

**ADULT AND COMMUNITY COLLEGE EDUCATION (ACCE)
GRADUATE STUDENT ASSOCIATION**

CONSTITUTION

Article I Name

The name of the association shall be the Adult and Community College Education Graduate Student Association (ACCE-GSA).

Article II Purpose

The purpose of this association shall be to enhance the development of the ACCE student body by facilitating communication among the students, departmental faculty and staff, and North Carolina State University. This shall include the following:

1. the continual assessment and support of student educational needs;
2. dissemination of relevant information to graduate students, faculty, and staff in the department;
3. facilitation of discussion of problems and other matters of importance to graduate students; and
4. representing graduate students in the departmental meetings and making recommendations to the faculty and staff on matters of concern and interest to the Association.

Article III Membership

Membership in this organization shall be comprised of those students who are pursuing a graduate degree in ACCE and meet at least one of the following requirements:

1. In residence
2. Currently enrolled
3. Pursuing research, or
4. Degree seeking

Article IV Meetings

ACCE-GSA shall have two general meetings. One in spring shortly after the spring semester begins. New officers for the following academic year shall be elected at this meeting. The second meeting shall occur at the beginning of fall semester when new officers are installed. If absolutely necessary, a special meeting may be called for a specific purpose with a two-week advance written notice for that purpose only.

Article V The Executive Board, Officers, Elections, and Recall of Officers

Section 1.

There shall be a board consisting of officers and faculty advisors as ex-officio.

Section 2.

The officers of the GSA shall be President, Vice President, Secretary, Treasurer, ACCE-GSA Representative to NCSU-GSA and an Alternate Representative to NCSU-GSA. The offices of Vice President and Treasurer may be combined.

Section 3.

Each year the new officers will identify one or two faculty members to serve as faculty advisors in an ex-officio capacity to the GSA.

Section 4.

Officers shall submit nominations for the following year at the beginning of the spring semester before spring break. Graduate students may be nominated who have completed coursework for one full semester.

Section 5. Eligibility to Hold an Office

a. Qualifications for running:

1. Student must be in good academic standing; and
2. Student must be currently enrolled.

b. Qualifications for serving:

1. Student must be degree seeking; and
2. Student must be enrolled at least part time.

c. Officers may carry any position for a maximum of two terms (2 academic years).

Section 6. Duties of the officers:

a. The President shall assume the following duties:

1. call and preside over the GSA meetings;
2. appoint GSA teams and their chairs as appropriate;
3. call GSA elections as deemed necessary;
4. represent the GSA at University and Student functions;
5. represent GSA on behalf of the students at the departmental faculty meetings.

b. The Vice President shall assume the following duties:

1. preside over GSA meetings at the request of or in the absence of the President;
2. act as proxy for the President at University or student functions;
3. serve as liaison with all GSA standing teams and their chairs.

c. The Secretary shall assume the following duties:

1. record and maintain minutes of the GSA meetings and circulate copies of the minutes to the board members;
2. prepare and carry out GSA correspondence;
3. post notices prior to the GSA meetings with date, room and time of the meeting.

d. The Treasurer shall assume the following duties:

1. keep the financial records of the GSA
2. prepare an annual budget proposal for submission and approval at a meeting of the GSA board.

e. If a pool of candidates is not available to elect all six offices, the president may appoint the vacant positions subject to approval of the board. The offices of vice president and treasurer may be combined with the vice president responsible for the duties of both offices.

Section 7.

The presence of three officers, one representative to NCSU-GSA, and one faculty advisor shall constitute a quorum at board meetings.

Section 8.

Any vacancy occurring on the board shall be appointed by the president with approval of the board for the duration of that term.

Section 9.

All terms of office in this Association shall run for one year (one academic year from the beginning of the fall semester when new officers are installed).

Section 10.

Any elected member of the board is subject to recall if two-thirds of the students present at a hearing CALLED EXPRESSLY FOR THIS PURPOSE vote for the recall. Should the president be under a recall vote, the vice president will preside.

Article V Amendments

Section 1.

A two-thirds majority of the attending membership of the Association shall be required to amend any part of this constitution at any regular (spring or fall) or called meeting. No amendment to this Constitution will be adopted at that meeting in which the amendment is introduced. The membership will be notified at least two weeks in advance of the meeting on which this proposed amendment to the constitution is to be voted.

Section 2.

Any Article of this Constitution or part thereof that is in direct violation of the NCSU-GSA Constitution shall be null and void and declared unconstitutional by the President of the ACCE-GSA.

This Constitution enacted and approved by the ACCE-GSA, March 28, 1995.