

210 E. Peace Street,
Raleigh, North Carolina
December 15, 1955

Dr. Warren Ashby,
Associate Professor of Philosophy,
Woman's College,
Greensboro, North Carolina.

Sir:

As a citizen of this State and a tax payer I want to tell you directly that I think you, as the author of the resolution said to have been presented by you to the faculty of Woman's College yesterday and reported in today's papers, and every member of the faculty who voted for it, should be removed from the faculty of the college!

In the light of what our Governor and our legislature is trying to do and in light of what the University through its trustees is trying to do I think your action is abominable and dispicable. Even if the attitude of our Governor and the University were otherwise your action would still be something loathsome to all decent people of our State.

I proclaim that you are not fit, to use a most ordinary expression, to teach our young people and irrespective of where you came from I think you should be kicked out of the University setup and I believe that that is practically the universal sentiment of our people.

Copy of this letter goes to our Governor, to Mr. Pearsall, to Dr. J. Harris Parks, President of the University, and to the Chairman of the Board of Trustees of the University.

Perhaps you do not know it, but if the color line is not drawn there is no stopping place to be found and there right under your nose--and I doubt if you would object--the girls of both races would be "dating" boys of both colors. If you do not realize that you must be almost unconscious and totally unable to comprehend the problems of our country.

Very truly yours,

Walker Y. Worth
Walker Y. Worth

(copy)

1954-55 TEACHING STAFF, NORTH CAROLINA STATE COLLEGE

| DEPARTMENT | PROF. | ASSOC. PROF. | ASST. PROF. | INSTR. | TEACH. FELLOW | SECRE- TARIES | OTHER* | (LABOR) | TOTAL |
|------------------|----------------|-----------------|----------------|----------------|------------------|------------------|--------|---------|-------|
| Agric. Econ. | 1.2 | 1.6 | .3 | | | 1.3 | | .1 | 4.4 |
| Agric. Engr. | .5 | 1.0 | 2.4 | 1.3 | | .4 | | .1 | 5.6 |
| Agronomy | .8 | 3.8 | .3 | | | 2.0 | | .5 | 6.9 |
| Animal Industry | 4.2 | 1.9 | 2.4 | 1.3 | 2.0 | 2.4 | 3.0 | 15.0 | 17.2 |
| Biology | 6.2 | 6.6 | 4.9 | 1.0 | 2.0 | 4.3 | 2.0 | .7 | 27.0 |
| Chemistry | 3.9 | 6.0 | 1.5 | 4.0 | 7.0 | 2.0 | 2.0 | 5.0 | 26.4 |
| Exp. Statistics | 2.9 | .6 | | | 1.0 | 2.7 | 1.0 | .1 | 8.2 |
| Horticulture | 2.0 | 1.2 | | | 1.0 | 1.0 | 1.4 | 3.0 | 6.6 |
| Poultry | .8 | 1.7 | | 1.0 | | .7 | | .3 | 4.2 |
| Rural Sociology | .6 | .5 | 1.0 | | | .7 | | .2 | 2.8 |
| Total Agric. | 23.1 | 24.9 | 12.8 | 8.6 | 13.0 | 17.5 | 9.4 | (25.0) | 109.3 |
| School of Design | 3.4 | 6.0 | 2.0 | 2.0 | | 3.0 | 1.2 | (1.4) | 18.6 |
| School of Educ. | 7.2 | 5.0 | 7.5 | 2.8 | 3.0 | 10.0 | 1.0 | (.3) | 36.5 |
| Ceramic Engr. | 1.0 | 1.0 | | 1.0 | 3.0 | 1.0 | | .1 | 7.0 |
| Chemical Engr. | 3.0 | 2.0 | 2.0 | 2.0 | 4.0 | 1.0 | 1.0 | .1 | 15.0 |
| Civil Engr. | 4.0 | 3.0 | 5.0 | 3.5 | 2.0 | 2.0 | 1.0 | .2 | 20.5 |
| Diesel Engr. | 2.0 | | 2.2 | | 1.0 | 1.0 | 1.0 | .3 | 7.2 |
| Elec. Engr. | 6.0 | 3.0 | 3.0 | 1.0 | 3.0 | 1.5 | 2.0 | .3 | 19.5 |
| Engr. Mech. | 2.0 | 1.0 | 1.0 | 2.0 | | .5 | | .1 | 6.5 |
| Geology | 1.5 | 1.0 | 1.0 | | 1.0 | .5 | | .1 | 5.0 |
| Indus. Engr. | 2.0 | 3.0 | 2.0 | 1.0 | 1.0 | 1.0 | .8 | .1 | 10.8 |
| Mathematics | 10.0 | 3.0 | 9.0 | 6.3 | 2.0 | 1.0 | | .3 | 31.3 |
| Mech. Engr. | 7.0 | 5.0 | 7.0 | 4.0 | 4.0 | 2.0 | 2.0 | .4 | 31.0 |
| Physics | 8.0 | 2.0 | 4.0 | 2.0 | 7.0 | 1.0 | 1.5 | .3 | 25.5 |
| Total Engr. | 45.5 | 25.0 | 36.2 | 22.8 | 28.0 | 12.5 | 9.3 | (2.3) | 179.3 |
| Forestry | 4.1 | 1.4 | | | | 1.8 | 1.1 | (.1) | 8.4 |
| Textiles | 7.9 | 4.0 | 6.9 | 2.0 | 4.0 | 7.0 | 11.9 | | 43.7 |
| Economics | 4.0 | 2.0 | 5.0 | 2.0 | | 1.0 | | | 14.0 |
| English | 5.0 | 9.0 | 2.5 | 8.0 | | 2.0 | | | 26.5 |
| History | 1.0 | 4.0 | 3.0 | | | 1.0 | | | 9.0 |
| Modern Languages | 1.0 | 1.0 | 3.0 | | | 1.0 | | | 6.0 |
| Phil. & Religion | 1.0 | | 2.0 | | | .5 | | | 3.5 |
| Phys. Education | 2.0 | | 4.0 | 4.0 | | 1.0 | 1.0 | 1.0 | 12.0 |
| Social Studies | 2.5 | 3.0 | 3.0 | 1.0 | | 1.0 | | | 10.5 |
| Sociology | 1.0 | | 2.0 | | | .5 | | | 3.5 |
| Total | | | | | | | | | |
| General Studies | 17.5 | 19.0 | 24.5 | 15.0 | | 8.0 | 1.0 | (1.0) | 85.0 |
| College Total | 109.7 | 84.3 | 90.9 | 53.2 | 48.0 | 59.8 | 34.9 | | 480.8 |

*Mechnics, herdsmen, departmental librarians.

1954-55 TEACHING STAFF, NORTH CAROLINA STATE COLLEGE

| DEPARTMENT | PROF. | ASSOC. PROF. | ASST. PROF. | INSTR. | TEACH. FELLOW | SECRE- TARIES | OTHER* (LABOR) | TOTAL |
|------------------|-------|-----------------|----------------|--------|------------------|------------------|----------------|-------|
| Agric. Econ. | 1.2 | 1.6 | .3 | | | 1.3 | .1 | 4.4 |
| Agric. Engr. | .5 | 1.0 | 2.4 | 1.3 | | .4 | .1 | 5.6 |
| Agronomy | .8 | 3.8 | .3 | | | 2.0 | .5 | 6.9 |
| Animal Industry | 4.2 | 1.9 | 2.4 | 1.3 | 2.0 | 2.4 | 3.0 | 17.2 |
| Biology | 6.2 | 6.6 | 4.9 | 1.0 | 2.0 | 4.3 | 2.0 | 27.0 |
| Chemistry | 3.9 | 6.0 | 1.5 | 4.0 | 7.0 | 2.0 | 2.0 | 26.4 |
| Exp. Statistics | 2.9 | .6 | | | 1.0 | 2.7 | 1.0 | 8.2 |
| Horticulture | 2.0 | 1.2 | | | 1.0 | 1.0 | 1.4 | 6.6 |
| Poultry | .8 | 1.7 | | 1.0 | | .7 | .3 | 4.2 |
| Rural Sociology | .6 | .5 | 1.0 | | | .7 | .2 | 2.8 |
| Total Agric. | 23.1 | 24.9 | 12.8 | 8.6 | 13.0 | 17.5 | 9.4 (25.0) | 109.3 |
| School of Design | 4.4 | 5.0 | 3.0 | 2.0 | | 3.0 | 1.2 (1.4) | 18.6 |
| School of Educ. | 7.2 | 5.0 | 7.5 | 2.8 | 3.0 | 10.0 | 1.0 (.3) | 36.5 |
| Ceramic | 1.0 | 1.0 | | 1.0 | 3.0 | 1.0 | .1 | 7.0 |
| Chemical | 3.0 | 2.0 | 2.0 | 2.0 | 4.0 | 1.0 | 1.0 | 15.0 |
| Civil | 4.0 | 3.0 | 5.0 | 3.5 | 2.0 | 2.0 | 1.0 | 20.5 |
| Diesel | 2.0 | | 2.2 | | 1.0 | 1.0 | 1.0 | 7.2 |
| Elec. Engr. | 6.0 | 3.0 | 3.0 | 1.0 | 3.0 | 1.5 | 2.0 | 19.5 |
| Engr. Mech. | 2.0 | 1.0 | 1.0 | 2.0 | | .5 | .1 | 6.5 |
| Geology | 1.5 | 2.0 | 1.0 | | 1.0 | .5 | .1 | 5.0 |
| Indus. Engr. | 2.0 | 3.0 | 2.0 | 1.0 | 1.0 | 1.0 | .8 | 10.8 |
| Mathematics | 10.0 | 3.0 | 9.0 | 6.3 | 2.0 | 1.0 | .3 | 31.3 |
| Mech. Engr. | 7.0 | 5.0 | 7.0 | 4.0 | 4.0 | 2.0 | 2.0 | 31.0 |
| Physics | 8.0 | 2.0 | 4.0 | 2.0 | 7.0 | 1.0 | 1.5 | 25.5 |
| Total Engr. | 45.5 | 25.0 | 36.2 | 22.8 | 28.0 | 12.5 | 9.3 (2.3) | 179.3 |
| Forestry | 4.1 | 1.4 | | | | 1.8 | 1.1 (.1) | 8.4 |
| Textiles | 7.9 | 4.0 | 6.9 | 2.0 | 4.0 | 7.0 | 11.9 | 43.7 |
| Economics | 4.0 | 2.0 | 5.0 | 2.0 | | 1.0 | | 14.0 |
| English | 5.0 | 9.0 | 2.5 | 8.0 | | 2.0 | | 26.5 |
| History | 1.0 | 4.0 | 3.0 | | | 1.0 | | 9.0 |
| Modern Languages | 1.0 | 1.0 | 3.0 | | | 1.0 | | 6.0 |
| Phil. & Religion | 1.0 | | 2.0 | | | .5 | | 3.5 |
| Phys. Education | 2.0 | | 4.0 | 4.0 | | 1.0 | 1.0 | 12.0 |
| Social Studies | 2.5 | 3.0 | 3.0 | 1.0 | | 1.0 | | 10.5 |
| Sociology | 1.0 | | 2.0 | | | .5 | | 3.5 |
| Total | | | | | | | | |
| General Studies | 17.5 | 19.0 | 24.5 | 15.0 | | 8.0 | 1.0 (1.0) | 85.0 |
| College Total | 109.7 | 84.3 | 90.9 | 53.2 | 48.0 | 59.8 | 34.9 | 480.8 |

* Mechanics, Herdsmen, departmental librarians.

1954-55 TEACHING STAFF, NORTH CAROLINA STATE COLLEGE

| DEPARTMENT | PROF. | ASSOC. PROF. | ASST. PROF. | INSTR. | TEACH. FELLOW | SECRE- TARIES | OTHER* (LABOR) | TOTAL |
|------------------|-------|-----------------|----------------|--------|------------------|------------------|----------------|-------|
| Agric. Econ. | 1.2 | 1.6 | .3 | | | 1.3 | .1 | 4.4 |
| Agric. Engr. | .5 | 1.0 | 2.4 | 1.3 | | .4 | .1 | 5.6 |
| Agronomy | .8 | 3.8 | .3 | | | 2.0 | .5 | 6.9 |
| Animal Industry | 4.2 | 1.9 | 2.4 | 1.3 | 2.0 | 2.4 | 15.0 | 17.2 |
| Biology | 6.2 | 6.6 | 4.9 | 1.0 | 2.0 | 4.3 | 2.0 | 27.0 |
| Chemistry | 3.9 | 6.0 | 1.5 | 4.0 | 7.0 | 2.0 | 2.0 | 26.4 |
| Exp. Statistics | 2.9 | .6 | | | 1.0 | 2.7 | 1.0 | 8.2 |
| Horticulture | 2.0 | 1.2 | | | 1.0 | 1.0 | 1.4 | 6.6 |
| Poultry | .8 | 1.7 | | 1.0 | | .7 | .3 | 4.2 |
| Rural Sociology | .6 | .5 | 1.0 | | | .7 | .2 | 2.8 |
| Total Agric. | 23.1 | 24.9 | 12.8 | 8.6 | 13.0 | 17.5 | 9.4 (25.0) | 109.3 |
| School of Design | 4.4 | 5.0 | 3.0 | 2.0 | | 3.0 | 1.2 (1.4) | 18.6 |
| School of Educ. | 7.2 | 5.0 | 7.5 | 2.8 | 3.0 | 10.0 | 1.0 (.3) | 36.5 |
| Ceramic | 1.0 | 1.0 | | 1.0 | 3.0 | 1.0 | .1 | 7.0 |
| Chemical | 3.0 | 2.0 | 2.0 | 2.0 | 4.0 | 1.0 | 1.0 | 15.0 |
| Civil | 4.0 | 3.0 | 5.0 | 3.5 | 2.0 | 2.0 | 1.0 | 20.5 |
| Diesel | 2.0 | | 2.2 | | 1.0 | 1.0 | 1.0 | 7.2 |
| Elec. Engr. | 6.0 | 3.0 | 3.0 | 1.0 | 3.0 | 1.5 | 2.0 | 19.5 |
| Engr. Mech. | 2.0 | 1.0 | 1.0 | 2.0 | | .5 | .1 | 6.5 |
| Geology | 1.5 | 2.0 | 1.0 | | 1.0 | .5 | .1 | 5.0 |
| Indus. Engr. | 2.0 | 3.0 | 2.0 | 1.0 | 1.0 | 1.0 | .8 | 10.8 |
| Mathematics | 10.0 | 3.0 | 9.0 | 6.3 | 2.0 | 1.0 | .3 | 31.3 |
| Mech. Engr. | 7.0 | 5.0 | 7.0 | 4.0 | 4.0 | 2.0 | 2.0 | 31.0 |
| Physics | 8.0 | 2.0 | 4.0 | 2.0 | 7.0 | 1.0 | 1.5 | 25.5 |
| Total Engr. | 45.5 | 25.0 | 36.2 | 22.8 | 28.0 | 12.5 | 9.3 (2.3) | 179.3 |
| Forestry | 4.1 | 1.4 | | | | 1.8 | 1.1 (.1) | 8.4 |
| Textiles | 7.9 | 4.0 | 6.9 | 2.0 | 4.0 | 7.0 | 11.9 | 43.7 |
| Economics | 4.0 | 2.0 | 5.0 | 2.0 | | 1.0 | | 14.0 |
| English | 5.0 | 9.0 | 2.5 | 8.0 | | 2.0 | | 26.5 |
| History | 1.0 | 4.0 | 3.0 | | | 1.0 | | 9.0 |
| Modern Languages | 1.0 | 1.0 | 3.0 | | | 1.0 | | 6.0 |
| Phil. & Religion | 1.0 | | 2.0 | | | .5 | | 3.5 |
| Phys. Education | 2.0 | | 4.0 | 4.0 | | 1.0 | 1.0 | 12.0 |
| Social Studies | 2.5 | 3.0 | 3.0 | 1.0 | | 1.0 | | 10.5 |
| Sociology | 1.0 | | 2.0 | | | .5 | | 3.5 |
| Total | | | | | | | | |
| General Studies | 17.5 | 19.0 | 24.5 | 15.0 | | 8.0 | 1.0 (1.0) | 85.0 |
| College Total | 109.7 | 84.3 | 90.9 | 53.2 | 48.0 | 59.8 | 34.9 | 480.8 |

* Mechanics, Herdsmen, departmental librarians.

1954-55 TEACHING STAFF, NORTH CAROLINA STATE COLLEGE

| DEPARTMENT | PROF. | ASSOC. PROF. | ASST. PROF. | INSTR. | TEACH. FELLOW | SECRE- TARIES | OTHER* | (LABOR) | TOTAL |
|------------------|-------|-----------------|----------------|--------|------------------|------------------|--------|---------|-------|
| Agric. Econ. | 1.2 | 1.6 | .3 | | | 1.3 | | .1 | 4.4 |
| Agric. Engr. | .5 | 1.0 | 2.4 | 1.3 | | .4 | | .1 | 5.6 |
| Agronomy | .8 | 3.8 | .3 | | | 2.0 | | .5 | 6.9 |
| Animal Industry | 4.2 | 1.9 | 2.4 | 1.3 | 2.0 | 2.4 | 3.0 | 15.0 | 17.2 |
| Biology | 6.2 | 6.6 | 4.9 | 1.0 | 2.0 | 4.3 | 2.0 | .7 | 27.0 |
| Chemistry | 3.9 | 6.0 | 1.5 | 4.0 | 7.0 | 2.0 | 2.0 | 5.0 | 26.4 |
| Exp. Statistics | 2.9 | .6 | | | 1.0 | 2.7 | 1.0 | .1 | 8.2 |
| Horticulture | 2.0 | 1.2 | | | 1.0 | 1.0 | 1.4 | 3.0 | 6.6 |
| Poultry | .8 | 1.7 | | 1.0 | | .7 | | .3 | 4.2 |
| Rural Sociology | .6 | .5 | 1.0 | | | .7 | | .2 | 2.8 |
| Total Agric. | 23.1 | 24.9 | 12.8 | 8.6 | 13.0 | 17.5 | 9.4 | (25.0) | 109.3 |
| School of Design | 3.4 | 6.0 | 2.0 | 2.0 | | 3.0 | 1.2 | (1.4) | 18.6 |
| School of Educ. | 7.2 | 5.0 | 7.5 | 2.8 | 3.0 | 10.0 | 1.0 | (.3) | 36.5 |
| Ceramic Engr. | 1.0 | 1.0 | | 1.0 | 3.0 | 1.0 | | .1 | 7.0 |
| Chemical Engr. | 3.0 | 2.0 | 2.0 | 2.0 | 4.0 | 1.0 | 1.0 | .1 | 15.0 |
| Civil Engr. | 4.0 | 3.0 | 5.0 | 3.5 | 2.0 | 2.0 | 1.0 | .2 | 20.5 |
| Diesel Engr. | 2.0 | | 2.2 | | 1.0 | 1.0 | 1.0 | .3 | 7.2 |
| Elec. Engr. | 6.0 | 3.0 | 3.0 | 1.0 | 3.0 | 1.5 | 2.0 | .3 | 19.5 |
| Engr. Mech. | 2.0 | 1.0 | 1.0 | 2.0 | | .5 | | .1 | 6.5 |
| Geology | 1.5 | 1.0 | 1.0 | | 1.0 | .5 | | .1 | 5.0 |
| Indus. Engr. | 2.0 | 3.0 | 2.0 | 1.0 | 1.0 | 1.0 | .8 | .1 | 10.8 |
| Mathematics | 10.0 | 3.0 | 9.0 | 6.3 | 2.0 | 1.0 | | .3 | 31.3 |
| Mech. Engr. | 7.0 | 5.0 | 7.0 | 4.0 | 4.0 | 2.0 | 2.0 | .4 | 31.0 |
| Physics | 8.0 | 2.0 | 4.0 | 2.0 | 7.0 | 1.0 | 1.5 | .3 | 25.5 |
| Total Engr. | 45.5 | 25.0 | 36.2 | 22.8 | 28.0 | 12.5 | 9.3 | (2.3) | 179.3 |
| Forestry | 4.1 | 1.4 | | | | 1.8 | 1.1 | (.1) | 8.4 |
| Textiles | 7.9 | 4.0 | 6.9 | 2.0 | 4.0 | 7.0 | 11.9 | | 43.7 |
| Economics | 4.0 | 2.0 | 5.0 | 2.0 | | 1.0 | | | 14.0 |
| English | 5.0 | 9.0 | 2.5 | 8.0 | | 2.0 | | | 26.5 |
| History | 1.0 | 4.0 | 3.0 | | | 1.0 | | | 9.0 |
| Modern Languages | 1.0 | 1.0 | 3.0 | | | 1.0 | | | 6.0 |
| Phil. & Religion | 1.0 | | 2.0 | | | .5 | | | 3.5 |
| Phys. Education | 2.0 | | 4.0 | 4.0 | 1.0 | | 1.0 | 1.0 | 12.0 |
| Social Studies | 2.5 | 3.0 | 3.0 | 1.0 | | 1.0 | | | 10.5 |
| Sociology | 1.0 | | 2.0 | | | .5 | | | 3.5 |
| Total | | | | | | | | | |
| General Studies | 17.5 | 19.0 | 24.5 | 15.0 | | 8.0 | 1.0 | (1.0) | 85.0 |
| College Total | 109.7 | 84.3 | 90.9 | 53.2 | 48.0 | 59.8 | 34.9 | | 480.8 |

*Mechanics, herdsmen, departmental librarians.

