

a Cappology 101

Constitution

Article I Name & Purpose

Section 1

This organization shall be known as a Cappology 101.

Section 2

The purpose of this club shall be to promote the appreciation of a *cappella* music through performances.

Article II Membership

Section 1

Membership shall be open to all regularly enrolled students and alumni who are interested in the performance of a cappella music.

Section 2

Members shall be selected through an audition process. The required characteristics for membership are attitude, vocal ability and general musical ability. The abilities of each prospective member will be assessed by a panel consisting of (but not limited to) the officers of this club.

Section 3

At least 2/3 of the group shall be composed of NCSU students.

Section 4

New members shall be auditioned as needed and decided upon by current choir members.

Section 5

Reauditions may be called for the entire group annually at the sole discretion of the co-directors.

Article III Officers

Section 1

The elective officers of this club shall be the President, Vice President, Secretary/Librarian, Business Manager, Treasurer, and Technician.

Section 2

Officer duties are as follows:

President - 1)Run business meetings; 2)Handle changes in Constitution; 3)Sign-up for room in which to practice, hold auditions, etc.; 4)Serve as main spokesperson for the group 5)Appoint committees.

Vice President - 1)Make necessary phone calls to members or organize a phone tree; 2)Keep a calendar of upcoming events and practices, keeping group informed; 3)Organize social events. 4)Run business meetings if the President is unable to do so.

Secretary/Librarian - 1)Take and enforce attendance; 2)Keep a file of past and present music; 3)Coordinate publicity for upcoming performances; 4)Keep minutes at business meetings.

Business Manager - 1)Get gigs; 2)Keep a list of contacts; 3)Find places for performances.

Treasurer - 1)Keep track of money; 2)Handle tickets and profits at performances (including finding ticket collectors); 3)Keep a running list of copies made and other expenses that should be reimbursed; 4)Coordinate fund-raisers.

Technician - 1)Make sure the group has necessary equipment for recording and performing when needed; 2)Oversee and help carry out the set-up and operation of equipment.

Section 3 The officers shall be elected to serve a term of one year, beginning in August.

Section 4 If necessary, officers may be impeached by a 3/4 vote of the entire group.

Article IV Co-directors

Section 1 The choir shall have two co-directors who will: 1)Lead rehearsals; 2)Provide musical direction and strategy; 3)Arrange songs as desired; 4)Work with business manager and technician to provide practice tapes; 5)Appoint future co-directors upon their departure; 6)Call for reauditions of current group annually if needed.

Section 2 If necessary, co-directors may be removed by a 3/4 vote of the entire group.

Article V Dues

Section 1 Dues for the group shall be in the form of special assessments voted on by a majority of the club members present and voting.

Article VI Amending the Constitution and By-Laws

Section 1 Amendments to the constitution or by-laws shall be presented by members of the group in writing and read at a regular meeting. Voting shall not take place until the next regular meeting, after each member has been informed of the proposed amendments. A majority of 2/3 of the members present and voting shall be required for ratification.

Article VII Meetings

Section 1 The choir shall rehearse at least twice a week in a manner such that the entire group will rehearse one evening per week in addition to weekly "sectionals" for different voices (i.e. men and women) to practice separately.

Section II The attendance policy shall be such that 3 unexcused absences are allowed per semester. Arriving more than 15 minutes late to rehearsal constitutes half an absence and more than hour late constitutes a whole absence. Any member going beyond 5 absences must meet with the officers and may be asked to leave the choir. Absences due to tests, illness, death in the family will be excused.

Article VIII Committees

Section 1 Committees for the club shall be appointed by the President of the club and shall confirmed by a simple majority of all present and voting members.

a Cappology 101

Constitution

Article I **Name & Purpose**

Section 1

This organization shall be known as a Cappology 101.

Section 2

The purpose of this club shall be to promote the appreciation of *a capella* music through performances.

Article II **Membership**

Section 1

Membership shall be open to all regularly enrolled students and alumni who are interested in the performance of a capella music.

