December 13, 1955

Mr. C. P. Erickson Athletic Director University of North Carolina Chapel Hill, North Carolina

Dear Chuck:

I wanted to talk to you about our football arrangements for next year, but knowing how busy and troubled you are at this particular time, it was not feasable. When it is convenient for you, please consider our home and home arrangement for 1956 and 1957. According to my schedule, we are meeting you in Chapel Hill on September 22, 1956, and you return to Raleigh on September 27, 1957. Naturally the way our Council would like this matter to work out, would be the same as we have with the other members of our Conference, which is a home and home arrangement with \$10,000.00 guarantee, and the home team could take care of the Trustees and pay for the luncheon, deducting whatever number of tickets we care to agree upon.

We are interested in playing your freshmen, and I think it is to the advantage of both institutions as we are so close to each other. We will come to your place at any date you want, or we will play the game yearly in some place like Greensboro, where we may possibly get a \$1000.00 guarantee a piece. This matter is not of great concern, however, I do think it is foolish for either of us to travel two or three hundred miles for a ball game when we can stay close to home. I would like to know if this proposition is acceptable to you for the future. This year, we ended up with only four freshman games and I do not want to be caught in this position again.

Surely hope you can work out of your coaching dilemma. I know it isn't a pleasant position to be in. I think we were most fortunate here at State the last time we changed coaches in securing our present staff.

Please let me hear from you when it is convenient.

Sincerely,

Roy B. Clogston

Director of Athletics

December 7, 1955

Mr. Jesse Noah Williams Fres. Smithfield Hog Market, Inc. P. O. Box 248 Smithfield, N. C.

Dear Mr. Williams:

I appreciate your sending me a copy of the letter you wrote to Willis Casey, and the frank remarks you made concerning the handling of Dixie Classic tickets. I have a copy of Willis Casey's answer to you, and I think it is absolutely fair, and an honest statement of the conditions that exist. In case that you should doubt any of the remarks in his letter, I will be glad to have you personally look over our charts for the allotment of tickets.

Please understand, everyone connected with intercollegiate athletics is desirous of supporting our Wolfpack endeavors 100%. We think that Harry Stewart has done a terrific job as Field Director of the Wolfpack, but we would also like to have you know that it is our program as well as his, and that we think the Athletic Department has given Harry Stewart complete cooperation. If this statement is not true, we should like to know about it; fully realizing that the money raised by the Wolfpack is the key to success of intercollegiate athletics at State College. It would be impossible to write in a letter all of the problems that confront us, and the letter you received from Harry Stewart only partially pictured the situation at State College.

We will be happy to give you more complete information if you care to pursue this matter further.

Sincerely yours,

Roy B. Clogston

Director of Athletics

November 30, 1955

Mr. Howard S. Cohan Hotel Greenville Greenville, S. C.

Dear Mr. Cohan:

I appreciate your letter, and am very happy that you feel the same way about Coach Earle Edwards and his fine staff that the rest of us do here at State College.

The recommendation was made through my office, and supported by all members of the Athletic Council. The Chancellor has been out of town, or probably it would have been announced at homecoming (The William & Mary football game). I am hoping now that Chancellor Bostian will make this announcement between halves at one of our big basketball games.

Earle has done an outstanding job for us, and I only hope that we can continue to improve in the future as we have in the past two years, and that he will be with us for many years to come.

I am taking the liberty of sending your letter with a copy of mine to Chancellor Bostian. Please come and see us when you get up this way.

The Administration, the students, and the faculty have given Coach Earle Edwards splendid cooperation. The City of Raleigh has endorsed him 100%, and he has been most favorably received from all directions.

Sincerely yours,

R. B. C. Roy B. Clogston

Director of Athletics

REC:t

cc: Chancellor Carey H. Bostian

NORTH CAROLINA STATE COLLEGE

OF AGRICULTURE AND ENGINEERING

OF THE UNIVERSITY OF NORTH CAROLINA

OFFICE OF THE CHANCELLOR RALEIGH

Hovember 3, 1955

Dr. Harris Purks, Acting President The University of North Carolina Chapel Hill, Borth Carolina

Dear Dr. Purks:

You may report to the Emoutive Committee of the Trustees on Hovember 14 that State College is complying with their regulations regarding the administration and control of athletics.