Admin.

PERSONNEL AT NORTH CAROLINA STATE COLLEGE FOR SECURITY CLEARANCE

C. H. Bostian (Security Officer)
Miss Nettie D. Haywood, Secretary to Chancellor
J. G. Vann, Business Manager
W. M. Murray, Assistant Business Manager
D. B. Anderson, Associate Dean of Graduate School, and
Chairman of Research Committee
D. W. Colvard, Dean of Agriculture
R. L. Lovvorn, Director of Agricultural Research
M. E. Campbell, Dean of Textiles
W. A. Newell, Director of Textile Research
J. H. Lampe, Dean of Engineering
N. W. Conner, Director of Engineering Research
H. L. Kamphoefner, Dean of Design
J. B. Kirkland, Dean of Education
J. W. Shirley, Dean of General Studies
R. J. Preston, Dean of Forestry
W. J. Peterson, Head, Department of Chemistry
J. A. Rigney, Head, Department of Experimental Statistics
Miss Gertrude Cox, Director, Institute of Statistics
D. J. Moffie, Head, Department of Psychology
E. M. Schoenborn, Jr., Head, Dept. of Chemical Engineering
R. E. Fadum, Head, Dept. of Civil Engineering
G. B. Hoadley, Head, Dept. of Electrical Engineering
~~G. D. Hart, Head, Dept. of Industrial Engineering~~
H. A. Fisher, Head, Dept. of Mathematics
K. P. Hanson, Head, Dept. of Mechanical Engineering
W. W. Austin, Head, Dept. of Mineral Industries
C. K. Beck, Head, Dept. of Physics
Robert G. Carson, Jr., Head, Dept. of Industrial Engineering

Glenn E. Musser, Contract Audi tor

NORTH CAROLINA STATE COLLEGE

OF AGRICULTURE AND ENGINEERING

OFFICE OF THE CHANCELLOR

OF THE UNIVERSITY OF NORTH CAROLINA

RALEIGH

December 1, 1955

Dr. J. Harris Purks, Acting President
The University of North Carolina
Chapel Hill, North Carolina

Dear Dr. Purks:

I am writing concerning our strong desire to change the title of Dr. D. B. Anderson from Associate Dean of the Graduate School to Dean of the Graduate School.

When conferences were held between President Gray and me in May and June, 1953, he assured me that he had come to the opinion that the Graduate Schools should each be administered by a Dean without any thought of abandoning the proper admission and integration of our graduate programs by his office. Subsequently, the management firm recommended that the three component institutions have Graduate Deans. On February 22, 1954, at the meeting of the Trustees at the State College Y.M.C.A., President Gray presented recommendations for adopting many of the recommendations of Cresap, McCormick & Paget. At that time, he specifically mentioned the status of the Graduate Schools and said that he would like to postpone for another year changing the organization of the Graduate Schools.

We believe that this change is fully warranted and that the position of the administrator of graduate work at State College deserves the prestige of having the title of Dean.

You have perhaps learned that Dr. Anderson was elected chairman of the Southern Graduate Deans representing fifty-two institutions at their last meeting. This is an indication of the esteem and respect held by the group for Dr. Anderson and North Carolina State College.

In making this proposal, I do not propose any change in the desirable procedure of submitting to the office of the President proposals for new graduate programs and for changes in present ones. I believe the essential integration of graduate work can be accomplished just as well by the President and Provost as by the arrangement which has been used since the origin of consolidation.

We would like to set a specific date for making this change effective and show it in our new catalog which will be going to press in the near future.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:H

SUMMARY OF ADDITIONAL COLLEGE RESPONSIBILITIES

Name _____ School Year _____
 Last First Middle

Department _____ Rank _____

I. Research Activities

Estimated total hours spent in personal research _____.

Director of Research for graduate students (No. of students) _____ Hours _____

Per cent of salary from research budget _____.

II. Publications since July 1, last year. (List title of each book or article, where published, date, and number of pages); also list manuscripts and technical reports prepared.

III. Services Rendered Other Than Teaching Regular Courses and Conducting Research

| Type of Service | Specific Activity | Estimated Hours |
|---|-------------------|-----------------|
| Radio and Television | W. U. N. C. - TV | |
| | Other Programs | |
| Departmental Committees | | |
| | | |
| School Committees | | |
| | | |
| College Committees | | |
| | | |
| University Committees | | |
| | | |
| Other Activities Believed to be of Service to College | | |
| | | |

*Use reverse side wherever additional space is needed.

Submitted by _____ Date _____

NORTH CAROLINA STATE COLLEGE

OF AGRICULTURE AND ENGINEERING
OFFICE OF THE CHANCELLOR

OF THE UNIVERSITY OF NORTH CAROLINA
RALEIGH

November 12, 1955

The Honorable Luther H. Hodges, Governor
State of North Carolina
Raleigh, North Carolina

Dear Governor Hodges:

I am writing to make a few comments concerning the letter Mr. Coltrane wrote to you October 28, 1955, about the operation of the State College Cafeteria during the year ending June 30, 1955.

It is true that the Cafeteria had accounts receivable amounting to \$14,351 at the end of the year. The major portion of this was owed by the Athletic Department for meals furnished athletic squads during periods of pre-season training. Around \$1,000 was due for meals which had been furnished holders of athletic scholarships.

Entirely apart from the operation of the Cafeteria, there were at the end of the year unpaid bills for tuition and fees for holders of athletic scholarships. All bills owed by the Athletic Department and the Scholarship Fund were paid soon after September 1st. The bills at the Cafeteria could have been paid before July 1, 1955, and I regret that this was not done.

Indirectly it might be construed that failure to pay all bills owed by the Athletic Department and by the Scholarship Fund before the end of the fiscal year would constitute subsidization by State appropriations. Since all bills have been paid, that situation was a temporary one.

A full report concerning the financial status of our Athletic Department and our athletic scholarship program has been furnished Acting President Purks and Messrs. Mintz and Clark of the Executive Committee of the Board of Trustees. They understand that we have been operating our athletic scholarship program on a month to month basis and have not been able to accumulate sufficient funds ahead of time for pre-payment of athletic scholarships awarded for each year. They also know of the recurring deficit which has been worrying us in the operation of the Athletic Department for at least five years.

We came close to abandoning football two years ago. At that time President Gray and Mr. W. D. Carmichael, Jr. participated with us in discussions about what we should do. It was agreed that it seemed best for the total good of the College to make an all-out effort to conduct an athletic program on a par with those at Wake Forest, Duke and Carolina.

November 12, 1955

It now appears very probable that we can eliminate the deficit for the Athletic Department by July 1, 1957. With the improvement being shown by our football team, it is becoming easier to raise funds for athletic scholarships.

I would now like to comment about Mr. Vann's suggestions for changing the budgetary procedures for the Cafeteria. What he has been proposing, and in that I concur fully, is that our Cafeteria account be separated from the College budget as is the case at the University in Chapel Hill. This would not mean that the operation would be any different that is now the case for reporting monthly the status of the budget. It would mean, however, that the per capita cost of instruction would be freed of this item of feeding students as is the case at the University in Chapel Hill.

Mr. Vann and I shall welcome the opportunity of providing further information about our Athletic Department and athletic scholarships, if you wish us to do so. In the meantime, we shall keep Messrs. Mintz and Clark, as well as Acting President Purks, fully informed.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:H

cc: Mr. J. G. Vann
Mr. D. S. Coltrane
Dr. J. H. Purks

Admission

NORTH CAROLINA STATE COLLEGE

OF AGRICULTURE AND ENGINEERING
OFFICE OF THE CHANCELLOR

OF THE UNIVERSITY OF NORTH CAROLINA
RALEIGH

November 12, 1955

Mr. D. S. Coltrane
The Budget Bureau
Raleigh, North Carolina

Dear Mr. Coltrane:

This will acknowledge receipt of your letter of November 4 with which you enclosed a copy of a letter from Mr. W. C. Ethridge. Since the duties of my office and the necessary assignment of responsibilities leave me in the position of not having first-hand information on the matter, it has not been possible for me to make an earlier reply.

Mr. Vann and Mr. Murray have investigated the charges made by Mr. Ethridge and have furnished information which I shall now give to you.

At least one of Mr. Ethridge's allegations is correct. There have been numerous instances in which the sales terms of vendors have not been met with a resultant loss of discounts. There is no evidence, however, that such delinquencies were ever prompted by willful neglect of duty or inefficiency.

There is no evidence that the holding of two positions by Mr. Harry Stewart is responsible for the delays in the payment of bills by the Cafeteria. Mr. Ethridge implies that Mr. Stewart works at the Cafeteria irregularly and for a few hours per week. We know that he puts in an average number of hours per week as high as can reasonably be expected for any employee.

On an attached sheet, Mr. Murray has summarized procedures which are normally followed by our Business Office in issuing requisitions and making payment for invoices.

Around the first of October, an improved accounting system was installed for the Cafeteria and a new supervisory accountant transferred from the Business Office to the Cafeteria. Thus, the failure to pay the invoice of October 11 to which Mr. Ethridge refers was the direct result of efforts to improve conditions. The new accountant was not told that invoices from the American Sugar Refining Company were to be paid immediately. For several years there has been a policy in the Business Office to pay invoices from the American Sugar Refining Company without delay.

November 12, 1955

I think there may be doubts raised about the economy of buying goods on the basis of "2% 10 days, net 11" when the office expense involved may exceed the savings. The accounting system used by our Business Office was installed by the Budget Bureau in 1940. The procedures given on the attached sheet were established at that time with the help of the Budget Bureau.

I hope that you will have someone from your staff investigate fully our accounting procedures and the equipment available before coming to the conclusion that our Business Office has been negligent in getting bills paid with promptness. We know that many instances can be cited in which our payments have not been prompt. These can be attributed to many things: shortage of funds during 1954-55; inadequacy of quarterly allotments; lack of personnel; and imperfections in our procedures.

Mr. Vann has assured me that constant attention is being given to the manifold general problems of his organization. I shall now personally urge that added impetus be given to all efforts at improvement. I feel, though, that in the long pull we will see completely satisfactory results only when additional personnel is provided. Our supervisory personnel are so burdened with detail work that they do not have sufficient time to iron out flaws in our machinery. You will recall your own forceful, but unsuccessful, efforts to get the recent General Assembly to allot several additional clerical positions to the Business Office. The need grows daily, and will not wait for action by the 1957 General Assembly. Some way must be found to provide relief, and we are hoping to have a chance to talk to you about some critical needs within the next ten days.

Yours very truly,

Carey H. Bostian
Chancellor

CHB:H

cc: Mr. J. G. Vann

ACCOUNTING PROCEDURES USED BY THE BUSINESS OFFICE AT NORTH CAROLINA STATE COLLEGE

There are probably two hundred distinct departments in our accounts. Each has its own budget, originates its own requisitions to the Purchasing Department, receives its own goods, and approves its own invoices for payment by the Business Office. In only one or two of the larger departments is it possible to assign full-time personnel to procurement and bookkeeping; in most instances the departmental secretary handles the books as an extra to her secretarial duties.

The accounting system employed in our Business Office was installed by the State Budget Bureau in 1940 and has been periodically revised and expanded in an attempt to keep pace with our growth. It is an "all purpose" system. The same machines are used for issuance of all payroll and voucher checks, for maintaining ledger accounts, and for making the required monthly reports to the Budget Bureau. The load on these five machines requires rather rigid scheduling.

Using as an example the American Sugar Refining Company, the normal process for paying an invoice is as follows:

- (1) An invoice is made in Baltimore
- (2) Possibly on the same day, or perhaps the following day, it leaves Baltimore by regular mail.
- (3) It is duly received in the Raleigh Post Office, and if addressed properly is placed in the box of the Purchasing Department.
- (4) It is delivered to the Purchasing Department by campus mail service. There it is checked for accuracy of billing, is signalled "Discount - Immediate Handling", and is forwarded by campus mail to the Cafeteria.
- (5) A clerk in the Cafeteria office refers the invoice to the stockroom clerk, for verification of delivery.
- (6) The shipment has not been received, but since a bill of lading is attached the stockroom clerk OK's the invoice for payment, returning it to the Cafeteria accountant.
- (7) The accountant approves the invoice for payment, and forwards it by campus mail to the Business Office.
- (8) In the Business Office the voucher section verifies the expense classification, and places the invoice in a "tickler" file for payment within the discount period.
- (9) Checks covering this and a number of other invoices are written by the bookkeeping machine operators, and are returned to the voucher section. There the original is immediately detached and forwarded to the clerk who protects and signs the checks.
- (10) The check is then sent by campus mailman to the Post Office for mailing to Baltimore.
- (11) In a day or two it is received in Baltimore. Meanwhile, possibly eleven or twelve days have elapsed, the company credit manager has written to the college, his broker has called by telephone, and a few days later we receive delivery of the sugar.

Increases Above the Recommendations of the Advisory Budget

Commission for North Carolina State College

| | <u>1955-56</u> | <u>1956-57</u> |
|-----------------------------------|----------------|----------------|
| A. Decrease estimated receipts | | |
| 1. Administration | \$ 2,000 | \$ 2,000 |
| 2. Instruction | 8,400 | 14,400 |
| 3. Auxiliary Instruction | 4,000 | 4,000 |
| 4. Organized Research | 1,174 | 1,174 |
| 7. Custodial Care | 21,000 | 21,000 |
| 9. Maintenance of Plant | <u>5,000</u> | <u>5,000</u> |
| | 41,574 | 47,574 |
| B. Increases | | |
| I. Administration | | |
| Business Office | | |
| 110 Salary - Business Manager | 1,823 | 1,823 |
| 111 Salaries and Wages - Staff | 13,500 | 13,500 |
| Personnel Director, 1 @ \$6000 | | |
| Accounting Clerks, 3 @ \$2500 | | |
| 112 Supplies and Materials | 200 | 200 |
| 113 Postage, Telephone, Telegrams | 400 | 400 |
| 115 Printing and Binding | 100 | 100 |
| 116 Repairs and Alterations | <u>100</u> | <u>100</u> |
| Total Business Office | 16,123 | 16,123 |
| II. Instruction | | |
| Registration | | |
| 202 Supplies and Materials | 1,100 | 1,100 |
| 206 Repairs and Alterations | 100 | 100 |
| 207 General Expense | <u>4,950</u> | <u>4,950</u> |
| Total Registration | 6,150 | 6,150 |
| Dean of the Faculty | | |
| 209 Salaries and Wages | 2,580 | 2,580 |
| Secretary @ \$2580 | | |

School of Agriculture

| | | | |
|-----|--|--------|--------|
| 216 | Salaries and Wages | 20,090 | 20,090 |
| | Ass't Prof. of Chemistry, 1 @ \$5000 | | |
| | Instructor in Chemistry, 1 @ \$4,400 | | |
| | Fellow in Chemistry, 1 @ \$1,500 | | |
| | Assoc. Prof. of Agronomy, | | |
| | (Part-time) 1 @ \$1,750 | | |
| | Ass't Prof. of Agronomy | | |
| | (Part-time) 1 @ \$2,640 | | |
| | Fellow in Animal Ind., 1 @ \$1,500 | | |
| | Instructor in Animal Ind., 1 @ \$3,300 | | |
| 217 | Supplies and Materials | 2,000 | 2,000 |
| 218 | Postage, Telephone, Telegrams | 100 | 100 |
| 220 | Printing and Binding | 400 | 400 |
| 221 | Motor Vehicle Operation | 400 | 400 |
| 222 | Lights, Power, Water | 225 | 225 |
| | Total, School of Agriculture | 23,215 | 23,215 |

School of Education

| | | | |
|-----|----------------------------|-------|-------|
| 235 | Supplies and Materials | 750 | 750 |
| 239 | Repairs and Alterations | 800 | 800 |
| 240 | General Expense | 400 | 400 |
| 241 | Equipment | 2,500 | 2,500 |
| | Total, School of Education | 4,450 | 4,450 |

School of Engineering

| | | | |
|-----|------------------------------|--------|--------|
| 242 | Salaries and Wages | 25,000 | 25,000 |
| | 1 Asst. Professor @ \$5200 | | |
| | 1 Asst. Professor @ \$4600 | | |
| | 2 Instructors @ \$3600 | | |
| | 2 Instructors @ \$4000 | | |
| | Total, School of Engineering | 25,000 | 25,000 |

School of Forestry

| | | | |
|-----|---------------------|-------|-------|
| 251 | Salaries and Wages | 6,500 | 6,500 |
| | Associate Professor | | |

School of General Studies

| | | | |
|-----|----------------------------------|--------|--------|
| 269 | Salaries and Wages | 40,200 | 40,200 |
| | 2 Instructors @ \$3800 | | |
| | 1 Instructor @ \$3850 | | |
| | 6 Instructors @ \$4000 | | |
| | 1 Asst. Prof. @ \$4750 | | |
| 270 | Supplies and Materials | 600 | 600 |
| 276 | Equipment | 1,000 | 1,000 |
| | Total, School of General Studies | 41,800 | 41,800 |

Reserve Officers Training Corps

| | | | |
|-----|--|-------|-------|
| 277 | Salaries and Wages Assistant Music Director | 4,000 | 4,000 |
|-----|--|-------|-------|

Library

| | | | |
|-----|---|--------------|--------------|
| 291 | Salaries and Wages 3 Circulation Assistants @ \$2400 1 Secretary @ \$2400 Additional Student Labor, \$3492 | 13,092 | 13,092 |
| 292 | Supplies and Materials | 500 | 500 |
| 295 | Printing and Binding | <u>1,500</u> | <u>1,500</u> |
| | Total Library | 15,092 | 15,092 |

V. Publications and Publicity

| | | | |
|-----|--------------------------------|--------------|--------------|
| 504 | Travel | 700 | 700 |
| 505 | Printing and Binding | <u>9,600</u> | <u>9,600</u> |
| | Total Publications & Publicity | 10,300 | 10,300 |

VI. Student Welfare

| | | | |
|-----|-----------------|-----|-----|
| 609 | General Expense | 450 | 450 |
|-----|-----------------|-----|-----|

VII. Custodial Care, Dormitories

| | | | |
|-----|-----------------------------------|--------------|--------------|
| 711 | Supplies and Materials | 600 | 600 |
| 714 | Repairs and Alterations | 2,000 | 2,000 |
| 715 | Equipment | <u>5,000</u> | <u>5,000</u> |
| | Total Custodial Care, Dormitories | 7,600 | 7,600 |

VIII. Operation of Power Plant

| | | | |
|-----|------|-------|--|
| 802 | Fuel | 8,000 | |
|-----|------|-------|--|

IX. Maintenance of Plant

Care of Buildings

| | | | |
|-----|---|--------|--------|
| 901 | Salaries and Wages Laborers 1955-56, 8 at \$2000 1956-57, 6 at \$2000 | 16,000 | 12,000 |
| 908 | Equipment | 3,000 | 3,000 |

Physical Plant

| | | | |
|-----|----------------------------------|------------|--------------|
| 909 | Salaries and Wages | 13,500 | 13,500 |
| | 5 semi-skilled laborers @ \$2700 | | |
| 910 | Supplies and Materials | 5,000 | 5,000 |
| 912 | Travel | 700 | 700 |
| 916 | Equipment | <u>---</u> | <u>2,000</u> |
| | Total Maintenance of Plant | 38,200 | 36,200 |

| | | |
|------------------------------|-----------|-----------|
| Grand Total of All Increases | \$209,460 | \$199,460 |
|------------------------------|-----------|-----------|

C O P Y

North Carolina State College of Agriculture & Engineering
of the
University of North Carolina
Raleigh

Physics Department

October 17, 1955

Dr. Clifford K. Beck
Burlington Laboratory
Campus

Dear Dr. Beck,

I should like to let you know of two decisions I have made, after considerable thought for some time. (a) To request Chancellor Bostian to accept my resignation as Deputy Director of the reactor, (b) to request approval from you to sever my connection with the reactor staff and its activities. I shall briefly review the reasons for these decisions.

