### COOPERATIVE EXTENSION WORK

IN

NORTH CAROLINA STATE COLLEGE OF AGRICULTURE AND ENGINEERING. NORTH CAROLINA COUNTIES AND UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATING

# AGRICULTURE AND HOME ECONOMICS STATE OF NORTH CAROLINA

POST OFFICE BOX 5157

STATE COLLEGE STATION, RALEIGH, N. C.

September 19, 1956

OFFICE OF DIRECTOR

#### MEMORANDUM

TO: Chancellor C. H. Bostian

FROM: C. B. Ratchford

The program for the Land-Grant College—TVA Conference, which will be held in Atlanta on October 2 and 3, includes time for a discussion of items of mutual interest. One hour and a half has been set aside for the discussion, and I am sure at least this amount of time will be consumed.

Dr. Durisch and I listed three items which we know are of concern to the Land-Grant Colleges and the TVA. Some sort of decision is imperative on one of the items and would be desirable on another one of the items. The background on the three items listed on the program is as follows:

Continuation of Cooperation in 4-H Club Resource Development Camp: Last year the TVA and the seven Land-Grant colleges made plans for holding a regional 4-H Club camp at Fontana. The program was devoted to a discussion of the TVA and its place in development of the resources of the Valley. The camp conflicted with our Farm and Home Week; hence, none of the administrative staff of our college attended the camp. Several of the specialists and one of our District Agents did attend, and I have talked with each of these people. The camp was a big success and a very enjoyable event. We have many 4-H Club activities throughout the year, however, and our people question whether it is worth the effort.

Whether the camp is worthwhile, however, may not be the main consideration in the discussion. It seems that the camp was not properly cleared with Extension administrators in some of the states. The encampment was discussed at the Southern Extension Directors meeting in Texas, and they refused to give approval to the camp. The TVA and some of the people directly connected with the effort feel that it was inappropriate to discuss the matter at the Southern Directors meeting since only seven of the states were involved. Also, there was no one attending the Texas meeting who was fully briefed on the purpose of the camp, its organization, and possible achievements.

The meeting in October will be the place for making the decision as to whether camps will be held in the future. Undoubtedly, the discussion at

the Southern Directors meeting and the ensuing differences of opinion will be in the background and perhaps come to the forefront as the discussion proceeds. Previous committments concerning the camp may be a more important factor in the discussion than the value of the camp. I would expect that rather sharp differences of opinion will be brought forth in the discussion.

Mr. Sid Chandler, who is in charge of the Test Demonstration program in Georgia, was largely responsible for the camp being organized in 1956.

I would suggest that Dr. Allbaugh of the TVA be asked to give a brief statement on the 1956 camp before the meeting is opened for discussion on the item.

Statement of Principles Which Guide Relationships of Colleges, USDA, and TVA in Fertilizer Programs: For many years, all TVA produced fertilizer which was not used by the national defense effort was distributed either to the Agricultural Experiment Station for experimental purposes or through the Extension Service to the Test Demonstration farmers. As the years went by, the Extension Service and the TVA saw the desirability of getting the Extension Service out of the fertilizer business. Hence, through the efforts of the TVA and the Extension Service, arrangements were worked out with farmer cooperatives to handle the fertilizer used in connection with the Test Demonstration program. About this same time. primarily because of reductions in the TVA budget, the TVA embarked on a policy of selling a large part of its fertilizer to farmers. They embarked upon what is now known as the educational sales program. This program has several worthwhile objectives, but one particular phase of the program has created difficulty for the Extension Service. The TVA determined that the fertilizer which it sold should be used to encourage adoption of practices not in common use on farms and conservation practices. They asked the colleges to prepare a list of practices which met the criteria outlined by the TVA. This also did not create any serious difficulty. The TVA went further, however, and asked the colleges to work with the cooperatives in carrying out an educational program on how TVA produced fertilizers could be used in the educational program. For several years the colleges even signed an agreement along with the cooperatives specifying how the material would be distributed and used.

Most of us feel that we have certainly been walking the borderline on becoming involved in a commercial fertilizer sales program.

I would suggest that Dr. Allbaugh or some member of his staff set forth the principles which guide the relationship of the colleges, USDA, and TVA in the fertilizer program. The discussion should indicate the extent to which the TVA expects the colleges to participate, and the colleges should indicate their ideas of the part that they should play, if any, in the sales program.

. . . . .

3. Developments in the Test Demonstration Program: You will recall at last year's meeting that the group went on record indicating that the Test Demonstration program should be strengthened. Mr. McCay made a particularly strong plea for additional personnel and an increase in number of Test Demonstration farms. The TVA has secured an increase in appropriations and are increasing the number of personnel working on the Test Demonstration program. I would suggest that the TVA be asked to outline recent developments in the Test Demonstration program and their plans for the future of this program. Discussion of this item should not be controversial but will undoubtedly be lively.

There may be other items of mutual concern to the Land Grant Colleges and the TVA which will come up for discussion. I expect that the three items mentioned above, however, will consume most of the time available.

If you have any questions or if I can be of help to you, please call me.

CBR:mfh cc: D. W. Colvard

D. S. Weaver

Dr. Leland G. Allbaugh, Director Division of Agricultural Relations Tennessee Valley Authority Knoxville, Tennessee

Dear Dr. Allbaugh:

Attached are the copies of the project agreement which have been signed by me. There is a rule of the University of North Carolina that contracts must be signed by the Vice President and Finance Officer; Project agreements are to be signed by the Chancellor. It is my understanding that one fully executed copy and two conformed copies will be returned to Director R. L. Lovvorn.

Sincerely yours,

Carey H. Bostian Chancellor

CHB:ho cc: R. L. Lovvorn

# TENNESSEE VALLEY AUTHORITY

December 12, 1956

Dr. Carey H. Bostian, Chancellor North Carolina State College Raleigh, North Carolina

Dear Dr. Bostian:

Attached are four copies of a revised project agreement on our cooperative watershed research at Waynesville, developed by our respective staffs. Contrary to Director Lovvorn's impression, it is necessary that we return this for appropriate signature on behalf of your office.

The section on "Project Agreements and Work Plans and Budgets," page 4 of the present master contract No. TV-13434A between The Consolidated University of North Carolina and TVA, contains this provision: "Project agreements will be executed through the Chancellors for University and by the General Manager of TVA." We assume that this provision reflects the wishes of the President of the University as expressed in negotiation of the contract in 1952 and feel that we must conform to it until changed by formal amendment. If you find that the provision is at variance with the University's present administrative requirements, we shall be glad to initiate an appropriate amendment to the contract.

Previously, some of the project agreements have been signed by you, some by the Vice President and Finance Officer, and some by the Assistant Controller and Business Manager. For this reason the title of the signing officer was left for insertion by the institution.

Please return all signed copies of this agreement to me for submittal to General Manager Wagner. In accordance with Director Lovvorn's request, one fully executed copy and two conformed copies will be returned to him.

Sincerely yours,

TENNESSEE VALLEY AUTHORITY

Leland G. Allbaugh, Director Division of Agricultural Relations

Enclosures: 4 CC: R. L. Lovvorn, Director of Research



WAKE FOREST COLLEGE NEW CAMPUS UNDER CONSTRUCTION AT REYNOLDA, WINSTON-SALEM, NORTH CAROLINA

OFFICE OF THE PRESIDENT WAKE FOREST, N. C.