We are not operating athletics ematly as we do academic departments of the College, because the budget does not provide for athletics. We are operating this year with the understanding that the detailed budget for the Athletic Department, which was recommended to me by the Athletic Council and approved, is to be followed "line by line" as applies to budgets under the control of the Budget Bureau.

Supplies and equipment are being ordered through our Furchasing Office. We are limiting payment for mileage to Coaches for personal use of automobiles to seven cents per mile as is the rule for other employees of the College. We are not submitting requests for out-of-state travel to the Budget Bureau, but we have a local system of having Coaches obtain approval in advance for trips outside the State from the Athletic Director. He obtains approval from me for his trips.

There is no doubt but that this will be the best year for the financial operation of the Athletic Department that we have had in four or five years. Unfortunately, we have operated with a deficit for a number of years because of very low receipts from football. On September 1, 1955, we had an accumulation of unpaid bills and an overdrawn account in our Business Office for the payment of solaries in the Athletic Department amounting to around \$79,000.

The latest summary of the financial standing of the Athletic Department was made October 6, 1955. At that time we had accounts payable of \$64,000 and available funds escunting to \$47,000. We had at that time deposited receipts for the first three football sames.

For the current year our budget has expenditures contemplated of \$283,850 and estimated income of \$325,500. We are confident that we shall receive this amount of income and thus have over \$41,000 to apply to our deficit at the end of the year. Another year as good as this one promises to be would get us entirely out of debt.

Athertic Dept.
Clayston North Carolina State College of Agriculture and Engineering of the University of North Carolina Raleigh November 3, 1955 OFFICE OF THE CHANCELLOR Mr. Grahem Compbell, Ticket Manager William Heal Reynolds Colineum North Carolina State College Dear Mr. Compbell: Please follow these instructions for issuing basketball tickets for the 1955-56 season: 1. Keep an accurate record of all complimentary tickets which are to be issued only upon the signed request of the Athletic Director or myself. Complimentary tickets for members of our coaching staffs are to be in sections 7, 8, 15 and 16, with the exception of one or two tickets for Mrs. Stephens, who is to be provided one or two tickets in a center section. 2. Withhold from season tighet sales one hundred tighets from Sections 7, 8, 15 and 16 for sale on an individual game bagis for conventions and conferences which will be meeting on the compus. 3. Before issuing senson tickets for sale in 9, 10, 11, 12, 13, and 14, make these reservations of tickets: a) Send to me four adjacent tickets in each of the six sections, a total of twenty-four tickets. These will be used very sparingly as complimentary tickets and those not needed for this purpose will be returned to you for sale at individual games. b) Complimentary tickets for Dr. H. A. Fisher and alumni members of the Athletic Council are to be provided from the above sections. c) Withhold from sale as season tickets six tickets in Section 12 as specified by the Athletic Director to be used on an individual game basis by him and the Chairmen of the Athletic Council when space is not available for special guests in the guest box. These tickets will be returned to you for sale when not needed. 4. Season tickets for members of the faculty will be in Sections 7, 15, and 16.

5. Complimentary seats on the front row of Section 12 previously furnished Mr. David Clark, Mr. J. G. Vann, and Mr. W. D. Carmichael, Jr. are to be issued as before.

Very truly yours,

Carey H. Bostian Chancellor

CHB: H

ee: Mr. Roy Clogston

Mr. J. G. Vann

Mr. Harry Stewart Dr. H. A. Fisher

Mr. Wilmer Z. Betts

October 21, 1955

Dear Mr. Clogston:

I want to thank you for your letter of October 19 providing revised estimates of our income and information about the traveling of coaches and yourself. There are indications that we are going to have the best year since you came here and that we shall be able to make a substantial reduction in our deficit. The continued cooperation of members of your staff and of yourself is genuinely appreciated.

I do not wish you to forward to me an extra copy of travel requests for the coaches. Neither do I care to have any further information about your trips between now and February 1. I do not know exactly how far the Trustees expect us to go in operating the Department of Athletics as any other division of the College, but until a different decision is reached we are not going to send official requests for out-of-state travel to the Budget Bureau.