Although I have long deplored the lack of adequate department administration, I have cooperated to the best of my ability during the design, construction and testing of the first version of the reactor. I had hoped that after the "push" of achieving the first university reactor was over, that smooth operating practices and an effective research program would emerge. Careful review of the situation over the last five years leads me to the conclusion that this is a vain hope, and that further association with the project will be a detriment to my professional reputation.

The title of Deputy Director is meaningless. I seldom learn of your absences until after your departure or indeed, until your return, and as such bear responsibility to the AEC and the college without my active knowledge. Since to most people the term deputy implies "associate", I bear the brunt of criticism from my colleagues on the staff, in the college, and elsewhere for partial responsibilities for lack of coordination, delays and dissensions in the department, in spite of the fact that my authority is no greater than any other staff member.

It is impossible for any individual in the department to do an effective job on any assignment, because of your practices of withholding authority, making arbitrary changes in plans, overruling general agreements, and withholding reasonable encouragement and commendation. For example, my assignments to provide efficient operating procedures and useful technical information for those working on the reactor have been completely ignored, in spite of general concurrence of the staff on their necessity.

Attempts to bring the talents of other members of the Engineering School to bear on the design and operating problems of the reactor, on research programs utilizing it, and on the nuclear engineering program have met with active discouragement. This policy extends even to the National Laboratories of the AEC except in dire emergency, or after damage is done.

The policy regarding radiation safety and protection essentially has been to "get by" with lax practices, while deprecating the danger in speaking to those not fully informed. Your active uncooperativeness with and attempts to abrogate authority of the Safety and Health Committee has been a continual source of embarrassment to me. It is the belief of many on the staff that the spirit if not the letter of the AEC rules is being violated, and that a number of commitments are not being fulfilled.

Your attitude toward publication by staff members other than myself has put the school in a secondary position. Requests as long ago as two years for permission to submit certain design features were countered with the statement that this must await publication of your review article, which has yet to appear. I note with interest, however, that you plan to present a paper on instrumentation at Cleveland this December. I have endured much criticism on this problem, since it is thought that I share administrative responsibility.

The effort on all fronts has been very spasmodic, consisting of drives toward artificial deadlines, followed by zero activity for weeks. A part of this difficulty arises from your many outside projects--including committee work in societies and negotiations with the AEC on foreign reactor problems and training. During your absences, work halts because no authority to act finally has been delegated, or instructions have not been given. A second reason for the erratic progress is that the goals of completing the reactor design, its construction, going critical, and getting to operating power have only been ends in themselves, with their attendant publicity values. The purpose of the present effort is to be able to state that we are back in operation, with no thought for the reactor's use in training and research.

Since I feel that my personal scientific reputation, that of the department and indeed the College, will continue to decrease unless the situation is changed, I should like to request that I be assigned only to teaching. Should a reduction in salary be the consequence of such a change, I will accept it with equanimity, with relief in being free from an untenable position.

Yours truly,

(signed) Raymond L. Murray

Professor of Physics

RLM:irm

Copies: Dean J. H. Lampe
Chancellor C. H. Bostian

May 10, 1955

Dr. C. B. Ratchford
Dr. H. A. Stewart
Mr. Rudolph Pate
Mr. W. M. Murray
North Carolina State College
Campus

Gentlemen:

Your report dealing with the Department of Visual Aids has been received, and I am grateful to you for having made a thorough study of the policies and budgets involved.

In the near future I shall give further study to your recommendations, discuss them with individuals concerned, and notify Dr. Bennett and Dr. Jeter of the recommendations which we can put into effect. At the moment all of your specific recommendations seem to be desirable and essential. I may say now that we do not contemplate making any changes in the allocation of financial support for the department. I hope that we can make arrangements for decreasing activity of so many other departments in this area.

Thanks again for your help in this matter.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:cw

COOPERATIVE EXTENSION WORK
IN

AGRICULTURE AND HOME ECONOMICS
STATE OF NORTH CAROLINA

POST OFFICE BOX 5157
STATE COLLEGE STATION, RALEIGH, N. C.

EXTENSION SERVICE
OFFICE OF DIRECTOR

NORTH CAROLINA STATE COLLEGE OF
AGRICULTURE AND ENGINEERING.
NORTH CAROLINA COUNTIES AND
UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

April 29, 1955

Administrative

Chancellor C. H. Bostian
Holladay Hall
Campus

Dear Chancellor Bostian:

Enclosed you will find two copies of the report prepared by the Committee appointed to study the Visual Aids Department. We will be glad to discuss the report with you at your convenience if you have any questions.

It was a real pleasure to work with the people you assigned to the Committee. They were faithful and each person contributed in a fine manner. The report is due to their efforts rather than to any work of the chairman.

Yours very truly,

C. B. Ratchford
C. B. Ratchford
Assistant Director

CBR:c
Copy-Mr. Murray
Mr. Stewart
Mr. Pate

Enclosure

REPORT ON THE DEPARTMENT OF VISUAL AIDS
AT NORTH CAROLINA STATE COLLEGE

The committee appointed by Chancellor Bostian has studied the operations of the Visual Aids Department. Complete records of department operations have been made available by Dr. Landis Bennett; and the work of the department and the policies under which the department operates have been discussed with Dr. Jeter and Dr. Bennett. Based on information gathered from these sources, the following recommendations are offered. The recommendations are organized under four sections. The first section gives the history of the department; the second deals with sharing of the cost of the department between cooperating units; the third deals with administrative arrangements for the department; and the fourth pertains to operating policies.

II. HISTORY OF THE VISUAL AIDS DEPARTMENT

A knowledge of the development of the Visual Aids Department is necessary for an understanding of current status of the department. Before the Visual Aids Department was organized each individual was responsible for the pictures and other visual aids needed in their work. This led to the institution's purchasing cameras for individuals and departments. Because most of the staff members were not skilled in visual aids work, a good job of visualizing work was not being accomplished in spite of many pictures and slides being made. Mr. Jeter, who at that time was serving as editor for the Experiment Station, the Extension Service, and the College, suggested that all visual aids work be concentrated in a single department. He indicated that such a move should save money and provide better visualization of subject matter. The administration looked with favor on the proposition and, hence the department was established.

Since the new department was to service the entire institution, it was decided that salaries would be shared by the Extension Service, the Experiment Station and the College. All expenses other than salaries were to be paid by charging departments and persons for whom work was performed. The department was instructed to make the charges sufficiently high to cover not only supplies, but also equipment, communications, and temporary employees. This arrangement has made it possible for the Visual Aids Department to grow and to secure the equipment necessary for doing a good job on visual aids work.

II. DIVISION OF COST

It appears to the committee that costs of the department are shared equitably by the cooperating parties, which are the Agricultural Extension Service, the Agricultural Experiment Station, and the College. This decision is based on the following information. All costs other than salaries are covered by charges made to departments, agencies and individuals for whom the department performs services. Total salaries for the seven employees amounts to \$26,638. Of the total, \$8,944 or 33.6 per cent is paid by the College; \$8,178, or 30.7 per cent is paid by the Experiment Station and \$9,516, or 35.7 per cent is paid by the Agricultural Extension Service. The value of services performed for the three cooperating parties from July 1, 1954 through February 1, 1955 amounted to \$7,774.83. Of the total, \$1,973.10, or 25.4 per cent was performed for the College. \$3,537.06, or 45.5 per cent was performed for the Extension Service and \$2,264.67, or 29.1 per cent was performed for the Agricultural Experiment Station. These figures are somewhat misleading as the Visual Aids Department makes a picture for all students in

connection with registration at no charge to the College. The estimated value of this service is \$1,540. If this amount was added to the value of other services performed for the College, the College would be receiving about the same per cent of services as the per cent of salaries paid.

From the information available to the committee, it appears that about equal use is made of services such as supplying film, providing slide sets, and providing technical advice by the three cooperating parties.

Based on the information provided above, it appears logical to assume that the cost is shared correctly between the cooperating parties.

III. ADMINISTRATIVE ARRANGEMENTS FOR THE VISUAL AIDS DEPARTMENT

The administrative responsibilities of the Visual Aids Department are not clearly defined. The personnel of the Visual Aids Department are generally considered as part of the Department of Agricultural Information. They attend the Department of Agricultural Information staff meetings. Also, visual aids personnel on Extension Service and Experiment Station payrolls are rated for merit increments by the head of the Department of Agricultural Information. The budget for all items other than salaries is prepared by the head of the Visual Aids work and is submitted directly to the College Administration. A copy of the Visual Aids Budget for 1953-54 is attached. This budget is approved only by the College Administration. The committee offers four possible plans for administering the department. Several proposals are offered, as the best course of action will depend upon several matters relating to the institution as a whole and, hence beyond the scope of the present committee's assignment. The plans are as follows:

1. The Cresap, McCormick, Paget Report recommended that supervision of

auxiliary activities such as the laundry, creamery, etc. to be delegated to a director of auxiliary enterprises who would be under the business manager. If this recommendation were followed, the Visual Aids Department could be classified as an auxiliary activity and made responsible to the director in charge of all auxiliary activities. In case this action was taken, the department should be made completely self supporting. Charges for services should be increased to cover all expenses including salaries.

The committee highly recommends this plan provided all visual aids work for the College were concentrated in one department. The committee understands that several schools have employed visual aids specialists. Unless all visual aids work was concentrated in one department and unless the Cresap, McCormick, Paget recommendation on establishing a director in charge of auxiliary activities is established, the committee would not recommend this plan. Unless the department was made a mandatory institution wide program, increasing charges would encourage each school to establish a Visual Aids Department.

2. Establish Visual Aids Information as a separate department of the College and make it responsible to the Chancellor or whoever he designates to be responsible for the department.

This recommendation could be adopted within the present framework of the institution. It differs basically from the first plan in that present arrangements for paying salaries will not be changed.

3. The College could discontinue paying salaries of any visual aids personnel and thus leave the Department of Visual Aids strictly a function of the Agricultural Experiment Station and Agricultural Extension Service. The department could either report directly to the Dean of the School of Agriculture or to whoever he designates.

The department could continue to perform services for the College and other non-participating agencies but a higher rate should be charged since they would not be paying part of the salaries of the department. This plan may encourage other departments to establish visual aids sections.

4. Make the Visual Aids personnel an integral part of the Department of Information of the School of Agriculture without a separate budget. The Visual Aids personnel are currently housed with the Department of Information and have laboratories and equipment which cannot easily be moved from Ricks Hall. Also, this is partially the arrangement under which the personnel are now working and in fairness to all concerned, the committee must state that it finds no fundamental problem in connection with the visual aids work. The department has performed work efficiently and at a relatively low cost.

IV. OPERATING POLICIES

In addition to performing the services mentioned in the first section for the cooperating parties, the Visual Aids Department purchases photographic and visual supplies which are sold to members of the cooperating parties at cost. From July 1, 1954 through February 1, 1955, the department has sold \$1,010.55 worth of supplies to personnel of the College, Extension Service, and Experiment Station. The department has performed a small amount of personal work for members of the staff. The department does visual aids work for other agencies and organizations. From July 1, 1954 through February 1, 1955, the department performed services for other agencies valued at \$856.23. The artist, employed by the Department of Information primarily to assist in the preparation of

Extension Service and Experiment Station publications, prepares charts and other visual material for members of the College, Extension Service, and Experiment Station staffs on a cost basis. Supplies needed in connection with this work and payment for the services are handled through the Visual Aids budget. Art work which is not strictly a part of the Department of Visual Aids, amounted to \$432 from July 1, 1954 through February 1, 1955.

In view of this situation, the committee offers the following recommendations in connection with operations of the Department:

1. Work of a personal nature should not be performed by the Department.
2. The committee feels that the purchasing and reselling of supplies should be kept to a minimum. Means of completely eliminating this activity was considered. In view of the relatively small amount of supplies involved, the need for technical competence in purchasing of such supplies and in advising with personnel of the cooperating parties on the type of supplies needed, the committee recommends that the purchasing and reselling of supplies be continued. Every effort should be made to restrict the purchasing and reselling of supplies to those needed strictly in connection with official business of the institution.
3. In order to eliminate personal work and the purchase and resale of supplies for personal use, the committee recommends that as a general policy no work be paid for by an individual. Work performed by the department and all supplies sold by the department should be billed to some department of the cooperating parties or to other agencies and organizations that might be approved. The committee recognizes that in some cases it may be desirable for an individual to have work performed at his own expense. In order to permit work of this

type and at the same time prevent abuse of the privilege, services may be performed and billed to an individual only under the following conditions: For students, the department head must certify that the work is in connection with school work. For department members, the department head must certify that the supplies or services are in connection with official work.

4. The charge to all others than the cooperating parties should be high enough to cover not only supplies and equipment, but also personnel involved in performing the work. This means that a two price system must be installed.
5. Work for the Athletic Department should be handled just like the work for other agencies--i.e., the Department of Visual Aids should buy the film and make a charge for all work performed. At the present time, the Athletic Department buys film but personnel of the Visual Aids Department take the pictures at no charge to the Athletic Department.
6. To the degree that it is feasible, consideration should be given to assigning photographers specific responsibilities, i.e., have one specialize in news photography, one in livestock photography, etc.
7. Consideration should be given to developing a system whereby at least one photographer is on the campus at all times. Out of town trips should not be discontinued, but care should be taken in scheduling work so that duties on the campus can be handled at all times.

Respectfully submitted by:

C. B. Ratchford, Chairman
Rudolph Pate
H. A. Stewart
W. M. Murray

VISUAL AIDS DEPARTMENT BUDGET

1953-54

Supplies

| | |
|-----------------------|--------------------|
| Appropriation | \$12,000.00 |
| Transferred: To labor | 500.00 |
| To repairs | 100.00 |
| Remaining | <u>\$11,400.00</u> |
| Spent | 10,575.37 |

Repairs

| | |
|---------------------------|---------------|
| Appropriation | \$ 300.00 |
| Transferred from supplies | 100.00 |
| Total | <u>400.00</u> |
| Spent | 357.95 |

Postage

| | |
|---------------|---------------|
| Appropriation | \$ 300.00 |
| Spent | <u>283.12</u> |

Labor

| | |
|---------------------------|--------------------|
| Appropriation | \$ 1,200.00 |
| Transferred from supplies | 500.00 |
| Total | <u>\$ 1,700.00</u> |
| Spent | \$ 1,511.23 |

Equipment

| | |
|---------------|-------------|
| Appropriation | \$ 4,000.00 |
| Spent | 3,857.43 |

| | |
|-------------------|-------------|
| Total expenditure | \$16,585.10 |
| Total collection | \$16,419.57 |

COOPERATIVE EXTENSION WORK
IN

AGRICULTURE AND HOME ECONOMICS
STATE OF NORTH CAROLINA

NORTH CAROLINA STATE COLLEGE OF
AGRICULTURE AND ENGINEERING,
NORTH CAROLINA COUNTIES AND
UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

EXTENSION SERVICE
OFFICE OF DIRECTOR

POST OFFICE BOX 5157

STATE COLLEGE STATION, RALEIGH, N. C.

May 5, 1955


Chancellor C. H. Bostian
Holladay Hall
Campus

Dear Chancellor Bostian:

Enclosed you will find a budget for the Visual Aids Department for 1953-54 which we would like for you to substitute for the budget attached to the report submitted to you on April 29, 1955. The dollar values have not been changed in the amended budget. The terminology has been changed in order to reflect the true status of the department. The title has been changed to indicate that the budget covers only items other than salaries and travel. Also, the word "appropriation" has been changed to "budgeted from expected receipts." This change has been made because several people have been misled by the term "appropriation."

As indicated in the body of the report, all expenses of the Visual Aids Department other than salaries and travel are expected to be covered by receipts. The terminology used in the revised budget should prevent any misunderstanding about the method of operation of the department.

Yours very truly,


C. E. Ratchford
Assistant Director

CBR:c

Copy-H. A. Stewart
W. M. Murray
Rudolph Pate

Enclosure

BUDGET FOR VISUAL AIDS DEPARTMENT
FOR ITEMS OTHER THAN SALARIES AND TRAVEL

1953-54

Supplies

| | |
|---------------------------------|--------------------|
| Budgeted from expected receipts | \$12,000.00 |
| Transferred: To labor | 500.00 |
| To repairs | 100.00 |
| Remaining | <u>\$11,400.00</u> |
| Spent | 10,575.37 |

Repairs

| | |
|---------------------------------|---------------|
| Budgeted from expected receipts | \$ 300.00 |
| Transferred from supplies | 100.00 |
| Total | <u>400.00</u> |
| Spent | 357.95 |

Postage

| | |
|---------------------------------|---------------|
| Budgeted from expected receipts | \$ 300.00 |
| Spent | <u>283.12</u> |

Labor

| | |
|---------------------------------|--------------------|
| Budgeted from expected receipts | \$ 1,200.00 |
| Transferred from supplies | 500.00 |
| Total | <u>\$ 1,700.00</u> |
| Spent | \$1,511.23 |

Equipment

| | |
|---------------------------------|-------------|
| Budgeted from expected receipts | \$ 4,000.00 |
| Spent | 3,857.43 |

| | |
|-------------------|-------------|
| Total expenditure | \$16,585.10 |
| Total collection | \$16,419.57 |

BUDGET FOR VISUAL AIDS DEPARTMENT
FOR ITEMS OTHER THAN SALARIES AND TRAVEL

1953-54

Supplies

| | |
|---------------------------------|---------------|
| Budgeted from expected receipts | \$12,000.00 |
| Transferred: To labor | 500.00 |
| To repairs | <u>100.00</u> |
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| | |
|---------------------------------|---------------|
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| Spent | 3,857.43 |

| | |
|-------------------|-------------|
| Total expenditure | \$16,585.10 |
| Total collection | \$16,419.57 |

C O P Y

September 1, 1955

Chancellor will write Scholarship Committee, September 2, authorizing for 1955-56 scholarships not exceeding

| |
|-----------------------|
| \$80,000 for football |
| 27,128 for basketball |
| 7,600 for baseball |
| 2,200 for swimming |
| 2,200 for track, |

with agreement by Wolfpack Club to deposit with Business Office \$18,000 by September 10, and to contribute an additional \$60,000 by June 30, 1956.