March 10, 1956

Chancellor Carey H. Bostian North Carolina State College Raleigh, North Carolina

Dear Chancellor Bostian:

On behalf of our entire Wake Forest College family I want to thank you for your gracious letter of March 9 concerning our rally in honor of the State College Basketball Team Wednesday morning. I agree with you that such occasions help to strengthen good relations between the two schools and good sportsmanship in general.

All of us over here want to do our best to defeat State College in basketball, but once State defeats us for the championship we want to recognize the fact that State has the superior team. And when State represents our Conference in national contests we feel that your team in a sense represents us and is also our team.

It is my personal conviction that good athletic relationships, including keen rivalry within the context of good sportsmanship, can do and should do much good. But I feel that always we should keep our attention focused upon the greater objective in terms of the best possible program of higher education for the entire state. It is in this sense that I value the good fellowship with you and members of your staff. And it is a genuine pleasure to have fellowship in athletics with Coach Case. He is a great coach, and a real gentleman. We consider him and you and all the State College group as our good friends.

Let me thank you also for your gracious invitation to Mrs. Tribble and me to attend the Hollywood Ice Show. I shall write you within the next two or three days suggesting the dates that will be convenient for us. We accept your invitation with genuine pleasure, for we enjoy such events.

Cordially yours,

Harold W. Fribble

HWT:esd

COLLEGE OF LIBERAL ARTS AND THE SCHOOLS OF LAW,
RELIGION AND BUSINESS ADMINISTRATION
WAKE FOREST, NORTH CAROLINA
WINSTON-SALEM, NORTH CAROLINA

Dr. H. W. Tribble, President Wake Forest College Raleigh, North Carolina

Dear President Tribble:

The demonstration of friendship and sportsmanship made by Wake Forest College last Wednesday was very unusual and genuinely appreciated by our students and staff.

Mrs. Bostian and I canceled our plans to go out that night so that we might hear the recording which WPTF had made of the entire program. We were thrilled to hear the wonderful statements made by you, the players and coaches of Wake Forest. You have gotten off to a big lead in the running for the sportsmanship award to be given at the end of the season next year.

The very friendly relations between Wake Forest and State continue to be very satisfying and this gesture on the part of you folks will do much to continue this good understanding. The individual who originated the idea deserves the most hearty commendation.

With every good wish for the continued success of yourself and of Wake Forest.

Sincerely yours,

Carey H. Bostian Chancellor

CHB:H

SAMPLES Date December 19, 1956

REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

Department College Extension Division
Staff Member for Whom Request is Made Arthur W. Waltner
where Raleigh to Oak Ridge, Tenn., to Pittsburgh, Pa., to Detroit, Mich., to Ann Arbor, Mich., to Lemont, Ill., and return to Raleigh.
Purpose of Trip To accompany students currently enrolled in the Nuclear Training Short Course
to the Argonne National Laboratory in Lemont, Ill.
To visit Atomic Energy Commission facilities at points between
Raleigh and Lemont, Ill.
Date of Departure January 20, 1957
Date of Return January 30, 1957
Estimated Cost of Travel\$85.00
Estimated Cost of Subsistence \$110.00
Fund to Which the Cost of Trip will be Charged Muclear Training Short Course (Non Reportable)
Means of Travel Bus and Train
SIGNED atten Waltres
RECOMMENDED Edwarder Congress
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APPROVED CHIS
NOTE: 1. Execute requests in triplicate approximately ten days prior to making the trip.

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2. Maximum allowance for subsistence is \$11.00 per day.

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Department	College Extension Division
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Where Raleigh t	to Cak Ridge, Tenn., to Pittsburgh, Pa., to Detroit, Mich., to Ann Arbor, to Lemont, Ill., and return to Raleigh.
	To accompany students currently enrolled in the Nuclear Training Short
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Date of Departure	January 20, 1957
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Department College Extension Division	
Staff Member for Whom Request is Made Eugene Starnes	
Where Athens, Georgia	
Purpose of Trip To attend Southeastern Committee meeting of the NUEA relative to	
Senate Bill on Extension Appropriation. Mr. Starnes will be conducting	3
a short course in Hendersonville, N. C., immediately prior to January 9.	
It will thus be desirable for him to drive a state car to Athens.	
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Date of Departure January 9, 1957	
Date of Return January 11, 1957	
Estimated Cost of Travel None	
Estimated Cost of Subsistence	
Fund to Which the Cost of Trip will be Charged College Extension Division	
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Director, College Extension Division	
APPROVED Chancellor	-
NOTE: 1. Execute requests in triplicate approximately ten days prior to making the trip.  2. Maximum allowance for subsistence is \$11.00 per day.	

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NOTE: 1. EXECUTE REQUESTS IN TRIPLICATE APPROXIMATELY TEN DAYS PRIOR TO MAKE TRIP. 2. MAXIMUM ALLOWANCE FOR SUBSISTENCE IS \$11.00 PER DAY.

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New York, N. Y.	A winter meeting of the American Farm Bornomics Association	\$16.41	State
Atlanta, Ga.	To discuss research in part-time farming and land tenure		to state.
Payetteville, Ark.	To discuss current and proposed research in poultry marketing with Southeastern Regional Regions Marketing Committee	8118.	State
New York, N. X.	To discuss cooperative research work conducted by H. C. Agr. Emp. Station and TVA on the problems confronting Low-ancome fercors.	883.10	TVA home desired

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SCHOOL OF AGRICULTURE

## REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

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DEPARTMENT Agricultural Fermonics	all As at Sook Salate A
STAFF MEMBER FOR WHOM REQUEST IS MADE	C. E. Bichop
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PURPOSE OF TRIP To discuss cooperative r	esearch work conducted by North Carolina
Agriculture Experiment Station and Tenne	case Valley Authority on the problems
confronting low-income farmers.	
DATE OF DEPARTURE 3-8-56	
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DIRECTOR	CHANCELLOR

NOTE: 1. EXECUTE REQUESTS IN TRIPLICATE APPROXIMATELY TEN DAYS PRIOR TO MAKE TRIP.

2. MAXIMUM ALLOWANCE FOR SUBSISTENCE IS \$11.00 PER DAY.

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<u>To</u>	PURPOSE	-	SOURCE OF FUNDS
Clemson, S. C.	Southeast Regional Land Tenure Research Meeting		Farm Foundation
New York, N. Y.	A winter meeting of the American Farm Economics Association	\$16.41	State
Atlanta, Ga.	To discuss research in part-time farming and land tenure		to state
	To discuss current and proposed researc in poultry marketing with Southeastern Regional Poultry Marketing Committee	\$118.	State
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SCHOOL OF AGRICULTURE

# REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

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STAFF MEMBER FOR WHOM REQUEST IS MADE N.M. Monre	
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PURPOSE OF TRIP Return Jersey Bull to owner; and to Farms in Brattleboro, Vermont which are being presented	pick up cattle from Howaland to State college
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2. MAXIMUM ALLOWANCE FOR SUBSISTENCE IS \$11.00 PER DAY.

NOTE: 1. EXECUTE REQUESTS IN TRIPLICATE APPROXIMATELY TEN DAYS PRIOR TO MAKE TRIP.

<u>To</u>	PURPOSE	Соэт	Source of Funds
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### REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

SCHOOL OF AGRICULTURE N. C. STATE COLLEGE - RALEIGH

DATE DECEMBER 17, 1956

DEPARTMENT ADMIN	NISTRATION (COLLEGE)	
		W. COLVARD
WHERE NEW YORK C		
		OF THE AMERICAN ASSOCIATION FOR THE
		MPOSIUM, TO ATTEND THE MEETING OF THE
OPERATING EXCEUTIVE CO	MINITIES ON GRASSLAND F	ARMING AS THE LAND GRANT COLLEGE LIAISON
REPRESENTATIVE AND TO	REPRESENT NORTH CAROL	NA STATE COLLEGE IN THE NATIONAL MEETING
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DATE OF DEPARTURE	Эссенвея 27, 1956	
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DIRECTOR	APPROVED .	CHANCELLOR

NOTE: 1. EXECUTE REQUESTS IN TRIPLICATE APPROXIMATELY TEN DAYS PRIOR TO MAKE TRIP.