Section 2

Members shall be selected through an audition process. The required characteristics for membership are attitude, vocal ability and general musical ability. The abilities of each prospective member will be assessed by a panel consisting of (but not limited to) the officers of this club.

Article III **Officers**

Section 1

The elective officers of this club shall be the President, Vice President, Secretary and Treasurer.

Section 2

The officers shall be elected to serve a term of one year, beginning in August.

Article IV **Dues**

Section 1

Dues for the club shall be in the form of special assessments voted on by a majority of the club members present and voting.

Article V **Amending the Constitution and By-Laws**

Section 1

Amendments to the constitution or by-laws shall be presented by members of the club in writing and read at a regular meeting but shall not be voted on until the next regular meeting, and then only after informing each member of the proposed amendments. A majority of 2/3 of the members present and voting shall be required.

Article VI **Meetings**

Section 1

The club shall meet semi-weekly.

Article VII **Committees**

Section 1

Committees for the club shall be appointed by the President of the club and shall confirmed by a majority of all present and voting members.

a Cappology 101

Constitution

Article I Name and Purpose

- Section 1 This organization shall be known as a Cappology 101.
Section 2 The purpose of this organization shall be to promote the appreciation of a cappella music through performances.

Article II Mission Statement

a Cappology 101 is a coed a cappella group composed of North Carolina State University students and alumni who share the gift of music with the campus and community. We strive to integrate the talents of each individual into the spirit of the whole, with the pursuit of harmony as the common denominator.

Article III Membership

- Section 1 Membership shall be open to all regularly enrolled students and alumni who are interested in the performance of a cappella music.
Section 2 Members shall be selected through an audition process. The required characteristics for membership are attitude, vocal ability, and general musical ability. The abilities of each prospective member will be assessed by members of this group.
Section 3 At least 2/3 of the group shall be composed of current NCSU students.
Section 4 New members shall be auditioned as needed and decided upon by current members.

Article IV Officers

- Section 1 The elective officers of this organization shall be the President, Vice President/Accountant, Secretary/Librarian, Business Manager, Treasurer, Technician, and Historian.
Section 2 President- Officer duties are as follows:
1) Run business meetings; 2) Handle changes in Constitution; 3) Sign-up for room in which to practice, hold auditions, etc.; 4) Serve as main spokesperson for the group; 5) Appoint committees; 6) Coordinate Constitutional revisions.
Vice President/Accountant- 1) Make necessary phone calls to members or organize a phone tree; 2) Keep a calendar of upcoming events and work with business manager for dates and personal conflicts, also dates/times of practices, keeping group informed; 3) Organize social events; 4) Run business meetings if President is unable to do so; 5) If President steps down, the Vice President will be responsible for the duties of the former President; 6) Keep a written account of expenses; 7) Serve as a cosigner for all checks.
Secretary/Librarian- 1) Take and enforce attendance; 2) Keep a file of past and present music; 3) Coordinate publicity for upcoming performances; 4) Keep minutes at business meetings.
Business Manager- 1) Get gigs; 2) Keep a list of contacts; 3) Find places for performances; 4) Organize all concerts; 5) Keep a record of personal conflicts; 6) Handle a Cappology 101 business cards.

- Treasurer- 1) Keep track of money, including keeping a written account of expenses (money spent and earned) to be reviewed by the President at each business meeting; 2) Handle tickets and profits at performances (including finding ticket collectors); 3) Keep a running list of copies made and other expenses that should be reimbursed; 4) Coordinate fund-raisers as needed; 5) Present expense report and log every semester.
- Technician- 1) Make sure the group has necessary equipment for recording and performing as needed; 2) Oversee and help carry out the set-up and operation of equipment. 3) Work with business manager when recording and performing; 4) Present information about recording to members of the club; 5) Keep a Cappology 101 web page up to date.
- Historian- 1) Keep a Cappology 101 scrapbook up to date; 2) Handle distribution of Alumni newsletters and "the History"; 3) Maintain an audio and visual library of all past performances and recording sessions.
- Section 3 The officers shall be elected to serve a term of at least, but not limited to, one semester, beginning in August. Officers shall be reelected at least every fall.
- Section 4 If necessary, officers may be removed from office by a 3/4 vote of the entire group.