This will involve payment by College of \$18,000 from some source by September 10, and an obligation to provide by June 30, 1956, \$33,000 from Students Supply Store, and \$15,000 from other sources (Print Shop, Concessions, etc.)

If total expenditures for all scholarships beginning September 1, and extending through June 30, 1956, are less than \$108,000 contributions from Wolfpack Club will be reduced by the amount of the difference.

This agreement is being signed based on the assumption that this will pay all past indebtedness of every kind concerning athletic scholarships through August 31, 1955.

Signed

Carey H. Bostian
H. C. Kennett
J. W. York
W. D. Carmichael, Jr.

Witnessed

Roy B. Clogston
H. E. Stewart

North Carolina State College of Agriculture and Engineering
of the
University of North Carolina
Raleigh

OFFICE OF THE CHANCELLOR

May 5, 1955

MEMORANDUM

TO: Deans

FROM: Carey H. Bostian

Present regulations of the Board of Trustees require that we notify members of our staff twelve months in advance of their retirement. The following is suggested as a statement which you might include in a letter to members of your staff whose employment is being extended beyond the age of sixty-five.

"Under the regulations of the Board of Trustees of the University of North Carolina, faculty and staff members sixty-five years of age or over must be approved each year if their employment is to be continued.

"It gives me pleasure to inform you that your continued employment has been approved by the Trustees for another year, ending June, 19__.

"It is my understanding that retirement at the end of this twelve months' period will be automatic, unless another request for continued employment beyond that date is made and approved. This letter will serve, therefore, as official notice that your services will not be continued beyond June, 19__, unless you are otherwise notified."

At the next meeting of the Administrative Council suggestions may be offered for improving this statement.

Each of you will want to write a longer letter to such individuals and include expressions of appreciation for services which have been rendered by the individual.

O'Keefe
by
Deans

Admission

August 23, 1955

Chancellor Carey H. Bostian
North Carolina State College
Raleigh, North Carolina

Dear Chancellor Bostian:

The University of North Carolina has justly earned the reputation for giving constructive leadership to our state and the South. As individuals in the University and as citizens of North Carolina we are proud of this tradition, a tradition which we hope will be continued by furthering an equality of education for all of our people.

The courts have ruled in a number of decisions that "racial discrimination in public education is unconstitutional." We believe that these decisions have been right in principle, consistent with the democratic and Christian ideals that have been so important in the life of North Carolina.

Because there is no longer any question of whether we shall have racial integration in education the issues that face us are when and how the transition shall come. We think that it would be wise policy to admit students to the University now solely on the basis of educational qualifications, and therefore we request a reconsideration of admission policies.

The changes that will come in the University will, of course, create new problems; but more important than the problems will be the new opportunities. We urge that an official study be made of these problems and opportunities, a study similar in purpose to the Institute of Government's School Segregation Decision which was prepared "for those who would strive from the first to deliberate and act with dispassion."

As persons concerned for the welfare of our state and the education of our people we are grateful for the new challenges that confront us. These challenges can best be met when men of good will act with real understanding, quiet resolution, and a careful vision. In such a spirit we want to share in solving the problems and in developing the opportunities that are to come. For it is our conviction that if the right decisions are made now all of us will be surprised at the relative ease of integration and proud of the leadership that the University has again given to North Carolina and to the South.

We write as individuals; but it is our opinion that many of our colleagues share these views. Any of us would welcome the opportunity to discuss with you these issues which face our University. We will not release this personal letter to the press.

Identical letters sent to:

The Honorable Luther H. Hodges, Chairman, Board of Trustees of the
University of North Carolina
Dr. J. Harris Purks, Acting President
Chancellor E. K. Graham
Chancellor Robert B. House

August 23, 1955

Richard P. Calhoun
~~Quinton W. Hinde~~
 Leonard C. Nelson.

Richard A. King
 Everett W. Hall
 Greg D. D.
 Richard Bardolph
 Samuel Bog

Wayne A. Bowen
 Fred W. Ellis
 Leg Mc. Brooks
 Rupert Blance

Eugene E. Pfaff
 Marc Trulland
 W. Robert Mann

Morris S. Davis
 P. H. Epps

George A. Gullette
 Monroe Hamilton
 J. A. Piquery
 Frederic P. Crawford
 George B. Roadley

William R. Mueller
 Harold Altman
 Urban T. Holmes Jr.
 Richmond T. Bond

George D. Penick
 Jack W. Strain
 L. J. R. Wilson
 J. H. H. Hill

Henry A. Nommie
 Franklin D. Parker

E. M. Adams

W. C. McLean

Rudolf E. Freund

William S. Newman

Stephen A. Emery
 Walter J. Peterson

M. E. Gault
 Stuart Roblin

C. Allen Hickman

W. J. Long

Ronald B. Anderson
 Edward Maki
 Edna Arundel

Chancellor Carey H. Bostian

-3-

August 23, 1955

John H. Boshu

Kendall Smith

Wm C. DeLong

Helen Thrush

Ruth M. Collins

N. J. Demerath

Josephine Parker Scheffer

Franklin H. McEwen

Victor M. Lutter L

John Oppen

Robert Humphrey

Francis A. Laine

John Seigrist

Margaret E. Rees

Warren Ashby

Admin

NORTH CAROLINA STATE COLLEGE

OF AGRICULTURE AND ENGINEERING

OFFICE OF THE CHANCELLOR

OF THE UNIVERSITY OF NORTH CAROLINA

RALEIGH

November 3, 1955

Dr. Harris Purks, Acting President
The University of North Carolina
Chapel Hill, North Carolina

Dear Dr. Purks:

I wish to make a report concerning the status of athletic scholarships at State College.

You were previously informed that on September 1, 1955, there were unpaid athletic scholarship accounts amounting to \$39,939.69 as follows: 1951-52, \$3,080.33; 1952-53, \$382.77; 1953-54, \$1,515.45; 1954-55, \$27,943.24; and 1955 Summer School, \$7,017.90. Soon after that date all of these accounts were paid with \$18,000 furnished by the Wolfpack Club and funds derived from the profits of the Students Supply Stores which had been properly and officially allocated for this purpose.

Our Committee on Scholarships and Student Aid was authorized to award athletic scholarships for 1955-56 as follows: Football, \$80,000; Basketball, \$27,128; Baseball, \$7,600; Swimming, \$2,200; and Track, \$2,200; making a total of \$119,128.

Judging from previous years of experience between 10 and 15 per cent of this budget will be saved because of withdrawals from College and the failure of some students to enroll. It is estimated that around \$108,000 will be needed to pay scholarship accounts through June 1, 1956. To meet this requirement of \$108,000, the Directors of the Wolfpack Club have pledged \$60,000 to be paid by next June 1. If the allocation from the Students Supply Stores is no greater than the \$33,000 approved from the profits for the year ending March 31, 1955, there will remain \$15,000 to be provided from other sources.

The Trustees have approved for athletic scholarships a portion of the profits from the Print Shop and Concessions at the Coliseum. It is probable that these two sources of funds will provide a greater portion of the needed \$15,000 to balance the budget for this year. It is also possible that the allocation from the profits of the Students Supply Stores may be increased.

We regret very much that we have not found a way to operate our athletic program without having to award scholarships for which funds are not already on hand. We cannot meet our obligations for scholarships for this current year except by using funds which will be raised during the year by the Wolfpack Club, and by using profits which will be earned by the Students Supply Stores during the current year.

November 3, 1955

It is not a situation which we like, but short of abandoning our athletic program, or portions of it, we have not been able to devise another way. Just as athletic receipts increase with improvement of our football team, it becomes easier to obtain donations for athletic scholarships. While the current situation appears to be one of deficit financing, there is ample evidence that the situation is improving.

I shall be glad to furnish additional information about our athletic scholarships if you wish me to do so. We shall be glad to have Messrs. Clark and Mintz visit the College and get more information about the Athletic Department and athletic scholarships. I believe that will be preferable to trying to explain the problems to the Executive Committee of the Board of Trustees.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:cw

cc: Mr. John W. Clark
Mr. Rudolph I. Mintz
Mr. J. G. Vann
Mr. William C. Friday

NORTH CAROLINA STATE COLLEGE

OF AGRICULTURE AND ENGINEERING
OFFICE OF THE CHANCELLOR

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Carey H. Bostian
Chancellor

CHB:ow

cc: Mr. John W. Clark
Mr. Rudolph I. Mintz
Mr. J. G. Vann
Mr. William C. Friday

NORTH CAROLINA STATE COLLEGE

OF AGRICULTURE AND ENGINEERING

OFFICE OF THE CHANCELLOR

OF THE UNIVERSITY OF NORTH CAROLINA

RALEIGH

November 3, 1955

Dr. Harris Purks, Acting President
The University of North Carolina
Chapel Hill, North Carolina

Dear Dr. Purks:

You may report to the Executive Committee of the Trustees on November 14 that State College is complying with their regulations regarding the administration and control of athletics.

We are not operating athletics exactly as we do academic departments of the College, because the budget does not provide for athletics. We are operating this year with the understanding that the detailed budget for the Athletic Department, which was recommended to me by the Athletic Council and approved, is to be followed "line by line" as applies to budgets under the control of the Budget Bureau.

Supplies and equipment are being ordered through our Purchasing Office. We are limiting payment for mileage to Coaches for personal use of automobiles to seven cents per mile as is the rule for other employees of the College. We are not submitting requests for out-of-state travel to the Budget Bureau, but we have a local system of having Coaches obtain approval in advance for trips outside the State from the Athletic Director. He obtains approval from me for his trips.

There is no doubt but that this will be the best year for the financial operation of the Athletic Department that we have had in four or five years. Unfortunately, we have operated with a deficit for a number of years because of very low receipts from football. On September 1, 1955, we had an accumulation of unpaid bills and an overdrawn account in our Business Office for the payment of salaries in the Athletic Department amounting to around \$79,000.

The latest summary of the financial standing of the Athletic Department was made October 6, 1955. At that time we had accounts payable of \$64,000 and available funds amounting to \$47,000. We had at that time deposited receipts for the first three football games.

For the current year our budget has expenditures contemplated of \$283,850 and estimated income of \$325,500. We are confident that we shall receive this amount of income and thus have over \$41,000 to apply to our deficit at the end of the year. Another year as good as this one promises to be would get us entirely out of debt.

Dr. Harris Purks

-2-

November 3, 1955

The Athletic Council is planning to have a meeting soon after the end of the football season to take another look at our financial standing, and at that time we shall reduce expenditures if income is failing to meet our predictions. I believe we are getting the cooperation of the Athletic Director and of the Coaches in overcoming this financial difficulty which has been plaguing us for several years.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:cw

cc: Mr. John W. Clark
Mr. Rudolph I. Mintz
Mr. J. G. Vann
Mr. William C. Friday

Admin.

SUGGESTIONS FOR COMMENCEMENT 1956 BY SENIOR CLASS OFFICERS

1. Graduation date be changed and moved forward to May 27 instead of June 3. It is the feeling of the officers that a more successful program could be carried out before all the students and faculty leave for the summer, as demonstrated last year.
2. Examination exemption and early completion of Senior work: The officers of the Senior Class request consideration for exam exemption for those having passing averages on an individual course basis. It is suggested that all seniors not eligible for exam exemption be permitted to take early exams and grades for these seniors to be in before the regular exam period starts.
3. One general exercise for all graduating, in Coliseum, in morning program; to include Baccalaureate Sermon. Remarks should be limited to President of the Senior Class, the Chancellor and the President. It is suggested that the Senior Class Officers be a part of the Platform Party. Suggest morning exercise begin at 10:30 a.m. in order to have more time between morning and afternoon programs.

The College Band could provide music for the occasion and a chime concert might be presented following the morning ceremonies.
4. School meetings in afternoon for the presentation of Diplomas to individual candidates by their Deans or Department Heads. It is suggested honors, high honors or other outstanding achievements be noted when the individual degree is presented. Suggest no formal address in afternoon programs, but brief remarks with emphasis on student participation.
5. Chancellor's Reception: It is suggested that a reception be held at the Chancellor's residence late on Saturday afternoon preceding graduation.
6. Senior Dance: An informal dance is suggested which could be held at the College Union on Saturday night before graduation. The class officers felt that if graduation can be moved forward to the weekend of May 27 - a dance would be appropriate, but if graduation is held on the weekend of June 3 - they would not recommend a dance.
7. Allow graduating students to have a voice in planning their diploma presentation programs in each afternoon school exercise.

The Division of Student Affairs will be responsible for the exercises with the help of the Faculty. The Military departments have agreed to furnish personnel for ushers, doormen and guides.

Admin.

North Carolina State College of Agriculture and Engineering
of the
University of North Carolina
Raleigh

OFFICE OF THE CHANCELLOR

October 31, 1955

Mr. Donald H. Nelson
International Business Machines Corporation
322 Hillsboro Street
Raleigh, North Carolina

Dear Mr. Nelson:

North Carolina State College has just been advised of the International Business Machines Company's new proposal for educational contribution to colleges and universities for data processing equipment. We have given considerable thought to the desirability of having electronic computing facilities on the campus for our training and research programs, and we would like to make application for participation in your new program. The equipment which we are applying for is a 650 Magnetic Drum Data Processing Machine Model 2 and the following auxiliary machines: 26 Card Punch, 56 Verifier, 82 Sorter and 402 Accounting Machine.

We submit the following information in support of our qualifications for the 60% contribution by your company. For this purpose reference is made to the five qualifications outlined in your letter No. 4975 of October 18, 1955.

1. The fact that North Carolina State College is recognized for the purpose of teaching and study in the higher branches of learning needs no further documentation.

2. (a) The scientific computing courses being taught in this institution are listed in Attachment A.

(b) The courses which are considered as data processing courses are listed in Attachment B.

It should be pointed out that we have one of the largest Departments of Experimental Statistics in this country and a major emphasis by this group is placed on designs of experiments and surveys and the efficient analysis of data from them. Therefore these courses are also listed in the attachments.

3. Drs. J. W. Cell and R. C. Bullock, Professors of Mathematics, have operated an analog computer in their research on rockets for the past two years. They will be responsible for the courses in Mathematics for Computers. Dr. R. J. Monroe, Professor of Experimental Statistics, was in charge of a computing section for the Anti-Aircraft Board at Fort Bliss during the war. He had electronic equipment in his installation and access to other machines during that time. He has maintained an active interest in this field since his return. Dr. H. L. Lucas and

October 31, 1955

Dr. R. J. Hader have encountered problems in their research in Quantitative Biology and the Design of Industrial Experiments which required the use of the ORACLE at Oak Ridge. They have little familiarity with detailed programming but are quite conversant with the types of data analysis which must be done on electronic machines. F. J. Verlinden, Assistant Professor of Experimental Statistics, is in charge of the IBM Computing Laboratory and is very competent with the machines currently installed here.

He has also had experience as a Reserve Officer in the Navy with electronic computers in the Weather Bureau. Many other staff members of the college have had similar contact with computers and are very conscious of the need for committing many of their problems to such machines. We would look forward to a rather extensive training of these research people in the operation and use of the 650.

4. The institution will agree to utilizing the machines at least 50% of the period designated as the primary shift in instruction and academic research.

5. The installation will be established in the quarters of the Institute of Statistics and will be distinct from any other IBM installations under the jurisdiction of the college.

We hope this application will be favorably received and we will look forward to further word from you.

A State College catalog is being sent under separate cover for your use.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:H

NORTH CAROLINA STATE COLLEGE
OF
AGRICULTURE AND ENGINEERING OF THE UNIVERSITY OF NORTH CAROLINA
RALEIGH

October 20, 1955

OFFICE OF THE CHANCELLOR

You are invited to be the guest of North Carolina State College for a performance of ICE CAPADES OF 1956, which will be at Reynolds Coliseum the evenings of October 31-November 5, and for matinees at 3:30 on November 4 and at 2:30 on November 5.

If you will return promptly the blank at the bottom of this sheet, we shall take pleasure in sending two tickets for your personal use for a performance which you can attend.

Very cordially yours,

Carey H. Bostian
Chancellor

Please return this information promptly to L. L. Ray, Box 5067, Raleigh, North Carolina.

Please mark all performances you will be able to attend, indicating preferences if you wish to do so.

Evenings at 8:30

Monday, Oct. 31 _____
Tuesday, Nov. 1 _____
Wednesday, Nov. 2 _____
Thursday, Nov. 3 _____
Friday, Nov. 4 _____
Saturday, Nov. 5 _____

Matinees

3:30 p. m., Friday, Nov. 4 _____
2:30 p. m., Saturday, Nov. 5 _____

Name _____

Address _____

Anderson

STATEMENT ON GRADUATE EDUCATION FOR THE VISITING COMMITTEE

D. B. Anderson, October 19, 1955

It is the task of graduate training to instruct advanced students in the methods through which knowledge is acquired and to give them zeal and understanding for investigating the unknown. This training is one of the most important responsibilities of a college or university, for the graduate students of today will man the universities of tomorrow. They will direct and operate our research institutes, and upon the adequacy of their training will rest our hopes for the solution of the many problems of agriculture, medicine, atomic energy and countless others as yet unforeseen which will confront us in the future. The importance of graduate training can hardly be overestimated, for the research achievements of those now engaged in graduate study will be a powerful force in shaping the future.

Money spent upon graduate instruction is an investment which brings substantial dividends. Too little support of graduate education can be incredibly expensive to the agricultural and industrial development of the State.

Graduate students make important contributions to the State during the course of their graduate training in each of the following ways:

- (1) Every graduate student must, as a part of the requirements for his degree, make some original contribution to knowledge. For doctoral degrees these must be substantial and impressive. Some of the discoveries made by graduate student research have been of immediate practical importance, returning large sums in benefits to agriculture and industry.
- (2) Graduate students greatly enlarge the research contributions of our faculty. Without the help of graduate students, our

research productivity would be but a small fraction of its present output.

- (3) Graduate students are an important source of low cost instruction for undergraduate classes. Many graduate assistants are able and enthusiastic teachers.
- (4) Many of our out-of-state graduate students remain in North Carolina and continue through research or industry to make contributions to the wealth of the State.

Out-of-state students are a selected group of exceptional competence brought to this institution to work on our problems under our direction. They represent an intellectual resource of great value. To restrict our use of such a resource would be to jeopardize our success in meeting the problems that confront us on all sides.