I shall leave to your judgment the question of your returning from Miami before departing to the West Coast for the NCAA meeting.

Mr. Vann and I think that it will be desirable for your station wagon to be disposed of and a new one obtained. If my understanding is correct that provision was made in the budgets for getting a new station wagon, you are authorized to proceed with this move. I would like for you to confer with Mr. Vann so that he will participate in the decision of whether it should be bought directly from a dealer or through the State Division of Purchase and Contract.

Sincerely yours,

Carey H. Bostian Chancellor

CHB: CW



NORTH CAROLINA STATE COLLEGE

Raleigh, N. C.

October 19, 1955

Dr. Carey H. Bostian Chancellor N. C. State College Raleigh, N. C.

Dear Chancellor Bostian:

I received your two approved copies of the budget, and your letter of instructions concerning carrying out the purchase orders, the administration of the budget, and out of state travel.

First, let me state that our estimated income from Florida State, Duke University, University of North Carolina, and Wake Forest, is a total sum of \$78,800.00, and we estimated \$74,000.00 for these games. The next four games on our schedule, because of guarantees, will bring in at least as much as we have estimated, and there is a possibility they will exceed that amount. If our team continues to improve, and I think it will, up to the William & Mary and West Virginia games, we should exceed the amount estimated (\$16,000.00) for these two ball games. Mr. Murray tells us that student fees will go over the estimated \$60,000.00. Our figures seem to be rather conservative, and if nothing happens, we should be ahead of our estimate considerably. I will definitely inform you anytime that we fall below what is estimated for any ball game, or if we need to change any item on the budget.

I am enclosing for your information, a requisition travel blank that all coaches sign, and also a blank that they fill out when they have completed their travel assignment. We no longer pay coaches travel to go to speaking engagements unless it is for the Wolfpack, and we feel that indirectly, this pays us well. Out of state travel for coaches, and for trips I take, are definitely in line of duty, connected with the administering of intercollegiate athletics. If you so desire, I will forward you an extra copy of all trips coaches make out of state, and I believe I can give you all that I will be having between now and February 1st. The football team plays Villanova this weekend at Villanova, and I will be accompanying them on this trip. Our Publicity Director has already left to do public relations and promotion work in Philadelphia. Next week, I will be going to Furman at Greenville, S. C., also with the football team, and will be leaving a day early to stop for a Wolfpack meeting in Greensboro the night of October 27th. The following week, we will be leaving on Friday, by plane, for Boston University, Boston, Mass. November 11, I will be leaving for Bluefield, West Virginia, accompanying the football team. On these trips, I usually check on hotel rooms, meals, arranging for photographers, publicity, band, if they go along, cheerleaders, and the guarantee or split in the gate, and any other

Letter to Chancellor Bostian (cont'd)

Page -2-

details I think are necessary to the handling of the football squad. Around December 30th, I will be leaving for the Orange Bowl in Miami. My expenses are to be paid by the Conference to dispense duties of the Public Relations Committee, such as press, radio and public relations for our Conference. From there, I believe it would be more economical to go to the West Coast than to return to Raleigh, for the NCAA meeting, however, I would be very happy to return if you think it advisable.

I think, on the whole, our travel expenditures are conservative, particularly, as far as our football coaches are concerned. I know now that basketball is operating on a more conservative basis than it has in the past. The coaches in the Department are trying to get in the black, and cooperating to improve our athletic picture.

There is one item that I think I should see you about in the very near future which we had made plans for, but had not discussed with you or the Athletic Council. That is, trading in our station wagon for a new one. It is over two years old, and has about 67,000 miles on it. It definitely has saved us considerable amount of money, and the way we use it, carrying athletes and coaches on long trips, I believe, in the interest of safety, and economy, it would be wise to replace it with a new one. As you know, we have an arrangement with the college where we buy gas at a saving of about 6¢ per gallon, and we probably drive this car for $3\frac{1}{2}$ to 1ψ per mile where other cars cost us 7ψ . In purchasing this car, we would charge it to football, basketball, and administrative travel as they are the ones that use it most of the time.