2. MAXIMUM ALLOWANCE FOR SUBSISTENCE IS \$11.00 PER DAY.

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School of Agriculture
N. C. State College - Raleigh

# SEP 25

### REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

N. C. STATE COLLEGE - RALEIGH	DATE September 19, 1956
DEPARTMENT Animal Industry	
STAFF MEMBER FOR WHOM REQUEST IS MAI	Dr. James G. Lecos
WHERE Gainesville, Fl-rida	
	f the Technical Advisory Committee of 8-30 and
to present annual progress report.	To exchange vital information on the nature of
vibriosis in cattle.	
DATE OF DEPARTURE October 29, 1956	
DATE OF RETURN November 1, 1956	
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NOTE: 1. EXECUTE REQUESTS IN TRIPLICATE APPROXIMATELY TEN DAYS PRIOR TO MAKE TRIP.

2. MAXIMUM ALLOWANCE FOR SUBSISTENCE IS \$11.00 PER DAY.

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	DEPARTMENT Animal Industry Veterinary Section
	STAFF MEMBER FOR WHOM REQUEST IS MADE Dr. James G. Lecos
	WHERE Iniversity of Texas Medical Branch, Galveston, Texas
the host as immunithest and field. obtain i	PURPOSE OF TRIP Consult with group of eminent scientists or latest information concerning parasite relationship in living cells. Such timely and vital subjects to our program lity in virus diseases, resistance of the parasite, hetabolic inter-relationships between parasite and machanism of antibody production will be discussed by the leaders in the This is a rere opportunity for anyone working in microbiology of infectious diseases to information of the highest celibre. I feel because my research is so closely allied with leets to be discussed that I should avail myself of this opportunity.
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	DATE OF RETURN April 29
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	SPECIALIST IN CHARGE  RECOMMENDED SEE COLUMN DEAN

NOTE: 1. EXECUTE REQUESTS IN TRIPLICATE APPROXIMATELY TEN DAYS PRIOR TO MAKE TRIP.

2. MAXIMUM ALLOWANCE FOR SUBSISTENCE IS \$11.00 PER DAY.

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Department History and Political Science
Staff Member for Whom Request is Made Assistant Professor Abraham Holtzman Where Gatlinburg, Tennessee
Purpose of TripAttendance at the annual meeting of the Southern Political
Science Association. Dr. Holtzman is on the program of this association and will also assist me in interviewing people interested in joining our faculty.
Date of Departure November 8, 1956
Date of Return November 10, 1956
Estimated Cost of Travel \$43.00
Estimated Cost of Subsistence \$33.00
Fund to Which the Cost of Trip will be Charged 266-13
Means of Travel Air to Knoxville. Bus to Catlinburg.
SIGNED Priston W. Edeall
RECOMMENDED And Wishen Deen
APPROVED Chancellor

### NOTE:

- 1, Execute requests in triplicate approximately ten days prior to making the trip.
- 2. Maximum allowance for subsistence is \$11.00 per day.

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Department History and Political Science
Staff Member for Whom Request is Made Professor P. W. Edsall
Where Gatlinburg, Tennessee
Purpose of TripAttendance at the annual meeting of the Southern Political
Science Association. I shall be interviewing possible candidates for positions
in the Department of History and Political Science.
Date of Departure November 8, 1956
Date of Return November 10, 1956
Estimated Cost of Travel \$43.00
Estimated Cost of Subsistence None
Fund to Which the Cost of Trip will be Charged 266-13
Means of Travel Air to Knoxville. Bus to Gatlinburg.
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RECOMMENDED Chil Nich
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### NOTE:

- 1, Execute requests in triplicate approximately ten days prior to making the trip.
- 2. Maximum allowance for subsistence is \$11.00 per day.

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School of Agriculture  N. C. State College - Raleigh  Date November 8, 1956
DEPARTMENT Administration
STAFF MEMBER FOR WHOM REQUEST IS MADE C. B. Ratchford
WHERE Washington, D. C.
PURPOSE OF TRIP To participate in the regular fall meeting of the Technical Sub-
Committee of the Cotton and Cottonseed Advisory Committee. This committee meets ex
fall to review proposals for use of research and marketing act funds in research,
education, and service programs. 1 am an official representative of the Extension
Service on this committee.
DATE OF DEPARTURE November 28, 1956
DATE OF RETURN November 29, 1956
ESTIMATED COST OF TRAVEL \$33.00
ESTIMATED COST OF SUBSISTENCE \$15.00
FUND TO WHICH THE COST OF TRIP WILL BE CHARGEDExtension
MEANS OF TRAVEL Plane
WHAT OTHER STAFF MEMBERS ARE GOING ON THIS TRIP?
DATE APPROVED
DATE APPROVED Specialist In Charge
DATESIGNED
Department Head (District Agt. for County Agt.)
DATE 11-9-56 APPROVED DIMEANN
Director or Assistant
RECOMMENDED
Dean
APPROVED CHPS
APPROVED Chancellor

1. Prepare four copies at least 15 days prior to making the trip and send NOTE: to your Specialist In Charge (District Agents for County Agents).

2. Maximum allowance for subsistence is \$11.00 per day.

A. RECORD OF PREVIOUS TRIPS DUFING THIS FISCAL YEAR

(All trips on official time -- whether any cost to State or not.)

10 Morgantown, West Va.	Attend meeting of American Countyry Life Association	COST \$93.60	SOURCE OF FUNDS Extension
Washington and "Repoint"	Participate in "Operation Alert"	None	None
Washington, D. C.	Attend regular meeting of Ext. Marketing Advisory Committee	\$69.41	Extension
Atlanta, Ga.	Attend annual meeting of Land Grant College & TVA officials	\$66.20	Extension
Washington, D. C.	Aftend Bureau of Census meeting	None	None
And his of the stands	as a compassion of the Posture	mi Sales Tok	
and the state of t	is actional polyment to the	F No. of Party	C et an youther

B. PLANNED OR PROBABLE ADDITIONAL TRIPS DURING THIS FISCAL YEAR (If none, so state)

Washington, D. C.	Attend annual meeting of the Land Grant College Assoc.	ESTIMATED COST

N. C. State College - Raleigh Date October 16, 1956
DEPARTMENT Division of Agricultural Information
STAFF MEMBER FOR WHOM REQUEST IS MADE H. M. Wilkinson
WHERE Chicago, Illinois
PURPOSE OF TRIP To participate on instructional panel and explain
techniques used in farm television programs originating at N. C.
State College. (Kinescope recordings have been made and submitted
to National Program Committee Chairman). The panel is sponsored
by the National Association of Television and Radio Farm Program
Directors.
DATE OF DEPARTURENovember 21, 1956
DATE OF RETURN November 29, 1956
ESTIMATED COST OF TRAVEL \$93.39
ESTIMATED COST OF SUBSISTENCE \$88.00
FUND TO WHICH THE COST OF TRIP WILL BE CHARGED Agr. Extension
MEANS OF TRAVELAir
WHAT OTHER STAFF MEMBERS ARE GOING ON THIS TRIP?
DATE APPROVED Specialist In Charge
DATE SIGNED CONTROL ON
Department Head (District Agt. for County Agt.)
DATE 11-2-56 APPROVED SHEETER OF ASSISTANT
RECOMMENDED Dean Dean
APPROVED Chancellor
NOTE: 1. Prepare four copies at least 15 days prior to making the trip and send
to your Specialist In Charge (District Agents for County Agents).  2. Maximum allowance for subsistence is \$11.00 per day.