North Carolina State College is the only institution in North Carolina which provides research training in agriculture, engineering and related areas. Our success in overcoming the barriers to more rapid agricultural and industrial progress is closely linked to the size and quality of our graduate student enrollment. Our faculty is united in the opinion that more generous support of our graduate program is a sound investment which holds the promise of rich returns.

10/19/55

Admin.

STATEMENT CONCERNING ROLE OF THE TRUSTEES IN SUPPORTING
REQUESTS OF THE UNIVERSITY FOR APPROPRIATIONS

Carey H. Bostian

I believe provision should be made in the preparation of biennial budgets for greater participation by members of the Board of Trustees. The Finance Committee of the Board should have ample opportunity of becoming familiar with all requests and should not approve them unless they are completely understood and considered necessary for the future standing of the University. The Trustees should be present when the Advisory Budget Commission visits the institutions and when hearings are held in early September. Later, Trustees should be present and participate in the hearings before the Joint Appropriations Committees.

During the past years, I have observed that the Visiting Committee will make numerous recommendations for improving the University and which require additional appropriations for implementation. The full Board will subsequently approve the report of the Visiting Committee with very little discussion, if any. I believe that the Visiting Committee should not make recommendations which will require additional appropriations unless they are firmly convinced that they are essential and that they will then urge the Trustees to give full support to getting the needed funds provided.

In our discussion on October 19, we talked some of a more active participation by the Chancellors in the presentation of requests for appropriations and in providing members of the Legislature with essential information from time to time. I believe the Visiting Committee should discuss this point and clarify the role which they think will be proper for the Chancellors to follow in the future.

NORTH CAROLINA STATE COLLEGE

OF AGRICULTURE AND ENGINEERING
OFFICE OF THE CHANCELLOR

OF THE UNIVERSITY OF NORTH CAROLINA
RALEIGH

Admin

October 19, 1955

Mr. D. S. Coltrane
The Budget Bureau
Raleigh, North Carolina

Dear Mr. Coltrane:

We would like to make a formal request to the Advisory Budget Commission for permission to remove the old Zoology Building. We also request permission to use the current appropriation in Additions and Betterment of \$40,000 for the renovation of the Zoology Building in another way.

The Trustees' Committee on Buildings and Grounds has approved a recommendation from our local committee to demolish the old Zoology Building and erect a new Students Supply Store at the location. Both of these Committees recommended further that this site is too important to be used exclusively for a Students Supply Store and that provision be made in its construction whereby one or two additional stories might be added at a later date for additional classrooms. Such facilities will surely be needed within the next two years unless drastic steps are taken to limit our enrollment.

We are, therefore, requesting approval from the Advisory Budget Commission to use the \$40,000 appropriated for renovating the old Zoology Building for the purpose of adding the essential structural features to the Students Supply Store Building which will permit, when funds are available, the addition of one or two stories to the Students Supply Store Building. It is understood that no appropriated funds will be used in the construction of the portion of the building to be used by the Students Supply Store.

All of these recommendations have been approved by the Executive Committee of the Board of Trustees. We shall appreciate the favorable consideration of the Advisory Budget Commission at its next meeting.

Very truly yours,

Carey H. Bostian
Chancellor

CHB:cw

cc: Dr. Harris Purks
Mr. J. C. Vann

Admin.

North Carolina State College of Agriculture and Engineering
of the
University of North Carolina
Raleigh

October 20, 1955

OFFICE OF THE CHANCELLOR

Mr. D. S. Coltrane
The Budget Bureau
Raleigh, North Carolina

Dear Mr. Coltrane:

We recognized almost two years ago that the appropriation for the Pulp and Paper Laboratory was insufficient to construct a building of minimum size and to purchase the necessary equipment for its operation. Our requests to the Advisory Budget Commission in September 1954 included \$40,000 for equipment for this project. After the Advisory Budget Commission failed to approve this request, it was repeated to the Joint Appropriations Committee. As you know, approval was not obtained.

We are now faced with the necessity of providing instruction for the 1956-57 school year to a group of seniors and with the prospect of having a laboratory building which cannot be used unless the equipment is provided. We have been assured that considerable funds will be provided by the industry to supplement whatever State funds can be obtained.

After giving this problem a great deal of consideration, we believe there is only one way we can provide a share of these funds. We, therefore, would like for you to propose to the Advisory Budget Commission that \$25,000 of our current appropriation of \$40,000 for the renovation of Pullen Hall be made available for the purchase of equipment for the Pulp and Paper Laboratory. We make this recommendation with the provision that the \$25,000 be restored to our budgets at the end of the fiscal year and that the total item of \$40,000 be carried over to the next year.

It is proposed that the \$25,000 be restored on a fifty-fifty basis from the College and Experiment Station budgets. We believe there is a strong probability that receipts from the College budget will be sufficient to furnish the \$12,500 and that there is a strong probability that reverting funds in the Experiment Station budget will be in excess of \$12,500.

We would also like it understood that if either of these two sources of funds is insufficient to pay half of the amount, the deficiency would be supplied by the other source.

October 20, 1955

Approval of this proposal will, of course, cause a delay in the greatly needed renovation of Pullen Hall but we are willing to delay this for one year in order to get the Pulp and Paper Laboratory properly equipped.

I might add that it is estimated that eight or nine months of time will be needed to obtain this equipment after it has been ordered, so that actually the proposed transfer of funds will not need to be made. At the end of the current fiscal year, we might simply create the special fund of \$25,000 by using funds which would be reverting.

This proposal has the approval of Mr. William D. Carmichael, Jr. and Acting President Purks,

Most sincerely yours,

Carey H. Bostian
Chancellor

CHB:H

cc: Mr. J. G. Vann
Mr. W. D. Carmichael, Jr.
Dr. J. H. Purks

Admin

October 18, 1955

Dr. William R. Strassner, President
Shaw University
Raleigh, North Carolina

Dear Dr. Strassner:

We have given consideration to your request to use our Riddick Stadium for your homecoming game on November 5. We genuinely regret that there are two compelling reasons which prevent our having the pleasure of sharing this facility with you.

On the afternoon of November 5 we are having a performance of "Ice Capades" in the Reynolds Coliseum. We expect a capacity audience for this event which will occupy every available bit of parking space on and around the campus. We do not believe it would be at all practical to have a crowd in the Stadium at the same time.

A second reason, of less importance and hardly worth mentioning, is the fact that Raleigh High School will play in Riddick Stadium Friday evening, November 4. Our field is already in bad condition from the playing of several games in the rain. We do not think we would be justified in having it used any more than absolutely necessary and would not permit the High School to play if arrangements had not been made well in advance. Visiting teams complain a great deal when they find a field in poor condition.

We regret that we cannot take advantage of an opportunity to cooperate with you and trust that the weather will be entirely favorable on the day of the game.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:cw

cc: Dr. Harris Purks
Mr. Roy B. Clogston

P. S. to Mr. Clogston: Let's make very sure that no other group is permitted to use the Stadium November 5.

SHAW UNIVERSITY

RALEIGH, N. C.

OFFICE OF THE PRESIDENT

October 17, 1955

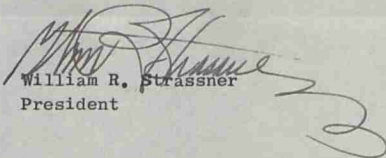
Chancellor C. H. Bostian
North Carolina State College
Raleigh, North Carolina

Dear Dr. Bostian:

On November 5, 1955, Shaw University will observe its annual Homecoming Day, the principal feature of which will be a football game between Shaw University and Blufield State College, Blufield, West Virginia. We anticipate a large crowd of alumni and friends.

Chavis Park, in which we usually play our home games, is quite inadequate for our Homecoming event which would prove much more delightful and successful in every way if more people could be accommodated and sheltered in the event of rain. In this connection we should be most happy and grateful to North Carolina State College if permission should be given for our use of Riddick Stadium on the above mentioned date. We assure you that every precaution will be taken to the end that the activities in the stadium will be carried out in good order and with proper decorum.

Sincerely yours,


William R. Strassner
President

WRS:rf1



March 30, 1955

TO ALL MEMBERS OF THE STAFF RECEIVING COMPENSATION FROM COLLEGE FUNDS, INCLUDING TEACHING FELLOWS AND GRADUATE ASSISTANTS AND OTHERS WHO DO NOT RECEIVE COLLEGE FUNDS BUT ARE TEACHING OR ADVISING GRADUATE STUDENTS DURING THE CURRENT SEMESTER:

Attached is a blank for reporting a summary of teaching responsibilities for the current semester. This blank has been approved by the Faculty Senate following extensive study and consideration by a committee of the Senate. The data provided will be used to determine the teaching loads of individuals, departments, and schools.

With this information it will be possible for me to know whether teaching schedules are approximately uniform among our many departments and the several schools. Requests for additional personnel cannot be fairly appraised without knowing what teaching schedules are already being carried. Although I share the opinion of most of you that teaching schedules provide an incomplete measure of service being rendered, we are compelled to provide summaries of such data when requesting funds for additional teachers.

It is requested that each member of the staff furnish the head of his department two copies of the completed blank by April 8. These should be forwarded to the offices of deans not later than April 12. The deans will retain one copy of each blank and send the others to the office of the chancellor not later than April 15.

The blank entitled "Summary of Additional College Responsibilities" has also been revised and approved by the Faculty Senate. This blank is to be filled only once each year between May 1 and May 15. It is requested that each member of the staff complete two copies of this blank by May 9. They should be sent to offices of the deans by May 12, who will then send single copies to this office by May 16.

These blanks and summaries of the data provided by them will be available to members of the Faculty Senate for study. The Senate will also be fully apprised of all uses made of the information obtained.

Sincerely yours,

Carney H. Bestian
Chancellor

CHB:H

DEGREES AWARDED

| | B. S. | | M. S. | | Ph. D. | |
|-------------|------------|------------|-------------------|-------------------|----------|----------|
| | 1954 | 1955 | 1954 | 1955 | 1954 | 1955 |
| AGRICULTURE | 107 | 95 | 30 | 37 | 18 | 19 |
| DESIGN | 21 | 22 | 0 | 0 | 0 | 0 |
| EDUCATION | 100 | 73 | 30 | 22 | 0 | 0 |
| ENGINEERING | 230 | 209 | 29 M. 2 Prof. | 33 M. 7 Prof. | 7 | 5 |
| FORESTRY | 34 | 32 | 8 | 9 | 0 | 0 |
| TEXTILES | <u>109</u> | <u>102</u> | <u>4</u> | <u>2</u> | <u>0</u> | <u>0</u> |
| | 601 | 533 | 101 M. 2 Prof. | 103 M. 7 Prof. | 25 | 24 |

To: All Principals

Subject: Educators Air Lift

Captain Eddie Rickenbacker, Chairman of the Board and General Manager of Eastern Air Lines, Inc., and the officials of his company are making available to Raleigh-Durham teachers and administrators a free thirty-minute airplane ride on Saturday, September 24, 1955.

Two Silver Falcon airliners, each with a capacity of forty passengers, will take teachers aloft, beginning at 8 a.m. and continuing through the day until all teachers have had an opportunity to fly. All flights will originate from the Raleigh-Durham Airport.

More than 50,000 teachers have taken flights in the seventeen cities which have already had Educators Air Lifts. It has been found that about 65 per cent of the teachers in each of the participating cities had never ridden in an airplane. Since we are now living and teaching in the air age, I feel certain that most of the teachers will wish to take advantage of this unusual opportunity being given us by Eastern Air Lines.

Ample free parking facilities will be provided at the Airport by Eastern Air Lines. Detailed instructions for the program will be given to each teacher before September 24. Exclusive of travel to and from the airport, the Educators Air Lift will take only about one hour's time.

The invitation is being extended only to teachers in the Raleigh-Durham area and tickets will not be transferable. Tickets, bearing the number and time of your flight from Raleigh-Durham Airport, will be delivered to you on Wednesday, September 21.

The
ments for the airlift. Mr.

will be in charge of arrange-
will be assisted by a local committee.

General Superintendent of Education

The Educator's Airlift will give the teachers at Raleigh-Durham an opportunity to see the Raleigh-Durham area from the air in one of Eastern Air Lines' air conditioned, pressurized Silver Falcons, the world's most advanced twin-engine airliner. It will also give every teacher an opportunity to learn from first-hand experience something about today's modern means of transportation.

Because of the large number of people involved in the Raleigh-Durham Airlift, it is important that complete arrangements be made to schedule every passenger on a particular flight. School officials should provide passenger lists, filling trips in numerical order. Prior to the date of flight, tickets bearing the number and time of flight will be presented to school officials for delivery to the teachers. Windshield stickers will be provided and arrangements made for free parking at the Raleigh-Durham Airport.

We believe this will be a wonderful opportunity for our teachers to see the new modern air terminal building and other facilities at the Raleigh-Durham Airport. The Educator's Airlift will take only about one hour's time, exclusive of travel time to and from the Airport. Tickets are not transferrable. In view of the close scheduling of this flight, we prefer that no children be brought to the area where the flights originate. Obviously, there will be no seats for children.

Everything possible will be done to make this a most pleasant and educational experience for our teachers.

SCHEDULE OF EDUCATORS AIR LIFT FLIGHTS
Durham, N. C., Sept. 24, 1955

| <u>FLIGHT NO.</u> | <u>TIME</u> |
|-------------------|--------------------------------------|
| 1 & 2 | 8:00 |
| 3 & 4 | 8:30 |
| 5 & 6 | 9:00 |
| 7 & 8 | 9:30 |
| 9 & 10 | 10:00 |
| 11 & 12 | 10:30 |
| 13 & 14 | 11:00 |
| 15 & 16 | 11:30 |
| 17 & 18 | 12:00 (Flight #18 - Luncheon Flight) |
| 19 | 12:30 |
| 20 & 21 | 1:30 |
| 22 & 23 | 2:00 |
| 24 & 25 | 2:30 |
| 26 & 27 | 3:00 |
| 28 & 29 | 3:30 |
| 30 & 31 | 4:00 |
| 32 & 33 | 4:30 |
| 34 & 35 | 5:00 |
| 36 & 37 | 5:30 |
| 38 & 39 | 6:00 |
| 40 & 41 | 6:30 |
| 42 & 43 | 7:00 |
| 44 & 45 | 7:30 |

WCS

September 13, 1955

NOTICE FOR THE BLUE BULLETIN

TO FULL-TIME MEMBERS OF THE COLLEGE, EXTENSION, AND RESEARCH STAFFS: Eastern Airlines has extended an invitation to members of our staffs having the rank of Instructor and above to participate in their "Educators Air Lift" on Saturday afternoon, September 24, 1955. Two Silver Falcon airliners each with a capacity of forty passengers will take individuals aloft for thirty-minute flights over Raleigh, Chapel Hill, and Durham, beginning at 1:30 p.m. and being repeated every half hour until all have been accommodated. Free parking facilities will be provided at the Raleigh-Durham Airport and approximately one hour of time will be needed at the airport by each individual.

Those wishing to accept this invitation are requested to make reservations not later than noon, September 17, through offices of the Deans of the schools indicating a preferred time of flight. Tickets bearing the number and time of your flight will be delivered to you through offices of the Deans by Thursday, September 22, along with detailed instructions for the program. Tickets will not be transferable. In view of the close scheduling of the flights, it is requested that no children be brought to the area where flights originate.

Carey H. Bostian, Chancellor

Admin

RECOMMENDATIONS OF CRESAP, MC CORMICK, AND PAGET
APPLYING TO NORTH CAROLINA STATE COLLEGE WHICH HAVE
NOT BEEN ACCEPTED AND IMPLEMENTED AS OF SEPTEMBER 1, 1955

| <u>NUMBER</u> | <u>EXPLANATION</u> | <u>DISPOSITION</u> | <u>DATE OF ACTIVATION</u> |
|---------------|---|--------------------|---|
| 20(a) | Dean of the Faculty | Accepted | Nov. 1955 |
| 21 | Responsibilities of Dean of Faculty | Pending | |
| 39 | Rental of rooms, alumni house | Undecided | |
| 43-45 | Separate Graduate Schools | Accepted | ? |
| 46 | Single graduate school catalog | Undecided | |
| 49 | Same as 20(a) and 21 | Accepted | Nov. 1955 |
| 65-67 | Personnel policies, handbook | Accepted | ? |
| 68 | Planning for enrollment increases | Accepted | Currently |
| 69-70 | Study of rank ratios | Accepted | 1955-56 |
| 99a | Discontinue Dean of Students | Accepted | 1957 |
| 102 | Student attendance records | Undecided | |
| 116-119 | Admission procedures | Accepted | When approved by Council on Student Affairs |
| 131-133 | Uniform grading and registration records and procedures | No action | |
| 141 | Preparation of class schedules by Registration Office | Undecided | |
| 142 | Assign. classrooms by Registration | Undecided | |
| 144 | Publish Blue Bulletin by News Bureau | Undecided | |
| 145-146 | Registration procedures | Undecided | |
| 154 | Listing of fees by objects | Undecided | |
| 162-163 | Central placement office | Undecided | |
| 172 | Equitable wages for students | Accepted | Sept. 1955 |
| 176 | Change in medical fee | Undecided | |
| 180 | New building for student health | Accepted | Avail. of funds |

| <u>NUMBER</u> | <u>EXPLANATION</u> | <u>DISPOSITION</u> | <u>DATE OF ACTIVATION</u> |
|---------------|---|---------------------------|-------------------------------|
| 181-184 | Student health services | Accepted | July 1, 1956 |
| 195 | Responsibility of Dean of Student Affairs for athletics | Rejected | |
| 211 | Internal auditor for Chapel Hill & State | Rejected | |
| 212 | Director of non-academic personnel | Accepted | Oct. 1955 |
| 214 | Director of auxiliary enterprises | Accepted | Jan. 1956 |
| 215 | M. & O. responsible for entire plant | Accepted | Oct. 1955 |
| 228-233 | Monthly financial reports, etc. | Accepted | When Business Office can. |
| 235 | Same as 212 | | |
| 236-245 | Identify all employees subject to State Personnel Act, adopt various personnel procedures | Accepted | During 1955-56 |
| 246 | Establish 5 day, 40 hour week | Rejected (By Trustees) | |
| 249 | Supervision of office management by Business Office | Rejected | |
| 250-251 | Stenographic and typing pools | Rejected | |
| 255 | Centralized duplicating equipment | Rejected | |
| 256-261 | Responsibilities of office mgt. group | No action | |
| 287-291 | Dormitory operations | No action | |
| 292-296 | Dining hall operations | No action | |
| 313 | Operation of snack bar at Union by Students Supply Store | Rejected | |
| 314 | Transfer technical press of bookstore to print shop | Rejected | |
| 332-336 | Operation of Print Shop | No action | |
| 338 | Assignment of academic space by Registrar (Will be done by Dean of the Faculty) | Rejected | |
| 364-366 | All-university study of utility operations | No action | |

Hickman

North Carolina State College of Agriculture and Engineering
of the
University of North Carolina
Raleigh

OFFICE OF THE CHANCELLOR

August 16, 1955

Mr. Clyde P. Patton
North Carolina Wildlife Resources Commission
Raleigh, North Carolina

Dear Mr. Patton:

Recently a report of the meeting of the Steering Committee for Roanoke River Studies, held in Raleigh, July 7, 1955, has been brought to my attention. This report has been read with considerable interest.

It has been noted that some phases of the program will probably be carried out on a contractual basis with an educational institution. In fact, the report mentions an institution of a neighboring state as being qualified to carry out certain phases of proposed studies and as being interested in doing so.