In summary, I think that our total football picture, both from the coaching, and the financial standpoint is in the best position that it has been since my coming to State College, and I am personally convinced that the success of the Athletic Department depends upon fielding a good football team. I am confident we can reduce the deficit this year.

Sincerely yours,

Koy B. Clogaton

Roy B. Clogston Director of Athletics

RBC:t

Encl:

September 27, 1955

Dear Sir:

The Finance Committee and the Chancellor has definitely instructed me to carefully keep budgets checked during the coming season and see that no one exceeds the amount budgeted. If complications arise, please check with me, and with the Chancellor's permission, we can make changes. Your cooperation not to exceed your budget will be appreciated.

From time to time, for your information and convenience as to the amount of money spent, consult $^{\mathrm{D}}\mathrm{ick}$ Farrell.

Sincerely yours,

Roy B. Clogston

Director of Athletics

RBC:t

DATE:

REQUEST FOR TRAVEL ADVANCE N. C. STATE COLLEGE ATHLETIC DEPARTMENT

STAFF MEMBER OR TEAM FOR WHOM REQUEST IS MADE	
WHERE	
JUSTIFICATION FOR TRIP	
Date of Departure	
DATE OF RETURN	
ESTIMATED COST FOR TRAVEL	
ESTIMATED COST FOR SUBSISTENCE	
BUDGET TO WHICH THE COST OF TRIP WILL BE CHARGED	
METHOD OF TRANSPORTATION	
SIGNED	
APPROVED	
ATHLETIC DIR.	ECTOR
WARRANT NO.	
EXPENSE ACCOUNT FILED	

NORTH CAROLINA STATE COLLEGE OF AGRICULTURE AND ENGINEERING EMPLOYEE'S CLAIM FOR REIMBURSEMENT - OFFICIAL TRAVEL

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October 17, 1955

Mr. Roy B. Clogston
Department of Athletics
102 Goliseum
Campus

Dear Mr. Clogston:

Attached are two copies of the budgets for the Department of Athletics for the year ending June 30, 1956. An approved copy has been furnished the Business Office, and another is being retained in my files.

You are requested to inform each coach that expenditures must not be exceeded for any item in these budgets without prior approval. It has been almost two years since the Board of Trustees instructed us to administer the Department of Athletics exactly as other departments of the College. We believe that it will not be wise for us to postpone any longer conforming with this regulation, although it is understood that your department cannot be operated exactly as other departments. A more careful control of budgets can be achieved, however, and we propose, therefore, to try to stay within our budgeted items during this year.

It is our hope that receipts will continue to measure up to expectations. Please keep a close check on our income, however, and let me know at once when it shows evidence of failing to be realized as predicted.

Another way in which we should be operating the Department of Athletics as other departments is in the area of purchasing supplies and equipment. Effective at once, you are requested to send requisitions in advance of making purchases to our Purchasing Department. It is understood that with your approval coaches can specify the type of equipment they wish to obtain. You may also suggest to the Purchasing Department a supplier of this particular kind of equipment. It will then be the responsibility of the Purchasing Department to obtain this equipment at the lowest available price.

I would like to reaffirm our current understanding about out-of-state travel. We would like for you to have the coaches make a request to you for the travel outside the state included in the performance of their cuties. I would like for you to send me information about out-of-state trips which you will be taking.

We are encouraged to believe that with the cooperation of all members of your staff we shall be able to reduce our deficit and within a few years get in better shape. Thanks for your own continued cooperation toward this objective.

Sincerely yours,

Carey H. Bostian Chancellor [sample]

To: Roy B. CLOGSTON DIRECTOR OF ATHLETICS NORTH CAROLINA STATE COLLEGE RALEIGH, N. C.

I HAVE READ AND UNDERSTAND THE RULES AND REGULATIONS OF THE NCAA AND THE ATLANTIC COAST CONFERENCE.

I WANT TO CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ATHLETIC PROGRAM AT NORTH CAROLINA STATE COLLEGE IS IN COMPLETE COMPLIANCE WITH THESE RULES AND REGULATIONS.