A. RECORD OF PREVIOUS TRIPS DURING THIS FISCAL YEAR

(All trips on official time -- whether any cost to State or not.)

TO College Park, Pa.	PURPOSE To attend Annual Meeting of American Agricultural College Editors Association.	COST SOURCE OF FUNDS
B. PLANNED	OR PROBABLE ADDITIONAL TRIPS DURIN (If none, so state)  PURPOSE	G THIS FISCAL YEAR  ESTIMATED COST
		THE PARTY OF THE PARTY OF THE PARTY.

N. C. State College - Raleigh Date October 26, 1956
DEPARTMENT DAIRY EXTENSION - ANIMAL INDUSTRY
STAFF MEMBER FOR WHOM REQUEST IS MADE Marvin E. Senger, Dairy Extension Specialist
WHERE Roancke, Virginia
PURPOSE OF TRIP To meet with Jersey and Holstein regional representatives (two meetings
to plan and coordinate field activities for coming year. I will present and lead
a discussion on production testing at the conference. Further plans have been made
to meet with extension dairymen present to discuss developments for central calculating
of DHIA records.
DATE OF DEPARTURE November 16, 1956
DATE OF RETURN November 19, 1956
ESTIMATED COST OF TRAVEL Use State Car-approximately 260 miles round trip
ESTIMATED COST OF SUBSISTENCE \$35.00
FUND TO WHICH THE COST OF TRIP WILL BE CHARGED Agricultural Extension
MEANS OF TRAVELAutomobileState Car
WHAT OTHER STAFF MEMBERS ARE GOING ON THIS TRIP? None
DATE Out 26/5-6 APPROVED Specialist In Charge
DATE JC126, 1936  SIGNED  Signed  Department Head (District Agt. for County Agt.)
DATE 10-31-56 APPROVED Director or Assistant
RECOMMENDED Dean
APPROVEDChancellor

- NOTE: 1. Prepare four copies at least 15 days prior to making the trip and send to your Specialist In Charge (District Agents for County Agents).

  2. Maximum allowance for subsistence is \$11.00 per day.

A. RECORD OF PREVIOUS TRIPS DUFING THIS FISCAL YEAR

(All trips on official time -- whether any cost

to State or not.)

Atlanta, Georgia	Regional Meeting of a on Weigh A Day A Mont	airy Specialists \$55.00	Ag. Ext.
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ing the visit many	a tondbey added to a 4. Nashy emilenting	<del>merika mila</del> d <u>ela dela el</u> Emileterkoa pipula <sub>elem</sub> ajo	12 12 12 m. 12 7 m.
elemente suoi e laborar		a an full that out a prison	n interpolit p
		for ear on value or least	tion of the thirty with

# B. PLANNED OR PROBABLE ADDITIONAL TRIPS DURING THIS FISCAL YEAR (If none, so state)

Brimingham, Ala	PURPOSE Present paper at Southern Agri.	ESTIMATED COST
Stillwater, Okla.	Annual Meeting of American Dairy Science Association	\$65.00
	or	

大大

N. C. State Colleg	
DEPARTMENTA	gricultural Extension Service - Administration
	HOM REQUEST IS MADE D. S. Weaver
WHERE Washi	ngton, D. C.
PURPOSE OF TRIP	To attend the annual meeting of the Land-Grant College
Assoc	lation, rock and the second and a second
Latin Links	
DATE OF DEPARTURE	November 10, 1956
DATE OF RETURN	November 16, 1956
ESTIMATED COST OF	TRAVEL \$35.00 - Plane, Ilmousines and taxis.
ESTIMATED COST OF	SUBSISTENCE \$60.00
FUND TO WHICH THE	COST OF TRIP WILL BE CHARGEDAgricultural Extension
MEANS OF TRAVEL	Plane
WHAT OTHER STAFF ME	MBERS ARE GOING ON THIS TRIP? C. B. Ratchford,
Miss	Verna Stanton
DATE	APPROVEDSpecialist In Charge
DATE	SIGNED
	Department Head (District Agt. for County Agt.)
DATE 10/23/56	APPROVED Director or Assistant
	RECOMMENDED Stevenson
	N. I.R
	APPROVED Chancellor

- NOTE: 1. Prepare four copies at least 15 days prior to making the trip and send to your Specialist In Charge (District Agents for County Agents).

  2. Maximum allowance for subsistence is \$11.00 per day.

A. RECORD OF PREVIOUS TRIPS DUFING THIS FISCAL YEAR

(All trips on official time -- whether any cost to State or not.)

Washington, D. C.	Rural Development Conf.	\$55.00	SOURCE OF FUNDS Agr. Ext.
Memphis, Tenn.	Cotton Conference	\$80.00	
Atlanta, Ga.	Cotton Mechanization Conf.	\$81.20	и и
Atlanta, Ga.	USDA Soil & Water Needs Conf.	\$73.20	11 11
Washington, D. C.	Address group of Ext. workers	\$47.00	
1_0000000000000000000000000000000000000			4

# B. PLANNED OR PROBABLE ADDITIONAL TRIPS DURING THIS FISCAL YEAR (If none, so state)

Not determined	PURPOSE Annual Spring Meeting of Southern Extension Directors	ESTIMATED COST	
de la companya del companya de la companya del companya de la comp	60,012	3 1 1 1 1 1 1	
. The same to the least	Ind	Mark Series Louis	
The state of the s	Transl.	Test Library .	
Torpets	S. T. C. S. F. L. Bridge, L. P. Say	Late Birth	
And the second second	n inst bro	Carrie San Francis	
3-1-144		at Katt, L.	

School of Agriculture N. C. State College - Raleigh  Date October 15, 1956	
DEPARTMENT Animal Husbandry Extension	11-17
STAFF MEMBER FOR WHOM REQUEST IS MADE John A. Christian	1-0
WHERE Timonium, Maryland	
PURPOSE OF TRIP To assist with Intercollegiate Meat Judging Contest. It is of necessary for us to assist other institutions with events of this kind since we	-
often request this same type of assistant from them. To ACT AS OFFICIAL	
JUDGE AT MEET JUDGING CONTEST AT REQUEST OF Mr. NEWMAN OF NATIONAL LIVESTOCK	
AND MEAT BOARD.	
DATE OF DEPARTURE November 11. 1956	
DATE OF RETURN November 14, 1956	
ESTIMATED COST OF TRAVEL State Car	
ESTIMATED COST OF SUBSISTENCE \$10.00	
FUND TO WHICH THE COST OF TRIP WILL BE CHARGED Extension	
MEANS OF TRAVEL State Car	
WHAT OTHER STAFF MEMBERS ARE GOING ON THIS TRIP?	_
Patterson	
DATE OUT B APPROVED Jack Kelly	
DATE 10/15/56 SIGNED Jour Son Department Head (District Agt. for County Ag	gt.)
DATE 10/25/56 APPROVED Director or Assistant	
RECOMMENDED Dean	d
APPROVED CHB CHB	
NOTE: 1. Prepare four copies at least 15 days prior to making the trip and ser	nd

to your Specialist In Charge (District Agents for County Agents).

