

# COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Division of Cooperative Extension  
Washington, D.C.

## COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State North Carolina

County Combined White + Negro  
Totals

### REPORT OF

\_\_\_\_\_  
(Name) Home Demonstration Agent.

From \_\_\_\_\_ to \_\_\_\_\_, 1934

\_\_\_\_\_  
4-H Club Agent.

From \_\_\_\_\_ to \_\_\_\_\_, 193

\_\_\_\_\_  
Agricultural Agent.

From \_\_\_\_\_ to \_\_\_\_\_, 193

**READ SUGGESTIONS, PAGES 2 AND 3**



Approved: \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment*. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.

- VI. Outlook and recommendations, including suggestive program of work for next year.



## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT		Total months of service this year (a)	Days devoted to A.A.A. work (b)	Days devoted to relief work (c)	Total days in office (d)	Total days in field (e)
(Name)	Home demonstration agent.....	90	10	84	100	101
	Asst. home demonstration agent.....	7705/6	630	2731	4701/4	14818/2
	4-H Club agent.....	51			732	153 <sup>2</sup>
	Assistant 4-H Club agent.....					
	Agricultural agent.....	110	98	46	108	107
	Assistant agricultural agent.....	1392/2	19605	500	15385/2	18748/2

2. County extension association or committee:

(a) Agricultural extension:

(1) Name .....

(2) Number of members 672<sup>35</sup>

(b) Home demonstration:

(1) Name .....

(2) Number of members 1357<sup>8</sup>

(c) 4-H Club:

(1) Name .....

(2) Number of members 825<sup>9</sup>

3. Number of communities in county where extension work should be conducted..... 295<sup>16</sup> 3

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees..... 2694<sup>16</sup> 4

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:

(a) Adult work { (1) Men 3109<sup>82</sup>  
(2) Women 4585<sup>88</sup>

(b) 4-H Club work { (1) Men 3065<sup>4</sup> (3) Older club boys 276<sup>36</sup>  
(2) Women 544<sup>68</sup> (4) Older club girls 440<sup>49</sup>

6. Number of different paid local leaders engaged in A.A.A. program, or in relief work..... { (a) Men 3690<sup>89</sup>  
(b) Women 1526<sup>101</sup> } 6

7. Number of clubs or other groups organized to carry on adult home demonstration work..... 2138<sup>109</sup> 7

8. Number of members in such clubs or groups..... 558<sup>38</sup> 38109 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)
9. Number of 4-H Clubs.....	61060		41267	92291
10. Number of different 4-H Club members enrolled.....	{ (1) Boys <sup>2</sup> 1075 <sup>16</sup> (2) Girls <sup>2</sup> 17308 <sup>60</sup>	901	708473	766183
11. Number of different 4-H Club members completing.....	{ (1) Boys <sup>3</sup> 57611 (2) Girls <sup>3</sup> 999650	991	379365	386166
			161630	1148969

12. Number of different members enrolled in 4-H Club work for:<sup>4</sup>

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	352579	173066	165358	77155	47338	16624
(b) Girls.....	801381	476672	3224 <sup>69</sup>	2278 <sup>65</sup>	161058	83649

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.

<sup>4</sup> The total for this question should agree with county total, question 10.



GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over		
13. Number of different 4-H Club members enrolled according to age <sup>1</sup> .....	(a) Boys.....	559	65	80	73	81	32	77	67	58	37	28	13	
	(b) Girls.....	44	73	81	82	83	81	81	75	67	50	44		
		1680	2171	2862	2992	2877	2553	1975	1169	764	332	372		
14. Number of 4-H Club members: <sup>1</sup>	(a) In school.....	22516 <sup>87</sup>										(b) Out of school.....	134364	14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)		
15. Number of 4-H Club teams trained.....	(1) Judging.....	528		4520	9422	15
	(2) Demonstration.....	6512		3810	8521	
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older.....		3012		8412	11122	16
17. Members in groups reported in question 16.....	(1) Young men.....	1034		107113	114416	17
	(2) Young women.....	43513		1789	55920	
18. Total number of farm or home visits <sup>2</sup> made in conducting extension work.....		67421 <sup>102</sup>	15677	83663 <sup>107</sup>	151630 <sup>118</sup>	18
19. Number of different farms or homes visited.....		14187 <sup>60</sup>	10551	33603 <sup>105</sup>	49972 <sup>106</sup>	19
20. Number of calls relating to extension work.....	(1) Office.....	38911 <sup>60</sup>	651	924598 <sup>109</sup>	922802 <sup>109</sup>	20
	(2) Telephone.....	22585 <sup>57</sup>	671	164465 <sup>100</sup>	176541 <sup>100</sup>	
21. Number of news articles or stories published <sup>4</sup> .....		4345 <sup>59</sup>	122	636101 <sup>101</sup>	1018404 <sup>104</sup>	21
22. Number of individual letters written.....		51674 <sup>60</sup>	4112	358776 <sup>109</sup>	396667 <sup>109</sup>	22
23. Number of different circular letters prepared (not total copies mailed).....		3838 <sup>59</sup>	41	461603 <sup>103</sup>	8167102 <sup>102</sup>	23
24. Number of bulletins distributed.....		99833 <sup>61</sup>		425705 <sup>103</sup>	495298 <sup>104</sup>	24
25. Number of radio talks made.....		186	41	115	277	25
26. Number of events at which extension exhibits were shown.....		31758		14867	43890	26
27. Training meetings held for local leaders or committeemen.....	(a) Number.....	96887		134386	222101	27
	(b) Men leaders.....	9915		28935 <sup>86</sup>	27344 <sup>84</sup>	
	(c) Women leaders.....	14331 <sup>93</sup>		1672 <sup>21</sup>	14664 <sup>96</sup>	
(2) 4-H Club.....	(a) Number.....	19221	201	16626	34051	28
	(b) Leaders.....	3495 <sup>31</sup>	1000 <sup>1</sup>	1978 <sup>30</sup>	4535 <sup>51</sup>	
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27).....	(1) Number.....	25607 <sup>101</sup>		2936 <sup>83</sup>	32353 <sup>111</sup>	28
	(2) Total attendance.....	290692 <sup>100</sup>		62786 <sup>83</sup>	356750 <sup>111</sup>	
29. Meetings held at result demonstrations.....	(1) Number.....	98634 <sup>34</sup>		74459 <sup>59</sup>	175077 <sup>75</sup>	29
	(2) Total attendance.....	22422 <sup>34</sup>		25756 <sup>59</sup>	47772 <sup>75</sup>	

<sup>1</sup> The total for this question should agree with county total, question 10.  
<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.  
<sup>3</sup> Do not count a single visit to both the farm and home as two visits.  
<sup>4</sup> Do not count items relating to notices of meetings only.  
 NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)		
30. Tours conducted.....	(1) Adult work.....	(a) Number.....	49 <sup>21</sup>	74 <sup>23</sup>	127 <sup>46</sup>	
		(b) Total attendance.....	999 <sup>19</sup>	327 <sup>936</sup>	422 <sup>5</sup>	
	(2) 4-H Club.....	(a) Number.....	9 <sup>8</sup>	15 <sup>10</sup>	23 <sup>17</sup>	
		(b) Total attendance.....	157 <sup>8</sup>	941 <sup>10</sup>	985 <sup>18</sup>	
31. Achievement days held.....	(1) Adult work.....	(a) Number.....	68 <sup>43</sup>	33 <sup>13</sup>	100 <sup>52</sup>	
		(b) Total attendance.....	1071 <sup>64</sup>	751 <sup>813</sup>	1764 <sup>52</sup>	
	(2) 4-H Club.....	(a) Number.....	56 <sup>22</sup>	31 <sup>24</sup>	45 <sup>37</sup>	
		(b) Total attendance.....	606 <sup>22</sup>	476 <sup>25</sup>	847 <sup>58</sup>	
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women.....	(a) Number.....	8 <sup>8</sup>		7 <sup>7</sup>	
		(b) Total members attending.....	288 <sup>9</sup>		281 <sup>8</sup>	
		(c) Total others attending.....	81 <sup>6</sup>		76 <sup>5</sup>	
	(2) 4-H club.....	(a) Number.....	30 <sup>28</sup>	18 <sup>18</sup>	37 <sup>35</sup>	
(b) Total boys attending.....		284 <sup>24</sup>	581 <sup>18</sup>	694 <sup>25</sup>		
(c) Total girls attending.....		1108 <sup>30</sup>	509 <sup>13</sup>	1353 <sup>35</sup>		
(d) Total others attending.....		544 <sup>26</sup>	1180 <sup>40</sup>	1346 <sup>30</sup>		
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported.....	(1) Number.....	344 <sup>5</sup>	60 <sup>1</sup>	486 <sup>99</sup>	827 <sup>104</sup>	
	(2) Total attendance.....	4834 <sup>19</sup>	1064 <sup>1</sup>	3553 <sup>100</sup>	8864 <sup>103</sup>	
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work.....	(a) Number.....	123 <sup>85</sup>	260 <sup>93</sup>	384 <sup>72</sup>	
		(b) Total attendance.....	997 <sup>57</sup>	4414 <sup>39</sup>	1416 <sup>69</sup>	
	(2) 4-H club.....	(a) Number.....	56 <sup>5</sup>	15 <sup>1</sup>	10 <sup>4</sup>	155 <sup>9</sup>
		(b) Total attendance.....	1545 <sup>41</sup>	450 <sup>1</sup>	608 <sup>24</sup>	1941 <sup>53</sup>

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county.....	275562 <sup>97</sup>	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program.....	143493 <sup>102</sup>	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program.....	65496 <sup>97</sup>	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program.....	23792 <sup>94</sup>	38
39. Number of farm homes with 4-H Club members enrolled.....	18145 <sup>99</sup>	39
40. Number of other homes with 4-H Club members enrolled.....	3456 <sup>64</sup>	40
41. Total number of different farm families influenced by some phase of the extension program..... (Include questions 36, 37, and 39, minus duplications.)	180029 <sup>109</sup>	41
42. Total number of different other families influenced by some phase of extension program..... (Include questions 38 and 40, minus duplications.)	33168 <sup>104</sup>	42

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.



CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	All other cereals <sup>2</sup> (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....	134					11	} 43
(2) 4-H Club agents.....							
(3) Agricultural agents.....	1391 <sup>98</sup> / <sub>2</sub>	392 <sup>57</sup>	1673 <sup>55</sup> / <sub>4</sub>	116 <sup>45</sup>	54 <sup>27</sup> / <sub>4</sub>	49 <sup>12</sup> / <sub>2</sub>	
(4) Specialists.....	432 <sup>22</sup>	139	1/4 <sup>1</sup>	1/4 <sup>1</sup>	1/4 <sup>2</sup>		
44. Number of communities in which work was conducted.....	822 <sup>90</sup>	346 <sup>43</sup>	247 <sup>46</sup>	213 <sup>24</sup>	107 <sup>28</sup>	869	44
45. Number of voluntary local leaders or committeemen assisting.....	336 <sup>51</sup>	153 <sup>27</sup>	122 <sup>20</sup>	78 <sup>24</sup>	62 <sup>8</sup>	464	45
46. Days of assistance rendered by voluntary leaders or committeemen.....	567 <sup>44</sup>	135 <sup>26</sup>	64 <sup>19</sup> / <sub>4</sub>	38 <sup>11</sup> / <sub>4</sub>	10 <sup>6</sup> / <sub>4</sub>	93	46
47. Number of adult result demonstrations conducted.....	1011 <sup>58</sup>	356 <sup>43</sup>	289 <sup>36</sup>	209 <sup>27</sup>	84 <sup>21</sup>	54 <sup>5</sup>	47
48. Number of meetings at result demonstrations.....	872 <sup>6</sup>	271 <sup>9</sup>	88	4 <sup>3</sup>	5 <sup>5</sup>	31	48
49. Number of method-demonstration meetings held.....	149 <sup>30</sup>	391 <sup>6</sup>	1611	156	11	61	49
50. Number of other meetings held.....	306 <sup>43</sup>	126 <sup>20</sup>	3310	397	63	71	50
51. Number of news stories published.....	228 <sup>53</sup>	146 <sup>36</sup>	3721	1815	2113	74	51
52. Number of different circular letters issued.....	1385 <sup>51</sup>	1182 <sup>9</sup>	298	3710	268	41	52
53. Number of farm or home visits made.....	3245 <sup>81</sup>	941 <sup>56</sup>	408 <sup>48</sup>	343 <sup>45</sup>	892 <sup>6</sup>	767	53
54. Number of office calls received.....	10686 <sup>81</sup>	6608 <sup>62</sup>	3077 <sup>65</sup>	1616 <sup>58</sup>	1012 <sup>40</sup>	1511 <sup>2</sup>	54
55. Number of 4-H Club members enrolled.....	1849 <sup>63</sup>	3410	53			122	} 55
(2) Girls.....	3713			41		43	
56. Number of 4-H Club members completing.....	1080 <sup>52</sup>	198	42	41		91	} 56
(2) Girls.....	2911					43	
57. Number of acres in projects conducted by 4-H Club members completing.....	1230 <sup>48</sup>	395				193	57
58. Total yields of crops grown by 4-H Club members completing.....	32224 <sup>52</sup> bu.	414 <sup>8</sup> bu.	712 <sup>49</sup> bu.			131 <sup>2</sup> bu.	58
59. Number of farmers following fertilizer recommendations.....	8482 <sup>31</sup>	4244 <sup>25</sup>	3127 <sup>11</sup>	289 <sup>23</sup>	143 <sup>20</sup>	1086	59
60. Number of farmers following insect-control recommendations.....	2171 <sup>18</sup>	1286 <sup>42</sup>	1452 <sup>34</sup>	277	154		60
61. Number of farmers following disease-control recommendations.....	854 <sup>15</sup>	5108 <sup>12</sup>	3102 <sup>11</sup>	355	182 <sup>5</sup>	11	61
62. Number of farmers following marketing recommendations.....	242 <sup>44</sup>	160 <sup>26</sup>	1140 <sup>17</sup>	589	54 <sup>12</sup>		62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	6657 <sup>59</sup>	2815 <sup>22</sup>	3046	986 <sup>13</sup>	415 <sup>12</sup>		63
64. Number of farms for which production-reduction contracts were signed.....	3070 <sup>57</sup>	1079 <sup>21</sup>					64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64.....	141326 <sup>57</sup>	8255 <sup>21</sup>			21		65
66. Number of farmers following other specific practice recommendations: <sup>4</sup>							} 66
(1).....	375 <sup>12</sup>	702 <sup>5</sup>	144 <sup>6</sup>	214	123	51	
(2).....	405 <sup>5</sup>	263	432	592			
(3).....	261	51	22	1193			
(4).....	351	21	151	21			
(5).....	351		51				

<sup>1</sup> Report fall-sown crops the year they are harvested.

<sup>2</sup> Indicate crop by name.

<sup>3</sup> Include all corn and hog contracts. This total should agree with 242(d).

<sup>4</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, alsike, white)	Vetch	Lespedeza	Pastures	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	115 <sup>36</sup>	3914	103 <sup>30</sup> / <sub>2</sub>	148 <sup>44</sup> / <sub>4</sub>	689 <sup>79</sup>	375 <sup>77</sup> / <sub>4</sub>	
(4) Specialists.....	22		22	22	2220	2510	
68. Number of communities in which work was conducted.....	149 <sup>36</sup>	5316	16 <sup>32</sup>	217 <sup>41</sup>	845 <sup>72</sup>	554 <sup>72</sup>	68
69. Number of voluntary local leaders or committeemen assisting.....	279	53	42 <sup>11</sup>	479	253 <sup>33</sup>	155 <sup>22</sup>	69
70. Days of assistance rendered by voluntary leaders or committeemen.....	159	11	53 <sup>10</sup>	268	236 <sup>30</sup>	9518	70
71. Number of adult result demonstrations conducted.....	227 <sup>31</sup>	6112	135 <sup>23</sup>	287 <sup>30</sup>	4042 <sup>58</sup>	857 <sup>57</sup>	71
72. Number of meetings at result demonstrations.....	1610	21	22	108	4920	1911	72
73. Number of method-demonstration meetings held.....	1910	22	22	58 <sup>10</sup>	140 <sup>20</sup>	13212	73
74. Number of other meetings held.....	238	63	256	138	124 <sup>21</sup>	5013	74
75. Number of news stories published.....	5322	124	36 <sup>10</sup>	4827	268 <sup>51</sup>	14840	75
76. Number of different circular letters issued.....	227	11	247	498	176 <sup>34</sup>	5224	76
77. Number of farm or home visits made.....	372 <sup>43</sup>	75 <sup>15</sup>	322 <sup>31</sup>	444 <sup>38</sup>	2532 <sup>76</sup>	1261 <sup>71</sup>	77
78. Number of office calls received.....	1234 <sup>45</sup>	453 <sup>23</sup>	1022 <sup>36</sup>	1881 <sup>46</sup>	15208 <sup>75</sup>	4809 <sup>69</sup>	78
79. Number of 4-H Club members enrolled.....	11	91		51	467	91	} 79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....	11				92		} 80
(1) Boys.....							
(2) Girls.....					31		
81. Number of acres in projects conducted by 4-H Club members completing.....	22				193		81
82. Total yields of crops grown by 4-H Club members completing.....	3 <sup>1</sup> bu. tons	148 <sup>10</sup> bu. tons	26 <sup>20</sup> bu. tons	633 <sup>18</sup> bu. tons	125 <sup>3</sup> bu. tons	x x x	} 82
	292 <sup>37</sup>		262 <sup>0</sup>	633 <sup>18</sup>	2190 <sup>31</sup>	x x x	
83. Number of farmers following fertilizer recommendations.....	11		101	102	172	301	83
84. Number of farmers following insect-control recommendations.....	32		182	102	178	201	84
85. Number of farmers following disease-control recommendations.....	316	11	351	158 <sup>6</sup>	973 <sup>7</sup>	63	85
86. Number of farmers following marketing recommendations.....	335	432	635	527 <sup>7</sup>	496 <sup>19</sup>	840 <sup>15</sup>	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	101						87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations: <sup>1</sup>							} 90
(1).....	152		133	105	1177 <sup>9</sup>	895	
(2).....	31			251	143 <sup>4</sup>	1233	
(3).....				201		31	
(4).....						21	
(5).....							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



## LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans (g)	Cowpeas and field peas (h)	Velvet- beans (i)	Field beans (j)	Peanuts (k)	All other legumes and forage crops <sup>1</sup> (m)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....						11	67
(2) 4-H Club agents.....	61	35			38	111	
(3) Agricultural agents.....	271 1/2	125	38 1/2	128	118 1/2	111 25	
(4) Specialists.....	118	21		11	101	22	
68. Number of communities in which work was conducted.....	54	34	43	418	164	108	68
69. Number of voluntary local leaders or committeemen assisting.....	462	253	101	153	347	255	69
70. Days of assistance rendered by voluntary leaders or committeemen.....	878	123	72	114	448	134	70
71. Number of adult result demonstrations conducted.....	768	78 1/10	175	255	547	144	71
72. Number of meetings at result demonstrations.....	405	330	41	31	63	104	72
73. Number of method-demonstration meetings held.....	159	22	11	143	63	73	73
74. Number of other meetings held.....	37	52	62	11	279	374	74
75. Number of news stories published.....	6912	435	303	62	4417	3213	75
76. Number of different circular letters issued.....	5426	158	57	51	1410	169	76
77. Number of farm or home visits made.....	2918	113	385	6110	390	334	77
78. Number of office calls received.....	867	407	266	2367	2367	886	78
79. Number of 4-H Club members enrolled.....	40				165	63	79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....	316				100	64	80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....	113				60	61	81
82. Total yields of crops grown by 4-H Club members completing.....	242 bu.	bu.	bu.	385	13	bu.	82
	44 1/4 tons	tons	tons	261 bu.	16	8 tons	
83. Number of farmers following fertilizer recommendations.....	583	242	295	743	297	135	83
84. Number of farmers following insect-control recommendations.....	302	603		3013	372	51	84
85. Number of farmers following disease-control recommendations.....	1175	152		51	623	51	85
86. Number of farmers following marketing recommendations.....	315	336		1301	538	262	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	497	82	40		400	365	87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....	51	51					89
90. Number of farmers following other specific practice recommendations: <sup>2</sup>							90
(1).....	219	182	20		11		
(2).....	622	122	81	11	452		
(3).....	121				61	151	
(4).....	141				352		
(5).....							

