a regular meeting of the Chapter, but cannot be voted on until a subsequent meeting. A three-fourths majority vote shall be necessary to amend this Constitution.

## By-Laws

### 1. The duties of the officers:

#### A. The President

It shall be the duty of the president to preside over all meetings of the Club and over all meetings of the Executive Committee. The president shall appoint all committees and serve as an ex-officio member of these committees.

#### B. Vice President

The vice president shall assume all the duties of the president in event that office becomes vacant and shall preside over the meetings in case of the absence of the president and shall assume any other duties as shall be assigned by the president or the Executive Committee of the Club.

#### C. The Secretary

The secretary shall perform such duties as that office may involve, such as the keeping of accurate records, which shall be filed in the Chapter's minute book. He shall check with the Secretary of the Agricultural Education Department each term to determine new students eligible for membership and keeps a roll of all members and eligible students.

#### D. The Treasurer

It shall be the duty of the treasurer to keep a record of and handle all finances and such other duties as may be placed on him by the Executive Committee.

#### E. The Reporter

The reporter shall attend to all publicity the Club may need and report all meetings in some publication. He shall also be responsible for all notices of meetings and see that they are properly and promptly posted.

#### F. Chairman of Program Committee

He shall appoint a committee of three, one member from each class to assist him in present programs. He shall have charge of programs for each regular meeting and any social events.

#### G. The Farm Watch Dog

It shall be the duty of the farm watch dog to act as sergeant-at-arms and assist with the ceremonies.

#### H. The Adviser

The Adviser is an ex-officio member of all committees. It is his duty to advise them on matters of policy and assist the officers in conducting meetings and programs.

- I. The insignia of this organization shall be that regularly adopted for Collegiate F. F. A. Chapters, namely:
- a. A bronze owl with the F. F. A. insignia superimposed thereon to be worn by Collegiate Green Hands.
  - b. A gold owl with the F. F. A. insignia superimposed thereon to be worn by Future Farmers.
  - c. No standard F. F. A. degree pins or keys shall be worn by Collegiate members unless such pins or keys were actually obtained previously through the active membership channel.
- J. All bills of this society under \$3.00 shall be paid by the Treasurer by check with consent of the executive committee. He shall pay no bill over \$3.00 unless passed on by the society.
- K. The president shall appoint the following committees each fall:
1. Program of Work Committee.  
Their duty shall be to prepare a list of activities of the Chapter for the year.
  2. Social Committee  
They shall work on all socials.
  3. Initiation Committee  
Their duty shall be to prepare an initiation for new members.
- L. The president is specifically required to officially adjourn all regular meetings one hour after they are officially opened regardless of circumstances.

Agricultural Education Club Officers

Fall Semester, 1980

President:	Doug Rowell
Vice President:	Sam Groce
Secretary:	Beth Smith
Treasurer:	Diane Bishop
Reporter:	Chuck Sutton
Sentinel:	Flake Brantly
Social Chairmen:	Wylene Coward & Kay Herring
Education Council Representative:	John Pope

Agricultural Education Club Activities

Fall Semester 1980

<u>Meeting Date:</u>	<u>Activity:</u>
Wednesday, September 24	Cookout
Wednesday, October 22	Battle of Classes
Wednesday, November 12	To Be Announced
Wednesday, December 3	Banquet; Election of Officers