2. Maximum allowance for subsistence is \$11.00 per day.

A. RECORD OF PREVIOUS TRIPS DUKING THIS FISCAL YEAR

(All trips on official time -- whether any cost to State or not.)

10	www.www.	PURPOSE	COST	SOURCE OF FUNDS
	ia, S. C.	Judge Sheep Show at State Fair	None	S. C. State Fair
			104	The state of
	212 212 3 2 3			. TARRETT AND WA
	B. PLANNED	OR PROBABLE ADDITIONAL TRIPS DURING	THIS FISC	CAL YEAR
2	None!	PURPOSE ***		ESTIMATED COST
		A STATE OF THE STATE OF	orat jewa. Gregorije	THE COURT OF WATER
				THE THE CT U.S.
	E Company	den en e		Can think of this  A CHET FOR THE

DATE	DECEMBER	21	1956	

DEPARTMENT SCHOOL OF DESIGN
STAFF MEMBER FOR WHOM REQUEST IS MADE HENRY L. KAMPHOEFNER
WHERE SAN FRANCISCO, CALIFORNIA
PURPOSE OF TRIP I WILL MADE A TRIP TO SAN FRANCISCO AND LOS ANGELES AT THE END OF THE
CHRISTMAS HOLIDAYS. THE EXPENSES OF THE TRIP WILL BE PAID BY A SOURCE OUTSIDE OF STATE
FUNDS. WHILE ON THIS TRIP I WANT TO SPEND PARTS OF TWO DAYS IN SAN FRANCISCO AND LOS
Angeles in the interest of the College, conferring with persons who may be candidates
PERMANENT AND VISITING POSITIONS ON THE SCHOOL STAFF. THIS REQUEST IS FOR A DAYS SUB-
SISTANCE ALLOWANCE AT \$11.00 AND SOMETHING BETWEEN \$10.00 AND \$15.00 TO PAY BUS AND TA
FARES AND TO MAKE NECESSARY TELEPHONE CALLS WHILE IN CALIFORNIA.
DATE OF DEPARTURE DECEMBER 31, 1956
DATE OF RETURN JANUARY 5, 1957
ESTIMATED COST OF TRAVEL TO BE PAID BY OTHERS
ESTIMATED COST OF SUBSISTENCE BETWEEN \$21.00 AND \$26.00
FUND TO WHICH THE COST OF TRIP WILL BE CHARGED TRAVEL
MEANS OF TRAVÉL AIR
SIGNED ALT TES
RECOMMENDED TO THE RECOMMENDED
DEAN
APPROVED AB
CHANCELLOR

#### NOTE:

- 1. EXECUTED REQUESTS IN TRIPLICATE APPROXIMATELY TEN DAYS PRIOR TO MAKING THE TRIP.
- 2. MAXIMUM ALLOWANCE FOR SUBSISTENCE IS \$11.00 PER DAY.

ТО	PURPOSE	COST	SOURCE OF FUNDS
NEWPORT NEWS, VA	. STATE COLLEGE ALUMNI C	LUB \$10.30	Travel
			LAB ANTINE DE LIGHT
<u> </u>	here whereas	- I de la constante	THE PROPERTY OF THE PARTY.
WILLIAM OF	تعاوياته المناسكية		The same of the same of
PLAN	NED OR PROBABLE ADDITIONAL	TRIPS DURING TH	HIS FISCAL YEAR
TO	PURPOSE		ESTIMATED COST
	A.I.A. CONVENTION		
w-ser-war v P.			11 70 70,000 12 230, 21 12
ATLANTA, GEORGIA	ASSOCIATION OF COLLEG		Ara 00
	OF ARCHITECTURE MEETI	NG	\$50.00
WHAT OTHER STAFF	MEMBERS ARE GOING ON THIS	S TRIP? N	ONE
		THE REAL PROPERTY.	
			THE PERSON NAMED IN
METHOD OF TRAVEL	AIR		

DATE	DECEMBER	21,	1956
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DEPARTMENT ARCHITECTURE
STAFF MEMBER FOR WHOM REQUEST IS MADE CECIL D. ELLIOTT
WHERE DETROIT, MICHIGAN
PURPOSE OF TRIP TO ATTEND THE TENTH ANNUAL MEETING OF THE SOCIETY OF ARCHITECTURAL
HISTORIANS, INCLUDING JOINT SESSIONS WITH THE DETROIT CHAPTER OF THE AMERICAN INSTITU
OF ARCHITECTS AND THE COLLEGE ART ASSOCIATION. DURING THE SESSIONS ELLIOTT CAN
SCHEDULE THERE WILL BE SEVENTEEN PAPERS DELIVERED ON VARIOUS PHASES OF ARCHITECTURAL
HISTORY ON A RANGE OF SUBJECTS INDICATED BY THE TITLES: "REDEFINITIONS OF STYLES:
ROMAN ARCHITECTURE" AND "DETROIT'S CONTRIBUTION TO MACHINE AGE ARCHITECTURE" THESE
ADDRESSES BY FOREMOST EXPERTS OF UNPUBLISHED MATERIAL WILL BE USEFUL IN THE PREPARATION
AND EXTENSION OF THE COURSES IN HISTORY OF DESIGN.
DATE OF DEPARTURE JANUARY 24, 1956
DATE OF RETURN JANUARY 27, 1956
ESTIMATED COST OF TRAVEL \$79.40
ESTIMATED COST OF SUBSISTENCE WILL BE PAID BY SELF
FUND TO WHICH THE COST OF TRIP WILL BE CHARGED TRAVEL
MEANS OF TRAVEL AIR
SIGNED WWW 2000
RECOMMENDED DEAN
APPROVED CHANCELLOR

#### NOTE:

- 1. EXECUTED REQUESTS IN TRIPLICATE APPROXIMATELY TEN DAYS PRIOR TO MAKING THE TRIP.
- 2. MAXIMUM ALLOWANCE FOR SUBSISTENCE IS \$11.00 PER DAY.

DEC 2 2

то	PURPOSE	COST	SOURCE OF FUNDS
	None	C. A. T. A. St. Par.	ACT AND AND AND ADDRESS.
	in a Alakhar i a ta	111111111111111111111111111111111111111	Control day to the section
	PLANNED OR PROBABLE ADD	DITIONAL TRIPS DURING	THIS FISCAL YEAR
TO	PURPOSE		ESTIMATED COST
WASHING	TON, D. C. AMERICAN INS	EVENTION STITUTE OF ARCHITECTS	\$50.00
12.6	TIT DOLL THE SELECTION OF THE SELECTION	- The State of the	Charles And An art Mark
			THE RESERVE TO SERVE THE PARTY OF THE PARTY
LULAT OT	HER STAFF MEMBERS ARE GOING		None
WHAT OT	HER STAFF MEMBERS ARE GUING	ON THIS THEFT	AND THE RESERVE OF STREET
-			the second of the second
	All Marie	100	
	200	Parties and Parties of the	The transport of the
METHOD	OF TRAVEL AFR		4 - The man agent

#### STATE COLLEGE RALEIGH

Date	March	29,	1956	
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## REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

Department Forestry
Staff Member for Whom Request is Made Ralph C. Bryant Where South Carolina and Virginia
Purpose of Trip <u>Visit Forest Research and administrative installations of</u> private companies and State and Federal Governments with Seniors in Forest  Management.
Date of Departure April 23rd, 1956  Date of Return May 5th . 1956  Estimated Cost of Travel State Vehicle  Estimated Cost of Subsistence \$60.00  Fund to Which the Cost of Trip will be Charged Forestry Lab Fee
Means of Travel State Vehicle
SIGNED RECOMMENDED RECOMMENDED Dean  APPROVED Chancellor  NOTE:  1. Execute requests in triplicate approximately ten days prior to making the trip.