<sup>1</sup> Indicate crop by name.<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

# POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potatoes (a)	Sweetpotatoes (b)	Cotton (c)	Tobacco (d)	All other special crops <sup>1</sup> (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....			98 <sup>2</sup>	371	61	} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....	52 411 <sup>1/2</sup>	48 338 <sup>1/2</sup>	89 9344	76 6950	1019	
(4) Specialists.....	4312	127	169 <sup>39</sup>	7724	82	
92. Number of communities in which work was conducted.....	289 <sup>46</sup>	271 <sup>42</sup>	106 <sup>83</sup>	886 <sup>71</sup>	366	92
93. Number of voluntary local leaders or committeemen assisting.....	82 <sup>14</sup>	61 <sup>19</sup>	112 <sup>44</sup>	228 <sup>5</sup>	202	93
94. Days of assistance rendered by voluntary leaders or committeemen.....	75 <sup>10</sup>	78 <sup>13</sup>	288 <sup>28</sup>	2189 <sup>71</sup>	81	94
95. Number of adult result demonstrations conducted.....	232 <sup>32</sup>	268 <sup>29</sup>	2310 <sup>37</sup>	301 <sup>33</sup>	52	95
96. Number of meetings at result demonstrations.....	32 <sup>12</sup>	178	3613	5814		96
97. Number of method-demonstration meetings held.....	7113	5714	139 <sup>18</sup>	219 <sup>19</sup>	282	97
98. Number of other meetings held.....	7114	5912	1228 <sup>68</sup>	1049 <sup>54</sup>	282	98
99. Number of news stories published.....	108 <sup>24</sup>	97 <sup>25</sup>	168 <sup>3</sup>	135 <sup>3</sup>	22	99
100. Number of different circular letters issued.....	115 <sup>17</sup>	54 <sup>15</sup>	331 <sup>74</sup>	201 <sup>58</sup>	11	100
101. Number of farm or home visits made.....	94 <sup>31</sup>	98 <sup>48</sup>	883 <sup>75</sup>	717 <sup>74</sup>	1016	101
102. Number of office calls received.....	443 <sup>56</sup>	495 <sup>56</sup>	4215 <sup>86</sup>	2846 <sup>75</sup>	789 <sup>9</sup>	102
103. Number of 4-H Club members enrolled.....	149 <sup>20</sup>	114 <sup>18</sup>	230 <sup>28</sup>	194 <sup>21</sup>	163	} 103
(2) Girls.....	23 <sup>5</sup>	94	82	94		
104. Number of 4-H Club members completing.....	113 <sup>18</sup>	83 <sup>6</sup>	146 <sup>20</sup>	5817	123	} 104
(2) Girls.....	22 <sup>6</sup>	73	93	42	11	
105. Number of acres in projects conducted by 4-H Club members completing.....	1357 <sup>18</sup>	13814	11115	5711	212	105
106. Total yields of crops grown by 4-H Club members completing.....	9688 <sup>18</sup> bu.	7731 <sup>15</sup> bu.	1102 <sup>59</sup> lb.	3695 <sup>75</sup> lb.	211	106
107. Number of farmers following fertilizer recommendations.....	199 <sup>40</sup>	158 <sup>38</sup>	1045 <sup>61</sup>	1095 <sup>58</sup>	135 <sup>2</sup>	107
108. Number of farmers following insect-control recommendations.....	157 <sup>29</sup>	34 <sup>5</sup>	380 <sup>40</sup>	957 <sup>49</sup>	1813	108
109. Number of farmers following disease-control recommendations.....	633 <sup>20</sup>	132 <sup>26</sup>	139 <sup>17</sup>	681 <sup>43</sup>	1392	109
110. Number of farmers following marketing recommendations.....	122 <sup>24</sup>	206 <sup>26</sup>	131 <sup>39</sup>	145 <sup>28</sup>	3132	110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	130 <sup>16</sup>	124 <sup>14</sup>	288 <sup>45</sup>	2910 <sup>39</sup>	581	111
112. Number of farms for which production-reduction contracts were signed.....	680 <sup>1</sup>	3635	708 <sup>81</sup>	834 <sup>73</sup>	155 <sup>2</sup>	112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112.....	2496		4975 <sup>78</sup>	26790 <sup>68</sup>	224 <sup>2</sup>	113
114. Number of farmers following other specific practice recommendations: <sup>3</sup>						} 114
(1).....	84 <sup>4</sup>	1384	1143	3592	672	
(2).....	283 <sup>3</sup>	253	67 <sup>3</sup>	720		
(3).....			396 <sup>2</sup>	812		
(4).....	85 <sup>2</sup>			45 <sup>2</sup>		
(5).....	801	101		479 <sup>2</sup>		

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and canning crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents	767 <sup>27</sup>	571 <sup>0</sup>	360 <sup>46</sup> <sub>1/2</sub>	32	84	11	115
(2) 4-H Club agents		21					
(3) Agricultural agents	740 <sup>59</sup> <sub>1/2</sub>	620 <sup>56</sup> <sub>1/4</sub>	172 <sup>16</sup> <sub>3/4</sub>	240 <sup>56</sup> <sub>1/4</sub>	138 <sup>23</sup> <sub>1/2</sub>	612 <sup>5</sup>	
(4) Specialists	32	62 <sup>17</sup>	15 <sup>1/2</sup>	35-19	216	94	
116. Number of communities in which work was conducted	131 <sup>80</sup>	41 <sup>52</sup>	76 <sup>68</sup>	219 <sup>44</sup>	176 <sup>27</sup>	113 <sup>24</sup>	116
117. Number of voluntary local leaders or committeemen assisting	866 <sup>58</sup>	220 <sup>22</sup>	487 <sup>39</sup>	80 <sup>14</sup>	638	506	117
118. Days of assistance rendered by voluntary leaders or committeemen	1126 <sup>48</sup>	563 <sup>13</sup>	534 <sup>12</sup>	410	395	94	118
119. Number of adult result demonstrations conducted	674 <sup>48</sup>	580 <sup>21</sup>	909 <sup>38</sup>	222 <sup>29</sup>	318 <sup>5</sup>	119 <sup>12</sup>	119
120. Number of meetings at result demonstrations	128 <sup>7</sup>	74 <sup>11</sup>	95 <sup>17</sup>	50 <sup>10</sup>	24 <sup>3</sup>	11	120
121. Number of method-demonstration meetings held	657 <sup>47</sup>	105 <sup>11</sup>	420 <sup>43</sup>	70 <sup>22</sup>	234	73	121
122. Number of other meetings held	408 <sup>33</sup>	281 <sup>25</sup>	140 <sup>22</sup>	30 <sup>16</sup>	436	105	122
123. Number of news stories published	277 <sup>56</sup>	111 <sup>31</sup>	170 <sup>39</sup>	67 <sup>21</sup>	541	76	123
124. Number of different circular letters issued	395 <sup>52</sup>	177 <sup>14</sup>	76 <sup>27</sup>	2010	224	43	124
125. Number of farm or home visits made	1539 <sup>83</sup>	196 <sup>48</sup>	1875 <sup>67</sup>	806 <sup>48</sup>	981 <sup>25</sup>	136 <sup>24</sup>	125
126. Number of office calls received	626 <sup>88</sup>	706 <sup>50</sup>	1946 <sup>67</sup>	3011 <sup>61</sup>	1609 <sup>32</sup>	574 <sup>40</sup>	126
127. Number of 4-H Club members enrolled:							127
(1) Boys	523 <sup>35</sup>	991 <sup>2</sup>	255 <sup>8</sup>	33 <sup>2</sup>	29 <sup>2</sup>	61	
(2) Girls	184 <sup>28</sup>	645 <sup>15</sup>	129 <sup>15</sup>		34 <sup>2</sup>	51	
128. Number of 4-H Club members completing:							128
(1) Boys	516 <sup>29</sup>	511 <sup>0</sup>	126 <sup>8</sup>	11	81	51	
(2) Girls	121 <sup>18</sup>	544	700 <sup>12</sup>		71	61	
129. Number of acres in projects conducted by 4-H Club members completing	458 <sup>39</sup>	54 <sup>8</sup>	x x x x	32	122	51	129
130. Total yields of crops grown by 4-H club members completing	1530 <sup>16</sup> <sub>3</sub> bu.	821 <sup>5</sup> <sub>1/2</sub> bu.	x x x x	20 <sup>1</sup> bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	241 <sup>65</sup>	119 <sup>33</sup>	302 <sup>21</sup>	458 <sup>38</sup>	389 <sup>20</sup>	102 <sup>19</sup>	131
132. Number of farms or homes where insect-control recommendations were followed	777 <sup>61</sup>	137 <sup>30</sup>	349 <sup>18</sup>	600 <sup>38</sup>	9811	150 <sup>15</sup>	132
133. Number of farms or homes where disease-control recommendations were followed	257 <sup>45</sup>	609 <sup>21</sup>	226 <sup>12</sup>	589 <sup>35</sup>	104 <sup>8</sup>	139 <sup>14</sup>	133
134. Number of farms or homes where marketing recommendations were followed	149 <sup>35</sup>	114 <sup>30</sup>	142	84 <sup>16</sup>	547	49 <sup>8</sup>	134
Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise	967 <sup>39</sup>	1674 <sup>20</sup>	1578 <sup>6</sup>	105 <sup>11</sup>	157 <sup>4</sup>	53 <sup>6</sup>	135
Number of homes where recommendations were followed as to establishment or care of lawn	x x x x	x x x x	207 <sup>68</sup>	x x x x	x x x x	x x x x	136
Number of homes where recommendations were followed regarding planting of shrubbery and trees	x x x x	x x x x	358 <sup>70</sup>	x x x x	x x x x	x x x x	137
Number of homes where recommendations were followed as to treatment of walks, drives, or fences	x x x x	x x x x	121 <sup>49</sup>	x x x x	x x x x	x x x x	138
Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	x x x x	x x x x	172 <sup>53</sup>	x x x x	x x x x	x x x x	139
Number of homes where other specific practice recommendations were followed: <sup>1</sup>							140
(1)	423 <sup>3</sup>	301	70 <sup>8</sup>	137 <sup>3</sup>	158 <sup>3</sup>	297 <sup>2</sup>	
(2)	1611		51				
(3)	1651		71				
(4)	6505		71				

For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

Page 11, under question 140.

1) Number homes whitewashed <sup>18</sup> 135, Painted <sup>40</sup> 916, Repaired <sup>26</sup> 1988.

2) Number improving highway through planting to a plan <sup>19</sup> 524, removing signs <sup>12</sup> 290.

screening objects <sup>22</sup> 336. improving letter boxes <sup>26</sup> 425.

3) Planting to plan the following: home grounds <sup>34</sup> 1257 School grounds <sup>21</sup> 128.

church yard <sup>26</sup> 181, club house <sup>16</sup> 27.

4) Number houses underpinned <sup>21</sup> 258, making outdoor living room <sup>23</sup> 111.

# FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

	Forestry (a)	Agricultural engineering <sup>1</sup> (farm and home) (b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents.....	43	9712	}
(2) 4-H Club agents.....	11		
(3) Agricultural agents.....	1843/54	769/461	
(4) Specialists.....	8833	74/221	
142. Number of communities in which work was conducted.....	16747	60856	142
143. Number of voluntary local leaders or committeemen assisting.....	6218	18319	143
144. Days of assistance rendered by voluntary leaders or committeemen.....	3811	42318	144
145. Number of adult result demonstrations conducted.....	14039	77536	145
146. Number of meetings at result demonstrations.....	2816	14622	146
147. Number of method-demonstration meetings held.....	5026	28832	147
148. Number of other meetings held.....	4318	15731	148
149. Number of news stories published.....	9132	19634	149
150. Number of different circular letters issued.....	4322	8924	150
151. Number of farm or home visits made.....	47053	229668	151
152. Number of office calls received.....	131658	804370	152
153. Number of 4-H Club members enrolled- {	17613	1503	}
(1) Boys.....	674		
(2) Girls.....	13411	41	}
154. Number of 4-H Club members completing- {	664		
(1) Boys.....			}
(2) Girls.....			
155. Number of units handled by 4-H Club members completing.....	(1) Transplant beds cared for.....	(1) Acres terraced <sup>13</sup> .....	
	(2) Acres planted to forest trees 113/46	(2) Machines or equipment repaired <sup>4</sup> .....	
	(3) Acres thinned, weeded, pruned, or managed 281	(3) Articles made 813	
	(4) Acres of farm woodland protected from fire 321	(4) Equipment installed 535	

## FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	3013	156
157. Acres involved in preceding question.....	6113	157
158. Number of farmers planting windbreaks or shelter belts.....	72	158
159. Number of farmers planting trees for erosion control.....	2110	159
160. Number of farmers making improved thinnings and weedings.....	20234	160
161. Number of farmers practicing selection cutting.....	144334	161
162. Number of farmers pruning forest trees.....	3511	162
163. Number of farmers cooperating in prevention of forest fire.....	326720	163
164. Number of farmers adopting improved practices in production of naval stores.....		164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	21	165

<sup>1</sup> 4-H farm shop clubs should be reported under this heading.



FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	3410	166
167. Number of farmers following wood-preservation recommendations.....	30517	167
168. Number of farmers following recommendations in the marketing of forest products.....	12518	168
169. Number of farmers following other specific practice recommendations: <sup>1</sup>		
(a).....	1545	169
(b).....		
(c).....		
(d).....		

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing and erosion control.....	203840	31400 <sup>1</sup> / <sub>2</sub> acres.	\$ 7816229	170
171. Drainage practices.....	41824	963822 acres.	2216550 <sup>20</sup>	171
172. Irrigation practices.....	22	483 acres.	1722	172
173. Land-clearing practices.....	478	2796 acres.	21486	173
174. Better types of machines.....	29022	41922 machines.	161150 <sup>19</sup>	174
175. Maintenance and repair of machines.....	72324	100317 machines.	413475 <sup>13</sup>	175
176. Efficient use of machinery.....	28913	x x x x x x x x x	1178862 <sup>8</sup>	176
177. All buildings constructed.....	58349	125049 buildings.	5419932	177
178. Buildings remodeled, repaired, painted.....	77941	72639 buildings.	2749950 <sup>31</sup>	178
179. Farm electrification.....	17821	23912	394072 <sup>10</sup>	179
180. Home equipment.....	40223	54914	366511	180
181. Total of columns (a) and (c).....	543071 farms.	x x x x x x x x x	\$ 22398659 <sup>6</sup>	181

182. Number of machines repaired as reported in question 175, by types:				
(a) Tractors.....	2810	(e) Mowers.....	8612	182
(b) Tillage implements.....	48110	(f) Planters.....	12112	
(c) Harvesters and threshers.....	5114	(g) Other.....	19110	
(d) Plows.....	34911			

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:				
(a) Dwellings constructed according to plans furnished.....	10417			183
(b) Dwellings remodeled according to plans furnished.....	53924			
(c) Sewage systems installed.....	20526	(i) Silos.....	36143	
(d) Water systems installed.....	41937	(j) Hog houses.....	21028	
(e) Heating systems installed.....	5712	(k) Poultry houses.....	49354	
(f) Lighting systems installed.....	38727	(l) Storage structures.....	19232	
(g) Home appliances and machines.....	83321	(m) Other.....	36027	
(h) Dairy buildings.....	12531			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry	Bees	
	(a)	(b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents.....	110 27		} 184
(2) 4-H Club agents.....	12 1		
(3) Agricultural agents.....	1065 1/2 94	131 42	
(4) Specialists.....	145 1/2 60	45 25	
185. Number of communities in which work was conducted.....	911 94	141 38	185
186. Number of voluntary local leaders or committeemen assisting.....	349 47	16 10	186
187. Days of assistance rendered by voluntary leaders or committeemen.....	707 42	21 10	187
188. Number of adult result demonstrations conducted.....	547 61	89 18	188
189. Number of meetings at result demonstrations.....	215 22	31 9	189
190. Number of method-demonstration meetings held.....	465 53	45 18	190
191. Number of other meetings held.....	283 39	14 8	191
192. Number of news stories published.....	252 55	54 18	192
193. Number of different circular letters issued.....	420 51	25 13	193
194. Number of farm or home visits made.....	465 695	397 37	194
195. Number of office calls received.....	1081 592	961 41	195
196. Number of 4-H Club members enrolled.....	(1) Boys..... 1026 56	22 12	} 196
	(2) Girls..... 839 29		
197. Number of 4-H Club members completing.....	(1) Boys..... 582 20	15 9	} 197
	(2) Girls..... 608 33		
198. Number of units in projects conducted by 4-H Club members completing.....	38279 40 chickens	19310 colonies	198

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....	1986 68	199
200. Number of families following recommendations in purchasing baby chicks.....	2307 78	200
201. Number of families following recommendations in chick rearing.....	4417 86	201
202. Number of families following production-feeding recommendations.....	4450 84	202
203. Number of families following sanitation recommendations in disease and parasite control.....	4310 87	203
204. Number of families improving poultry-house equipment according to recommendations.....	1842 76	204
205. Number of families following marketing recommendations.....	3580 52	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....	18584 6	206
207. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....	349 12	} 207
(b) .....	353 2	