North Carolina State College is both interested in and has responsibility for assisting in the development and conservation of the natural resources of the state. We believe that our laboratory facilities and qualified personnel make us competent for helping with this project.

Should the plans of the Steering Committee materialize to the point of proposing that phases be conducted on a contractual basis, we would like very much to be given the opportunity to consider the contract and to have our facilities and staff members fully considered by the Steering Committee.

Sincerely yours,

Caroy H. Bostian
Chancellor

CHB:H

CC: Mr. E. D. McGowan
Mr. H. C. Kennett
Mr. J. H. Cornell
Dr. D. B. Anderson
Dr. F. S. Barkalow, Jr.

PERMANENT IMPROVEMENTS NEEDED AT NORTH CAROLINA STATE COLLEGE TO ACCOMMODATE
8000 STUDENTS IN 1965-67

| | |
|---|---------------------|
| Gymnasium | \$1,500,000 |
| Auditorium | 2,000,000 |
| General Classroom Buildings | 2,000,000 |
| South Campus Utilities for New Buildings | 600,000 |
| Campus roads, walks, landscaping | 250,000 |
| Forestry Building | 1,000,000 |
| (To make all of Kilgore available to Agriculture) | |
| ROTC Building from present gym | 200,000 |
| Dormitories - 600 Rooms | 3,000,000 |
| (In addition to 400 to be self-liquidated) | |
| Additional Dinning Facilities | 500,000 |
| Laboratory Equipment | 1,500,000 |
| Complete Agric. Engr. Bldg. | 500,000 |
| Addition to Polk Hall | 750,000 |
| Agric. Admin. Building | 500,000 |
| Enlargement of Power Plant | 600,000 |
| Engr. Lab. Building and Equipment | 1,000,000 |
| Building for Continuing Education | 1,000,000 |
| Additional Floor, South wing Gardner Hall | 150,000 |
| Water Services | 150,000 |
| Enlargement of College Union Building | 1,000,000 |
| | <u>\$18,200,000</u> |

ESTIMATES OF APPROPRIATION NEEDED IN 1965-67 FOR 8000 STUDENTS

| | |
|--|--------------|
| Enrollment Fall 1953 | 4055 |
| Enrollment Fall 1954 | <u>4280</u> |
| | 8335 |
| Average for 53-55 Biennium | 4167 |
| Appropriation for 53-55 Biennium | \$5,737,714 |
| Appropriation required for Biennium 1965-67 on basis of 8000 Students | \$10,535,567 |

August 22, 1955

MEMORANDUM: TO HEADS OF DEPARTMENTS

FROM: CAREY H. BOSTIAN

SUBJECT: INFORMATION NEEDED FOR ANNUAL REPORT TO THE SOUTHERN ASSOCIATION OF COLLEGES AND SECONDARY SCHOOLS

Please furnish us not later than September 25 the following information for the 1954-55 school year:

NAME OF DEPARTMENT: _____ SCHOOL _____

Full-Time Faculty.

1. Number whose highest earned degree is a Doctorate _____; Master's _____; Bachelor's _____; no earned degree _____.
2. Does your department offer an undergraduate major _____; the M. S. degree _____ the Ph.D. degree _____?
3. Of your staff who taught graduate courses last year, how many held as the highest degree the Doctorate _____; Master's _____; Bachelor's _____?

Part-Time Faculty.

4. If you had staff members employed on a half-time basis or more, how many had as their highest earned degree the Doctorate _____; Master's _____; Bachelor's _____; no earned degree _____.
5. Of those employed for less than half-time, how many had as their highest earned degree the Doctorate _____; Master's _____; Bachelor's _____; no earned degree _____?

Leaves of Absence.

6. How many of your staff members were on leave of absence for further study, research, or travel _____?
7. How many of your staff were enrolled in graduate study during the summer of 1955 _____?

Learned Societies.

8. How many of your full-time faculty belong to at least one learned society in their teaching fields _____?
9. How many of your full-time faculty attended at least one meeting of a learned society between July 1, 1954, and June 30, 1955, with some financial assistance from the College _____; without any financial assistance from the College _____?

Not mailed

North Carolina State College of Agriculture and Engineering
of the
University of North Carolina
Raleigh

OFFICE OF THE CHANCELLOR

August 3, 1955

The Honorable Luther H. Hodges, Governor
State of North Carolina
Raleigh, North Carolina

Dear Governor Hodges:

Please permit me the privilege of imposing on your time long enough for you to have some information from State College concerning the discussions currently going on between us and the Division of Purchase and Contract. There has been so much in the press during the last several weeks implying that State College has been ignoring the laws of the state and that our employees have been appropriating materials for their own use that I cannot remain silent any longer. Great harm is being done to State College and I cannot understand why one state department appears to take such great pleasure in creating the impression that State College operates in an illegal and extravagant manner.

In conducting sales of the products of our farms, we have been following the law as interpreted by the Attorney General on October 30, 1950, and as reaffirmed by his office in 1952. On July 29, 1955, the Attorney General withdrew the ruling of October 30, 1950. Since then we have pledged to Mr. Holton our complete cooperation in conducting sales, although we are apprehensive about the possibility that there will result a marked decrease in our income from receipts. Costs of selling are bound to increase and lower prices will be received. This will result in a reduction in the research which can be accomplished unless appropriations are increased.

There is to be a conference today with Mr. Holton to begin making plans for the selling of our products by his Division. We have no criticism to make of Mr. Holton for his desire to carry out his duties and responsibilities. Mr. Bruton's letter of July 29 made these very clear and removed all doubt that the Division of Purchase and Contract does have the legal responsibility for selling surplus products.

We do protest the methods which have been followed and the almost daily announcements to the press implying that employees at State College are deliberately flouting the law and appropriating materials for their own use. It is most regrettable that members of Mr. Holton's staff have not contested Mr. Vann or me but have gone directly to subordinate employees who have nothing to do with the making and enforcing of regulations.

On June 24, Mr. Holton and Mr. P. H. Barnes went directly to our meat laboratory and issued orders that a sale of meat advertised for the following day was not to occur. At that time we were operating under

August 3, 1955

an interpretation of the law which had been reaffirmed later that we did have the authority to sell our products. Mr. Holton and Mr. Barnes did not contact the office of the Dean of Agriculture or my office on this occasion.

Last week the same methods were used in the matter of our handling of tires and batteries. There has never been any question of the authority of the Division of Purchase and Contract to supervise the sales of new and used tires and batteries. Until recently no directions had been received from the Division for us to follow. Mr. Vann and I would have welcomed a visit by Mr. Holton for a discussion of this problem. The first we knew of their interest occurred when reports came to us that Mr. F. H. Barnes had been on the campus going from building to building hunting old tires. A request to us for information would have been answered promptly and we could have saved several hours of time for Mr. Barnes.

On July 28 Mr. Holton called me about the desirability of a conference to discuss our handling of tires and batteries. Later that day he came to my office and I agreed readily that there was need of establishing a definite system and suggested that he prepare directions for doing so. I suggested further that he send us a set of recommendations for our consideration. He agreed and the very next day, July 29, five specific recommendations were received. I immediately wrote to him that his suggestions appeared to be appropriate but that I desired to have a committee of five individuals most concerned with the matter to go over the recommendations right away and suggest any changes which they thought would make the system operate more smoothly and efficiently. On August 1 Mr. Holton responded as follows:

"We received your letter of July 29 in reply to our letter of July 28 regarding the manner in which this Division desired tires and batteries to be handled by your institution. The five steps outlined in our letter are orders and not recommendations and we expect you to have same carried out at once.

"This Division is charged with the supervision of all equipment, stores and materials owned by your institution and we reserve the right to investigate the handling of this material by our personnel from time to time. This might appear to be snooping on our part, but it is one of the unpleasant duties of our job. Any irregularities found by our personnel will be immediately called to your attention.

"In regard to the car pool, this Division has suggested it be set up at State College. We believe that the sale of approximately sixty vehicles that are not needed by your institution will supply approximately \$30,000.00 which should be sufficient funds for setting up any facilities necessary to operate a car pool without further funds from the State."

August 3, 1955

Today's NEWS AND OBSERVER has a story about a search made by Mr. Barnes for some missing tires which he found after two hours of looking but without an explanation as to how the tires got there. A request to my office for this information would have saved him the two hours of time but would have been a slightly less dramatic procedure.

Today's paper also quotes the Division of Purchase and Contract as saying that State College has sixty automobiles which are not needed and that a number are driven less than 1000 miles per year. This statement is not based on any survey which has been made and is open to question. It is possible that we can get along with fewer cars without impairing our services but a careful study needs to be made first.

Governor Hodges, I am convinced that at least one member of Mr. Holton's staff is deliberately trying to embarrass the College and bring an unfavorable reaction of the public toward us. That concerns me greatly. You have stated publicly numerous times that State College has been rendering great service to the state. I believe that also. There is not only danger that we shall lose public support due to the kind of publicity which is being given to the selling of our products and the handling of materials, but members of our staff will not remain with us and be subject to the criticism and abuse which they have been taking recently.

I have discussed with Mr. Holton the belligerent and insulting approach which a member of his staff makes in talking with members of our staff. In one instance, he delivered an abusive tirade before discovering that he was talking to the wrong individual. I have requested that Mr. Holton ask this individual to refrain from making individual contacts but Mr. Holton declines to do this.

Competition is extremely keen for competent agricultural scientists. They are going to do their work where the means are provided them and where there is an atmosphere of friendly cooperation involving all agencies of the state. Recently we have lost three members of the Department of Agricultural Economics, two in the Department of Agronomy, and I could go on and list more.

We have refrained from issuing any statements to the press because we did not wish to engage in a controversy with another state department. There has been no need for any of this to have been in the press and certainly there has been no occasion for the implications that our employees are both law-breakers and dishonest.

I am sending a copy of this letter to Mr. Holton and shall welcome an opportunity of having a conference with you and him aimed toward a better spirit of cooperation between us.

We stand ready to cooperate fully with Mr. Holton and his staff. If you are disposed to help us obtain friendly, sympathetic and helpful assistance instead of autocratic, dictatorial and arbitrary orders, we shall be very grateful to you and you will be helping State College maintain its high standing and prestige.

Most sincerely yours,

Carey H. Boston
Chancellor

CHB:H

cc: Mr. David Q. Holton

PREYER AND BYNUM
LAWYERS
PIEDMONT BUILDING
GREENSBORO, N.C.

March 2, 1955

Admin

Chancellor Cary Bostian
N.C. State College
Raleigh, North Carolina

Dear Chancellor Bostian:

May I again express my thanks for your thought-provoking contribution to the Chapel Hill conference on Richardson Foundation projects which might benefit the people of North Carolina. It was good of you to take time out from your crowded schedule to give so much good advice and counsel.

Undoubtedly, the seeds of many fruitful ideas were planted at the meeting convened by Dr. Gordon Gray, and we shall appreciate your further thinking about the problems raised at that conference. (As you know, the best ideas frequently appear after a discussion -- when everyone has had time for reflection).

The Richardson Foundation, of course, is an "operating" foundation -- as distinct from a grant-in-aid foundation which works through existing institutions. This means that we are trying to find unique opportunities for our venture capital to meet the challenge of problems which have not yet caught the attention of other organizations. In searching for ideas suitable to an operating foundation, we have established these three criteria:

- (1) that projects be concrete, specific and capable of proving their usefulness in a reasonable span of time;
- (2) that projects -- if successful -- can be "chain-stored" to other areas;
- (3) that no project becomes a permanent drain on the Foundation's income.

Since the donors of the capital of the Richardson Foundation were born in North Carolina, they would naturally prefer to start projects in their own home-state. If ideas have occurred to you since the Chapel Hill conference, will you please pass them on to me, as the North Carolina representative of the Foundation? My address is the Piedmont Building, Greensboro.

Sincerely yours,

L. Richardson Preyer
L. Richardson Preyer
Vice President
The Richardson Foundation, Inc.

Admin.

COMPARISON OF APPROPRIATIONS FOR 1955-56 & 1956-57 WITH THOSE FOR 1954-55.

THE CONSOLIDATED

| | 1954-1955 | 1955-1956 | 1955-1956 CHANGES | 1956-1957 | 1956-1957 CHANGES |
|-----------------|---------------|---------------|----------------------|---------------|----------------------|
| CHAPEL HILL | 6,461,475 | 6,574,890 | +113,415 | 6,486,853 | +25,378 |
| STATE COLLEGE | 6,478,664 | 6,598,573 | +119,909 | 6,565,900 | +87,236 |
| WOMAN'S COLLEGE | 1,563,284 | 1,505,944 | -57,340 | 1,484,463 | -78,821 |
| CONSOL. OFFICE | <u>78,935</u> | <u>96,361</u> | <u>+17,426</u> | <u>96,289</u> | <u>+17,354</u> |
| TOTAL | 14,582,358 | 14,775,768 | +193,410 | 14,633,505 | +51,147 |

COMPARISON OF APPROPRIATIONS FOR 1955-56 AND 1956-57 WITH THOSE FOR 1954-55.

| | THE UNIVERSITY IN CHAPEL HILL | | | | |
|-------------------------|-------------------------------|---------------|-----------------------|---------------|-----------------------|
| | 1954-1955 | 1955-1956 | INCREASE 1955-1956 | 1956-1957 | INCREASE 1956-1957 |
| MAIN UNIVERSITY | | | | | |
| MAINTENANCE BUDGET | 3,736,986 | 3,599,338 | -137,648 | 3,599,387 | -137,599 |
| ADDITIONS & BETTERMENTS | <u>5,000</u> | <u>61,000</u> | <u>+ 56,000</u> | <u>18,000</u> | <u>+ 13,000</u> |
| TOTAL | 3,741,986 | 3,660,338 | - 81,648 | 3,617,387 | -124,599 |
| HEALTH AFFAIRS | 1,647,793 | 1,669,951 | + 22,158 | 1,672,664 | + 24,871 |
| HOSPITAL | 922,391 | 817,469 | -104,922 | 745,305 | -177,086 |
| PSYCHIATRIC CENTER | 80,000* | 317,219 | +237,219 | 341,934 | +261,934 |
| INSTITUTE OF FISHERIES | 69,305 | 70,178 | + 873 | 69,828 | + 523 |
| TELEVISION | <u>-</u> | <u>39,735</u> | <u>+ 39,735</u> | <u>39,735</u> | <u>+ 39,735</u> |
| TOTAL | 6,461,475 | 6,574,890 | +113,415 | 6,486,853 | + 25,378 |

*FROM CONTINGENCY & EMERGENCY FUND

COMPARISON OF APPROPRIATIONS FOR 1955-56 AND 1956-57 WITH THOSE FOR 1954-55.

| | STATE COLLEGE | | | | |
|-------------------------|---------------|-----------|-----------------------|-----------|-----------------------|
| | 1954-1955 | 1955-1956 | INCREASE 1955-1956 | 1956-1957 | INCREASE 1956-1957 |
| COLLEGE | | | | | |
| MAINTENANCE BUDGETS | 2,983,647 | 2,914,130 | -69,517 | 2,965,368 | -18,279 |
| ADDITIONS & BETTERMENTS | - | 140,000 | +140,000 | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL COLLEGE | 2,983,647 | 3,054,130 | +70,483 | 2,965,368 | -18,279 |
| EXPERIMENT STATION | 1,457,743 | 1,458,742 | + 999 | 1,478,030 | +20,287 |
| AG. EXTENSION | 2,037,274 | 1,995,966 | -41,308 | 2,032,767 | -4,507 |
| INDUSTRIAL EXP. PROG. | - | 50,000 | +50,000 | 50,000 | +50,000 |
| TELEVISION | - | 39,735 | +39,735 | 39,735 | +39,735 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL | 6,478,664 | 6,598,573 | +119,909 | 6,565,900 | +87,236 |

COMPARISON OF APPROPRIATIONS FOR 1955-56 AND 1956-57 WITH THOSE FOR 1954-55.

| | WOMAN'S COLLEGE | | | | |
|-------------------------|-----------------|-----------|-----------------------|-----------|-----------------------|
| | 1954-1955 | 1955-1956 | DECREASE 1955-1956 | 1956-1957 | DECREASE 1956-1957 |
| COLLEGE | | | | | |
| MAINTENANCE BUDGET | 1,563,284 | 1,386,700 | -176,584 | 1,414,713 | -148,571 |
| ADDITIONS & BETTERMENTS | - | 90,114 | +90,114 | 40,620 | +40,620 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL | 1,563,284 | 1,476,814 | -86,470 | 1,455,333 | -107,951 |
| TELEVISION | - | 29,130 | +29,130 | 29,130 | +29,130 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL | 1,563,284 | 1,505,944 | -57,340 | 1,484,463 | -78,821 |

COMPARISON OF APPROPRIATIONS FOR 1955-56 AND 1956-57 WITH THOSE FOR 1954-55.

CONSOLIDATED OFFICE

| | 1954-1955 | 1955-1956 | INCREASE 1955-1956 | 1956-1957 | INCREASE 1956-1957 |
|-------|-----------|-----------|-----------------------|-----------|-----------------------|
| TOTAL | 78,935 | 96,361 | 17,426 | 96,289 | 17,354 |

Admin.

North Carolina State College of Agriculture and Engineering
of the
University of North Carolina
Raleigh

May 19, 1955

OFFICE OF THE CHANCELLOR

Mr. William Friday, Secretary
The University of North Carolina
Chapel Hill, North Carolina

Dear Mr. Friday:

The following report concerning recommendations of the Visiting Committee has been submitted:

GENERAL RECOMMENDATIONS

Item 11: Our Traffic Committee composed of five students and nine members of the faculty has been meeting regularly all year. The students have cooperated very well and have frequently initiated additional controls. The Committee has recently recommended that effective next September no parking areas be provided for student vehicles north of the railroad except for ten minute intervals around the Student Supply Store and a few spaces around the dormitories. Our students have a good understanding of their responsibilities and as long as they cooperate and take progressive steps toward relieving the situation, we do not propose to restrict the bringing of cars to the campus.

Item 13: We are continuing our study of the recommendations of C. M. and P. and are gradually implementing more and more of them.

Item 15: Attention is being given to measures designed to improve the teaching of undergraduates.

STATE COLLEGE AT RALEIGH

Item 1: Continued efforts on our part have resulted in appropriations for additional staff members at the library beyond those recommended by the Advisory Budget Commission.

Item 2: It is our intention to proceed with the construction of additional dormitory facilities as soon as we can reach a decision on the best location.

Item 3: We are proceeding with plans for the development of a fraternity housing area.

Item 4: The Division of Student Affairs is studying ways to improve telephone services for students, but we do not see how any striking improvement can be accomplished.

Item 5: We are not initiating admission requirements for the School of Engineering which are not uniform for all other schools. It remains true that solid geometry is a requirement in engineering, but students will be permitted to enroll and take this course as a deficiency without credit.

Mr. William Friday

- 2 -

May 19, 1955

Item 6: The resolution of our faculty proposing a policy on tenure is in the hands of Dr. Jones who will incorporate the suggestions in the manual he is now preparing.

Very truly yours,

Carey H. Bostian
Chancellor

CHB:cw

Admin.

IMPLEMENTATION AT STATE COLLEGE OF RECOMMENDATIONS
OF THE THIRD STATE OF THE UNIVERSITY CONFERENCE

May 9, 1955

I PLANNING FOR STUDENTS

Item 3 Plans are now being prepared for changing the auditorium of the Y.M.C.A. Building to a Chapel, with a contribution of \$10,000 from Mr. and Mrs. William A. Danforth and the remainder of the cost to come from Y.M.C.A. funds. Total cost will be approximately \$25,000, and the Chapel will be named the Danforth Chapel.