(over)

2. Maximum allowance for subsistence is \$11.00 per day.

TO	PURPOSE	COST	SOURCE OF FU	UNDS
				pro-
North Contract of the Contract				
				10.43
PLAN	NED OR PROBABLE ADDITIONAL TRIPS DURIN	G THIS FISCA	L YEAR	***
TO	PURPCSE	ESTI	MATED COST	
				. 14
Contract of the second				
				No.
THE OWNER OF	AND ACTION AND COLUMN ON MALES WITH		The Contract of	
WHAT OTHER ST	AFF MEMBERS ARE GOING ON THIS TRIP?			
				-
	termination and a stream	12 701 702	HE PARTY IN	-
			Invited in term	4.1
METHOD OF TRAI	/EL			_

STATE COLLEGE RALEIGH

Date\_ May 30, 1956

## REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

Department	Dean of Engineering
Staff Member f	or Whom Request is Made
Where Ames, I	owa; San Francisco, Calif.; Seattle, Washington
	P Ames to represent N. C. State College at annual meeting of American and to participate in committee work gr. Educ/: San Francisco to represent College at meeting of American Instigre.
THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	ical Engineers and to participate in committee work; Scattle to visit
University of	
Date of Depar	ture June 22, 1956
Date of Return	July 15, 1956
Estimated Cos	t of Travel
Estimated Cos	t of Subsistence \$253.00
Fund to Which	the Cost of Trip will be Charged Dean of Engr. Travel 239-18
Means of Trav	el Plane or train.
	SIGNED TO THE STATE OF THE STAT
	APPROVED Chancellor

NOTE:

1. Execute requests in triplicate approximately ten days prior to making the trip

2. Maximum allowance for subsistance is \$11.00 per day.

(Over)

TO	PURPOSE	COST SOURCE OF FUNDS
Toronto, Canada I	o represent N. C. State College	64.95 Travel 239-13
	at ECPD meeting	
st Lansing, Nich.	To represent N. C. State College	134.78 Travel 239-13
	at LOCA meeting	
law York City	To represent N. C. State College	151.67 Travel 239-13
	at AINE meeting	
		The second of the second
TO None	PURPOSE	THIS FISCAL YEAR  ESTIMATED COST
None		
None		

State College Raleigh

Date November 1, 1956

## REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

Department	Engineering Research
	Whom Request is Made N. W. CONNER
Purpose of Trip	To represent North Carolina State College at the annual
	sociation of Land Grant Colleges.
	The state of the s
The same is a substitute of the same of th	
Date of Departure	12 November 1956
Date of Return	16 November 1956
Estimated Cost of	Travel \$29.40
Estimated Cost of	Subsistence \$55.00
Fund to Which the	Cost of Trip will be Charged Travel 421-13(B)
Means of Travel_	
means of fraver	SIGNED Director  RECOMMENDED Dear 11-2-5%  APPROVED Chancellor
NOTE:	

Execute requests in triplicate approximately ten days prior to making the trip.
 Maximum allowance for subsistence is \$11.00 per day.

(Over)

TO PURP	OSE	COST	SOURCE OF FUNDS
Washington, D. C. Louisville, Ky.	NSF	18.10	College College
Washington, D. C.	ONR	32.98	College
	· nel lece	d dame decrees a	
PLANNED OR P	ROBABLE ADDITIONAL	TRIPS DURING THIS I	FISCAL YEAR
го	PURPOS	E	ESTIMATED COST
New York, N. Y.	ASME		150.00
WHAT OTHER STAFF MEMBER		TRIP? Dear	Lampa,
Chancello &			
METHOD OF TRAVEL	Air		

Department	Dean of Engineering
Staff Member for	Whom Request is Made Mrs. Marie P. Wicker
Where Wilmingto	n, Delaware
Purpose of Trip_	To represent North Carolina State College at a meeting of college
placement of	ficers planned by E. I. duPont de Nomours & Co., Inc.
Date of Departur	e mly 8, 1956
Date of Return_	July 11, 1956
Estimated Cost	of TravelSes below#
Estimated Cost	of Subsistence See balow*
Fund to Which th	ne Cost of Trip will be Charged * Tripenses to be reid by duPont.
Means of Travel	Airplane
	SIGNED Tharie Pwicker
	RECOMMENDED C-18-52
Tink .	APPROVED Carey H. Bostian

NOTE:

1. Execute requests in triplicate approximately ten days prior to making the trip
2. Maximum allowance for subsistance is \$11.00 per day.

(Over)

	P	OTEL COTE		0001	SOURCE OF FUNDS
None	in fiscal year	beginning July 1	. 1956.		
					Ya Marine Marine
					Harry County
-			4		
5,					
			Property and the		
ro		URPOSE			ESTIMATED COST
	4				
		ARE GOING ON TH	IS TRIP?	ne	
		ARE GOING ON TH	IS TRIP?	ne	
		ARE GOING ON TH	IS TRIP?	ne	
		ARE GOING ON TH	IS TRIP?	ne	

Department Social Studies, Philosophy and Religion
Staff Member for Whom Request is Made Paul A. Bredenberg
Where Philadelphia, Penna.
Purpose of Trip _To attend annual meetings of the American Philosophical
Association, Dec. 27-29
PERMED OR PROPABLE ADDITIONAL TRIES TARING THIS PLACE THAN
TROOSCRINGTES GROUNG OF
Date of Departure December 26, 1956
Date of Return December 30, 1956
Estimated Cost of Travel \$28,00
Estimated Cost of Subsistence \$30.00
Fund to Which the Cost of Trip will be Charged School of General Studies Travel - 266-
Means of Travel Ratiway Coach
SIGNED Paul a. Bredenkly
RECOMMENDED Case Hickory Dean
APPROVED CHIB Chancellor

or wind

#### NOTE:

- 1, Execute requests in triplicate approximately ten days prior to making the trip.
- 2. Maximum allowance for subsistence is \$11.00 per day.

PURPOSE	COST SOURCE OF FUNDS
91	Staff Minist for Whom Requestion Mad
	gix7 to especial
PLANNED OR PROBABLE ADDITIONAL TRIPS	DURING THIS FISCAL YEAR
PURPOSE	ESTIMATED COST
	Pate of Departure Land to state
	this of Suturn
	to the first to the second section is a second seco
	Estimated Gest of Capalacence
ER STAFF MEMBERS ARE GOING ON THIS TRIE	P? J. L. Cole
	Wegns of Travel 7 11 11 11
	1 1 2
CONTRACTOR OF THE PROPERTY OF	
TRAVE.	
	PLANNED OR PROBABLE ADDITIONAL TRIPS  PURPOSE  ER STAFF MEMBERS ARE GOING ON THIS TRIP

Department Social Studies	JULIANUE AND
Staff Member for Whom Request is Made	James Lawrence Cole
Where Philadelphia, Pa.	and the second s
Purpose of Trip To attend annual mee	ting of the American Philosophical
Association, Eastern	Division
PS DURING THIS PISCAL YEAR	PLANUED OR PROPABLE ADDITIONAL THE
TSAD-GREATER	2508 mid. On.
Date of Departure December 26,	
Date of Return December 30,	1956
Estimated Cost of Travel \$ 28.0	
Estimated Cost of Subsistence	
Fund to Which the Cost of Trip will be	Charged School of General Studies Travel 266-13
Means of Travel Train, by coach	
	SIGNED George A. Gullett
	RECOMMENDED Para Dean
	APPROVED CHARGEILOT

#### NOTE:

- 1. Execute requests in triplicate approximately ten days prior to making the trip.
- 2. Maximum allowance for subsistence is \$11.00 per day.