SIGNED: Earle Edwards
COACH Football

SEP 2 8 1955

Mr. Roy B. Clogaton Department of Athletics 102 Coliseum Campus

Dear Mr. Clogston:

Recommendations from the Athletic Council have been approved by President Gray and myself for the employment of Lee Terrill, as Assistant Basketbell Coach, at an annual salary of \$4,500, effective July 1, 1955, and for changing the salary of Victor Bubas to \$6,200 annually, effective July 1, 1955.

Sincerely yours,

Carey H. Bostian Chancellor

CHB:ew co: Dr. H. A. Fisher Mr. J. G. Vann North Carolina State College of Agriculture and Engineering of the Aniversity of North Carolina DEPARTMENT OF MATHEMATICS Ruleigh

June 1, 1955

Chancellor C. H. Bostian Holladay Hall Campus

Dear Sir:

The Athletic Council wishes to recommend that Mr. Victor Bubas be employed as Assistant Basketball Coach beginning July 1, 1955 at a salary of \$6,200.

The Council also wishes to recommend that Mr. Lee Terrill be employed as Assistant Basketball Coach at a salary of \$4,500 beginning July 1, 1955.

It is the understanding that each of these coaches will have a contract for one year only.

Respectfully yours,

HAD isher

H. A. Fisher, Chairman Athletic Council

HAF:M

DUTIES AND RESPONSIBILITIES OF ATHLETIC DIRECTOR

As Recommended by Athletic Council and Approved by the Chancellor

- To initiate policies relating to the various intercollegiate athletic programs
 of the College, and to submit recommendations to the Athletic Council and to the
 Chancellor.
- To be responsible for the proper promulgation and enforcement of all rules and regulations of the ACC, the NCAA and the AAU.
- To supervise and approve in whatever detail may be considered necessary, the
 official activities of all coaches, trainers, and athletic publicity personnel,
 including modes of travel, and all travel expenses of staff and teams.
- 4. To report periodically to the Chancellor, to keep him informed of all important issues, and to see that his instructions are carried out.
- To meet and cooperate with the Athletic Council and the Faculty Athletic Committee, keeping them informed on all important matters, and to seek their advice.
- 6. To cooperate with all other pertinent College Divisions in working out plans for use of athletic fields and facilities.
- To prepare all athletic schedules and obtain approval of Faculty Athletic Committee, before submitting the schedules to the Chancellor for final approval.
- 8. The Athletic Director is responsible for all financial matters relating to the Department of Intercollegiate Athletics, such as:
 - Preparation of the budget, for approval of Athletic Council and the Chancellor.
 - b. Insuring that all expenditures and all commitments are kept within the approved budget with authority and responsibility to review and recommend revisions in the light of current receipts, with the advice and cooperation of the Business Manager.
 - c. Approval of all requisitions for equipment and all other purchases.
 - d. Establishment of ticket prices, for approval of Athletic Council and the Chancellor.
 - Auditing of all Athletic Department books as approved by the Business Manager.
 - f. Preliminary negotiation of contracts with radio and television companies, for approval by (1) Athletic Council, and (2) the Chancellor.
 - g. Cooperate fully with the Administration in the management and operation of concessions at athletic events at the College.
 - h. Maintain adequate records of tickets sold, and those used for complimentary purposes.

- Supervise and arrange for the sale of advertising in connection with programs.
- j. Recommend salaries for all personnel in the Athletic Department.
- k. Recommend adequate liability and vehicular insurance, and a suitable retirement system consistent with College policies in this respect.

ORGANIZATIONAL RELATIONSHIPS

- The Athletic Director is responsible to the Chancellor of North Carolina State College.
- The following positions are responsible to the Athletic Director for the performance of assigned duties:

Head football coach
Head basketball coach
Head baseball coach
Head track coach
Swimming coach
Tennis coach
Soccer coach
Wrestling coach
Fencing coach
Rifle team coach
Golf coach
Head trainer
Director of sports publicity

 The line of authority of all other Athletic Department personnel extends upward to the Athletic Director, through the appropriate position (2) above.