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....	198 32	208
209. Number of colonies involved in question 208.....	1053 31	209
210. Number of farmers following disease-control recommendations.....	120 28	210
211. Number of farmers following requeening recommendations.....	182 36	211
212. Number of farmers following marketing recommendations.....	35 12	212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>		
(a) .....	32 5	} 213
(b) .....	15 1	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents.....	36 <sup>10</sup> <sub>1/2</sub>			6 <sup>3</sup> <sub>1/2</sub>		1 <sup>1</sup>	
(2) 4-H Club agents.....			25	93	1 <sup>1</sup>		
(3) Agricultural agents.....	1185 <sup>85</sup> <sub>4</sub>	728 <sup>32</sup> <sub>2</sub>	105	1711 <sup>121</sup> <sub>1/2</sub>	102 <sup>4</sup> <sub>4</sub>	1033 <sup>16</sup> <sub>4</sub>	214
(4) Specialists.....	167 <sup>42</sup>	5 <sup>1</sup> <sub>2</sub> <sup>5</sup>	1 <sup>1</sup>	41 <sup>22</sup> <sub>1/2</sub>		8 <sup>3</sup>	
215. Number of communities in which work was conducted.....	592 <sup>7</sup>	123 <sup>3</sup>	77 <sup>25</sup>	654 <sup>70</sup>	61 <sup>13</sup>	30 <sup>5</sup>	215
216. Number of voluntary local leaders or committeemen assisting.....	217 <sup>32</sup>	20 <sup>7</sup>	20 <sup>9</sup>	232 <sup>41</sup>	4 <sup>2</sup>		216
217. Days of assistance rendered by voluntary leaders or committeemen.....	434 <sup>24</sup>	32 <sup>7</sup>	24 <sup>8</sup>	550 <sup>37</sup>	4 <sup>2</sup>		217
218. Number of adult result demonstrations conducted.....	447 <sup>34</sup>	56 <sup>14</sup>	43 <sup>10</sup>	654 <sup>37</sup>	26 <sup>8</sup>	4 <sup>1</sup>	218
219. Number of meetings at result demonstrations.....	70 <sup>14</sup>	7 <sup>3</sup>		52 <sup>8</sup>	1 <sup>1</sup>		219
220. Number of method-demonstration meetings held.....	176 <sup>30</sup>	15 <sup>5</sup>	29 <sup>8</sup>	796 <sup>28</sup>		10 <sup>1</sup>	220
221. Number of other meetings held.....	278 <sup>33</sup>	11 <sup>6</sup>	5 <sup>3</sup>	225 <sup>40</sup>	6 <sup>3</sup>	1 <sup>1</sup>	221
222. Number of news stories published.....	253 <sup>47</sup>	37 <sup>11</sup>	14 <sup>7</sup>	284 <sup>49</sup>	6 <sup>4</sup>	3 <sup>2</sup>	222
223. Number of different circular letters issued.....	161 <sup>35</sup>	35 <sup>7</sup>	54 <sup>9</sup>	887 <sup>45</sup>	2 <sup>2</sup>	2 <sup>1</sup>	223
224. Number of farm or home visits made.....	389 <sup>80</sup> <sub>9</sub>	791 <sup>31</sup>	324 <sup>29</sup>	4687 <sup>92</sup>	345 <sup>28</sup>	184 <sup>11</sup>	224
225. Number of office calls received.....	1101 <sup>80</sup> <sub>2</sub>	165 <sup>37</sup> <sub>3</sub>	147 <sup>36</sup>	230 <sup>98</sup> <sub>10</sub>	1031 <sup>34</sup>	666 <sup>18</sup>	225
226. Number of 4-H Club members enrolled.....	624 <sup>45</sup>	234	6 <sup>2</sup>	709 <sup>50</sup>	2 <sup>2</sup>	233	226
(1) Boys.....	62 <sup>18</sup>	101		42 <sup>2</sup>		3 <sup>2</sup>	
(2) Girls.....	394 <sup>36</sup>	82	7 <sup>3</sup>	472 <sup>36</sup>	1 <sup>1</sup>	6 <sup>2</sup>	227
(1) Boys.....	33 <sup>15</sup>		3 <sup>1</sup>	19 <sup>8</sup>		3 <sup>2</sup>	
(2) Girls.....	519 <sup>32</sup>	103	6 <sup>2</sup>	787 <sup>33</sup>	1 <sup>1</sup>		228
228. Number of animals in projects conducted by 4-H Club members completing.....	196 <sup>62</sup>	6924	72 <sup>22</sup>	205 <sup>47</sup>	9 <sup>6</sup>	66 <sup>2</sup>	229
229. Number of farmers assisted in obtaining purebred sires.....	280 <sup>44</sup>	45 <sup>12</sup>	22 <sup>11</sup>	200 <sup>33</sup>	108 <sup>6</sup>	1 <sup>1</sup>	230
230. Number of farmers assisted in obtaining high-grade or purebred females.....	7 <sup>5</sup>	4 <sup>2</sup>	3 <sup>1</sup>	8 <sup>3</sup>	4 <sup>3</sup>		231
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted.....	43 <sup>5</sup>	5 <sup>1</sup>		14 <sup>1</sup>	8 <sup>1</sup>		232
232. Number of members in preceding circles or clubs.....	5 <sup>5</sup>	1 <sup>1</sup>		2 <sup>2</sup>		1 <sup>1</sup>	233
233. Number of herd or flock-improvement associations organized or assisted.....	117 <sup>7</sup>	5 <sup>1</sup>		165 <sup>3</sup>		8 <sup>1</sup>	234
234. Number of members in these associations.....	141 <sup>25</sup>	4 <sup>2</sup>	3 <sup>2</sup>	154 <sup>8</sup>			235
235. Number of farmers not in associations keeping performance records of animals.....	44 <sup>7</sup>	6 <sup>4</sup>	2 <sup>2</sup>	306 <sup>35</sup>			236
236. Number of families assisted in home butchering, meat cutting, and curing.....	650 <sup>19</sup>			104 <sup>4</sup>			237
237. Number of families assisted in butter and cheese making.....	226 <sup>19</sup>	367	132 <sup>30</sup>	1173 <sup>39</sup>	27 <sup>6</sup>	2 <sup>1</sup>	238
238. Number of farmers following parasite-control recommendations.....	486 <sup>24</sup>	1534	119 <sup>6</sup>	2110 <sup>35</sup>	4 <sup>1</sup>		239
239. Number of farmers following disease-control recommendations.....	75 <sup>22</sup>	462 <sup>3</sup>	406 <sup>9</sup>	612 <sup>26</sup>	4 <sup>1</sup>	2 <sup>1</sup>	240
240. Number of farmers following marketing recommendations.....	369 <sup>23</sup>	698	574	1049 <sup>34</sup>	35 <sup>3</sup>		241
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....				325 <sup>710</sup> <sub>2</sub>			242
242. Number of farms for which production-reduction contracts were signed.....				35688 <sup>63</sup>			243
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242.....							

<sup>1</sup> Include rabbits, goats, game and fur animals.

<sup>2</sup> Include all corn and hog contracts. This total should agree with 64(a).



AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	FARM MANAGEMENT				Outlook (e)	Marketing, buying, selling, and financing (f)	
	Public problems and economic planning on county or community basis <sup>1</sup>	Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)			
244. Days devoted to line of work by:							
(1) Home demonstration agents.....	51 <sup>7</sup>	5 <sup>2</sup>	8 <sup>2</sup>	16 <sup>1/2</sup> <sup>3</sup>		35	
(2) 4-H Club agents.....	4 <sup>1</sup>	3 <sup>1</sup>	23 <sup>2</sup>	2 <sup>1</sup>		3 <sup>1</sup>	
(3) Agricultural agents.....	389 <sup>47</sup>	256 <sup>4</sup>	230 <sup>42</sup>	556 <sup>47</sup>	52 <sup>17</sup>	52 <sup>55</sup>	244
(4) Specialists.....	103 <sup>16</sup>	17 <sup>1/2</sup> <sup>8</sup>	41 <sup>12</sup>	63 <sup>15</sup>	6 <sup>4</sup>	34 <sup>1/2</sup> <sup>19</sup>	
245. Number of communities in which work was conducted.....	345 <sup>37</sup>	387 <sup>40</sup>	224 <sup>32</sup>	369 <sup>35</sup>	107 <sup>11</sup>	630 <sup>52</sup>	245
246. Number of voluntary local leaders or committeemen assisting.....	366 <sup>17</sup>	155 <sup>13</sup>	25 <sup>8</sup>	95 <sup>15</sup>	5 <sup>2</sup>	207 <sup>25</sup>	246
247. Days of assistance rendered by voluntary leaders or committeemen.....	498 <sup>4</sup>	230 <sup>10</sup>	46 <sup>3</sup>	242 <sup>17</sup>	7 <sup>1</sup>	436 <sup>1/2</sup> <sup>21</sup>	247
248. Number of adult result demonstrations conducted.....	24 <sup>7</sup>	125 <sup>13</sup>	318 <sup>21</sup>	779 <sup>8</sup>	12 <sup>1</sup>	325 <sup>13</sup>	248
249. Number of meetings at result demonstrations.....	9 <sup>5</sup>	8 <sup>2</sup>	26 <sup>5</sup>	10 <sup>1</sup>		55 <sup>3</sup>	249
250. Number of method-demonstration meetings held.....	24 <sup>11</sup>	83 <sup>13</sup>	51 <sup>6</sup>	549 <sup>9</sup>	8 <sup>4</sup>	475 <sup>13</sup>	250
251. Number of other meetings held.....	317 <sup>24</sup>	93 <sup>16</sup>	33 <sup>10</sup>	119 <sup>25</sup>	23 <sup>5</sup>	420 <sup>32</sup>	251
252. Number of news stories published.....	140 <sup>21</sup>	29 <sup>17</sup>	32 <sup>11</sup>	89 <sup>27</sup>	35 <sup>8</sup>	215 <sup>39</sup>	252
253. Number of different circular letters issued.....	141 <sup>14</sup>	72 <sup>21</sup>	12 <sup>8</sup>	28 <sup>12</sup>	11 <sup>5</sup>	680 <sup>31</sup>	253
254. Number of farm or home visits made.....	607 <sup>30</sup>	522 <sup>37</sup>	702 <sup>37</sup>	577 <sup>40</sup>	75 <sup>6</sup>	1452 <sup>51</sup>	254
255. Number of office calls received.....	467 <sup>8</sup>	628 <sup>11</sup>	294 <sup>9</sup>	1577 <sup>50</sup>	298 <sup>16</sup>	14640 <sup>58</sup>	255
256. Number of 4-H Club members enrolled.....							
(1) Boys.....	x x x x	301 <sup>9</sup>		x x x x	x x x x	x x x x	256
(2) Girls.....	x x x x	104 <sup>4</sup>		x x x x	x x x x	x x x x	
257. Number of 4-H Club members completing.....							
(1) Boys.....	x x x x	183 <sup>5</sup>		x x x x	x x x x	x x x x	257
(2) Girls.....	x x x x	49 <sup>3</sup>		x x x x	x x x x	x x x x	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....							
(a) Regular.....						717 <sup>47</sup>	258
(b) A.A.A.....						4630 <sup>4</sup>	
259. Number of farmers keeping cost-of-production records under supervision of agent.....				3676	42		259
260. Number of farmers assisted in summarizing and interpreting their accounts.....				2197	34		260
261. Number of farmers assisted in making inventory or credit statements.....				3602	26		261
262. Number of farmers assisted in obtaining credit.....				22164	78		262
263. Number of farmers assisted in making mortgage or other debt adjustments.....				2039	52		263
264. Number of farm credit associations assisted in organizing during the year.....				75	69		264
265. Number of farm business or enterprise-survey records taken during year.....				1015	9		265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....						445732	266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....						305142	267
268. Number of farmers advised relative to leases.....						450363	268
269. Number of farmers assisted in developing supplemental sources of income.....						363344	269
270. Number of families assisted in reducing cash expenditure:							
(a) By exchange of labor or machinery.....						154025	270
(b) By bartering farm or home products for other commodities or services.....						455836	
(c) By producing larger part of food on farm.....						2443358	
(d) By making own repairs of buildings and machinery.....						107029	
271. Number of urban families moving to farms who have been assisted in getting established.....						79042	271
272. Number of farm families on relief assisted to become self-supporting.....						366243	272

<sup>1</sup> Include taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Insofar as possible, production adjustment activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year.....	4829	273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year.....	15966	274
275. Membership in associations and groups organized or assisted (273 and 274).....	13,33264	275
Number of individuals (not in associations) assisted with marketing problems.....	13,86467	276
Number of families following other specific practice recommendations: <sup>2</sup>		
(a).....	401	277
(b).....	111	
(c).....	61	
(d).....		
(e).....		

ITEM	Standardizing, packaging, or grading	Processing or manufacturing	Locating markets and transportation	Use of current market information	Financing	Organization	Accounting	Keeping membership informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....	6840	13330	2841	3497	3346	3163	2430	4364	278
279. Number of individuals (not in organizations) assisted with problems of.....	372344	12274	412957	366255	xxx	xxx	xxx	xxx	279

ITEM	Hay and grain	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Home products		
							Food	Handicraft	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
280. Value of products sold by all associations or groups organized or assisted.....	1546385	9204759	28243032	1555670	3788102	43210278	2226152	132613	280
281. Value of products sold by individuals (not in organizations) assisted.....	1997374	82832181	29162736	1961799	3510853	41138202	2221026	151498	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
282. Value of supplies purchased by all associations or groups organized or assisted.....	44	23147378	46900	17500	34456068	180	2600	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	1520097	1219642	1211460	24026	3175523	185898	21191	283

<sup>1</sup> Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.  
<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

Page 17, under question 277.

- (a) How many people sold on Home Demonstration Curb market 1316<sup>26</sup>.
- (b) " " " " regularly on Home Dem. " " 4903<sup>28</sup>.
- (c) What was total value of all products sold on Home Dem. Curb Market \$146,108<sup>25-</sup>.
- (d) What was total value of farm women's products sold not on Home Demonstration Curb market \$274,399<sup>29</sup>.
- (e) What was total value of farm women's car lot shipments Poultry \$2076<sup>2</sup>.
- (f) Grand total of value of farm women's marketing \$346,084<sup>34</sup>.



FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preservation	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....	2655 <sup>91</sup>	4120 <sup>101</sup>	} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....	1 1	16 4	
(4) Specialists.....	66½ 17	23 16	
285. Number of communities in which work was conducted.....	1563 <sup>48</sup>	2279 <sup>98</sup>	285
286. Number of voluntary local leaders or committeemen assisting.....	716 41	1198 61	286
287. Days of assistance rendered by voluntary leaders or committeemen.....	3238 <sup>30</sup>	6876 <sup>45</sup>	287
288. Number of adult result demonstrations conducted.....	996 16	676 17	288
289. Number of meetings at result demonstrations.....	88 8	157 16	289
290. Number of method-demonstration meetings held.....	3179 <sup>78</sup>	4453 <sup>99</sup>	} 290
(1) By agents or specialists.....			
(2) By leaders.....	1442 <sup>22</sup>	2954 <sup>77</sup>	
291. Number of other meetings held.....	530 19	607 20	} 291
(1) By agents or specialists.....			
(2) By leaders.....	164 9	610 8	
292. Number of news stories published.....	500 34	367 48	292
293. Number of different circular letters issued.....	783 32	593 45	293
294. Number of farm or home visits made.....	3373 <sup>45</sup>	4919 <sup>010</sup>	294
295. Number of office calls received.....	3762 <sup>42</sup>	5459 <sup>54</sup>	295
296. Number of 4-H Club members enrolled.....	711 4	447 3	} 296
(1) Boys.....			
(2) Girls.....	5365 27	6827 41	
297. Number of 4-H Club members completing.....	83 1	83 1	} 297
(1) Boys.....			
(2) Girls.....	3320 <sup>24</sup>	4063 <sup>38</sup>	
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	56958 22	11436 20	} 298
(b) Meals planned and served.....			
(c) Quarts canned.....	274,348 <sup>40</sup>	22,099 <sup>35</sup>	
(d) Other containers of jelly, jam, and other products.....			
(e) Pounds of vegetables and fruits stored or dried.....	29,604	43	
299. Number of families budgeting food expenditure for a year.....		2162 35	299
300. Number of families following food-buying recommendations.....		6692 39	300
301. Number of families serving better-balanced meals.....		10247 51	301
302. Number of families improving home-packed lunches according to recommendations.....		7181 53	302
303. Number of schools following recommendations for a hot dish or school lunch.....		554 51	303
304. Number of children involved in question 303.....		75,852 52	304
305. Number of families following recommended methods of child feeding.....		4450 47	305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....		6038 89	306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....		91666	307 48
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....		73140	308 104
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....		61489 <sup>66</sup>	309 103
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....		701,276	310 56
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310).....	\$4,612,695		311 101
312. Number of families following recommendations for the storage of home food supply.....		3832	312 39
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....		18621	313 44

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:				
(a) Home demonstration agents.....	147	24	} 314	
(b) 4-H Club agents.....	2	1		
(c) Agricultural agents.....	5	1		
(d) Specialists.....				
315. Number of communities in which work was conducted.....	305	27	315	
316. Number of voluntary local leaders or committeemen assisting.....	183	17	316	
317. Days of assistance rendered by voluntary leaders or committeemen.....	322	15	317	
318. Number of adult result demonstrations conducted.....	66	5	318	
319. Number of meetings at result demonstrations.....	11	3	319	
320. Number of method-demonstration meetings held.....	(a) By agents or specialists.....	49	10	} 320
	(b) By leaders.....	95	9	
321. Number of other meetings held.....	(a) By agents or specialists.....	28	5	} 321
	(b) By leaders.....	60	2	
322. Number of news stories published.....		40	14	322
323. Number of different circular letters issued.....		26	11	323
324. Number of farm or home visits made.....		423	19	324
325. Number of office calls received.....		336	19	325
326. Number of 4-H Club members enrolled.....	(a) Boys.....			} 326
	(b) Girls.....	73	1	
327. Number of 4-H Club members completing.....	(a) Boys.....			} 327
	(b) Girls.....	68	1	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		5	1	328
329. Number of families improving habits of children.....		2046	24	329
330. Number of families substituting positive methods of discipline for negative ones.....		389	13	330
331. Number of families providing recommended play equipment.....		1046	20	331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		736	19	332
333. Number of different individuals participating in child-development and parent-education program.....	(a) Men.....	86	2	} 333
	(b) Women.....	248	12	
334. Number of children involved in question 333.....		4623	18	334
335. Number of families following other specific practice recommendations: <sup>1</sup>		155	4	} 335
(a).....				
(b).....		236	3	
(c).....		350	1	
(d).....				
(e).....				

In the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

Page 19, under question 335

- (a) Guiding the reading of children 748<sup>19</sup>
- (B) Subscribing to magazine on child development 453<sup>22</sup>
- (c) Teaching child to dress himself 1193<sup>14</sup>; put away his clothes 960<sup>15</sup>
- (d) Teaching child to put away toys and books 875<sup>16</sup>
- (e) Mother make and see child uses self-help garments 638<sup>14</sup>



CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....	3207	1/2	57
(b) 4-H Club agents.....			
(c) Agricultural agents.....	13	2	
(d) Specialists.....	80	1/4	22
337. Number of communities in which work was conducted.....	901	59	337
338. Number of voluntary local leaders or committeemen assisting.....	940	48	338
339. Days of assistance rendered by voluntary leaders or committeemen.....	2028	40	339
340. Number of adult result demonstrations conducted.....	1564	17	340
341. Number of meetings at result demonstrations.....	305	20	341
342. Number of method-demonstration meetings held.....			
(a) By agents or specialists.....	4191	55	
(b) By leaders.....	1556		342 34
343. Number of other meetings held.....			
(a) By agents or specialists.....	118		17
(b) By leaders.....	110		343 13
344. Number of news stories published.....	662	41	344
345. Number of different circular letters issued.....	333	42	345
346. Number of farm or home visits made.....	3360	56	346
347. Number of office calls received.....	3433	56	347
348. Number of 4-H Club members enrolled.....			
(a) Boys.....	294	5	
(b) Girls.....	11400	54	348
349. Number of 4-H Club members completing.....			
(a) Boys.....	270	5	
(b) Girls.....	7389	51	349
350. Number of articles made by 4-H Club members completing.....			
(a) Dresses.....	5185	44	
(b) Other.....	17181	48	350

ITEM	Adults		Juniors	
	(a)	(b)	(a)	(b)
351. Number of individuals following recommendations in construction of clothing.....	9144	46	6591	38
352. Number of individuals following recommendations in the selection of clothing.....	8297	45	4862	35
353. Number of individuals keeping clothing accounts.....	690	31	887	20
354. Number of individuals budgeting clothing expenditures.....	722	23	356	12
355. Number of families following clothing-buying recommendations.....	5947	36	x x x x x	355
Number of individuals improving children's clothing according to recommendations.....	6660	45	831	9
Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....	10981	52	2570	21
Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....	7881	40	x x x x x	358
Total estimated savings due to clothing program.....	\$129,374.55		\$16,292	31
Number of individuals following other specific practice recommendations: 1				
(a).....	3012		1504	3
(b).....	73	1	17	2

or the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

Page 20, under question 350.

(a) Number using self-help patterns for children's garments 1282<sup>28</sup>

(b) Number dresses made 28,758<sup>44</sup>, coats 4353<sup>43</sup>, children's garments 43768<sup>43</sup>

undergarments 37704<sup>43</sup>, hats 24533<sup>8</sup>.