PURPOSE	COST SOURCE OF FUNDS
ures Darkouce Cole	Staff Manher for Whom thequest is Made if
aller matrices out to go	Argon Laguns Breaks 12 girl to esoque
poblyk	Toreday (nottalones)
ED OR PROBABLE ADDITIONAL	TRIPS DURING THIS FLSCAL YEAR
PURPOSE	ESTIMATED COST
	Mas of Departure   Department 26, 19
	ef (Ct. modbace) myras to said
	on Rt A. Lovert lo sacy tottality
	Bringted Cost of Subsissence
F MEMBERS ARE GOING ON THE	SOTRIP?
odenberg, Dept. of Social	Studies to part lever to such
	ED OR PROBABLE ADDITIONAL T

Department _	Dean's Office, School of General Studies
Staff Member i	for Whom Request is MadeC. Addison Hickman
Where	Cleveland, Ohio
Purpose of Tri	To attend the annual meeting of the American Economic Association; and to interview possible applicants for employment
	ARREST STATE OF THE PROPERTY O
Data of Depart	Downley 24, 1054
Date of Depart	
Date of Return	December 30, 1956
Estimated Cost	of Travel
The same of the sa	of Subsistence \$55.00
Fund to Which	the Cost of Trip will be Charged School of General Studies Travel 266-13
Means of Trave	1 Private car
	SIGNED C. adlin Hide
	RECOMMENDED Dean Dean Dean
	APPROVED Chancellor

#### NOTE:

- 1. Execute requests in triplicate approximately ten days prior to making the trip.
- 2, Maximum allowance for subsistence is \$11.00 per day.

DEC 11

TO Washington, D. C. PURP	OSE	COST		and the same of th	miracaC
Land-Grant Meetings		\$72.30	SOGS		
N. C. College Conference Winston Salem	Almost out by 107m is	11.10	127 5 27 - 1	districts.	asoqua
PLANNED OR PROBAE	BLE ADDITIONAL TRIPS I	URING THIS FI	SCAL YEAR		
то	PURPOSE	ES	TIMATED COS	T	
Ithaca, N. Y. ASEE M	eetings June 17-21		\$86.84	Depar un	
			laveal lo	tool be	Applifat
WHAT OTHER STAFF MEMBERS AR	E GOING ON THIS TRIP?		n, Mason Ga	ffney, a	ind brown
	amors ""				
METHOD OF TRAVEL	RECOGNITION SO				
N. The Little	3 O GEVORTEN				

24 17 m Tr m 1 1 1 1 1 1 1

SCHOOL OF AGRICULTURE

## REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

N. C. STATE COLLEGE - RALE	IGH	DATE: October 22,1956
DEPARTMENT Forestry		
STAFF MEMBER FOR WHOM REQU	EST IS MADEROT	bert I. McKlwee
WHERE Georgetown, S.	U.	
PURPOSE OF TRIP to confe	r with cooperators	in the Forest Tree Improvement program
regarding their needs in	the development of	criteria for selection of seed orchard
materials.		
tead on respect		
DATE OF DEPARTURE Nove	mber 5, 1956	
DATE OF RETURN Nove	mber 7, 1956	
		a mare her real tribution and he
CSTIMATED COST OF TRAVEL	\$25,00	ALL NO ONLY TO SUPPORT TIATE STREET
ESTIMATED COST OF SUBSISTE	NCE \$25.00	
FUND TO WHICH THE COST OF	TRIP WILL BE CHARGE	Station - Misc. Gifts
MEANS OF TRAVEL State	Car	A CONTRACTOR SOCIETATION
	SIGNED	R Mach
	STONED	DEPARTMENT HEAD
APPROVED:	RECOMMENDED	Develound
	neody lenses	DEAN
SPECIALIST IN CHARGE		MA
DIRECTOR	APPROVED _	CHANCELLOR
JANEO TOR		

- NOTE: 1. EXECUTE REQUESTS IN TRIPLICATE APPROXIMATELY TEN PAYS PRIOR TO MAKING THE TRIP.
  - 2. MAXIMUM ALLOWANCE FOR SUBSISTENCE IS \$11.00 PER DAY.

<u>To</u>	PURPOSE	Co	ST PAR	Source of Funds
				ZACETWENTHERSON
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-				то сталя в значи.
	is to him word and in out our in			
	PLANNED OR PROBABLE ADDITIONAL	TRIPS DURING TH	IS FISCAL	YEAR
<u>To</u>	PURPOSE			ESTIMATED COST
				CATE Of DEPARTURE.
-				ARTER OF THE STAR
WHAT OTH	ER STAFF MEMBERS ARE GOING ON THIS	TRIP?	1377	Egymento Cast or Yes
			DH X1 ZI ZX	LATERATES COTE OF SU
			4	45 47 43 40 43 41 4
METHOD OF	TRAVEL			Acres of Travel
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	\$1.30 TV 301 AV 30			
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				SPECIAL ST EN TOWNS
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#### STATE COLLEGE RALEIGH

е	July	20	, 1956
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#### REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

Department	Forestry
Staff Member for	Whom Request is Made A. C. Barefoot
The same of the sa	ain City, Georgia
	to take class of students for inspection of saumill
and lu	iber yard
Date of Departure	July 23, 1956
Date of Return _	August 10, 1956
	Travel 00 - Travel by School bus
	Subsistence 00 — will take lunches
Fund to Which the	Cost of Trip will be ChargedIncluded in Summer Camp expenses
	by School bus
	RECOMMENDED AlBareforth
	RECOMMENDED Pean
	APPROVED Chancelfor
NOTE.	

- 1. Execute requests in triplicate approximately ten days prior to making the trip.
- 2. Maximum allowance for subsistence is \$11.00 per day.

TO	PURPOSE	COST SOURCE OF FUNDS
ex executive,	C. Aug.	
-		
		trolle pint at remine
		The residence
PLANN	ED OR PROBABLE ADDITIONAL TRIPS DURING	THIS FISCAL YEAR
то	PURPCSE	ESTIMATED COST
		The second second second second
		* 30
	Activities to the second second	
WHAT OTHER STAF	F MEMBERS ARE GOING ON THIS TRIP?	· 100 2 100 100 100 100 100 100 100 100 1
	40 117 142 1 1 0	of the State of State
armely slot	and affine which were an	a Charles state of hore
	All Las	Walle to English and Sedicity
METHOD OF TRAVE	L	

Department Economics	65-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1
Staff Member for Whom Request is	
Where Cleveland, Ohio	· senja (dan) · neg (dan) ye ye ye ye
	nnual meeting of the American Economic Association
ting THIS HISTORI VEAR	PLANNING ON PRESENT ADDITIONAL TRIPS DES
REPURETURED CORE	7209,799
Date of Departure December 26,	, 1956
Date of Return December 30,	1956
Estimated Cost of Travel None r	requested
Estimated Cost of Subsistence N	ione requested
Fund to Which the Cost of Trip wi	ill be Charged CHIRLEM THAT SHITO TARK
Means of Travel Private automo	bile
	10
	SIGNED Bernard M. Olsen
	RECOMMENDED A Commendador Servicios
	RECOMMENDED Dean
	APPROVED CLIP
	Chancelfor

#### NOTE:

- 1. Execute requests in triplicate approximately ten days prior to making the trip.
- 2. Maximum allowance for subsistence is \$11.00 per day.