Albutis March 22, 1955 Mr. Frank N. Gardner, Chairman N.C.A.A. Compliance Committee Drake University Des Moines 11. Iowa Dear Mr. Gardner: The main purpose of this letter is to get your reaction to many of the basketball summer camp programs that have been running in this part of the country, and will continue to run this summer. In writing you, I am not officially representing North Carolina State College or the Greater University. From the camps and leagues I am referring to, I definitely know that some of our opponents have obtained some fine players as a result of having had an opportunity to observe them in basketball schools and summer leagues. If it is legal, and allowed to continue, I am sure that almost every coach in our Conference is desirous of participating. I am sure you realize that North Carolina State is on probation for what seems to me to be a much less serious offense than these summer camps and try out leagues. They keep boys playing basketball almost the year around. If an athlete's playing ability cannot be definitely judged as a result of two weeks basketball. schooling, and an all-summer league, then I don't think there is any way of judging a prospect. I have written our Commissioner, Jim Weaver, and he agrees with me that it is a try out, but says that as far as he can learn, there are no definite restrictions as long as such practice is sponsored by organizations outside of the College and off the campus. If it is legal, our coaches are most interested in being connected with a few camps. I have heard the coaches of both Wake Forest and Maryland express an interest in also participating. All the basketball coaches that I have had an opportunity to talk with concerning this matter, agree that it is a try-out. Please let me know what your ruling would be in this matter, and I am definitely interested in knowing if you consider basketball camps and basketball leagues, under the direction of college basketball coaches, and/or members of the Athletic Department during summer vacations as try-outs.

Letter to Mr. Gardner (cont'd.)

Page -2-

For clarification, I am enclosing some literature that is being circulated. This is just a sample, many others are sending out similar for such a use.

Sincerely yours,

Roy B. Clogston Roy B. Clogston

Director of Athletics

RBC:t

cc: Mr. Walter Byers Executive Director, NCAA

> Chancellor Carey H. Bostian N. C. State College



DEPARTMENT OF ATHLETICS

NORTH CAROLINA STATE COLLEGE

Raleigh, N. C.
January 15, 1955

Dr. Carey H. Bostian Chancellor North Carolina State College Raleigh, North Carolina

Dear Chancellor Bostian:

A meeting of the Faculty Athletic Committee was called, endeavoring to arrive at an agreement regarding the State-Carolina football game for 1955, and future years. Beginning of a home and home series of football, our Faculty Athletic Committee suggested that the game should be played on a 50-50 split after expenses were deducted, starting on October 1, 1955. Each team would be allowed 150 complimentary tickets, or any number of tickets that would be satisfactory to both parties concerned. They felt that this game should be played under the same arrangement as other conference football games.

I have discussed this matter with Chuck Erickson on several occasions, as yet we have not come to an agreement. He is anxious to get it worked out on a basis that is satisfactory, but is of the opinion that in as much as we do not care to split basketball on a 50-50 basis, in football, we should be allowed to have the money we take in in Raleigh, and they should have all the take in Chapel Hill. In our last conversation, Chuck suggested that he would be very happy to have you discuss this matter with Chancellor House.

I believe Chuck would be agreeable to most any agreement which we care to start next year, but he feels that they are entitled to the gate receipts for the game played in Chapel Hill last year.

This is the information you requested me to send you so that you may be in better position to discuss the matter with the proper authorities.

Sincerely yours,

Roy B. Clogston

Roy B. Clogston

Director of Athletics

Athletic Council

Mr. H. A. Fisher Chairman of the Athletic Committee North Carolina State College Raleigh, North Carolina

Dear Doc:

It is my idea to bring up before the next meeting the possibility of naming the athletic field behind the coliseum for Dave Clark. This has been discussed with Chancellor Bostain as well as Roy Clogston and they both are in full accord. Roy estimates it would probably cost \$3500.00 to put the field in shape. Frankly, I believe that this could be raised without too much trouble. Any way this should not stand in the way of naming the field. Please put this on your schedule for the next meeting and I will certainly make every effort to get there.

Here's hoping you and your family are getting along nicely and with the kindest personal regards, we remain

Yours very truly,

F. W. WARRINGTON COMPANY

F. W. Warrington

FWW/sc

Copies to Chancellor Carey Bostain

Mr. Roy Clogston