(c) Number garments remodeled 17798<sup>43</sup>, Dry cleaned 10530<sup>37</sup>,

Hats worked over 32735<sup>9</sup>.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....	1589 41	696 46	195 25	} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....	3 1		2 1	
(4) Specialists.....	45½ 15	26 8		
362. Number of communities in which work was conducted.....	512 37	481 37	304 23	362
363. Number of voluntary local leaders or committeemen assisting.....	437 21	362 23	186 15	363
364. Days of assistance rendered by voluntary leaders or committeemen.....	916 19	457 18	506 13	364
365. Number of adult result demonstrations conducted.....	180 12	85 10	163 5	365
366. Number of meetings at result demonstrations.....	190 6	51 10	34 5	366
367. Number of method-demonstration meetings held.....				} 367
(1) By agents or specialists.....	1575 28	651 29	205 17	
(2) By leaders.....	349 17	236 15	728 10	
368. Number of other meetings held.....				} 368
(1) By agents or specialists.....	53 9	80 4	35 7	
(2) By leaders.....	20 4	10 2	25 2	
369. Number of news stories published.....	261 27	351 26	19 9	369
370. Number of different circular letters issued.....	191 25	230 18	30 8	370
371. Number of farm or home visits made.....	2217 37	1256 42	274 10	371
372. Number of office calls received.....	2200 32	1288 37	435 16	372
373. Number of 4-H Club members enrolled.....				} 373
(1) Boys.....	239 4	263 3	101 3	
(2) Girls.....	931 6	1125 12	2332 15	
374. Number of 4-H Club members completing--				} 374
(1) Boys.....	85 2	253 2	10 2	
(2) Girls.....	527 5	783 12	1754 15	
375. Number of units in projects conducted by 4-H Club members completing.....	63 2	{ 220 12 rooms }	2273 14 articles }	375

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	2688 53			376
377. Number of families following recommendations in obtaining labor-saving equipment.....	3495 53			377
378. Number of families adopting recommended laundering methods.....	1909 45			378
379. Number of families assisted in home soap making.....	3847 35			379
380. Number of families adopting recommended methods in care of house.....	4704 42			380
381. Number of families assisted in making home-made equipment or conveniences.....	2496 48			381
382. Number of women following a recommended schedule for home activities.....	1776 37			382
383. Number of 4-H Club members keeping personal accounts.....	511 17			383
384. Number of families keeping home accounts according to a recommended plan.....	812 35			384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	661 28			385
386. Number of families assisted in developing home industries as a means of supplementing income.....	1430 38			386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	2907 39			387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	2945 28			388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	8927 43			389



HOME MANAGEMENT—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	2824	40	390
391. Total estimated saving due to home-management program.....	\$39,303	36	391
392. Number of families following other specific practice recommendations: <sup>1</sup>			
(a) .....	240	2	} 392
(b) .....	144	2	

HOUSE FURNISHINGS—Continued

393. Number of families improving the selection of household furnishings.....	3640	46	393
394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	3157	49	394
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	3001	45	395
396. Number of families following recommendations in improving arrangement of rooms (other than kitchen).....	3207	43	396
397. Number of families improving treatment of walls, woodwork, and floors.....	2565	48	397
398. Number of families applying principles of color and design in improving appearance of rooms.....	2461	44	398
399. Total estimated savings due to house-furnishings program.....	\$25,752	39	399
400. Number of families following other specific practice recommendations: <sup>1</sup>			
(a) .....	338	4	} 400
(b) .....	346	4	

HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	3344	26	401
402. Number of families following other specific practice recommendations: <sup>1</sup>			
(a) .....	125	1	} 402
(b) .....	250	1	

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:			
(a) Home demonstration agents.....	989	89	} 403
(b) 4-H Club agents.....	4 1/4	1	
(c) Agricultural agents.....	71	11	
(d) Specialists.....	54	12	
404. Number of communities in which work was conducted.....	979	63	404
405. Number of voluntary local leaders or committeemen assisting.....	537	49	405
406. Days of assistance rendered by voluntary leaders or committeemen.....	856 1/2	39	406
407. Number of adult result demonstrations conducted.....	1136	13	407
408. Number of meetings at result demonstrations.....	749	11	408
409. Number of method-demonstration meetings held: {	2283	64	} 409
(a) By agents or specialists.....			
(b) By leaders.....	1101	18	
410. Number of other meetings held: {	189	16	} 410
(a) By agents or specialists.....			
(b) By leaders.....	65	6	
411. Number of news stories published.....	243	51	411
412. Number of different circular letters issued.....	500	43	412
413. Number of farm or home visits made.....	1644	52	413
414. Number of office calls received.....	1806	43	414

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME HEALTH AND SANITATION—Continued

415.	Number of 4-H Club members enrolled.....	(a) Boys.....	1412	14	} 415
		(b) Girls.....	9955	40	
416.	Number of 4-H Club members completing.....	(a) Boys.....	829	8	} 416
		(b) Girls.....	5258	30	
417.	Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	(a) Boys.....	929	10	} 417
		(b) Girls.....	4494	28	
418.	Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	(a) 4-H Club members.....	6080	41	} 418
		(b) Others.....	1182	17	
419.	Number of individuals improving health habits according to recommendations.....		9156	50	419
420.	Number of individuals improving posture according to recommendations.....		7180	48	420
421.	Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		5452	430	421
422.	Number of families adopting better home-nursing procedure according to recommendations.....		3060	22	422
423.	Number of families installing sanitary closets or outhouses according to recommended plans.....		4648	36	423
424.	Number of homes screened according to recommendations.....		2968	44	424
425.	Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		5125	40	425
426.	Number of individuals enjoying improved health as a result of health and sanitation program.....		25766	38	426
427.	Number of families following other specific practice recommendations: <sup>1</sup>				
	(a).....		836	5	} 427
	(b).....		385	4	

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

428.	Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....		247	21	428
429.	Number of country-life conferences or training meetings conducted for community leaders.....		169	24	429
430.	Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....		772	61	430
431.	Number of communities developing recreation according to recommendations.....		510	51	431
432.	Number of families following recommendations as to home recreation.....		3443	38	432
433.	Number of community or county-wide pageants or plays presented.....		201	42	433
434.	Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	(a) Adults.....	64	28	} 434
		(b) Juniors.....	6	6	
435.	Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....		374	49	435
436.	Number of communities assisted in improving hygienic or public-welfare practices.....		470	32	436
437.	Number of school or other community grounds improved in accordance with plans furnished.....		229	44	437
438.	Number of communities assisted in providing library facilities.....		150	29	438
439.	Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....		390	38	439
440.	Number of families aided in obtaining assistance from Red Cross or other relief agency.....		3658	48	440
441.	Total number of different communities assisted in connection with the community or country-life work reported on this page.....		2418	62	441
442.	Number of communities following other specific practice recommendations: <sup>1</sup>				
	(a).....		72	7	} 442
	(b).....		34	2	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General-feeder insects <sup>1</sup>	Weeds	Other <sup>2</sup>	
	(a)	(b)	(c)	(d)	(e)	
443. Days devoted to line of work by:						
(1) Home demonstration agents.....		16 $\frac{1}{2}$ <sup>5</sup>		1 <sup>1</sup>	2288 $\frac{1}{4}$	47
(2) 4-H Club agents.....	254			31		
(3) Agricultural agents.....	62 <sup>6</sup>	62 <sup>22</sup>	78 <sup>16</sup>	14 $\frac{1}{4}$ <sup>8</sup>	294 $\frac{1}{2}$	20 <sup>443</sup>
(4) Specialists.....	133	11	32	438	102	19
444. Number of communities in which work was conducted.....		123 <sup>19</sup>	121 <sup>14</sup>	303 <sup>6</sup>	1029	47 <sup>444</sup>
445. Number of voluntary local leaders or committeemen assisting.....		67 <sup>8</sup>	32 <sup>5</sup>	84	941	28 <sup>445</sup>
446. Days of assistance rendered by voluntary leaders or committeemen.....		30 $\frac{1}{2}$ <sup>7</sup>	92 <sup>4</sup>	82	864	21 <sup>446</sup>
447. Number of adult result demonstrations conducted.....		75 <sup>9</sup>	52 <sup>4</sup>	44 <sup>3</sup>	186	3 <sup>447</sup>
448. Number of meetings at result demonstrations.....		5 <sup>1</sup>	11	11	85	5 <sup>448</sup>
449. Number of method-demonstration meetings held.....		16 <sup>6</sup>	19 <sup>4</sup>	11	830	20 <sup>449</sup>
450. Number of other meetings held.....		31 <sup>5</sup>	24 <sup>5</sup>		1090	28 <sup>450</sup>
451. Number of news stories published.....	11	44 <sup>11</sup>	25 <sup>10</sup>	5 <sup>2</sup>	999	38 <sup>451</sup>
452. Number of different circular letters issued.....	21	58 <sup>10</sup>	54	21	809	39 <sup>452</sup>
453. Number of farm or home visits made.....	103	276 <sup>21</sup>	154 <sup>18</sup>	90 <sup>8</sup>	4707	45 <sup>453</sup>
454. Number of office calls received.....	373	764 <sup>27</sup>	1566 <sup>20</sup>	183 <sup>11</sup>	5907	42 <sup>454</sup>
455. Number of 4-H Club members enrolled.....					544	4 <sup>455</sup>
(1) Boys.....	x x x x	x x x x	x x x x	x x x x		
(2) Girls.....	x x x x	x x x x	x x x x	x x x x	1036	8
456. Number of 4-H Club members completing.....					16	1 <sup>456</sup>
(1) Boys.....	x x x x	x x x x	x x x x	x x x x		
(2) Girls.....	x x x x	x x x x	x x x x	x x x x	617	6
457. Number of farmers following recommendations.....	21	91 <sup>15</sup>	172 <sup>15</sup>	115 <sup>5</sup>	258 <sup>3</sup>	457
458. Pounds of poison used.....		162 <sup>13</sup>	103 <sup>9</sup>	61	131	458
459. Total estimated saving due to control program.....	2 <sup>100</sup>	15 <sup>8497</sup>	12 <sup>27023</sup>	6 <sup>1770</sup>	6 <sup>310</sup>	2 <sup>459</sup>

<sup>1</sup> Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.<sup>2</sup> Indicate by name.



# COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Division of Cooperative Extension  
Washington, D.C.

## COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State North Carolina County Combined Negro Report Totals

### REPORT OF

(Name) Home Demonstration Agent. From Dec. 1, 1933 to Nov. 30, 1934  
4-H Club Agent. From \_\_\_\_\_ to \_\_\_\_\_, 193  
Agricultural Agent. From \_\_\_\_\_ to \_\_\_\_\_, 193

### READ SUGGESTIONS, PAGES 2 AND 3



Approved: \_\_\_\_\_

Date \_\_\_\_\_

State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.



GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to A.A.A. work (b)	Days devoted to relief work (c)	Total days in office (d)	Total days in field (e)
(Name) Home demonstration agent.....	81 <sup>12</sup>	205 <sup>1</sup>	285 <sup>9</sup>	563 <sup>13</sup>	1585 <sup>13</sup>
Asst. home demonstration agent.....					
4-H Club agent.....	217 <sup>19</sup>	579 <sup>12</sup>	191 <sup>9</sup>	994 <sup>18</sup>	3630 <sup>18</sup>
Assistant 4-H Club agent.....					
Agricultural agent.....	217 <sup>19</sup>	579 <sup>12</sup>	191 <sup>9</sup>	994 <sup>18</sup>	3630 <sup>18</sup>
Assistant agricultural agent.....					

2. County extension association or committee:

- (a) Agricultural extension:
  - (1) Name.....
  - (2) Number of members..... 619<sup>17</sup>
- (b) Home demonstration:
  - (1) Name.....
  - (2) Number of members..... 603<sup>17</sup>
- (c) 4-H Club:
  - (1) Name.....
  - (2) Number of members..... 885<sup>19</sup>

- 3. Number of communities in county where extension work should be conducted..... 572<sup>22</sup>
- 4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees..... 487<sup>22</sup>
- 5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
  - (1) Men..... 478<sup>17</sup>
  - (2) Women..... 448<sup>20</sup>
  - (3) Older club boys..... 111<sup>12</sup>
  - (4) Older club girls..... 118<sup>12</sup>
- 6. Number of different paid local leaders engaged in A.A.A. program, or in relief work:
  - (a) Men..... 14<sup>5</sup>
  - (b) Women..... 172<sup>15</sup>
- 7. Number of clubs or other groups organized to carry on adult home demonstration work..... 358<sup>21</sup>
- 8. Number of members in such clubs or groups..... 7204<sup>21</sup>

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)
9. Number of 4-H Clubs.....	89 <sup>7</sup>		147 <sup>19</sup>	232 <sup>20</sup>
10. Number of different 4-H Club members enrolled.....	(1) Boys <sup>2</sup> ..... 123 <sup>3</sup>		1875 <sup>17</sup>	2070 <sup>20</sup>
	(2) Girls <sup>2</sup> ..... 1791 <sup>7</sup>		1137 <sup>13</sup>	3809 <sup>19</sup>
11. Number of different 4-H Club members completing.....	(1) Boys <sup>3</sup> ..... 7 <sup>1</sup>		1201 <sup>13</sup>	1280 <sup>14</sup>
	(2) Girls <sup>3</sup> ..... 1280 <sup>4</sup>		897 <sup>11</sup>	2493 <sup>13</sup>

12. Number of different members enrolled in 4-H Club work for:<sup>4</sup>

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	964 <sup>19</sup>	490 <sup>15</sup>	825 <sup>13</sup>	219 <sup>12</sup>	126 <sup>9</sup>	55 <sup>6</sup>
(b) Girls.....	2240 <sup>18</sup>	995 <sup>14</sup>	608 <sup>12</sup>	557 <sup>11</sup>	613 <sup>10</sup>	156 <sup>7</sup>

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.  
<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.  
<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.  
<sup>4</sup> The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age <sup>1</sup> .....	(a) Boys.....	14 193	15 172	17 247	16 241	18 273	17 219	18 197	17 158	16 106	13 65	7 51
	(b) Girls.....	309 <sup>4</sup>	439 <sup>17</sup>	456 <sup>17</sup>	577 <sup>18</sup>	611 <sup>19</sup>	576 <sup>19</sup>	391 <sup>18</sup>	264 <sup>18</sup>	226 <sup>17</sup>	110 <sup>17</sup>	67 <sup>18</sup>

13

14. Number of 4-H Club members:<sup>1</sup> (a) In school 4403 (b) Out of school 259 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>2</sup> (d)
15. Number of 4-H Club teams trained.....	(1) Judging.....	6 <sup>1</sup>	26 <sup>11</sup>	33 <sup>12</sup>
	(2) Demonstration.....	20 <sup>5</sup>	21 <sup>4</sup>	43 <sup>9</sup>
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older.....	142	78 <sup>8</sup>	92 <sup>9</sup>	16
17. Members in groups reported in question 16.....	(1) Young men.....	113 <sup>1</sup>	981 <sup>7</sup>	981 <sup>7</sup>
	(2) Young women.....	113 <sup>1</sup>	139 <sup>6</sup>	252 <sup>7</sup>
18. Total number of farm or home visits <sup>3</sup> made in conducting extension work.....	6495 <sup>13</sup>	2365 <sup>13</sup>	31023 <sup>25</sup>	18
19. Number of different farms or homes visited.....	1026 <sup>7</sup>	3987 <sup>17</sup>	8218 <sup>20</sup>	19
20. Number of calls relating to extension work.....	(1) Office.....	1023 <sup>7</sup>	10228 <sup>18</sup>	13207 <sup>21</sup>
	(2) Telephone.....	384 <sup>6</sup>	4078 <sup>11</sup>	4486 <sup>14</sup>
21. Number of news articles or stories published <sup>4</sup> .....	43 <sup>7</sup>	257 <sup>6</sup>	314 <sup>19</sup>	21
22. Number of individual letters written.....	2177 <sup>7</sup>	8934 <sup>18</sup>	12020 <sup>21</sup>	22
23. Number of different circular letters prepared (not total copies mailed).....	817 <sup>6</sup>	162 <sup>16</sup>	970 <sup>17</sup>	23
24. Number of bulletins distributed.....	1941 <sup>7</sup>	3990 <sup>16</sup>	6406 <sup>18</sup>	24
25. Number of radio talks made.....				25
26. Number of events at which extension exhibits were shown.....	(a) Number.....	23 <sup>6</sup>	49 <sup>17</sup>	93 <sup>20</sup>
	Total attendance:	76 <sup>9</sup>	347 <sup>12</sup>	407 <sup>14</sup>
27. Training meetings held for local leaders or committeemen.....	(b) Men leaders.....	120 <sup>1</sup>	1012 <sup>11</sup>	646 <sup>12</sup>
	(c) Women leaders.....	937 <sup>10</sup>	1389 <sup>9</sup>	2428 <sup>17</sup>
	(a) Number.....	16 <sup>2</sup>	86 <sup>11</sup>	111 <sup>11</sup>
(2) 4-H Club.....	Total attendance:	92 <sup>2</sup>	580 <sup>11</sup>	751 <sup>14</sup>
	(b) Leaders.....			
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27).....	(1) Number.....	3035 <sup>13</sup>	572 <sup>16</sup>	3979 <sup>23</sup>
	(2) Total attendance.....	20,091 <sup>13</sup>	8912 <sup>16</sup>	37,147 <sup>23</sup>
29. Meetings held at result demonstrations.....	(1) Number.....	200 <sup>5</sup>	220 <sup>14</sup>	443 <sup>16</sup>
	(2) Total attendance.....	4592 <sup>3</sup>	4462 <sup>14</sup>	9546 <sup>16</sup>

<sup>1</sup> The total for this question should agree with county total, question 10.  
<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.  
<sup>3</sup> Do not count a single visit to both the farm and home as two visits.  
<sup>4</sup> Do not count items relating to notices of meetings only.  
 NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)		
30. Tours conducted.....	(1) Adult work.....	(a) Number.....	21 <sup>4</sup>	17 <sup>9</sup>	47 <sup>12</sup>	} 30	
		(b) Total attendance.....	76 <sup>3</sup>	1364 <sup>9</sup>	1706 <sup>11</sup>		
	(2) 4-H Club.....	(a) Number.....	1 <sup>1</sup>	8 <sup>4</sup>	9 <sup>5</sup>		
		(b) Total attendance.....	15 <sup>1</sup>	603 <sup>4</sup>	755 <sup>6</sup>		
31. Achievement days held.....	(1) Adult work.....	(a) Number.....	4 <sup>4</sup>	23 <sup>7</sup>	30 <sup>11</sup>	} 31	
		(b) Total attendance.....	900 <sup>5</sup>	1773 <sup>7</sup>	2830 <sup>11</sup>		
	(2) 4-H Club.....	(a) Number.....	34 <sup>2</sup>	8 <sup>6</sup>	9 <sup>7</sup>		
		(b) Total attendance.....	433 <sup>2</sup>	1344 <sup>7</sup>	1777 <sup>8</sup>		
32. Encampments held..... (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women.....	(a) Number.....		2 <sup>2</sup>		} 32	
		(b) Total members attending.....					
		(c) Total others attending.....					
	(2) 4-H club.....	(a) Number.....		170 <sup>2</sup>			
		(b) Total boys attending.....		194 <sup>2</sup>			
		(c) Total girls attending.....		800 <sup>1</sup>			
		(d) Total others attending.....					
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported.....	(1) Number.....	97 <sup>7</sup>		599 <sup>16</sup>	776 <sup>19</sup>	} 33	
	(2) Total attendance.....	9350 <sup>7</sup>		45408 <sup>16</sup>	56351 <sup>19</sup>		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere.....	(1) Adult work.....	(a) Number.....	130 <sup>6</sup>	54 <sup>9</sup>	311 <sup>14</sup>	} 34	
		(b) Total attendance.....	3066 <sup>6</sup>		1192 <sup>9</sup>		5274 <sup>14</sup>
	(2) 4-H club.....	(a) Number.....	34 <sup>5</sup>		74 <sup>10</sup>		140 <sup>15</sup>
		(b) Total attendance.....	878 <sup>5</sup>		1727 <sup>10</sup>		2880 <sup>14</sup>

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county.....						35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program.....					5137 <sup>16</sup>	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program.....					3629 <sup>18</sup>	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program.....					1244 <sup>9</sup>	38
39. Number of farm homes with 4-H Club members enrolled.....					3049 <sup>20</sup>	39
40. Number of other homes with 4-H Club members enrolled.....					1048 <sup>4</sup>	40
41. Total number of different farm families influenced by some phase of the extension program..... (Include questions 36, 37, and 39, minus duplications.)					8776 <sup>17</sup>	41
42. Total number of different other families influenced by some phase of extension program..... (Include questions 38 and 40, minus duplications.)					1766 <sup>15</sup>	42

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.



CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	All other cereals <sup>2</sup> (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 43
(2) 4-H Club agents.....							
(3) Agricultural agents.....	503 <sup>6</sup>	87 <sup>9</sup>	62 <sup>10</sup>	64 <sup>11</sup>	7 <sup>1</sup>	15 <sup>1</sup>	
(4) Specialists.....	7 <sup>3</sup>						
44. Number of communities in which work was conducted.....	237 <sup>7</sup>	57 <sup>8</sup>	82 <sup>8</sup>	94 <sup>8</sup>	4 <sup>1</sup>	50 <sup>1</sup>	44
45. Number of voluntary local leaders or committeemen assisting.....	121 <sup>12</sup>	21 <sup>5</sup>	41 <sup>4</sup>	35 <sup>4</sup>	2 <sup>1</sup>	14 <sup>1</sup>	45
46. Days of assistance rendered by voluntary leaders or committeemen.....	74 <sup>16</sup>	13 <sup>4</sup>	18 <sup>3</sup>	15 <sup>3</sup>		6 <sup>1</sup>	46
47. Number of adult result demonstrations conducted.....	472 <sup>6</sup>	80 <sup>8</sup>	137 <sup>8</sup>	144 <sup>7</sup>	8 <sup>2</sup>	45 <sup>1</sup>	47
48. Number of meetings at result demonstrations.....	42 <sup>1</sup>	4 <sup>3</sup>	1 <sup>1</sup>	3 <sup>2</sup>		3 <sup>1</sup>	48
49. Number of method-demonstration meetings held.....	64 <sup>14</sup>	21 <sup>5</sup>	10 <sup>5</sup>	10 <sup>5</sup>	1 <sup>1</sup>	6 <sup>1</sup>	49
50. Number of other meetings held.....	108 <sup>11</sup>	26 <sup>4</sup>	26 <sup>4</sup>	38 <sup>6</sup>		7 <sup>1</sup>	50
51. Number of news stories published.....	17 <sup>7</sup>	2 <sup>1</sup>	1 <sup>1</sup>	4 <sup>3</sup>		3 <sup>1</sup>	51
52. Number of different circular letters issued.....	171 <sup>11</sup>	5 <sup>2</sup>	4 <sup>3</sup>	8 <sup>4</sup>		4 <sup>1</sup>	52
53. Number of farm or home visits made.....	1124 <sup>10</sup>	82 <sup>6</sup>	95 <sup>6</sup>	226 <sup>9</sup>	8 <sup>1</sup>	41 <sup>1</sup>	53
54. Number of office calls received.....	683 <sup>13</sup>	84 <sup>5</sup>	63 <sup>6</sup>	61 <sup>8</sup>		14 <sup>1</sup>	54
55. Number of 4-H Club members enrolled.....	418 <sup>16</sup>	4 <sup>1</sup>	3 <sup>2</sup>			11 <sup>1</sup>	} 55
(1) Boys.....							
(2) Girls.....	18 <sup>5</sup>			4 <sup>1</sup>		2 <sup>1</sup>	
56. Number of 4-H Club members completing.....	304 <sup>14</sup>		2 <sup>1</sup>	4 <sup>1</sup>		9 <sup>1</sup>	} 56
(1) Boys.....							
(2) Girls.....	11 <sup>4</sup>					2 <sup>1</sup>	
57. Number of acres in projects conducted by 4-H Club members completing.....	382 <sup>11</sup>					18 <sup>1</sup>	57
58. Total yields of crops grown by 4-H Club members completing.....	9570 <sup>13</sup> bu.	4 <sup>1</sup> bu.	9 <sup>1</sup> bu.	bu.	bu.	126 <sup>1</sup> bu.	58
59. Number of farmers following fertilizer recommendations.....	546 <sup>12</sup>	105 <sup>6</sup>	210 <sup>6</sup>	139 <sup>4</sup>	4 <sup>1</sup>	86 <sup>1</sup>	59
60. Number of farmers following insect-control recommendations.....	563 <sup>8</sup>	60 <sup>2</sup>	47 <sup>1</sup>	15			60
61. Number of farmers following disease-control recommendations.....	353 <sup>3</sup>	121 <sup>5</sup>	54 <sup>3</sup>			1 <sup>1</sup>	61
62. Number of farmers following marketing recommendations.....	121 <sup>3</sup>	2 <sup>1</sup>					62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	562 <sup>9</sup>	50 <sup>3</sup>	56 <sup>3</sup>	136 <sup>3</sup>			63
64. Number of farms for which production-reduction contracts were signed.....	204 <sup>3</sup>	1 <sup>1</sup>					64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64.....	521 <sup>3</sup>	2 <sup>1</sup>					65
66. Number of farmers following other specific practice recommendations: <sup>4</sup>							} 66
(1).....	236 <sup>4</sup>		115 <sup>1</sup>				
(2).....	200 <sup>2</sup>						
(3).....				75			
(4).....	35 <sup>1</sup>						
(5).....	35 <sup>1</sup>						

<sup>1</sup> Report fall-sown crops the year they are harvested.<sup>2</sup> Indicate crop by name.<sup>3</sup> Include all corn and hog contracts. This total should agree with 242(d).<sup>4</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, alsike, white)	Vetch	Lespedeza	Pastures	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	8 <sup>3</sup>	17 <sup>3</sup>	17 <sup>1/2</sup> <sup>4</sup>	32 <sup>8</sup>	100 <sup>10</sup>	56 <sup>4</sup>	
(4) Specialists.....						1 <sup>1</sup>	
68. Number of communities in which work was conducted.....	7 <sup>3</sup>	6 <sup>2</sup>	13 <sup>3</sup>	29 <sup>6</sup>	71 <sup>8</sup>	48 <sup>10</sup>	68
69. Number of voluntary local leaders or committeemen assisting.....	3 <sup>1</sup>			23 <sup>1</sup>	39 <sup>4</sup>	30 <sup>5</sup>	69
70. Days of assistance rendered by voluntary leaders or committeemen.....	2 <sup>1</sup>				15 <sup>3</sup>	6 <sup>2</sup>	70
71. Number of adult result demonstrations conducted.....	7 <sup>3</sup>	6 <sup>2</sup>	20 <sup>3</sup>	21 <sup>6</sup>	99 <sup>8</sup>	70 <sup>11</sup>	71
72. Number of meetings at result demonstrations.....	2 <sup>2</sup>		1 <sup>1</sup>	3 <sup>3</sup>	6 <sup>3</sup>	12 <sup>7</sup>	72
73. Number of method-demonstration meetings held.....	2 <sup>2</sup>	1 <sup>1</sup>	1 <sup>1</sup>	7 <sup>4</sup>	20 <sup>5</sup>	14 <sup>4</sup>	73
74. Number of other meetings held.....	4 <sup>1</sup>			5 <sup>2</sup>	40 <sup>5</sup>	11 <sup>3</sup>	74
75. Number of news stories published.....				1 <sup>1</sup>	2 <sup>2</sup>	11 <sup>5</sup>	75
76. Number of different circular letters issued.....				5 <sup>1</sup>	14 <sup>6</sup>	5 <sup>4</sup>	76
77. Number of farm or home visits made.....	23 <sup>3</sup>	13 <sup>2</sup>	26 <sup>3</sup>	32 <sup>7</sup>	225 <sup>8</sup>	134 <sup>11</sup>	77
78. Number of office calls received.....	4 <sup>1</sup>	3 <sup>1</sup>	10 <sup>1</sup>	3 <sup>2</sup>	153 <sup>5</sup>	124 <sup>9</sup>	78
79. Number of 4-H Club members enrolled.....		9 <sup>1</sup>		5 <sup>1</sup>	24 <sup>1</sup>	9 <sup>1</sup>	} 79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....							} 80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....							81
82. Total yields of crops grown by 4-H Club members completing.....	{ bu.      bu.	{ bu.      bu.	{ bu.      bu.	{ bu.      bu.	{ bu.      bu.	{ x x x      x x x	} 82
	{ tons      tons	{ tons      tons	{ tons      tons	{ tons      tons	{ tons      tons	{ x x x      x x x	
83. Number of farmers following fertilizer recommendations.....	4 <sup>3</sup>	3 <sup>1</sup>	11 <sup>2</sup>	10 <sup>1</sup>	23 <sup>3</sup>	29 <sup>6</sup>	83
84. Number of farmers following insect-control recommendations.....							84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....	1 <sup>1</sup>				11 <sup>1</sup>	3 <sup>1</sup>	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....					7 <sup>1</sup>	10 <sup>3</sup>	87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations: <sup>1</sup>							} 90
(1).....				2 <sup>1</sup>		15 <sup>1</sup>	
(2).....						6 <sup>1</sup>	
(3).....							
(4).....						2 <sup>1</sup>	
(5).....							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans (g)	Cowpeas and field peas (h)	Velvet- beans (i)	Field beans (j)	Peanuts (k)	All other legumes and forage crops <sup>1</sup> (m)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....						1'	67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	125 <sup>9</sup>	87 <sup>4</sup>	26 <sup>2</sup>	8 <sup>3</sup>	35 <sup>7</sup>	28 <sup>4</sup>	
(4) Specialists.....				1 <sup>1</sup>			
68. Number of communities in which work was conducted.....	145 <sup>10</sup>	109 <sup>9</sup>	5 <sup>1</sup>	19 <sup>2</sup>	63 <sup>5</sup>	36 <sup>3</sup>	68
69. Number of voluntary local leaders or committeemen assisting.....	17 <sup>3</sup>	63 <sup>4</sup>			7 <sup>2</sup>	8 <sup>1</sup>	69
70. Days of assistance rendered by voluntary leaders or committeemen.....	4 <sup>3</sup>	21 <sup>4</sup>	4 <sup>1</sup>	1 <sup>1</sup>	1 <sup>1</sup>	8 <sup>2</sup>	70
71. Number of adult result demonstrations conducted.....	194 <sup>0</sup>	215 <sup>8</sup>		20 <sup>3</sup>	37 <sup>4</sup>	18 <sup>1</sup>	71
72. Number of meetings at result demonstrations.....	5 <sup>3</sup>		4 <sup>1</sup>	3 <sup>1</sup>	3 <sup>1</sup>		72
73. Number of method-demonstration meetings held.....	19 <sup>7</sup>	5 <sup>2</sup>	1 <sup>1</sup>	4 <sup>2</sup>	3 <sup>2</sup>	3 <sup>1</sup>	73
74. Number of other meetings held.....	47 <sup>7</sup>	37 <sup>4</sup>		1 <sup>1</sup>	13 <sup>3</sup>	29 <sup>1</sup>	74
75. Number of news stories published.....	2 <sup>2</sup>				1 <sup>1</sup>	1 <sup>1</sup>	75
76. Number of different circular letters issued.....	6 <sup>5</sup>	4 <sup>1</sup>	10 <sup>1</sup>		1 <sup>1</sup>	2 <sup>1</sup>	76
77. Number of farm or home visits made.....	407 <sup>3</sup>	261 <sup>8</sup>	15 <sup>1</sup>	3 <sup>2</sup>	91 <sup>7</sup>	47 <sup>2</sup>	77
78. Number of office calls received.....	214 <sup>2</sup>	139 <sup>7</sup>	5 <sup>1</sup>	6 <sup>1</sup>	43 <sup>5</sup>	17 <sup>2</sup>	78
79. Number of 4-H Club members enrolled.....	23 <sup>2</sup>				16 <sup>6</sup>		79
(1) Boys.....							
(2) Girls.....					3 <sup>1</sup>		80
80. Number of 4-H Club members completing.....					16 <sup>6</sup>		
(1) Boys.....					1 <sup>1</sup>		81
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....	21 <sup>2</sup>				13 <sup>4</sup>	6 <sup>1</sup>	81
82. Total yields of crops grown by 4-H Club members completing.....	126 <sup>1</sup> bu. 24 <sup>1</sup> tons	bu. tons	bu. tons	26 <sup>1</sup> bu.	11,760 <sup>5</sup> lb.	3 <sup>1</sup> tons	82
83. Number of farmers following fertilizer recommendations.....	79 <sup>7</sup>	17 <sup>3</sup>			28 <sup>2</sup>		83
84. Number of farmers following insect-control recommendations.....	29 <sup>1</sup>				31 <sup>1</sup>		84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....	43 <sup>4</sup>	3 <sup>1</sup>			47 <sup>3</sup>		86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	236 <sup>6</sup>	52 <sup>2</sup>			208 <sup>4</sup>	100 <sup>1</sup>	87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations: <sup>2</sup>							90
(1).....	150 <sup>1</sup>						
(2).....					25 <sup>1</sup>		
(3).....							
(4).....					25 <sup>1</sup>		
(5).....							

<sup>1</sup> Indicate crop by name.<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potatoes (a)	Sweetpotatoes (b)	Cotton (c)	Tobacco (d)	All other special crops <sup>1</sup> (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....				37'	6'	} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....	63 <sup>10</sup>	62 <sup>11</sup>	289 <sup>14</sup>	241 <sup>10</sup>	21 <sup>2</sup>	
(4) Specialists.....			2'	4'	6'	
92. Number of communities in which work was conducted.....	94 <sup>8</sup>	77 <sup>6</sup>	120 <sup>10</sup>	131 <sup>7</sup>	11 <sup>2</sup>	92
93. Number of voluntary local leaders or committeemen assisting.....	31 <sup>4</sup>	6 <sup>3</sup>	15 <sup>3</sup>	24 <sup>3</sup>	8 <sup>1</sup>	93
94. Days of assistance rendered by voluntary leaders or committeemen.....	4 <sup>2</sup>	4 <sup>2</sup>	7 <sup>2</sup>	36 <sup>2</sup>		94
95. Number of adult result demonstrations conducted.....	52 <sup>6</sup>	60 <sup>7</sup>	98 <sup>8</sup>	83 <sup>6</sup>	3 <sup>1</sup>	95
96. Number of meetings at result demonstrations.....	7 <sup>5</sup>	6 <sup>3</sup>	25 <sup>8</sup>	25 <sup>5</sup>		96
97. Number of method-demonstration meetings held.....	6 <sup>4</sup>	19 <sup>5</sup>	22 <sup>5</sup>	10 <sup>3</sup>	3 <sup>1</sup>	97
98. Number of other meetings held.....	4 <sup>1</sup>	9 <sup>2</sup>	89 <sup>9</sup>	54 <sup>5</sup>	27 <sup>1</sup>	98
99. Number of news stories published.....	1 <sup>1</sup>	1 <sup>1</sup>	4 <sup>2</sup>	4 <sup>2</sup>	1 <sup>1</sup>	99
100. Number of different circular letters issued.....			9 <sup>6</sup>	6 <sup>3</sup>		100
101. Number of farm or home visits made.....	76 <sup>9</sup>	94 <sup>9</sup>	544 <sup>2</sup>	517 <sup>11</sup>	63 <sup>1</sup>	101
102. Number of office calls received.....	88 <sup>8</sup>	74 <sup>6</sup>	509 <sup>11</sup>	384 <sup>8</sup>	55 <sup>2</sup>	102
103. Number of 4-H Club members enrolled.....						} 103
(1) Boys.....	36 <sup>4</sup>	34 <sup>5</sup>	75 <sup>8</sup>	39 <sup>7</sup>		
(2) Girls.....	3 <sup>1</sup>	7 <sup>3</sup>	8 <sup>2</sup>	4 <sup>2</sup>		} 104
104. Number of 4-H Club members completing.....						
(1) Boys.....	34 <sup>4</sup>	28 <sup>4</sup>	62 <sup>6</sup>	28 <sup>6</sup>		} 104
(2) Girls.....	12 <sup>2</sup>	5 <sup>2</sup>	8 <sup>2</sup>	4 <sup>2</sup>		
105. Number of acres in projects conducted by 4-H Club members completing.....	126 <sup>34</sup>	112 <sup>4</sup>	46 <sup>44</sup>	16 <sup>3</sup>		105
106. Total yields of crops grown by 4-H Club members completing.....	304 <sup>14</sup> bu.	429 <sup>04</sup> bu.	347 <sup>48</sup> lb.	126 <sup>26</sup> lb.		106
107. Number of farmers following fertilizer recommendations.....	176 <sup>4</sup>	99 <sup>5</sup>	262 <sup>8</sup>	285 <sup>6</sup>	34 <sup>1</sup>	107
108. Number of farmers following insect-control recommendations.....	161 <sup>3</sup>		371 <sup>6</sup>	371 <sup>4</sup>	40 <sup>1</sup>	108
109. Number of farmers following disease-control recommendations.....	100 <sup>1</sup>	7 <sup>2</sup>	176 <sup>3</sup>	250 <sup>6</sup>	14 <sup>1</sup>	109
110. Number of farmers following marketing recommendations.....	129 <sup>2</sup>	97 <sup>2</sup>	295 <sup>7</sup>	542 <sup>5</sup>	63 <sup>1</sup>	110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	125 <sup>1</sup>	86 <sup>2</sup>	446 <sup>7</sup>	578 <sup>4</sup>	58 <sup>1</sup>	111
112. Number of farms for which production-reduction contracts were signed.....	680 <sup>1</sup>		399 <sup>7</sup>	654 <sup>5</sup>		112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112.....	2496		1480 <sup>6</sup>	1420 <sup>4</sup>		113
114. Number of farmers following other specific practice recommendations: <sup>3</sup>						} 114
(1).....	53 <sup>2</sup>	18 <sup>1</sup>	113 <sup>2</sup>	125 <sup>1</sup>	47 <sup>1</sup>	
(2).....	8 <sup>1</sup>		18 <sup>1</sup>			
(3).....			11 <sup>1</sup>	66 <sup>1</sup>		
(4).....				179 <sup>1</sup>		

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and canning crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents.....	83 <sup>6</sup>	4 <sup>1</sup>	13 <sup>2</sup>				
(2) 4-H Club agents.....							} 115
(3) Agricultural agents.....	575 <sup>17</sup>	126 <sup>7</sup>	107 <sup>13</sup>	44 <sup>10</sup>	17 <sup>3</sup>	12 <sup>4</sup>	
(4) Specialists.....			4 <sup>1</sup>				
116. Number of communities in which work was conducted.....	279 <sup>16</sup>	92 <sup>8</sup>	116 <sup>11</sup>	32 <sup>7</sup>	10 <sup>3</sup>	7 <sup>4</sup>	
117. Number of voluntary local leaders or committeemen assisting.....	256 <sup>13</sup>	38 <sup>3</sup>	127 <sup>7</sup>	6 <sup>3</sup>	3 <sup>1</sup>	1 <sup>1</sup>	117
118. Days of assistance rendered by voluntary leaders or committeemen.....	218 <sup>9</sup>	49 <sup>3</sup>	31 <sup>5</sup>	2 <sup>2</sup>	7 <sup>1</sup>	1 <sup>1</sup>	118
119. Number of adult result demonstrations conducted.....	4958 <sup>15</sup>	145 <sup>6</sup>	97 <sup>8</sup>	33 <sup>5</sup>	5 <sup>1</sup>	3 <sup>1</sup>	119
120. Number of meetings at result demonstrations.....	103 <sup>9</sup>	46 <sup>4</sup>	28 <sup>6</sup>	23 <sup>3</sup>		1 <sup>1</sup>	120
121. Number of method-demonstration meetings held.....	161 <sup>13</sup>	14 <sup>6</sup>	49 <sup>10</sup>	20 <sup>8</sup>	4 <sup>1</sup>	5 <sup>2</sup>	121
122. Number of other meetings held.....	171 <sup>11</sup>	51 <sup>4</sup>	29 <sup>5</sup>	6 <sup>3</sup>		2 <sup>1</sup>	122
123. Number of news stories published.....	63 <sup>10</sup>	3 <sup>3</sup>	13 <sup>2</sup>				123
124. Number of different circular letters issued.....	256 <sup>14</sup>	89 <sup>2</sup>	21 <sup>3</sup>	7 <sup>2</sup>			124
125. Number of farm or home visits made.....	13450 <sup>11</sup>	257 <sup>6</sup>	749 <sup>12</sup>	98 <sup>8</sup>	14 <sup>3</sup>	12 <sup>4</sup>	125
126. Number of office calls received.....	851 <sup>16</sup>	284 <sup>6</sup>	119 <sup>8</sup>	60 <sup>6</sup>	17 <sup>2</sup>	3 <sup>2</sup>	126
127. Number of 4-H Club members enrolled.....							} 127
(1) Boys.....	190 <sup>14</sup>	35 <sup>3</sup>	75 <sup>3</sup>	32 <sup>1</sup>	20 <sup>1</sup>		
(2) Girls.....	479 <sup>11</sup>	33 <sup>2</sup>	171 <sup>4</sup>		27 <sup>1</sup>		
128. Number of 4-H Club members completing.....							} 128
(1) Boys.....	268 <sup>13</sup>	13 <sup>2</sup>	89 <sup>3</sup>				
(2) Girls.....	370 <sup>10</sup>	26 <sup>1</sup>	146 <sup>3</sup>				
129. Number of acres in projects conducted by 4-H Club members completing.....	109 <sup>10</sup>	30 <sup>1/2</sup>	x x x x	2 <sup>1</sup>			129
130. Total yields of crops grown by 4-H club members completing.....	2033 <sup>6</sup>	4460 <sup>7</sup>	x x x x	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed.....	2608 <sup>12</sup>	86 <sup>3</sup>	29 <sup>3</sup>	20 <sup>3</sup>			131
132. Number of farms or homes where insect-control recommendations were followed.....	868 <sup>14</sup>	99 <sup>4</sup>	10 <sup>1</sup>	9 <sup>3</sup>	6 <sup>1</sup>		132
133. Number of farms or homes where disease-control recommendations were followed.....	537 <sup>8</sup>	75 <sup>4</sup>		11 <sup>4</sup>	4 <sup>1</sup>		133
134. Number of farms or homes where marketing recommendations were followed.....	246 <sup>8</sup>	92 <sup>4</sup>		3 <sup>1</sup>			134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise.....	354 <sup>7</sup>	52 <sup>2</sup>		3 <sup>1</sup>			135
136. Number of homes where recommendations were followed as to establishment or care of lawn.....	x x x x	x x x x	106 <sup>10</sup>	x x x x	x x x x	x x x x	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees.....	x x x x	x x x x	74 <sup>9</sup>	x x x x	x x x x	x x x x	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences.....	x x x x	x x x x	72 <sup>7</sup>	x x x x	x x x x	x x x x	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings.....	x x x x	x x x x	185 <sup>6</sup>	x x x x	x x x x	x x x x	139
140. Number of homes where other specific practice recommendations were followed: <sup>1</sup>							} 140
(1).....	42 <sup>1</sup>		47 <sup>4</sup>	4 <sup>1</sup>	3 <sup>1</sup>		
(2).....			2 <sup>1</sup>				
(3).....							
(4).....							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Agricultural engineering <sup>1</sup> (farm and home) (b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 141
(2) 4-H Club agents.....			
(3) Agricultural agents.....	19 <sup>6</sup>	124 <sup>10</sup>	
(4) Specialists.....	19 <sup>3</sup>		
142. Number of communities in which work was conducted.....	30 <sup>5</sup>	103 <sup>7</sup>	142
143. Number of voluntary local leaders or committeemen assisting.....	3 <sup>2</sup>	2 <sup>1</sup>	143
144. Days of assistance rendered by voluntary leaders or committeemen.....	1 <sup>1</sup>	4 <sup>1</sup>	144
145. Number of adult result demonstrations conducted.....	10 <sup>2</sup>	29 <sup>3</sup>	145
146. Number of meetings at result demonstrations.....	4 <sup>2</sup>	16 <sup>4</sup>	146
147. Number of method-demonstration meetings held.....	7 <sup>3</sup>	94 <sup>9</sup>	147
148. Number of other meetings held.....	5 <sup>4</sup>	40 <sup>8</sup>	148
149. Number of news stories published.....	2 <sup>1</sup>	6 <sup>4</sup>	149
150. Number of different circular letters issued.....		2 <sup>2</sup>	150
151. Number of farm or home visits made.....	34 <sup>6</sup>	235 <sup>10</sup>	151
152. Number of office calls received.....	28 <sup>4</sup>	172 <sup>9</sup>	152
153. Number of 4-H Club members enrolled- {			} 153
(1) Boys.....	2 <sup>1</sup>	145 <sup>2</sup>	
(2) Girls.....	1 <sup>1</sup>		
154. Number of 4-H Club members completing- {			} 154
(1) Boys.....	2 <sup>1</sup>	4 <sup>1</sup>	
(2) Girls.....	1 <sup>1</sup>		
155. Number of units handled by 4-H Club members completing.....	(1) Transplant beds cared for.....	(1) Acres terraced.....	} 155
	(2) Acres planted to forest trees.....	(2) Machines or equipment repaired.....	
	(3) Acres thinned, weeded, pruned, or managed.....	(3) Articles made.....	
	(4) Acres of farm woodland protected from fire.....	(4) Equipment installed.....	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....			156
157. Acres involved in preceding question.....			157
158. Number of farmers planting windbreaks or shelter belts.....			158
159. Number of farmers planting trees for erosion control.....			159
160. Number of farmers making improved thinnings and weedings.....		1 <sup>1</sup>	160
161. Number of farmers practicing selection cutting.....		8 <sup>3</sup>	161
162. Number of farmers pruning forest trees.....			162
163. Number of farmers cooperating in prevention of forest fire.....		4494	163
164. Number of farmers adopting improved practices in production of naval stores.....			164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....			165