TO	PURPOSE	COST	SOURCE OF FUNDS
Urbana, Illinois	To attend annual med Econ. Hist. Assoc.	sting of \$50	Sch. of Gen. Studies - Travel 266-13
			9350
make Teach 1880	mel malered walle gr	there Italian gul by	emposed of Trap I'm garg
PLANNEI	O OR PROBABLE ADDITIONAL	TRIPS DURING THIS	FISCAL YEAR
ro	PURPOSE		ESTIMATED COST
	ROW MENT WAY	lagic to rest	Date of Departure
			de display to the
			County in the County of Transcription
			distant to Jap. betsation
WHAT OTHER STAFF	MEMBERS ARE GOING ON TH	IS TRIP? Dean C.	Addison Hickman,
	en, Mason Gaffney, and C		8.6
0.200.20 1200 1200			
	Control of the contro		
20.2	Private automobile		
METHOD OF TRAVEL		244	MARKET THE RESERVE

1. Execute requests in tribitions approximately ten dive prior to making the trial.

2. Maximum allowance for substatements \$11.00 per div.

State College Raleigh

Date 18 October 1956

## REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

Department English
Staff Member for Whom Request is Made Lodwick Hartley
WhereAtlanta, Georgia
Purpose of Trip To attend annual meeting of South Atlantic Hodern
Language Association
Date of Departure November 20, 1956
Date of Return November 24, 1956
Estimated Cost of Travel 41.62
Estimated Cost of Subsistence 30.00
Fund to Which the Cost of Trip will be Charged Travel, School of General Studies
Means of Travel Train
SIGNED Wow: de Harley
RECOMMENDED A. Ashi Kishin
APPROVED Chancellor

#### NOTE:

- 1, Execute requests in triplicate approximately ten days prior to making the trip.
- 2. Maximum allowance for subsistence is \$11.00 per day.

TO	PURPOSE	COST	SOURCE OF FUNDS
	None		
		the second secon	eler lo souers
PLANN	ED OR PROBABLE ADDITIONAL	TRIPS DURING THI	S FISCAL YEAR
TO	PURPOSE		ESTIMATED COST
	To attend annual me of Nodern Language	sting Association	Company and South
Washington	of America		50.00
WHAT OTHER STAFF	F MEMBERS ARE GOING ON TH	IS TRIP? Jack	Suberman,
A. S. 1	inowles, dr.		Dodge 1
2.88	- Charles		
1	Automobile, if pos		
METHOD OF TRAVEL		174040	

N. C. State College Raleigh Date Nov. 19, 1956

#### REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

School of Textiles

Department

Staff Member for Whom Request is Made Dean Malcolm E. Campbell

Where New York, N. Y.

Purpose of Trip

To discuss textile research and educational programs with officers of New York firms and to address meeting of the New York Textile Alumni.

Date of Departure November 29, 1956

Date of Return November 30, 1956

Estimated Cost of Travel \$60.00

Estimated Cost of Subsistence 22.00

Fund to Which the Cost of Trip will be Charged Textile Travel

Means of Travel Air

SIGNED

RECOMMENDED

Dean of School

APPROVED

Chancellar

NOTE:

1. Execute requests in triplicate approximately ten days prior to making the trip.

2. Maximum allowance for subsistence is \$11.00 per day.

(over)

Record of Previous Out-of-State Trips this Fiscal Year

To Purpose Cost Source of Funds
Granted permission to travel in S. C. on July 23 but found it impossible to leave College

Charleston, W. Va. To inspect fiber No cost to laboratories & discuss textile education and research.

New York, N. Y. To attend Res. & Edu. \$ 93.00 Textile Travel meeting Textile Res.

Inst. and prepare nation—
wide broadcast.

Planned or Probable Additional Out-of-State Trips This Fiscal Year:

Other Staff Members Who Will Make This Trip: William A. Newell

How They Will Travel: Air

School of Textiles

Department Textile Research

Staff Member for Whom Request is Made Lila H. Kiser

Where Washington, D. C.

Purpose of Trip To visit the National Bureau of Standards to discuss the use of and experiment with light scattering methods which will be used in future, research work in the School of Textiles.

Date of Departure November 20, 1956

Date of Return November 22, 1956

Estimated Cost of Travel \$35.00

Estimated Cost of Subsistence \$33.00

Fund to Which the Cost of Trip will be Charged Research

Means of Travel Air

SIGNED Like I. Kiser

RECOMMENDED

Dean of School

APPROVED

Chancellor

#### NOTE:

- 1. Execute requests in triplicate approximately ten days prior to making the trip.
- 2. Maximum allowance for subsistence is \$11.00 per day.

(over)

Record of Previous Out-of-State Trips this Fiscal Year

Purpose To

Cost Source of Funds

None

Planned or Probable Additional Out-of-State Trips This Fiscal Year:

Other Staff Members Who Will Make This Trip: None

How They Will Travel:

School of Agriculture N. C. State College - Raleigh  Date December 10, 1956
Department Experimental Statistics
Staff member for whom request is made Max E. Long
Where Richmond, Virginia and return
Purpose of trip To conduct Bus Transportation Survey, under contract with the
Public Relations Institute. Inc. of Norfolk, Virginia
Date of Departure December 10, 1956
Date of Return December 11, 1956
Estimated cost of travel \$23.10*
Estimated cost of subsistence \$55.00
Fund to which the cost of trip will be charged Inst. of Stat Bus Transportation Means of travel Private Car
* Will be using own car in Richmond for Bus Survey  SIGNED Later M. Cox  Department Head
RECOMMENDED Dean
APPROVED CHARGEILOR

Note: 1. Execute requests in triplicate approximately ten days prior to making the trip.

2. Maximum allowance for subsistence is \$11.00 per day.

DEC 10

To	Purpose	Cost	Source of Funds
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	NONE		
	PLANNED OR PROBABLE ADDITIONAL TRIPS DURING	THIS FISCA	L YEAR
To	Purpose		Estimated Cost
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What other	r staff members are going on this trip? Sareh	Miravalle	
		-1-T-100	odr detining buy
			Interest to target
rethod of	travel Staff car of private car		

School of Agriculture N. C. State College - Raleigh	Date December 3, 1956
Department Experimental Statistics	
Staff member for whom request is made	
Where Richmond, Virginia and return	
	portation Survey, under contract with the
Public Relations Institute, Inc. of N	orfolk, Virginia
The second secon	
Date of Departure Wednesday, December	er 5, 1956
Date of Return Friday, December	er 7, 1956
Estimated cost of travel	
Estimated cost of subsistence \$33.00	
	charged Inst. of Stat Bus Transportation
Means of travel Staff car or private c	ar Survey
	SIGNED H. T. Jo m C.
	Department Head
RE	COMMENDED
	Dean
	APPROVED CHB
	Chancellor
inter 1 Francis	

Note: 1. Execute requests in triplicate approximately ten days prior to making the trip.

2. Maximum allowance for subsistence is \$11.00 per day,

To	Purpose			Cost	Source of Funds
Detroit, Richmond,		Attend ASA and IM Interviewing on A Contract	S meetings mer. Tob. Co.		Inst. of Stat.
	PLANNED OR	PROBABLE ADDITIONA	L TRIPS DURING TH	IS FISCAL	YEAR
To		Purpose			Estimated Cost
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					-
		rs are going on th			
Lonnie Las	man and A. 1	. Finkner		Southern	to that he was been
rethod of	travel Staff	car or private ca	-/4		

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