Article V Co-directors

- Section 1 The club shall have two co-directors who will: 1) Lead rehearsals; 2) Provide musical direction and strategy; 3) Arrange songs; 4) Work with business manager and technician to coordinate concerts; 5) Appoint future co-directors upon their departure.
- Section 2 If necessary, co-directors may be removed by a 3/4 vote of the entire group.
- Section 3 Co-Directors shall appoint section leaders as they find it necessary.
- Section 4 Co-Directors may hold any officer position with the exception of President and Vice President.

Article VI Music Selection

- Section 1 Music for the upcoming semester shall be voted on with a 3/4 majority rule.
- Section 2 Members of the group who wish to arrange music must present their choice of music to co-directors, and then to the other members, to be voted on.
- Section 3 If time is a factor, co-directors may choose music to be performed without the group's consent.

Article VII Dues

- Section 1 Group expenses are to be covered by profits made from performances and fundraising, but should the costs not meet the profits, dues may be assessed by a majority vote of members.

Article VIII Amending the Constitution and By-Laws

- Section 1 Amendments to the constitution or by-laws shall be presented by members of the group in writing and read at a regular meeting. Voting shall not take place until the next regular meeting, after each member has been informed of the proposed amendments. A majority of 2/3 of the members present and voting shall be required for ratification.

Article IX Meetings (Rehearsals)

- Section 1 The group shall rehearse at least twice a week. Additional rehearsals or rescheduling of rehearsals may be arranged by the co-directors with majority approval of the members.
- Section 2 The attendance policy shall be such that 5 absences are allowed per semester. Absences over 5 for any reason are cause for a meeting with the co-directors to determine if the absences are excused or unexcused. At this time, a date for evaluation by the group may be scheduled. The individual's status as a member of the group shall then be reviewed and determined by a majority of voting members.
- Section 3 Members arriving more than 5 minutes late will be given one half an absence for the meeting. Members must be present a full hour and 45 minutes to be present and accounted for.

Article X Committees

- Section 1 Committees may be arranged at the discretion of the President and shall be confirmed by majority vote of all present and voting members.
- Section 2 The group is organized by division into committees such that all members serve on at least one committee. The committee is the primary line of action planning. If additional help is needed, a request is made at a business meeting to acquire the efforts of the entire group.
- Section 3 The President may request an officer to serve as a member of a certain committee, according to his/her duties of office.
- Section 4 A committee is composed of a chair and members. Committee size is project based and may change as need be.
- Section 4 The committee chair has the authority to request additional assistance according to the needs of the committee. The chair is responsible for seeing that tasks are completed and concerns or conflicts resolved. The chair will serve as the main spokesperson for the committee at business meetings.
- Section 5 Committees shall report at each business meeting to insure against any gap in information within the club and to serve as a forum for presenting committee ideas, concerns, and needs.

Article XI Business Meetings

- Section 1 All officers must be present during the regularly scheduled business meetings. Group members may also be present but are not required to attend.
- Section 2 Business meetings will be held two to three times a month or more often if necessary.
- Section 3 The business meetings will follow parliamentary procedures with each officer and committee chair having an allotted amount of time to discuss subjects pertinent to the meeting. Topics for each business meeting shall be announced during the rehearsal several days prior to the actual business meeting.

Article XII Solo-Audition Procedures

- Section 1 All members intending to audition for a solo are given a practice run. Anyone wishing to remove themselves from consideration must do so before anyone sings for their actual audition

Section 2

Once auditions are over, each auditionee is given an anonymous vote, allowing each to vote freely or abstain as desired. These votes are given to the remainder of the group to be added to the tally when the vote is called.