<sup>1</sup> 4-H farm shop clubs should be reported under this heading.



FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....		166
167. Number of farmers following wood-preservation recommendations.....	194 <sup>3</sup>	167
168. Number of farmers following recommendations in the marketing of forest products.....	3 <sup>1</sup>	168
169. Number of farmers following other specific practice recommendations: <sup>1</sup>		
(a).....	14 <sup>1</sup>	169
(b).....		
(c).....		
(d).....		

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing and erosion control.....	139 <sup>8</sup>	3035 <sup>8</sup> acres.	\$ 10,457.	170
171. Drainage practices.....	268 <sup>8</sup>	7269 <sup>7</sup> acres.	16,102.50	171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....	24 <sup>3</sup>	110 <sup>2</sup> acres.	1,155.	173
174. Better types of machines.....	87 <sup>6</sup>	115 <sup>6</sup> machines.	4572.50	174
175. Maintenance and repair of machines.....	131 <sup>7</sup>	164 <sup>6</sup> machines.	2475.75	175
176. Efficient use of machinery.....	153 <sup>6</sup>	x x x x x x x x	10,756.62	176
177. All buildings constructed.....	81 <sup>6</sup>	541 <sup>6</sup> buildings.	22,255.	177
178. Buildings remodeled, repaired, painted.....	81 <sup>9</sup>	143 <sup>8</sup> buildings.	11,217.50	178
179. Farm electrification.....	3 <sup>2</sup>	3 <sup>2</sup>	304.72	179
180. Home equipment.....	23 <sup>4</sup>	21 <sup>4</sup>	1520.	180
181. Total of columns (a) and (c).....	625 <sup>9</sup> farms.	x x x x x x x x	\$80,816.59	181

182. Number of machines repaired as reported in question 175, by types:				
(a) Tractors.....	13 <sup>5</sup>	(e) Mowers.....	36 <sup>7</sup>	182
(b) Tillage implements.....	221 <sup>6</sup>	(f) Planters.....	47 <sup>7</sup>	
(c) Harvesters and threshers.....	13 <sup>5</sup>	(g) Other.....	123 <sup>5</sup>	
(d) Plows.....	209 <sup>6</sup>			

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:				
(a) Dwellings constructed according to plans furnished.....	27 <sup>3</sup>			183
(b) Dwellings remodeled according to plans furnished.....	165 <sup>5</sup>			
(c) Sewage systems installed.....		(i) Silos.....		
(d) Water systems installed.....	17 <sup>1</sup>	(j) Hog houses.....	87 <sup>5</sup>	
(e) Heating systems installed.....		(k) Poultry houses.....	83 <sup>9</sup>	
(f) Lighting systems installed.....	17 <sup>3</sup>	(l) Storage structures.....	53 <sup>5</sup>	
(g) Home appliances and machines.....	40 <sup>4</sup>	(m) Other.....	7 <sup>3</sup>	
(h) Dairy buildings.....	2 <sup>2</sup>			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry	Bees	
	(a)	(b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents.....	12 <sup>2</sup>		} 184
(2) 4-H Club agents.....			
(3) Agricultural agents.....	230 <sup>16</sup>	1 <sup>1</sup>	
(4) Specialists.....			
185. Number of communities in which work was conducted.....	182 <sup>16</sup>		185
186. Number of voluntary local leaders or committeemen assisting.....	95 <sup>9</sup>		186
187. Days of assistance rendered by voluntary leaders or committeemen.....	87 <sup>8</sup>		187
188. Number of adult result demonstrations conducted.....	146 <sup>11</sup>		188
189. Number of meetings at result demonstrations.....	155 <sup>7</sup>	1 <sup>1</sup>	189
190. Number of method-demonstration meetings held.....	65 <sup>12</sup>	1 <sup>1</sup>	190
191. Number of other meetings held.....	102 <sup>8</sup>		191
192. Number of news stories published.....	14 <sup>4</sup>		192
193. Number of different circular letters issued.....	21 <sup>7</sup>		193
194. Number of farm or home visits made.....	713 <sup>15</sup>		194
195. Number of office calls received.....	354 <sup>13</sup>		195
196. Number of 4-H Club members enrolled.....	{ (1) Boys..... 309 <sup>12</sup> (2) Girls..... 545 <sup>13</sup>		} 196
197. Number of 4-H Club members completing.....	{ (1) Boys..... 241 <sup>11</sup> (2) Girls..... 465 <sup>13</sup>		
198. Number of units in projects conducted by 4-H Club members completing.....	24196 <sup>13</sup> chickens	1 <sup>1</sup> colonies	198

## POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....		347 <sup>8</sup>	199
200. Number of families following recommendations in purchasing baby chicks.....		116 <sup>12</sup>	200
201. Number of families following recommendations in chick rearing.....		725 <sup>14</sup>	201
202. Number of families following production-feeding recommendations.....		232 <sup>13</sup>	202
203. Number of families following sanitation recommendations in disease and parasite control.....		570 <sup>14</sup>	203
204. Number of families improving poultry-house equipment according to recommendations.....		233 <sup>13</sup>	204
205. Number of families following marketing recommendations.....		73 <sup>7</sup>	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		360 <sup>9</sup>	206
207. Number of families following other specific practice recommendations: <sup>1</sup>			
(a) .....		62 <sup>3</sup>	} 207
(b) .....		143 <sup>1</sup>	

## BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....			208
209. Number of colonies involved in question 208.....			209
210. Number of farmers following disease-control recommendations.....			210
211. Number of farmers following requeening recommendations.....			211
212. Number of farmers following marketing recommendations.....			212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>			
(a) .....			} 213
(b) .....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents.....	20 <sup>1</sup>			1 <sup>1</sup>			} 214
(2) 4-H Club agents.....					1 <sup>1</sup>		
(3) Agricultural agents.....	92 <sup>14</sup>	2 <sup>1</sup>		361 <sup>16</sup>	24 <sup>1</sup>	3 <sup>1</sup>	
(4) Specialists.....	1 <sup>1</sup>			1 <sup>1</sup>			
215. Number of communities in which work was conducted.....	112 <sup>11</sup>			151 <sup>13</sup>	5 <sup>1</sup>		215
216. Number of voluntary local leaders or committeemen assisting.....	49 <sup>5</sup>			44 <sup>1</sup>	1 <sup>1</sup>		216
217. Days of assistance rendered by voluntary leaders or committeemen.....	184			56 <sup>8</sup>	2 <sup>1</sup>		217
218. Number of adult result demonstrations conducted.....	17 <sup>3</sup>			70 <sup>7</sup>	8 <sup>1</sup>		218
219. Number of meetings at result demonstrations.....	1 <sup>1</sup>			36 <sup>5</sup>	1 <sup>1</sup>		219
220. Number of method-demonstration meetings held.....	56 <sup>7</sup>			117 <sup>7</sup>			220
221. Number of other meetings held.....	193			32 <sup>9</sup>	2 <sup>1</sup>		221
222. Number of news stories published.....	2 <sup>1</sup>			14 <sup>3</sup>	2 <sup>1</sup>		222
223. Number of different circular letters issued.....	4 <sup>3</sup>			3 <sup>2</sup>			223
224. Number of farm or home visits made.....	318 <sup>11</sup>		1 <sup>1</sup>	676 <sup>14</sup>	39 <sup>1</sup>	7 <sup>1</sup>	224
225. Number of office calls received.....	223 <sup>10</sup>			626 <sup>12</sup>	32 <sup>1</sup>	1 <sup>1</sup>	225
226. Number of 4-H Club members enrolled.....	83 <sup>10</sup>			280 <sup>7</sup>			} 226
(1) Boys.....							
(2) Girls.....	23 <sup>3</sup>			11 <sup>3</sup>			
227. Number of 4-H Club members completing.....	54 <sup>7</sup>			197 <sup>10</sup>			} 227
(1) Boys.....							
(2) Girls.....	9 <sup>4</sup>			7 <sup>2</sup>			
228. Number of animals in projects conducted by 4-H Club members completing.....	99 <sup>7</sup>			321 <sup>2</sup>			228
229. Number of farmers assisted in obtaining purebred sires.....	2 <sup>2</sup>			40 <sup>7</sup>			229
230. Number of farmers assisted in obtaining high-grade or purebred females.....	9 <sup>4</sup>			27 <sup>5</sup>			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted.....	1 <sup>1</sup>						231
232. Number of members in preceding circles or clubs.....	9 <sup>2</sup>						232
233. Number of herd or flock-improvement associations organized or assisted.....							233
234. Number of members in these associations.....							234
235. Number of farmers not in associations keeping performance records of animals.....	4 <sup>3</sup>			34 <sup>3</sup>			235
236. Number of families assisted in home butchering, meat cutting, and curing.....	10 <sup>1</sup>			155 <sup>7</sup>			236
237. Number of families assisted in butter and cheese making.....	64 <sup>3</sup>			93 <sup>2</sup>			237
238. Number of farmers following parasite-control recommendations.....	17 <sup>2</sup>		1 <sup>1</sup>	114 <sup>6</sup>	2 <sup>1</sup>		238
239. Number of farmers following disease-control recommendations.....	25 <sup>1</sup>			433 <sup>7</sup>			239
240. Number of farmers following marketing recommendations.....	37 <sup>3</sup>			112 <sup>5</sup>			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	54 <sup>2</sup>			86 <sup>4</sup>	14 <sup>1</sup>		241
242. Number of farms for which production-reduction contracts were signed.....				284 <sup>4</sup>			242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242.....				75 <sup>2</sup>			243

<sup>1</sup> Include rabbits, goats, game and fur animals.<sup>2</sup> Include all corn and hog contracts. This total should agree with 64(a).



DAIRY CATTLE, PIGS, AND HORSES AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents.....						2 <sup>1</sup>	
(2) 4-H Club agents.....							
(3) Agricultural agents.....	55 <sup>8</sup>	46 <sup>8</sup>	56 <sup>8</sup>	147 <sup>7</sup>	8 <sup>3</sup>	38 <sup>5</sup>	244
(4) Specialists.....	4 <sup>2</sup>		3 <sup>1</sup>		1 <sup>1</sup>		
245. Number of communities in which work was conducted.....	60 <sup>6</sup>	86 <sup>7</sup>	36 <sup>5</sup>	59 <sup>6</sup>	20 <sup>2</sup>	27 <sup>4</sup>	245
246. Number of voluntary local leaders or committeemen assisting.....	59 <sup>3</sup>	45 <sup>3</sup>	9 <sup>2</sup>	11 <sup>2</sup>	1 <sup>1</sup>	29 <sup>3</sup>	246
247. Days of assistance rendered by voluntary leaders or committeemen.....	36 <sup>3</sup>	63 <sup>2</sup>	4 <sup>1</sup>	2 <sup>1</sup>			247
248. Number of adult result demonstrations conducted.....	14 <sup>2</sup>	51 <sup>2</sup>	66 <sup>3</sup>	67 <sup>3</sup>	12 <sup>1</sup>	14 <sup>2</sup>	248
249. Number of meetings at result demonstrations.....	5 <sup>2</sup>	2 <sup>1</sup>	5 <sup>2</sup>	10 <sup>1</sup>		1 <sup>1</sup>	249
250. Number of method-demonstration meetings held.....	12 <sup>5</sup>	38 <sup>4</sup>	16 <sup>2</sup>	6 <sup>2</sup>	6 <sup>3</sup>	1 <sup>1</sup>	250
251. Number of other meetings held.....	27 <sup>3</sup>	18 <sup>1</sup>	13 <sup>2</sup>	6 <sup>1</sup>		2 <sup>1</sup>	251
252. Number of news stories published.....	5 <sup>2</sup>		1 <sup>1</sup>	2 <sup>1</sup>	1 <sup>1</sup>	1 <sup>1</sup>	252
253. Number of different circular letters issued.....	14 <sup>3</sup>	1 <sup>1</sup>	4 <sup>2</sup>	1 <sup>1</sup>	3 <sup>2</sup>	2 <sup>1</sup>	253
254. Number of farm or home visits made.....	74 <sup>5</sup>	207 <sup>1</sup>	125 <sup>6</sup>	130 <sup>6</sup>	43 <sup>2</sup>	51 <sup>2</sup>	254
255. Number of office calls received.....	97 <sup>6</sup>	59 <sup>4</sup>	79 <sup>4</sup>	424 <sup>6</sup>	8 <sup>1</sup>	41 <sup>3</sup>	255
256. Number of 4-H Club members enrolled.....							
(1) Boys.....	x x x x	283 <sup>4</sup>		x x x x	x x x x	x x x x	256
(2) Girls.....	x x x x	98 <sup>2</sup>		x x x x	x x x x	x x x x	
257. Number of 4-H Club members completing.....							
(1) Boys.....	x x x x	178 <sup>4</sup>		x x x x	x x x x	x x x x	257
(2) Girls.....	x x x x	47 <sup>2</sup>		x x x x	x x x x	x x x x	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....							
(a) Regular.....						224 <sup>7</sup>	258
(b) A.A.A.....						37 <sup>9</sup>	
259. Number of farmers keeping cost-of-production records under supervision of agent.....						301 <sup>4</sup>	259
260. Number of farmers assisted in summarizing and interpreting their accounts.....						856 <sup>9</sup>	260
261. Number of farmers assisted in making inventory or credit statements.....						163 <sup>8</sup>	261
262. Number of farmers assisted in obtaining credit.....						815 <sup>10</sup>	262
263. Number of farmers assisted in making mortgage or other debt adjustments.....						476 <sup>9</sup>	263
264. Number of farm credit associations assisted in organizing during the year.....						2 <sup>2</sup>	264
265. Number of farm business or enterprise-survey records taken during year.....							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....						192 <sup>6</sup>	266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....						127 <sup>8</sup>	267
268. Number of farmers advised relative to leases.....						429 <sup>9</sup>	268
269. Number of farmers assisted in developing supplemental sources of income.....						234 <sup>7</sup>	269
270. Number of families assisted in reducing cash expenditure:							
(a) By exchange of labor or machinery.....						247 <sup>6</sup>	270
(b) By bartering farm or home products for other commodities or services.....						95 <sup>7</sup>	
(c) By producing larger part of food on farm.....						1455 <sup>11</sup>	
(d) By making own repairs of buildings and machinery.....						115 <sup>8</sup>	
271. Number of urban families moving to farms who have been assisted in getting established.....						95 <sup>8</sup>	271
272. Number of farm families on relief assisted to become self-supporting.....						623 <sup>10</sup>	272

<sup>1</sup> Include taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Insofar as possible, production-adjustment activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year.....	5 <sup>3</sup>	273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year.....	5 <sup>4</sup>	274
275. Membership in associations and groups organized or assisted (273 and 274).....	117 <sup>4</sup>	275
276. Number of individuals (not in associations) assisted with marketing problems.....	333 <sup>5</sup>	276
277. Number of families following other specific practice recommendations : <sup>2</sup>		

(a).....	277
(b).....	
(c).....	
(d).....	
(e).....	