Item 4 The Senate is studying ways of improving counseling services. A joint student-faculty committee has been making plans for a more effective orientation of new students during 1955-56 and is also studying ways to improve the advisory system.

Item 5 Lack of funds prevents meeting the need for a music and lecture hall. The appropriations for 1955-57 include \$40,000 for some renovation of Pullen Hall, but cannot make the building conform to safety regulations of the State Department of Insurance nor increase the limited seating capacity.

Item 7 It is the current opinion of the student-faculty Traffic Committee, concurred in by the Division of Student Affairs and the Chancellor, that the problem of automobiles will not be properly solved by prohibiting them, but that there should be no parking of student automobiles allowed north of the railroad from 7:30 to 5:30 p.m. Monday-Friday and 7:30 to 12:00 on Saturdays.

II EXTENDED SERVICES TO THE STATE

General Principles and Criteria: ^{Extended} Services are being provided to the limit of staff and capacity of such services to be self-supporting. All criteria recommended for extended services are being followed except "regular legislative appropriations to prevent extended services operating on a self-sustaining basis", which cannot be followed as at the other branches of the University because no funds are appropriated. Large sums available for Agricultural Extension cannot be used for purposes generally included under extended services.

Other Recommendations: The need for better housing is recognized and listed on permanent improvements desired. Continuing study is being given to off-campus courses in technical fields at the graduate level.

Television: Nothing has been done to improve understanding of faculty and their participation pending a decision of the scope of operation beyond June 30, 1955. The faculty is greatly concerned about our inability to reduce teaching loads for those participating regularly.

III PLANNING RELATED TO THE FACULTY

1. We are not sticking to the letter in admission requirements but gave pre-admission tests to students in six geographic centers on May 6.

Items 2 and 3 are supported, and 4 will be followed in some cases.

Item 5 was not provided by legislature, though flexibility for applying increments will be allowed.

Item 6 The Faculty Senate has been made fully aware of practices and principles being followed in granting salary increases. The Senate has a summary of salaries showing maximum, minimum, average, and median salary for each rank for both 9 and 12 month employees.

Item 7 is being considered but nothing has been done beyond explaining to faculty the nature of their own liability.

Item 8 There is need for an all-college curriculum committee.

Admin.

April 8, 1955

Mrs. John Lewis Payne
Box 293
Davidson, North Carolina

Dear Mrs. Payne:

I am indebted to Dr. Frank Jeter for calling to my attention the failure of State College to provide appropriate recognition for the great service rendered the College by your father.

It was not my pleasure to know him, but there are many members of our staff who were associated with him and who can provide me with information which I shall obtain about his contributions here at the College. I doubt that there will be found any particular reason why a memorial has not been established in his honor. It will probably be a case of the failure of anyone to make a proposal and work for its approval.

I am glad that you mentioned this matter to Dr. Jeter who in turn called it to my attention.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:cw

NORTH CAROLINA STATE COLLEGE
SCHOOL OF AGRICULTURE • RALEIGH, N.C.

DIVISION OF INFORMATION

April 4, 1955

Dr. C. H. Bostian, Chancellor
North Carolina State College
Holladay Hall
Campus

Dear Dr. Bostian:

I am passing on to you a letter I have just received from Mrs. John Lewis Payne (Louise Yates Payne), daughter of R.E.L. Yates, who, as you know, headed our Department of Mathematics for so many years.

I have been corresponding with Mrs. Payne relative to a tract of timber on her family farm, and she has me confused with Forestry Extension.

However, the questions she raises about her father are something to which we might well give attention, and I am sure that you will want to look into the matter or perhaps write Mrs. Payne personally.

Sincerely,

Frank Jeter
F. H. Jeter, Director

FHJ/ds
Enclosure

Box 293, Davidson, N.C.

April 1, 1955.

Mr. Frank N. Jeter, Director,
~~Forestry Extension - Kilgore Hall~~
North Carolina State College,
Raleigh, N.C.

Dear Mr. Jeter,

It was nice of you to go to the trouble to write Mr. Gray in regard to our timber-land and I do thank you so much. However, since my letter to you, the property has been sold ...which has solved our problem, so I will not have to trouble you further. I apologize for my delay in writing you but I had to get the consent of my family before I could pursue the idea further, then on top of this, I have been out of town. Do forgive me my negligence.

I cherish the letter that you wrote Mr. Gray because of the sweet things that you said about my father. He was quite fond of you and held you in high esteem.

Through the years, since father's death, I have gotten many, many letters about father, the influence that he has had on the Alumni and know that he has numerous admirers. With this thought in mind... I have never been able to understand why there has never been a Memorial of any kind in his honor. He not only was one of the pioneers of the college, but gave 47 devoted years of his life to its growth and development. I think that he loved every square foot of the college. Father, as well as I can recall, is the only "Old Timer" who has not been Memorilized. Why I do not know. Call the roll- Riddick, Hill, Bates Nelson, Park ...all were contemporaries of Father.

Forgive me for mentioning this, we have naturally quite often wondered why. Seeing and typing the name of your Building "Kilgore Hall" probably set my mind to thinking .

Again, thanking you for both your kindness and your trouble and with every good wish,

I am ,yours Sincerely,

Louise Yates Payne

Louise Yates Payne,

(Mrs. John Lewis Payne)

March 29, 1955

A Proposed Plan of Pre-entrance Assemblies For All North Carolina Students Who Plan to Enter North Carolina State College in September, 1955.

Purposes:

1. To give the English and Mathematics Examinations well in advance of summer school so that prospective students might have an opportunity to remedy obvious weaknesses.
2. To reduce sectioning problems as much as possible for the English and Mathematics Departments.
3. To reduce the time spent on freshman orientation and to relieve incoming freshmen of part of the strain often connected with the orientation program.
4. To give prospective students a chance to learn more of the opportunities at State College

Proposed Plan:

1. Using various media of communication, notify all students who have applied for admission and all who plan to apply for admission to report to various area centers throughout the state.
 - (a) Each student who has applied for admission would be notified. The press throughout the state and each high school principal would also be notified in order to reach those considering N. C. State College, but who have not sent in their applications.
 - (b) The area examinations would be given in Asheville, Charlotte, Winston-Salem, Raleigh, Lumberton or Wilmington, Washington or Edenton.
 - (c) The date would be on a Saturday—either April 30 or May 7 and preferably the former.
 - (d) Students who were finalists in the Talent for Service Scholarships would be exempt.
- II. It is proposed that these examinations be given as follows:
 - (a) Assembly at 10:30
 1. Public School cafeterias would be a good testing location.
 - (b) Mathematics examination - 80 minutes, 10:45 - 12:05
 - (c) Lunch 12:10 - 1:45
 - (d) Assembly at 1:45
 - (e) Thirty minute discussion of N. C. State College by a faculty member 1:45 - 2:15
 - (f) English Examination - 120 minutes, 2:15 - 4:15
 1. This would include the reading test as well as mechanics and spelling.

(g) 4:20 adjourn.

(h) All examinations would be given by members of the staff.

This would also apply to the 30 minute discussion.

This schedule is recommended in order to reduce travel time and ease tension for students and faculty as well.

III. Follow-up Procedures:

(a) Grade these examinations and notify the students of the results as soon as possible.

(b) Using carefully worded form letters give the student the advice necessary in view of his test scores.

1. Extremely poor in high school record and test score.

2. Good in Mathematics and poor in English.

3. Good in English and poor in Mathematics.

4. Good in both English and Mathematics.

IV. Reduce the fall orientation period for these students and require all others to take these same examinations as a part of the orientation program.

V. If sufficient number of prospective students take these examinations it may be possible to reduce substantially the non-credit Mathematics and English sections.

VI. In order to have an adequate supply of tests we would need some 1500 copies of the English and Mathematics examinations. These, with answer sheets, would cost \$615.00.

SIGNIFICANT FACTS CONCERNING COSTS OF INSTRUCTION AT NORTH CAROLINA STATE COLLEGE

HIGH COSTS OF TECHNICAL EDUCATION

Comparisons of costs at North Carolina State College with those of other State institutions generally ignore many important considerations that are peculiar to State College. The only Land-Grant College in North Carolina should be compared with other Land-Grant Colleges and not with teachers' colleges and liberal arts colleges. Some of the reasons for higher costs at North Carolina State College than at other State colleges are as follows:

1. It is universally recognized that technical education is costly and stands second to medical education in the United States. Laboratory equipment is more expensive and must be replaced more often. A great deal of laboratory instruction must be provided.
2. The actual credits required for graduation at State College are 20% higher than requirements at the other State institutions in Agriculture, 25% higher in Engineering, 33-1/3% higher in Forestry and Textiles, and 60% higher in the School of Design. Students at State College take an average of between 19 and 20 credits per semester while they take 15 or 16 at other State colleges.
3. Faculty members at State College are called upon to render a great variety of services to agriculture and industries of the state and to various State Departments. It is the primary purpose of the Agricultural Extension Service to render aid to agriculture. In addition, it has come to be expected by the public that assistance in the way of correspondence, interviews, and visits will be provided by teachers whose salaries are paid entirely for teaching purposes.
4. Considerably more than half of the courses taken at State College include laboratory instruction. At liberal arts colleges many curricula do not require more than two courses during all four years which include laboratory instruction.

5. In addition to a higher cost of laboratory equipment at a technological college, books and journals for the Library are more expensive than at other colleges. The same applies to the various kinds of supplies which are needed in laboratory instruction.
6. Because of the great variety of agriculture and industries in North Carolina, the Land-Grant College is expected to provide training and research in many fields where the number of students will never be very large. Examples of these are dairy manufacturing and ceramic engineering. What would the dairy farmers and processors in North Carolina say if we were to abandon our course in dairy manufacturing because every class does not have a minimum of ten students? Last year over one-fourth of all the brick manufactured in the United States were made in North Carolina. Brick were shipped to points as far away as Boston, Chicago, and Detroit. What would our brick and tile industry say if we were to abandon our course in ceramic engineering because every class does not have a minimum of ten students? These are only two examples of many others which could be cited.

PER CAPITA COSTS AT STATE COLLEGE INCLUDE IRRELEVANT ITEMS

Even if technical education were no more expensive than other kinds, the costs at North Carolina State College are inflated considerably in all comparisons of costs which appear in fiscal reports of the State. On page 16 of the "DIGEST OF THE BUDGET" made available to members of the General Assembly, there appears an estimate that the average per capita cost at State College for the next biennium will be \$625 from appropriated funds. This figure contains at least \$100 of expenses which should not be charged to our teaching budgets. Some of these irrelevant items are as follows:

1. \$49,000 for Regional Education, mostly grants to veterinary students attending the University of Georgia and Oklahoma A & M College.

2. Furnishing of space, heat, power, water, and janitorial services for the Agricultural Experiment Station, Agricultural Extension Service, and research activities in Engineering, Textiles, and Psychology. Approximately 75% of all such costs in the agricultural buildings at State College are used for research and extension activities. It is the responsibility of the Land-Grant College to furnish these services to be eligible for the millions of dollars we receive from the Federal Government.

GRADUATE INSTRUCTION

State College has been criticized a great deal for the large number of graduate students who come from other states. In the first place, graduate instruction is not justified for its own sake but is an inexpensive by-product of the very things which are necessary to maintain a first-rate institution. Scientists of high caliber and productivity will not work at an institution where graduate students are not permitted to study under them.

In the second place, practically all of our graduate students are research assistants who provide inexpensive technical assistance to men in charge of projects. It would be much more expensive if all our research productivity came from full-time permanent employees. Numerous of our most significant accomplishments in research have been made by these graduate students including key discoveries useful in the development of varieties of tobacco resistant to the very destructive diseases which infest most of the fields of our state.

Another factor to be considered in understanding why many of our graduate students come from other states is the generally accepted principle that graduate students should attend a different institution from the one where their undergraduate degree was received. There are no other colleges in North Carolina whose graduates come here for graduate instruction. Our own graduates go to other Land-Grant colleges

in numbers approximately equal to the out-of-state students who come to us. If every state takes the attitude that graduate instruction will be provided only for residents the ultimate costs will be the same as at present and graduate students will receive poorer training.

ADDITIONAL TEACHERS NEEDED FOR 1955-56

It is not possible to take care of increased enrollments in the freshman and sophomore classes by shifting teachers from junior and senior classes. The latter classes must continue to be provided. During the fall semester of 1954-55, over 200 more students in Chemistry, 500 more in Mathematics, 350 more in Physics, and 400 more in English were enrolled than during the fall semester of the previous year. As of March 25, 1955, applications for admission are running considerably ahead of the previous year. Additional instructors for freshmen are desperately needed for next September.

If the six items in the first part of this statement are taken into account, the ratio of teachers to students at State College is not out of line with the ratio at other State colleges. Failure to provide additional teachers for next year will result in poorer instruction, a higher rate of failures and a decreased production of graduates desperately needed in many fields of work.

March 31, 1955

March 26, 1955

Administration

Commandant of the Marine Corps (Code: DIC)
Officer Procurement Officer
Headquarters, Marine Corps
Washington 25, D. C.

Dear Sir:

It has recently been called to my attention that some of the students at North Carolina State College, who are potential applicants for your Platoon Leaders Class, are encountering difficulties because they do not always complete requirements for graduation during four years.

It frequently happens that a student may make normal progress toward a degree at another college for two years and find himself classified as a sophomore when transferring to this college. Every curriculum at North Carolina State College is of a technical nature and requires approximately 20 per cent more semester credits for graduation than do curriculums at the other colleges of this area. We justify this additional requirement on the basis of having two objectives in the education of our students.

Our first objective is technical competence. The second objective is the general education of the student so that he is qualified to assume responsibilities of citizenship and to become a leader of men.

Less than 50 per cent of our students are able to complete requirements for graduation during four years. Transfer students from other institutions almost always are required to attend this college one or two additional semesters over and beyond the normal requirement of eight semesters for earning a first degree.

I hope that students at North Carolina State College will not be discriminated against because of these circumstances over which they have no control.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:cw
cc: Captain W. J. Budge

IN REPLYING
REFER TO NO.



UNITED STATES MARINE CORPS

OFFICE OF THE INSPECTOR-INSTRUCTOR
FOURTH 155MM HOWITZER BATTERY, USMCR
NAVAL RESERVE TRAINING CENTER
STATE COLLEGE GROUNDS, RALEIGH, N. C.

23 March 1955

Dr. C. H. Postian
Chancellor
North Carolina State College
Raleigh, North Carolina

My dear Dr. Postian:

I would like to express my appreciation for the cordial reception you extended to Colonel Hough and his party. The Colonel enjoyed his visit very much and asked me to thank you for your cooperation.

We sincerely appreciate the Chancellor's offer to write a statement concerning potential Platoon Leaders Class applicants from North Carolina State College who, while they must meet scholastic requirements, do not always earn their degrees in prescribed period of 4 years for courses requiring 4 years college.

I offer the following as suggestions for inclusion in this statement:

- a. The statement should be addressed to:

Commandant of the Marine Corps (Code: DIC)
Officer Procurement Officer
Headquarters, Marine Corps
Washington 25, D. C.

b. Engineering students (percentage) require longer than four years to earn degree.

c. Due to technical nature, curriculum more difficult than that of average college.

d. Transfer students often required to earn additional credits before they can be considered to be of same status as State College students.



IN REPLYING
REFER TO No.

UNITED STATES MARINE CORPS

e. State College students should be given same opportunities as students in other colleges regarding application for Platoon Leaders Class program.

Any additional matter that would clarify the position of North Carolina State College students would be appropriate.

I would be very happy to call for the statement and mail it, together with information that I have gathered, to Washington.

Thank you very much for your assistance in this matter.

Sincerely yours,

W. J. Budge

W. J. BUDGE
Captain, USMC
Inspector-Instructor

Administration

North Carolina State College of Agriculture and Engineering
of the
University of North Carolina
Raleigh

March 24, 1955

OFFICE OF THE CHANCELLOR

Senator J. C. Eagles, Jr.
North Carolina General Assembly
Raleigh, North Carolina

Dear Senator Eagles:

I would like to transmit to you a summary of budget requests for the Agricultural Experiment Station and the Agricultural Extension Service which have been prepared by Dean D. W. Colvard as representing critical items for the next biennium. I am in full agreement with Dean Colvard's appraisal of the needs of these two agencies at State College.

From the attached you will note that items of very great urgency include the restoration of \$98,400 to the Experiment Station budget and \$92,594 to the Extension Service budget for each year in the biennium in order to restore these functions to their present level of operation. It is our opinion that the Advisory Budget Commission did not fully understand the complex structure of the Extension Service and Experiment Station budgets in which Federal-grant and Research-Contract funds are involved. This is a matter of very great importance to these two agricultural agencies.

The other items listed are also of extreme importance, and are summarized so that they may be identified in separate categories for the final judgment of your committee.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:H
Enclosures

March 25, 1955

Senator John L. McClelland, Chairman
Senate Committee on Government Operations
United States Senate
Washington, D. C.

Dear Senator McClelland:

Approval by the Senate of H.R. 3322 will mean a great deal to North Carolina State College. Previous to the regulations imposed by the Department of Defense on February 1, 1954, on the distribution of surplus property, we were able to receive a great deal of equipment. Since that date it has been increasingly difficult to obtain items of equipment greatly needed by the College.

It is our hope that the Senate Committee on Government Operations will recommend approval of H.R. 3322 in the near future.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:H

DILLON SUPPLY COMPANY

RALEIGH

DURHAM

ROCKY MOUNT

GOLDSBORO

NORTH CAROLINA

Mr. Honeycutt suggests that telegrams simalar to the following be sent to our Senators and to Senator John L. McClelland, Chairman of Senate Committee on Government Operations.

Urge early hearing H.R. 3322 by full Senate Committee on Government Operations to stop gigantic sales to speculators and futther property losses to our schools and health units, or damaging amendments to excellent bill as passed by the House.

WORTHINGTON



PUMPS

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AIR COMPRESSORS

OLIN D. JOHNSTON, S. C., CHAIRMAN

MATTHEW M. NEELY, W. VA.
JOHN D. PASTORE, R. I.
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THOMAS C. HENNING, JR., MO.
W. KERR SCOTT, N. C.
RICHARD L. NEUBERGER, OREG.

FRANK CARLSON, KANS.
WILLIAM E. JENNER, IND.
WILLIAM LANGER, N. DAK.
CARL T. CURTIS, NEBR.
THOS. E. MARTIN, IOWA
CLIFFORD P. CASE, N. J.

H. W. BRAWLEY, EXECUTIVE DIRECTOR

United States Senate

COMMITTEE ON POST OFFICE
AND CIVIL SERVICE

March 29, 1955

Admin.

Dr. Carey H. Bostian, Chancellor
North Carolina State College
Raleigh, North Carolina

Dear Dr. Bostian:

I appreciate your letter of March 25, and the expression of your views concerning H. R. 3322. I am pleased that we are in agreement on this.

As you may know, I am one of the co-sponsors of S. 1004, which is a bill identical to H. R. 3322, and I shall continue to lend my full support to this measure.

It is always helpful to me to have the comments and opinions from home, and I do hope you will continue to let me have the benefit of your thinking on matters of public concern.

With all good wishes, I am

Sincerely,

W. Kerr Scott
W. Kerr Scott

WKS/pjw

March 25, 1955

Senator W. Kerr Scott
United States Senate
Washington, D. C.