ITEM	Standardizing, packaging, or grading	Processing or manufacturing	Locating markets and transportation	Use of current market information	Financing	Organization	Accounting	Keeping membership informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....	6 <sup>2</sup>	315 <sup>1</sup>	1 <sup>1</sup>	5 <sup>1</sup>	5 <sup>1</sup>	3 <sup>1</sup>			278
279. Number of individuals (not in organizations) assisted with problems of.....	50 <sup>2</sup>		25 <sup>2</sup>	10 <sup>1</sup>	x x x x	x x x x	x x x x	x x x x	279

ITEM	Hay and grain	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Home products		
	(a)	(b)	(c)	(d)	(e)	(f)	Food	Handicraft	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$1745 <sup>1</sup>	\$.....	\$.....	\$1472 <sup>1</sup>	\$88 <sup>1</sup>	\$268 <sup>1</sup>	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$67 <sup>1</sup>	\$.....	\$1443 <sup>1</sup>	\$.....	\$.....	\$100 <sup>1</sup>	\$200 <sup>1</sup>	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$5950 <sup>1</sup>	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$12 <sup>1</sup>	\$.....	\$.....	\$.....	\$700 <sup>1</sup>	\$612 <sup>1</sup>	\$140 <sup>1</sup>	283

<sup>1</sup> Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.  
<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....	360 <sup>12</sup>	565 <sup>13</sup>	} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....	1 <sup>1</sup>	13 <sup>3</sup>	
(4) Specialists.....			
285. Number of communities in which work was conducted.....	234 <sup>12</sup>	269 <sup>14</sup>	285
286. Number of voluntary local leaders or committeemen assisting.....	61 <sup>5</sup>	114 <sup>5</sup>	286
287. Days of assistance rendered by voluntary leaders or committeemen.....	43 <sup>3</sup>	304 <sup>6</sup>	287
288. Number of adult result demonstrations conducted.....	123 <sup>3</sup>	27 <sup>5</sup>	288
289. Number of meetings at result demonstrations.....	31 <sup>1</sup>	34 <sup>4</sup>	289
290. Number of method-demonstration meetings held.....			} 290
(1) By agents or specialists.....	271 <sup>12</sup>	658 <sup>15</sup>	
(2) By leaders.....	56 <sup>3</sup>	869 <sup>11</sup>	} 291
291. Number of other meetings held.....			
(1) By agents or specialists.....	42 <sup>2</sup>	58 <sup>5</sup>	} 291
(2) By leaders.....	50 <sup>2</sup>	33 <sup>2</sup>	
292. Number of news stories published.....	4 <sup>3</sup>	8 <sup>4</sup>	292
293. Number of different circular letters issued.....	16 <sup>2</sup>	204 <sup>7</sup>	293
294. Number of farm or home visits made.....	259 <sup>6</sup>	6614 <sup>16</sup>	294
295. Number of office calls received.....	30 <sup>3</sup>	68 <sup>5</sup>	295
296. Number of 4-H Club members enrolled.....			} 296
(1) Boys.....	430 <sup>2</sup>	364 <sup>2</sup>	
(2) Girls.....	827 <sup>4</sup>	835 <sup>5</sup>	} 297
297. Number of 4-H Club members completing.....			
(1) Boys.....	597 <sup>3</sup>	638 <sup>5</sup>	} 297
(2) Girls.....			
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	201 <sup>2</sup>	225 <sup>2</sup>	} 298
(b) Meals planned and served.....			
(c) Quarts canned.....	14,219 <sup>4</sup>	3353 <sup>4</sup>	
(d) Other containers of jelly, jam, and other products.....			
(e) Pounds of vegetables and fruits stored or dried.....	3444 <sup>3</sup>		
299. Number of families budgeting food expenditure for a year.....	657 <sup>3</sup>		299
300. Number of families following food-buying recommendations.....		729 <sup>3</sup>	300
301. Number of families serving better-balanced meals.....		468 <sup>5</sup>	301
302. Number of families improving home-packed lunches according to recommendations.....		494 <sup>5</sup>	302
303. Number of schools following recommendations for a hot dish or school lunch.....		81 <sup>5</sup>	303
304. Number of children involved in question 303.....		4403 <sup>5</sup>	304
305. Number of families following recommended methods of child feeding.....		292 <sup>4</sup>	305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....		244 <sup>9</sup>	306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....		1260 <sup>6</sup>	307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....		2608 <sup>15</sup>	308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....		231,771 <sup>4</sup>	309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....		33312 <sup>6</sup>	310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310).....		\$ 82,153.82 <sup>3</sup>	311
312. Number of families following recommendations for the storage of home food supply.....		173 <sup>3</sup>	312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....		1,005 <sup>5</sup>	313



CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:			
(a) Home demonstration agents.....	46 <sup>3</sup>	}	314
(b) 4-H Club agents.....			
(c) Agricultural agents.....	51		
(d) Specialists.....			
315. Number of communities in which work was conducted.....	26 <sup>3</sup>		315
316. Number of voluntary local leaders or committeemen assisting.....	151		316
317. Days of assistance rendered by voluntary leaders or committeemen.....	121		317
318. Number of adult result demonstrations conducted.....	27 <sup>2</sup>		318
319. Number of meetings at result demonstrations.....	81		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists 12 <sup>2</sup> (b) By leaders 31	}	320
321. Number of other meetings held.....	{ (a) By agents or specialists 51 (b) By leaders		
322. Number of news stories published.....	22		322
323. Number of different circular letters issued.....	51		323
324. Number of farm or home visits made.....	2451		324
325. Number of office calls received.....	131		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls 731	}	326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls 681		
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....	51		328
329. Number of families improving habits of children.....	962		329
330. Number of families substituting positive methods of discipline for negative ones.....	151		330
331. Number of families providing recommended play equipment.....	212		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....	51		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women 803	}	333
334. Number of children involved in question 333.....	3213		
335. Number of families following other specific practice recommendations: <sup>1</sup>			
(a).....	382	}	335
(b).....	2001		
(c).....	3501		
(d).....			
(e).....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CHILD DEVELOPMENT AGENCY EDUCATION CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....		218 <sup>6</sup>	} 336
(b) 4-H Club agents.....			
(c) Agricultural agents.....		11 <sup>1</sup>	
(d) Specialists.....		1 <sup>1</sup>	
337. Number of communities in which work was conducted.....		60 <sup>7</sup>	337
338. Number of voluntary local leaders or committeemen assisting.....		50 <sup>5</sup>	338
339. Days of assistance rendered by voluntary leaders or committeemen.....		52 <sup>5</sup>	339
340. Number of adult result demonstrations conducted.....		38 <sup>4</sup>	340
341. Number of meetings at result demonstrations.....		45 <sup>4</sup>	341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists.....	195 <sup>7</sup>	} 342
	(b) By leaders.....	30 <sup>3</sup>	
343. Number of other meetings held.....	{ (a) By agents or specialists.....	24 <sup>5</sup>	} 343
	(b) By leaders.....	14 <sup>2</sup>	
344. Number of news stories published.....		5 <sup>3</sup>	344
345. Number of different circular letters issued.....		83 <sup>4</sup>	345
346. Number of farm or home visits made.....		376 <sup>5</sup>	346
347. Number of office calls received.....		92 <sup>5</sup>	347
348. Number of 4-H Club members enrolled.....	{ (a) Boys.....	98 <sup>2</sup>	} 348
	(b) Girls.....	765 <sup>1</sup>	
349. Number of 4-H Club members completing.....	{ (a) Boys.....	7 <sup>1</sup>	} 349
	(b) Girls.....	748 <sup>6</sup>	
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses.....	188 <sup>5</sup>	} 350
	(b) Other.....	2239 <sup>4</sup>	

ITEM	Adults (a)	Juniors (b)	
351. Number of individuals following recommendations in construction of clothing.....	388 <sup>4</sup>	325 <sup>3</sup>	351
352. Number of individuals following recommendations in the selection of clothing.....	354 <sup>4</sup>	484 <sup>4</sup>	352
353. Number of individuals keeping clothing accounts.....	80 <sup>4</sup>	129 <sup>2</sup>	353
354. Number of individuals budgeting clothing expenditures.....	56 <sup>2</sup>	136 <sup>2</sup>	354
355. Number of families following clothing-buying recommendations.....	242 <sup>4</sup>	x x x x x	355
356. Number of individuals improving children's clothing according to recommendations.....	306 <sup>6</sup>	102 <sup>1</sup>	356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....	484 <sup>5</sup>	286 <sup>2</sup>	357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....	304 <sup>4</sup>	x x x x x	358
359. Total estimated savings due to clothing program.....	\$2007.75 <sup>#</sup>	\$342.3	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			
(a) .....	279 <sup>1</sup>	448 <sup>1</sup>	} 360
(b) .....		14 <sup>1</sup>	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State. 8-8618

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....	71 <sup>4</sup>	26 <sup>4</sup>	41 <sup>5</sup>	} 361
(2) 4-H Clu. agents.....				
(3) Agricultural agents.....	3 <sup>1</sup>		2 <sup>1</sup>	
(4) Specialists.....				
362. Number of communities in which work was conducted.....	18 <sup>3</sup>	15 <sup>3</sup>	34 <sup>3</sup>	362
363. Number of voluntary local leaders or committeemen assisting.....	21 <sup>1</sup>	26 <sup>1</sup>	15 <sup>1</sup>	363
364. Days of assistance rendered by voluntary leaders or committeemen.....	11 <sup>1</sup>			364
365. Number of adult result demonstrations conducted.....	11 <sup>1</sup>	6 <sup>1</sup>	5 <sup>1</sup>	365
366. Number of meetings at result demonstrations.....	161 <sup>1</sup>	10 <sup>1</sup>	10 <sup>1</sup>	366
367. Number of method-demonstration meetings held.....	22 <sup>2</sup>	13 <sup>2</sup>	35 <sup>3</sup>	} 367
(1) By agents or specialists.....	5 <sup>1</sup>	1 <sup>1</sup>	3 <sup>1</sup>	
(2) By leaders.....	4 <sup>1</sup>		4 <sup>2</sup>	} 368
368. Number of other meetings held.....	3 <sup>1</sup>	3 <sup>1</sup>		
(1) By agents or specialists.....				} 369
(2) By leaders.....	3 <sup>2</sup>	3 <sup>3</sup>	1 <sup>1</sup>	
369. Number of news stories published.....	1 <sup>1</sup>	2 <sup>1</sup>	17 <sup>1</sup>	370
370. Number of different circular letters issued.....	186 <sup>3</sup>	71 <sup>1</sup>	36 <sup>2</sup>	371
371. Number of farm or home visits made.....	33 <sup>3</sup>	1 <sup>1</sup>	23 <sup>2</sup>	372
372. Number of office calls received.....			92 <sup>2</sup>	} 373
373. Number of 4-H Club members enrolled.....	194 <sup>2</sup>	45 <sup>1</sup>	374 <sup>3</sup>	
(1) Boys.....			1 <sup>1</sup>	} 374
(2) Girls.....	45 <sup>1</sup>	45 <sup>1</sup>	228 <sup>2</sup>	
374. Number of 4-H Club members completing.....				} 375
375. Number of units in projects conducted by 4-H Club members completing.....		{ 4 <sup>1</sup> rooms 26 <sup>1</sup> articles }	26 <sup>3</sup> articles	

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	159 <sup>5</sup>	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	70 <sup>5</sup>	377
378. Number of families adopting recommended laundering methods.....	162 <sup>4</sup>	378
379. Number of families assisted in home soap making.....	173 <sup>6</sup>	379
380. Number of families adopting recommended methods in care of house.....	328 <sup>4</sup>	380
381. Number of families assisted in making home-made equipment or conveniences.....	76 <sup>7</sup>	381
382. Number of women following a recommended schedule for home activities.....	125 <sup>2</sup>	382
383. Number of 4-H Club members keeping personal accounts.....	50 <sup>2</sup>	383
384. Number of families keeping home accounts according to a recommended plan.....	141 <sup>3</sup>	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	168 <sup>3</sup>	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	210 <sup>5</sup>	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	39 <sup>3</sup>	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	246 <sup>3</sup>	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	278 <sup>4</sup>	389



HOME MANAGEMENT—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	534	390
391. Total estimated saving due to home-management program.....	\$ 470 <sup>3</sup>	391
392. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....		} 392
(b) .....		

HOUSE FURNISHINGS—Continued

393. Number of families improving the selection of household furnishings.....	273	393
394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	263	394
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	254	395
396. Number of families following recommendations in improving arrangement of rooms (other than kitchens).....	733	396
397. Number of families improving treatment of walls, woodwork, and floors.....	192	397
398. Number of families applying principles of color and design in improving appearance of rooms.....	233	398
399. Total estimated savings due to house-furnishings program.....	\$ 502	399
400. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....		} 400
(b) .....		

HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	803	401
402. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....		} 402
(b) .....		

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:		
(a) Home demonstration agents.....	1371	} 403
(b) 4-H Club agents.....	576	
(c) Agricultural agents.....	21	
(d) Specialists.....	172 <sup>10</sup>	
404. Number of communities in which work was conducted.....	879	404
405. Number of voluntary local leaders or committeemen assisting.....	1118	405
406. Days of assistance rendered by voluntary leaders or committeemen.....	1365	406
407. Number of adult result demonstrations conducted.....	3704	407
408. Number of meetings at result demonstrations.....	1127	408
409. Number of method-demonstration meetings held.....		
(a) By agents or specialists.....	243	} 409
(b) By leaders.....	242	
410. Number of other meetings held.....		
(a) By agents or specialists.....	212	} 410
(b) By leaders.....	137	
411. Number of news stories published.....	2954	411
412. Number of different circular letters issued.....	6609	412
413. Number of farm or home visits made.....	1813	413
414. Number of office calls received.....		414

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys.....	115 <sup>3</sup>	} 415
	(b) Girls.....	743 <sup>6</sup>	
416. Number of 4-H Club members completing.....	{ (a) Boys.....	7 <sup>1</sup>	} 416
	(b) Girls.....	75 <sup>3</sup>	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys.....	286 <sup>5</sup>	} 417
	(b) Girls.....	868 <sup>8</sup>	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members.....	727 <sup>4</sup>	} 418
	(b) Others.....	606 <sup>5</sup>	
419. Number of individuals improving health habits according to recommendations.....		1612 <sup>7</sup>	419
420. Number of individuals improving posture according to recommendations.....		678 <sup>5</sup>	420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		1618 <sup>4</sup>	421
422. Number of families adopting better home-nursing procedure according to recommendations.....		77 <sup>3</sup>	422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		340 <sup>1</sup>	423
424. Number of homes screened according to recommendations.....		337 <sup>5</sup>	424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		465 <sup>6</sup>	425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		3446 <sup>4</sup>	426
427. Number of families following other specific practice recommendations: <sup>1</sup>			
(a) .....		648 <sup>2</sup>	} 427
(b) .....		300 <sup>1</sup>	

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES

## Report Only This Year's Extension Activities and Results That Can Be Verified

428. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....		153	428
429. Number of country-life conferences or training meetings conducted for community leaders.....		33 <sup>5</sup>	429
430. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....		141 <sup>11</sup>	430
431. Number of communities developing recreation according to recommendations.....		53 <sup>9</sup>	431
432. Number of families following recommendations as to home recreation.....		127 <sup>6</sup>	432
433. Number of community or county-wide pageants or plays presented.....		25 <sup>5</sup>	433
434. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	{ (a) Adults.....	1 <sup>1</sup>	} 434
	(b) Juniors.....		
435. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....		99 <sup>10</sup>	435
436. Number of communities assisted in improving hygienic or public-welfare practices.....		88 <sup>7</sup>	436
437. Number of school or other community grounds improved in accordance with plans furnished.....		96 <sup>10</sup>	437
438. Number of communities assisted in providing library facilities.....		6 <sup>4</sup>	438
439. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....		256 <sup>12</sup>	439
440. Number of families aided in obtaining assistance from Red Cross or other relief agency.....		494 <sup>10</sup>	440
441. Total number of different communities assisted in connection with the community or country-life work reported on this page.....		180 <sup>12</sup>	441
442. Number of communities following other specific practice recommendations: <sup>1</sup>			
(a) .....		22 <sup>2</sup>	} 442
(b) .....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals (a)	Rodents (b)	General-feeder insects <sup>1</sup> (c)	Weeds (d)	Other <sup>2</sup> (e)	
443. Days devoted to line of work by:						
(1) Home demonstration agents.....					19 <sup>1</sup>	} 443
(2) 4-H Club agents.....						
(3) Agricultural agents.....		19 <sup>3</sup>	2 <sup>1</sup>	2 <sup>1</sup>	30 <sup>3</sup>	
(4) Specialists.....				10 <sup>2</sup>	2 <sup>1</sup>	
444. Number of communities in which work was conducted.....		3 <sup>1</sup>		2 <sup>1</sup>	25 <sup>3</sup>	444
445. Number of voluntary local leaders or committeemen assisting.....		2 <sup>1</sup>			20 <sup>1</sup>	445
446. Days of assistance rendered by voluntary leaders or committeemen.....					19 <sup>1</sup>	446
447. Number of adult result demonstrations conducted.....					5 <sup>1</sup>	447
448. Number of meetings at result demonstrations.....					5 <sup>1</sup>	448
449. Number of method-demonstration meetings held.....		9 <sup>2</sup>	11	1 <sup>1</sup>	20 <sup>2</sup>	449
450. Number of other meetings held.....		5 <sup>2</sup>	1 <sup>1</sup>		4 <sup>1</sup>	450
451. Number of news stories published.....		1 <sup>1</sup>				451
452. Number of different circular letters issued.....		40 <sup>1</sup>			4 <sup>1</sup>	452
453. Number of farm or home visits made.....		60 <sup>3</sup>	13 <sup>4</sup>	10 <sup>2</sup>	76 <sup>2</sup>	453
454. Number of office calls received.....		21 <sup>2</sup>	2 <sup>1</sup>	1 <sup>1</sup>	37 <sup>2</sup>	454
455. Number of 4-H Club members enrolled.....	(1) Boys.....	x x x x	x x x x	x x x x	x x x x	} 455
	(2) Girls.....	x x x x	x x x x	x x x x	x x x x	
456. Number of 4-H Club members completing.....	(1) Boys.....	x x x x	x x x x	x x x x	x x x x	} 456
	(2) Girls.....	x x x x	x x x x	x x x x	x x x x	
457. Number of farmers following recommendations.....			30 <sup>1</sup>		6 <sup>1</sup>	457
458. Pounds of poison used.....			40 <sup>1</sup>		13 <sup>1</sup>	458
459. Total estimated saving due to control program.....		\$	\$50 <sup>1</sup>	\$	\$70 <sup>1</sup>	459

<sup>1</sup> Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.  
<sup>2</sup> Indicate by name.



# COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Division of Cooperative Extension  
Washington, D.C.

## COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State North Carolina County Complete White Totals

### REPORT OF

(Name) Home Demonstration Agent.

From Dec. 1, 1933 to Nov. 30, 1934

4-H Club Agent.

From \_\_\_\_\_ to \_\_\_\_\_, 193

Agricultural Agent.

From \_\_\_\_\_ to \_\_\_\_\_, 193

### READ SUGGESTIONS, PAGES 2 AND 3



Approved: \_\_\_\_\_

Date \_\_\_\_\_

8-8618

State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.

- VI. Outlook and recommendations, including suggestive program of work for next year.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.  
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.  
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.



## GENERAL ACTIVITIES

**Report Only This Year's Extension Activities and Results That Can Be Verified**

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to A.A.A. work	Days devoted to relief work	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
(Name) Home demonstration agent.....	88	9	75	87	88
Asst. home demonstration agent } (1)	689 5/6	425	2446	4138 1/4	1323 3/2
4-H Club agent.....	1			2	2
Assistant 4-H Club agent..... } (2)	0			73	153
Agricultural agent.....	91	86	37	90	89
Assistant agricultural agent..... } (3)	1175 1/2	19026	309	14391 1/2	15718 1/2

2. County extension association or committee:

(a) Agricultural extension:	(2) Number of members.....	603 <sup>68</sup>
(1) Name.....	(2) Number of members.....	12975 <sup>51</sup>
(b) Home demonstration:	(2) Number of members.....	2974 <sup>38</sup>
(1) Name.....	(2) Number of members.....	2382 <sup>94</sup>
(c) 4-H Club:	(2) Number of members.....	22074
(1) Name.....		

3. Number of communities in county where extension work should be conducted..... 3

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees..... 4

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:

(a) Adult work { (1) Men..... 196 <sup>40</sup>	(3) Older club boys..... 165 <sup>24</sup>
(2) Women..... 4137 <sup>68</sup>	(4) Older club girls..... 322 <sup>37</sup>
(b) 4-H Club work { (1) Men..... 196 <sup>56</sup>	(2) Women..... 423

6. Number of different paid local leaders engaged in A.A.A. program, or in relief work..... 6

(a) Men.....	3676 <sup>84</sup>
(b) Women.....	1354 <sup>86</sup>

7. Number of clubs or other groups organized to carry on adult home demonstration work..... 7

1780<sup>68</sup>

8. Number of members in such clubs or groups..... 8

47834<sup>88</sup>

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)
9. Number of 4-H Clubs.....	52153		265-57	69071
10. Number of different 4-H Club members enrolled.....	952 <sup>13</sup>	90 <sup>1</sup>	5209 <sup>56</sup>	5591 <sup>63</sup>
(1) Boys <sup>2</sup>				
(2) Girls <sup>2</sup>	15517 <sup>53</sup>		1451 <sup>25</sup>	15818 <sup>64</sup>
11. Number of different 4-H Club members completing.....	569		2592 <sup>52</sup>	2581 <sup>52</sup>
(1) Boys <sup>3</sup>				
(2) Girls <sup>3</sup>	8716 <sup>46</sup>	99 <sup>1</sup>	719 <sup>19</sup>	8996 <sup>86</sup>

12. Number of different members enrolled in 4-H Club work for:<sup>4</sup>

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	2561 <sup>60</sup>	1240 <sup>57</sup>	828 <sup>45</sup>	552 <sup>43</sup>	347 <sup>29</sup>	111 <sup>18</sup>
(b) Girls.....	5773 <sup>63</sup>	3771 <sup>58</sup>	2616 <sup>57</sup>	1721 <sup>54</sup>	997 <sup>48</sup>	680 <sup>42</sup>

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.