Dear Senator Scott:

Approval by the Senate of H.R. 3322 will mean a great deal to North Carolina State College. Previous to the regulations imposed by the Department of Defense on February 1, 1954, on the distribution of surplus property, we were able to receive a great deal of equipment. Since that date it has been increasingly difficult to obtain items of equipment greatly needed by the College.

It is our hope that the Senate Committee on Government Operations will recommend approval of H.R. 3322 in the near future.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:H

WARREN G. MAGNISON, WASH., CHAIRMAN

JOHN O. PASTORE, R. I.
A. S. MIKE MONRONEY, OKLA.
GEORGE A. SMATHERS, FLA.
PRICE DANIEL, TEX.
SAM J. ERVIN, JR., N. C.
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STROM THURMOND, S. C.

JOHN W. BRICKER, OHIO
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JOHN MARSHALL BUTLER, MD.
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WILLIAM A. PURTELL, CONN.
FREDERICK G. PAYNE, MAINE

EDWARD JARRETT, CHIEF CLERK

United States Senate

COMMITTEE ON
INTERSTATE AND FOREIGN COMMERCE

March 28, 1955

Dr. Carey H. Bostian
Chancellor
North Carolina State College
Raleigh, North Carolina

Dear Dr. Bostian:

I have your letter expressing your interest in
H. R. 3322, which passed the House on March 17, 1955.

I am pleased to inform you that I co-sponsored
the companion bill in the Senate, S. 1004, and am doing all
I can to secure its passage.

Sincerely yours,

Sam J. Ervin Jr.
Sam J. Ervin, Jr.

SJE:S:m

March 25, 1955

Senator Samuel J. Ervin
United States Senate
Washington, D. C.

Dear Senator Ervin:

Approval by the Senate of H.R. 3322 will mean a great deal to North Carolina State College. Previous to the regulations imposed by the Department of Defense on February 1, 1954, on the distribution of surplus property, we were able to receive a great deal of equipment. Since that date it has been increasingly difficult to obtain items of equipment greatly needed by the College.

It is our hope that the Senate Committee on Government Operations will recommend approval of H.R. 3322 in the near future.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:H

Increases Above the Recommendations of the Advisory Budget

Commission for North Carolina State College

| | <u>1955-56</u> | <u>1956-57</u> |
|-----------------------------------|----------------|----------------|
| A. Decrease estimated receipts | | |
| 1. Administration | \$ 2,000 | \$ 2,000 |
| 2. Instruction | 8,400 | 14,400 |
| 3. Auxiliary Instruction | 4,000 | 4,000 |
| 4. Organized Research | 1,174 | 1,174 |
| 7. Custodial Care | 21,000 | 21,000 |
| 9. Maintenance of Plant | <u>5,000</u> | <u>5,000</u> |
| | 41,574 | 47,574 |
| B. Increases | | |
| I. Administration | | |
| Business Office | | |
| 110 Salary - Business Manager | 1,823 | 1,823 |
| 111 Salaries and Wages - Staff | 13,500 | 13,500 |
| Personnel Director, 1 @ \$6,000 | | |
| Accounting Clerks, 3 @ \$2500 | | |
| 112 Supplies and Materials | 200 | 200 |
| 113 Postage, Telephone, Telegrams | 400 | 400 |
| 115 Printing and Binding | 100 | 100 |
| 116 Repairs and Alterations | <u>100</u> | <u>100</u> |
| Total Business Office | 16,123 | 16,123 |
| II. Instruction | | |
| Registration | | |
| 202 Supplies and Materials | 1,100 | 1,100 |
| 206 Repairs and Alterations | 100 | 100 |
| 207 General Expense | <u>4,950</u> | <u>4,950</u> |
| Total Registration | 6,150 | 6,150 |
| Dean of the Faculty | | |
| 209 Salaries and Wages | 2,580 | 2,580 |
| Secretary @ \$2580 | | |

School of Agriculture

| | | |
|--|--------|--------|
| 216 Salaries and Wages | 20,090 | 20,090 |
| Ass't Prof. of Chemistry, 1 @ \$5000 | | |
| Instructor in Chemistry, 1 @ \$4,400 | | |
| Fellow in Chemistry, 1 @ \$1,500 | | |
| Assoc. Prof. of Agronomy, | | |
| (part-time) 1 @ \$1,750 | | |
| Ass't Prof. of Agronomy | | |
| (part-time) 1 @ \$2,640 | | |
| Fellow in Animal Ind., 1 @ \$1,500 | | |
| Instructor in Animal Ind., 1 @ \$3,300 | | |
| 217 Supplies and Materials | 2,000 | 2,000 |
| 218 Postage, Telephone, Telegrams | 100 | 100 |
| 220 Printing and Binding | 400 | 400 |
| 221 Motor Vehicle Operation | 400 | 400 |
| 222 Lights, Power, Water | 225 | 225 |
| | <hr/> | <hr/> |
| Total, School of Agriculture | 23,215 | 23,215 |

School of Education

| | | |
|-----------------------------|-------|-------|
| 235 Supplies and Materials | 750 | 750 |
| 239 Repairs and Alterations | 800 | 800 |
| 240 General Expense | 400 | 400 |
| 241 Equipment | 2,500 | 2,500 |
| | <hr/> | <hr/> |
| Total, School of Education | 4,450 | 4,450 |

School of Engineering

| | | |
|------------------------------|--------|--------|
| 242 Salaries and Wages | 25,000 | 25,000 |
| 1 Asst. Professor @ \$5200 | | |
| 1 Asst. Professor @ \$4600 | | |
| 2 Instructors @ \$3600 | | |
| 2 Instructors @ \$4000 | | |
| | <hr/> | <hr/> |
| Total, School of Engineering | 25,000 | 25,000 |

School of Forestry

| | | |
|------------------------|-------|-------|
| 251 Salaries and Wages | 6,500 | 6,500 |
| Associate Professor | | |

School of General Studies

| | | |
|------------------------|--------|--------|
| 269 Salaries and Wages | 40,200 | 40,200 |
|------------------------|--------|--------|

| | | |
|----------------------------|--------------|--------------|
| 2 Instructors @ \$3800 | | |
| 1 Instructor @ \$3850 | | |
| 6 Instructors @ \$4000 | | |
| 1 Asst. Prof. @ \$4750 | | |
| 270 Supplies and Materials | 600 | 600 |
| 276 Equipment | <u>1,000</u> | <u>1,000</u> |

| | | |
|----------------------------------|--------|--------|
| Total, School of General Studies | 41,800 | 41,800 |
|----------------------------------|--------|--------|

Reserve Officers Training Corps

| | | |
|--------------------------|-------|-------|
| 277 Salaries and Wages | 4,000 | 4,000 |
| Assistant Music Director | | |

Library

| | | |
|-----------------------------------|--------------|--------------|
| 291 Salaries and Wages | 13,092 | 13,092 |
| 3 Circulation Assistants @ \$2400 | | |
| 1 Secretary @ \$2400 | | |
| Additional Student Labor, \$3492 | | |
| 292 Supplies and Materials | 500 | 500 |
| 295 Printing and Binding | <u>1,500</u> | <u>1,500</u> |

| | | |
|----------------|--------|--------|
| Total, Library | 15,092 | 15,092 |
|----------------|--------|--------|

V. Publications and Publicity

| | | |
|--------------------------|--------------|--------------|
| 504 Travel | 700 | 700 |
| 505 Printing and Binding | <u>9,600</u> | <u>9,600</u> |

| | | |
|----------------------------------|--------|--------|
| Total Publications and Publicity | 10,300 | 10,300 |
|----------------------------------|--------|--------|

VI. Student Welfare

| | | |
|---------------------|-----|-----|
| 609 General Expense | 450 | 450 |
|---------------------|-----|-----|

VII. Custodial Care, Dormitories

| | | |
|-----------------------------|--------------|--------------|
| 711 Supplies and Materials | 600 | 600 |
| 714 Repairs and Alterations | 2,000 | 2,000 |
| 715 Equipment | <u>5,000</u> | <u>5,000</u> |

| | | |
|-----------------------------------|-------|-------|
| Total Custodial Care, Dormitories | 7,600 | 7,600 |
|-----------------------------------|-------|-------|

VIII. Operation of Power Plant

| | | |
|----------|-------|--|
| 802 Fuel | 8,000 | |
|----------|-------|--|

IX. Maintenance of Plant

Care of Buildings

| | | |
|-------------------------------|--------|--------|
| 901 Salaries and Wages | 16,000 | 12,000 |
| Laborers 1955-56, 8 at \$2000 | | |
| 1956-57, 6 at \$2000 | | |
| 908 Equipment | 3,000 | 3,000 |

Physical Plant

| | | |
|----------------------------------|-----------|--------------|
| 909 Salaries and Wages | 13,500 | 13,500 |
| 5 semi-skilled laborers @ \$2700 | | |
| 910 Supplies and Materials | 5,000 | 5,000 |
| 912 Travel | 700 | 700 |
| 916 Equipment | <u>--</u> | <u>2,000</u> |
| Total Maintenance of Plant | 38,200 | 36,200 |

| | | |
|------------------------------|------------|------------|
| Grand Total of All Increases | \$ 209,460 | \$ 199,460 |
|------------------------------|------------|------------|

February 26, 1955

Administration

Mr. J. P. Morgan, Jr.
201 Thurston Drive
Wilson, North Carolina

Dear Mr. Morgan:

I am glad that you sent a telegram last Tuesday about telecasting the Carolina-State game, because it provides me an opportunity to explain a situation which is very complex.

May I say first of all, that the decision that this game would not be telecast was made by administrators of the University at Chapel Hill, but I believe that their decision was fully justified. Previously, we took the responsibility for deciding whether any of our games would be telecast. I am sure you appreciate the fact that our Athletic Association, with a deficit of \$40,000, cannot afford to do anything which may result in losing gate receipts. As you know, this factor was not involved in deciding not to telecast the Carolina-State game. Other factors were involved and some of these I will explain.

First of all, the North Carolina High School Athletic Association has requested that no games be telecast on Tuesday and Friday evenings. They believe that attendance at their games is seriously reduced. Members of the North Carolina Athletic Conference have also complained that attendance at their games was being hurt by telecast going on at the same time.

Another factor is the opinion held by many people, especially the owners of radio and television stations all over North Carolina, that an educational station supported by state appropriations has no right to provide programs of this nature in competition with their sponsored programs. Actually, WUNC television is not now being supported by appropriated funds, but beginning July 1, 1955 will need such funds in order to continue. Obtaining these funds from the Legislature depends upon the good will and favorable attitude of many groups of citizens all over the state. For North Carolina State College, I believe television offers a wonderful opportunity to fulfill our obligations to the people of this state. I am very hopeful that funds will be provided for the continuation of the station.

We are grateful for your interest in our sports programs and are confident you realize that we are doing our best to operate WUNC TV in the best interests of everyone. If you have further questions, I shall be glad to write to you again.

Sincerely yours,

Carey H. Bostian
Chancellor

CHB:cw
cc: Mr. H. W. Taylor

ALUMNI ASSOCIATION OF NORTH CAROLINA STATE COLLEGE, INC.

POST OFFICE BOX 5876

RALEIGH, NORTH CAROLINA

February 23, 1955

Chancellor Carey H. Bostian
Holladay Hall
Campus

Dear Dr. Bostian:

We have just received a telegram from Mr. J. P. Morgan, Jr.,
201 Thurston Drive, Wilson, North Carolina, as follows:

"Hundreds of State and Carolina fans will be greatly disappointed at your not telecasting a sell out game. Think it is disgusting."

Since I do not know the details of this broadcasting problem, I shall appreciate it if you will ask someone who is well acquainted with it to write Mr. Morgan a letter.

Sincerely yours,

H. W. Taylor

H. W. Taylor
Director of Alumni Affairs

HWT:JP

cc: Mr. J. P. Morgan, Jr.

*Class of
50
Industrial
arts*

Budget Summary

1. No permanent improvements were recommended.
2. No new faculty or staff positions were provided for the Woman's College or the University in Chapel Hill.
3. The recommended appropriation is less than the budget request by:

| | <u>1955-56</u> | <u>1956-57</u> |
|------------------------------|---------------------|---------------------|
| a. Woman's College | \$ 475,307 | \$ 381,105 |
| b. University in Chapel Hill | 967,269 | 952,413 |
| c. Health Affairs | 175,132 | 183,932 |
| d. Psychiatric Center | 78,546 | 44,296 |
| e. Hospital | 388,441 | 452,891 |
| f. Fisheries | 10,673 | 8,863 |
| g. Experiment Station | 735,400 | 417,400 |
| h. Extension Service | 444,198 | 460,698 |
| i. State College | 619,715 | 526,315 |
| j. Consolidated Office | 36,736 | 95,800 |
| | <u>\$ 3,931,417</u> | <u>\$ 3,523,713</u> |

4. Recommended increases in requirements are:

| | <u>1955-56</u> | <u>1956-57</u> |
|---------------------------------------|---------------------|---------------------|
| a. Consolidated Office | \$ 14,592 | \$ 14,620 |
| b. State College | 258,556 | 192,556 |
| c. Industrial Experimental Program | 62,500 | 62,500 |
| d. Experiment Station | 82,534 | 113,134 |
| e. Extension Division | 66,131 | 132,402 |
| f. University in Chapel Hill | 148,356 | 173,506 |
| g. Fisheries | 3,178 | 2,828 |
| h. Hospital | 163,164 | 258,964 |
| i. Psychiatric Center | 688,757 | 788,007 |
| j. Health Affairs | 99,729 | 135,454 |
| k. Woman's College | 137,121 | 129,627 |
| l. Television | 217,400 | 217,400 |
| | <u>\$ 1,942,018</u> | <u>\$ 3,030,998</u> |

5. Recommended decreases in requirements are:

| | <u>1955-56</u> | <u>1956-57</u> |
|------------------------------|-------------------|-------------------|
| a. Consolidated Office | 1,000 | 1,100 |
| b. University in Chapel Hill | 36,225 | 39,925 |
| c. Fisheries | 1,925 | 1,925 |
| d. Hospital | none | none |
| e. Psychiatric Center | none | none |
| f. Health Affairs | 33,649 | 33,649 |
| g. Woman's College | 73,893 | 76,893 |
| h. Extension | 92,594 | 92,594 |
| i. Experiment Station | 100,334 | 100,334 |
| j. State College | 79,070 | 73,870 |
| | <u>\$ 418,690</u> | <u>\$ 420,290</u> |

Effect of Recommended Increases and Decreases in Requirements:

1. Consolidated Office - net recommended increase of \$13, 592 for 1955-56; \$13, 520 for 1956-57.
2. University in Chapel Hill - appropriation decrease of \$1, 396 for 1955-56; \$23, 846 for 1956-57.
3. Fisheries - net increase in requirements of \$1, 253 for 1955-56; \$903 for 1956-57.
4. Hospital - net recommended increase in requirements \$163, 164 for 1955-56; and \$258, 964 for 1956-57.
5. Psychiatric Center - net recommended increase in requirements of \$688, 757 for 1955-56 and \$788, 007 for 1956-57.
6. Health Affairs - net recommended increase in requirements \$66, 080 for 1955-56; \$101, 805 for 1956-57.
7. Woman's College - appropriation decrease of \$39, 397 for 1955-56 and \$49, 891 for 1956-57.
8. Extension Service - net recommended increase in requirements MINUS \$26, 463 for 1955-56; an increase for 1956-57 of \$39, 808.
9. Experiment Station - net recommended increase of MINUS \$17, 800 for 1955-56; increase of \$12, 800 for 1956-57.
10. State College - total recommended increase in appropriations of \$137, 912 for 1955-56 and \$71, 112 for 1956-57.

The increases in estimated receipts are as follows:

| | <u>1955-56</u> | <u>1956-57</u> |
|------------------------------|----------------------|----------------------|
| 1. University in Chapel Hill | \$113, 527 | \$ 157, 427 |
| 2. Hospital | 458, 996 | 665, 246 |
| 3. Psychiatric Center | 341, 000 | 406, 000 |
| 4. Health Affairs | 24, 139 | 44, 351 |
| 5. Woman's College | 102, 625 | 102, 625 |
| 6. State College | 41, 574 | 47, 574 |
| Total | <u>\$1, 081, 861</u> | <u>\$1, 423, 223</u> |

February 8, 1955

North Carolina State College of Agriculture and Engineering of the University
of North Carolina

Requests to the Appropriations Committees for Permanent Improvements
for the Biennium 1955-57

| | |
|---|-------------|
| 1. Completion of Textile Building Basement | \$86,920 |
| 2. Paving Streets and Walks | 85,000 |
| 3. Campus Lighting | 50,000 |
| 4. Forestry Pulp Laboratory Equipment | 40,000 |
| 5. Completion of Agricultural Engineering Building | 500,000 |
| 6. Classroom Building for School of General Studies | 780,000 |
| 7. Storage Building and Rifle Range for ROTC | 97,000 |
| | <hr/> |
| Total | \$1,638,920 |

Dormitories

The request for an appropriation for dormitory rooms is not being renewed, but authorization will be sought for building additional dormitories on a self-liquidating basis of financing the cost. Among 1155 rooms available in September 1954, over 700 housed three students during the first semester. By the time additional rooms can be provided, all rooms will be housing three students. Such conditions are very undesirable in many ways, and a considerable number of students who would like to come to the College are not enrolling because of the over-crowded situation.

1. Completion of Textile Building Basement

The School of Textiles is the research center for the state's leading industry and has been providing a great service at practically no cost to the state, in quarters both insufficient in total space and inconveniently scattered over a building designed primarily for teaching. Raw space is available in the sub-basement of the west wing of the building which can be converted into an almost ideal laboratory for an estimated expenditure of \$86,920.

2. Paving Streets and Walks in Dormitory Area

The road on the south side of the Gymnasium, Coliseum, and dormitories, needs to be widened and paved to relieve the street in front of these buildings of a great

deal of traffic, a considerable portion of which is non-college. In addition, sufficient walks have not yet been constructed in the areas around Owen and Tucker Dormitories.

3. Campus Lighting

Two years ago \$120,000 was requested for the renovation of obsolete portions of an old lighting system and the extension of lights to the extensive new areas of the campus. An appropriation of \$20,000 was made, and will be used to pay for a small part of the total project. An additional sum of \$50,000 will permit the installation of service lines for lighting throughout the campus and a minimum of lighting fixtures.

4. Forestry Pulp Laboratory Equipment

Two years ago \$200,000 was appropriated for this building and its equipment, and the contract was recently let for the construction of the building. The appropriation was \$10,000 less than requested, and subsequently it was found that \$30,000 would be needed to grade and landscape the area, and to provide the necessary utilities to the area. Thus the original appropriation lacked \$40,000 toward providing the building and essential equipment as originally requested.

5. Completion of Agricultural Engineering Building

Half the needed funds for an Agricultural Engineering Building were provided two years ago and the contract will be let in the near future for approximately half of the building. This rapidly developing phase of agriculture will not be adequately served until the remaining space has been provided and put in use.

6. Classroom Building for School of General Studies

A classroom building for the School of General Studies will be needed in 1956-57 if our enrollment is permitted to increase according to predictions made by the Commission on Higher Education and others.

7. Storage Building and Rifle Range for ROTC

The Army ROTC is currently using an unheated Quonset hut and space in the basement of the Gymnasium for storing equipment, and an area in the Gymnasium for a rifle range. This space is urgently needed in a Gymnasium which was constructed in 1925 for students around one-third the present number.

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