<sup>4</sup> The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over	
13. Number of different 4-H Club members enrolled according to age <sup>1</sup> .....	(a) Boys	41 426	50 496	63 906	57 938	63 868	61 671	59 529	50 327	42 224	24 94	19 74	13
	(b) Girls	50 1371	56 1732	64 2406	64 2415	65 2266	62 1979	62 1584	57 905	50 478	37 222	34 305	
14. Number of 4-H Club members: <sup>1</sup>	(a) In school	18113 <sup>71</sup>						(b) Out of school	1084 <sup>52</sup>				14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>2</sup> (d)		
15. Number of 4-H Club teams trained.....	(1) Judging	46 <sup>7</sup>		19 <sup>9</sup>	61 <sup>10</sup>	15
	(2) Demonstration	45 <sup>7</sup>		17 <sup>6</sup>	42 <sup>12</sup>	
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older.....		16 <sup>10</sup>		6 <sup>4</sup>	19 <sup>13</sup>	16
17. Members in groups reported in question 16.....	(1) Young men	103 <sup>4</sup>		90 <sup>6</sup>	163 <sup>9</sup>	17
	(2) Young women	322 <sup>12</sup>		39 <sup>3</sup>	307 <sup>13</sup>	
18. Total number of farm or home visits <sup>3</sup> made in conducting extension work.....		60926 <sup>89</sup>	15671 <sup>1</sup>	60006 <sup>89</sup>	120607 <sup>93</sup>	18
19. Number of different farms or homes visited.....		13161 <sup>53</sup>	10551 <sup>1</sup>	29616 <sup>88</sup>	41254 <sup>86</sup>	19
20. Number of calls relating to extension work.....	(1) Office	37888 <sup>51</sup>	65 <sup>1</sup>	914370 <sup>87</sup>	909595 <sup>86</sup>	20
	(2) Telephone	22201 <sup>52</sup>	67 <sup>1</sup>	160387 <sup>85</sup>	172055 <sup>85</sup>	
21. Number of news articles or stories published <sup>4</sup> .....		4302 <sup>33</sup>	12 <sup>2</sup>	6104 <sup>91</sup>	9870 <sup>88</sup>	21
22. Number of individual letters written.....		49497 <sup>53</sup>	411 <sup>2</sup>	349842 <sup>87</sup>	384647 <sup>88</sup>	22
23. Number of different circular letters prepared (not total copies mailed).....		3021 <sup>54</sup>	4 <sup>1</sup>	4454 <sup>87</sup>	7197 <sup>86</sup>	23
24. Number of bulletins distributed.....		97892 <sup>54</sup>		421715 <sup>87</sup>	488892 <sup>86</sup>	24
25. Number of radio talks made.....		18 <sup>6</sup>	4 <sup>1</sup>	11 <sup>5</sup>	27 <sup>7</sup>	25
26. Number of events at which extension exhibits were shown.....		294 <sup>52</sup>		99 <sup>50</sup>	345 <sup>70</sup>	26
27. Training meetings held for local leaders or committeemen.....	(a) Number	892 <sup>78</sup>		996 <sup>74</sup>	1814 <sup>85</sup>	27
	(b) Men leaders	871 <sup>4</sup>		27923 <sup>75</sup>	26698 <sup>72</sup>	
	(c) Women leaders	13394 <sup>83</sup>		283 <sup>12</sup>	12236 <sup>79</sup>	
	(2) 4-H Club	(a) Number	176 <sup>29</sup>	20 <sup>1</sup>	80 <sup>15</sup>	
	(b) Leaders	3403 <sup>29</sup>	1000 <sup>1</sup>	1398 <sup>19</sup>	3782 <sup>31</sup>	
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27).....	(1) Number	22572 <sup>88</sup>		2364 <sup>67</sup>	28374 <sup>88</sup>	28
	(2) Total attendance	270601 <sup>88</sup>		53874 <sup>67</sup>	319603 <sup>88</sup>	
29. Meetings held at result demonstrations.....	(1) Number	786 <sup>29</sup>		524 <sup>45</sup>	1307 <sup>61</sup>	29
	(2) Total attendance	17830 <sup>29</sup>		21294 <sup>44</sup>	38226 <sup>59</sup>	

<sup>1</sup> The total for this question should agree with county total, question 10.

<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

<sup>3</sup> Do not count a single visit to both the farm and home as two visits.

<sup>4</sup> Do not count items relating to notices of meetings only.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)	
30. Tours conducted	(1) Adult work	(a) Number.....	28 <sup>17</sup>	57 <sup>14</sup>	80 <sup>34</sup>	
		(b) Total attendance.....	923 <sup>16</sup>	1915 <sup>27</sup>	2519 <sup>34</sup>	
	(2) 4-H Club	(a) Number.....	8 <sup>7</sup>	7 <sup>6</sup>	14 <sup>12</sup>	
		(b) Total attendance.....	142 <sup>7</sup>	338 <sup>6</sup>	230 <sup>12</sup>	
31. Achievement days held	(1) Adult work	(a) Number.....	64 <sup>39</sup>	10 <sup>6</sup>	70 <sup>41</sup>	
		(b) Total attendance.....	9816 <sup>39</sup>	5745 <sup>6</sup>	14816 <sup>41</sup>	
	(2) 4-H Club	(a) Number.....	22 <sup>20</sup>	23 <sup>18</sup>	36 <sup>30</sup>	
		(b) Total attendance.....	5627 <sup>20</sup>	3362 <sup>18</sup>	6698 <sup>30</sup>	
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number.....	8 <sup>8</sup>		7 <sup>7</sup>	
		(b) Total members attending.....	288 <sup>9</sup>		281 <sup>8</sup>	
		(c) Total others attending.....	81 <sup>6</sup>		76 <sup>5</sup>	
	(2) 4-H club	(a) Number.....	30 <sup>28</sup>		16 <sup>16</sup>	35 <sup>33</sup>
(b) Total boys attending.....		284 <sup>24</sup>		411 <sup>16</sup>	524 <sup>22</sup>	
(c) Total girls attending.....		1108 <sup>30</sup>		315 <sup>11</sup>	1160 <sup>33</sup>	
(d) Total others attending.....		544 <sup>26</sup>		380 <sup>13</sup>	546 <sup>29</sup>	
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number.....	3348 <sup>53</sup>	60 <sup>1</sup>	4265 <sup>83</sup>	7495 <sup>80</sup>	
	(2) Total attendance.....	474069 <sup>53</sup>	1064 <sup>1</sup>	309963 <sup>84</sup>	830140 <sup>85</sup>	
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number.....	12255 <sup>51</sup>	26039 <sup>30</sup>	38161 <sup>55</sup>	
		(b) Total attendance.....	96677 <sup>51</sup>	42953 <sup>30</sup>	136406 <sup>55</sup>	
	(2) 4-H club	(a) Number.....	531 <sup>36</sup>	15 <sup>1</sup>	970 <sup>15</sup>	1419 <sup>40</sup>
		(b) Total attendance.....	14560 <sup>36</sup>	450 <sup>1</sup>	4356 <sup>14</sup>	16531 <sup>39</sup>

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county.....	27,556 <sup>2</sup>	97	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program.....	13,835 <sup>6</sup>	86	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program.....	61,567 <sup>8</sup>	7	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program.....	22,548 <sup>85</sup>		38
39. Number of farm homes with 4-H Club members enrolled.....	1,509 <sup>6</sup>	79	39
40. Number of other homes with 4-H Club members enrolled.....	2408 <sup>50</sup>		40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 39, minus duplications.)	17,125 <sup>3</sup>	92	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	31,402 <sup>89</sup>		42

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.



CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	All other cereals <sup>2</sup> (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....	13 <sup>4</sup>					1	
(2) 4-H Club agents.....							
(3) Agricultural agents.....	888 <sup>82</sup> / <sub>12</sub>	305 <sup>48</sup>	1053 <sup>45</sup> / <sub>4</sub>	523 <sup>34</sup> / <sub>4</sub>	471 <sup>26</sup> / <sub>4</sub>	341 <sup>11</sup> / <sub>2</sub>	43
(4) Specialists.....	36 <sup>19</sup>	13 <sup>9</sup>	1/4 <sup>1</sup>	1/4 <sup>1</sup>	1/4 <sup>2</sup>		
44. Number of communities in which work was conducted.....	585 <sup>73</sup>	283 <sup>45</sup>	165 <sup>38</sup>	119 <sup>26</sup>	103 <sup>27</sup>	36 <sup>8</sup>	44
45. Number of voluntary local leaders or committeemen assisting.....	215 <sup>39</sup>	132 <sup>22</sup>	81 <sup>16</sup>	43 <sup>6</sup>	60 <sup>7</sup>	32 <sup>3</sup>	45
46. Days of assistance rendered by voluntary leaders or committeemen.....	493 <sup>34</sup>	122 <sup>22</sup>	463 <sup>16</sup> / <sub>4</sub>	231 <sup>8</sup> / <sub>4</sub>	101 <sup>6</sup> / <sub>4</sub>	3 <sup>2</sup>	46
47. Number of adult result demonstrations conducted.....	539 <sup>42</sup>	276 <sup>35</sup>	152 <sup>28</sup>	65 <sup>20</sup>	76 <sup>19</sup>	9 <sup>4</sup>	47
48. Number of meetings at result demonstrations.....	45 <sup>15</sup>	23 <sup>13</sup>	7 <sup>7</sup>	1 <sup>1</sup>	5 <sup>5</sup>		48
49. Number of method-demonstration meetings held.....	85 <sup>16</sup>	18 <sup>11</sup>	6 <sup>6</sup>	5 <sup>1</sup>			49
50. Number of other meetings held.....	198 <sup>32</sup>	100 <sup>16</sup>	7 <sup>6</sup>	1 <sup>1</sup>	6 <sup>3</sup>		50
51. Number of news stories published.....	211 <sup>46</sup>	144 <sup>35</sup>	36 <sup>20</sup>	14 <sup>13</sup>	21 <sup>13</sup>	4 <sup>3</sup>	51
52. Number of different circular letters issued.....	1214 <sup>40</sup>	113 <sup>27</sup>	25 <sup>5</sup>	29 <sup>6</sup>	26 <sup>8</sup>		52
53. Number of farm or home visits made.....	2121 <sup>66</sup>	859 <sup>59</sup>	313 <sup>42</sup>	217 <sup>36</sup>	81 <sup>26</sup>	35 <sup>6</sup>	53
54. Number of office calls received.....	1000 <sup>3</sup>	6524 <sup>57</sup>	3014 <sup>59</sup>	1555 <sup>57</sup>	1012 <sup>40</sup>	137 <sup>11</sup>	54
55. Number of 4-H Club members enrolled.....							
(1) Boys.....	1431 <sup>47</sup>	30 <sup>9</sup>	2 <sup>1</sup>			1 <sup>1</sup>	
(2) Girls.....	19 <sup>8</sup>					2 <sup>2</sup>	55
56. Number of 4-H Club members completing.....							
(1) Boys.....	776 <sup>38</sup>	19 <sup>8</sup>	2 <sup>1</sup>				
(2) Girls.....	18 <sup>7</sup>					2 <sup>2</sup>	56
57. Number of acres in projects conducted by 4-H Club members completing.....	847 <sup>37</sup> / <sub>2</sub>	39 <sup>5</sup>				1 <sup>2</sup>	57
58. Total yields of crops grown by 4-H Club members completing.....	22654 <sup>39</sup> / <sub>4</sub> bu.	410 <sup>7</sup> bu.	62 <sup>1</sup> bu.			5 <sup>1</sup> bu.	58
59. Number of farmers following fertilizer recommendations.....	794 <sup>51</sup> / <sub>6</sub>	4139 <sup>43</sup>	2917 <sup>38</sup>	152 <sup>17</sup>	139 <sup>19</sup>	22 <sup>5</sup>	59
60. Number of farmers following insect-control recommendations.....	1608 <sup>23</sup>	1226 <sup>23</sup>	1405 <sup>10</sup>	27 <sup>7</sup>	15 <sup>4</sup>		60
61. Number of farmers following disease-control recommendations.....	501 <sup>15</sup>	4987 <sup>37</sup>	3048 <sup>31</sup>	35 <sup>5</sup>	182 <sup>15</sup>		61
62. Number of farmers following marketing recommendations.....	121 <sup>12</sup>	158 <sup>11</sup>	1140 <sup>11</sup>	58 <sup>9</sup>	54 <sup>12</sup>		62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	6095 <sup>35</sup>	2765 <sup>27</sup>	2990 <sup>14</sup>	850 <sup>10</sup>	415 <sup>12</sup>		63
64. Number of farms for which production-reduction contracts were signed.....	2866 <sup>36</sup>	1078 <sup>31</sup>					64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64.....	13611 <sup>54</sup> / <sub>6</sub>	8253 <sup>20</sup>			2		65
66. Number of farmers following other specific practice recommendations: <sup>4</sup>							
(1).....	139 <sup>8</sup>	70 <sup>5</sup>	29 <sup>5</sup>	21 <sup>4</sup>	12 <sup>3</sup>	5 <sup>1</sup>	
(2).....	205 <sup>3</sup>	26 <sup>3</sup>	43 <sup>2</sup>	59 <sup>2</sup>			
(3).....	26 <sup>1</sup>	5 <sup>1</sup>	2 <sup>2</sup>	44 <sup>2</sup>			
(4).....		2 <sup>1</sup>	15 <sup>1</sup>	2 <sup>1</sup>			
(5).....			5 <sup>1</sup>				66

<sup>1</sup> Report fall-sown crops the year they are harvested.

<sup>2</sup> Indicate crop by name.

<sup>3</sup> Include all corn and hog contracts. This total should agree with 242(d).

<sup>4</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, alsike, white)	Vetch	Lespedeza	Pastures	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	107 <sup>33</sup>	22 <sup>11</sup>	86 <sup>26</sup>	116 <sup>14</sup> <sup>36</sup>	589 <sup>69</sup>	319 <sup>34</sup> <sup>66</sup>	
(4) Specialists.....	2 <sup>2</sup>		2 <sup>2</sup>	2 <sup>2</sup>	22 <sup>20</sup>	24 <sup>9</sup>	
68. Number of communities in which work was conducted.....	142 <sup>33</sup>	47 <sup>14</sup>	148 <sup>29</sup>	188 <sup>35</sup>	774 <sup>64</sup>	506 <sup>62</sup>	68
69. Number of voluntary local leaders or committeemen assisting.....	24 <sup>8</sup>	5 <sup>3</sup>	42 <sup>11</sup>	24 <sup>8</sup>	214 <sup>29</sup>	125 <sup>17</sup>	69
70. Days of assistance rendered by voluntary leaders or committeemen.....	13 <sup>8</sup>	1 <sup>1</sup>	53 <sup>10</sup>	26 <sup>8</sup>	221 <sup>27</sup>	89 <sup>16</sup>	70
71. Number of adult result demonstrations conducted.....	222 <sup>28</sup>	55 <sup>10</sup>	115 <sup>20</sup>	266 <sup>24</sup>	394 <sup>58</sup>	787 <sup>46</sup>	71
72. Number of meetings at result demonstrations.....	14 <sup>8</sup>	2 <sup>1</sup>	1 <sup>1</sup>	7 <sup>5</sup>	43 <sup>17</sup>	7 <sup>4</sup>	72
73. Number of method-demonstration meetings held.....	17 <sup>8</sup>	1 <sup>1</sup>	1 <sup>1</sup>	51 <sup>6</sup>	120 <sup>15</sup>	118 <sup>8</sup>	73
74. Number of other meetings held.....	19 <sup>7</sup>	6 <sup>8</sup>	25 <sup>6</sup>	8 <sup>6</sup>	84 <sup>16</sup>	39 <sup>10</sup>	74
75. Number of news stories published.....	53 <sup>22</sup>	12 <sup>4</sup>	36 <sup>10</sup>	47 <sup>26</sup>	266 <sup>49</sup>	137 <sup>45</sup>	75
76. Number of different circular letters issued.....	22 <sup>7</sup>	1 <sup>1</sup>	24 <sup>7</sup>	44 <sup>7</sup>	162 <sup>28</sup>	47 <sup>20</sup>	76
77. Number of farm or home visits made.....	349 <sup>40</sup>	62 <sup>13</sup>	296 <sup>28</sup>	412 <sup>31</sup>	2307 <sup>68</sup>	1127 <sup>60</sup>	77
78. Number of office calls received.....	1230 <sup>44</sup>	450 <sup>22</sup>	1012 <sup>35</sup>	1878 <sup>44</sup>	15055 <sup>78</sup>	4685 <sup>69</sup>	78
79. Number of 4-H Club members enrolled.....	1 <sup>1</sup>				22 <sup>6</sup>		} 79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....	1 <sup>1</sup>				9 <sup>2</sup>		} 80
(1) Boys.....							
(2) Girls.....					3 <sup>1</sup>		
81. Number of acres in projects conducted by 4-H Club members completing.....	2 <sup>2</sup>				19 <sup>3</sup>		81
82. Total yields of crops grown by 4-H Club members completing.....	bu. 3 <sup>1</sup>	bu. 3 <sup>1</sup>	bu. 5 <sup>3</sup>	bu. 5 <sup>3</sup>	25 bu. 5 <sup>3</sup>	x x x	} 82
	tons 288 <sup>34</sup>	tons 145 <sup>9</sup>	tons 249 <sup>17</sup>	tons 623 <sup>17</sup>	5 tons 2167 <sup>28</sup>	x x x	
83. Number of farmers following fertilizer recommendations.....	1 <sup>1</sup>		10 <sup>1</sup>	10 <sup>2</sup>	17 <sup>2</sup>	30 <sup>1</sup>	83
84. Number of farmers following insect-control recommendations.....	3 <sup>2</sup>		18 <sup>2</sup>	10 <sup>2</sup>	17 <sup>8</sup>	20 <sup>1</sup>	84
85. Number of farmers following disease-control recommendations.....	30 <sup>5</sup>	1 <sup>1</sup>	35 <sup>1</sup>	158 <sup>6</sup>	962 <sup>6</sup>	3 <sup>2</sup>	85
86. Number of farmers following marketing recommendations.....	33 <sup>5</sup>	43 <sup>2</sup>	63 <sup>3</sup>	521 <sup>7</sup>	4960 <sup>78</sup>	830 <sup>12</sup>	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	10 <sup>1</sup>						87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations: <sup>1</sup>							} 90
(1).....	15 <sup>2</sup>		13 <sup>2</sup>	8 <sup>4</sup>	1177 <sup>9</sup>	74 <sup>4</sup>	
(2).....	3 <sup>1</sup>			25 <sup>1</sup>	1434 <sup>4</sup>	118 <sup>2</sup>	
(3).....				20 <sup>1</sup>		3 <sup>1</sup>	
(4).....							
(5).....							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans (g)	Cowpeas and field peas (h)	Velvet- beans (i)	Field beans (j)	Peanuts (k)	All other legumes and forage crops <sup>1</sup> (m)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	146 <sup>48</sup> / <sub>2</sub>	32 <sup>25</sup>	12 <sup>9</sup> / <sub>2</sub>	4 <sup>5</sup>	83 <sup>31</sup> / <sub>2</sub>	83 <sup>21</sup>	
(4) Specialists.....	11 <sup>8</sup>	2 <sup>1</sup>			10 <sup>1</sup>	2 <sup>2</sup>	
68. Number of communities in which work was conducted.....	317 <sup>44</sup>	144 <sup>25</sup>	48 <sup>9</sup>	22 <sup>6</sup>	101 <sup>17</sup>	72 <sup>15</sup>	68
69. Number of voluntary local leaders or committeemen assisting.....	70 <sup>15</sup>	60 <sup>6</sup>	10 <sup>1</sup>	15 <sup>3</sup>	27 <sup>5</sup>	17 <sup>4</sup>	69
70. Days of assistance rendered by voluntary leaders or committeemen.....	72 <sup>15</sup>	57 <sup>6</sup> / <sub>2</sub>	3 <sup>1</sup>	10 <sup>3</sup>	43 <sup>7</sup>	5 <sup>2</sup>	70
71. Number of adult result demonstrations conducted.....	211 <sup>27</sup>	115 <sup>15</sup>	17 <sup>5</sup>	5 <sup>2</sup>	17 <sup>3</sup>	126 <sup>14</sup>	71
72. Number of meetings at result demonstrations.....	10 <sup>6</sup>	2 <sup>2</sup>			3 <sup>2</sup>	10 <sup>4</sup>	72
73. Number of method-demonstration meetings held.....	18 <sup>4</sup>			10 <sup>1</sup>	3 <sup>1</sup>	4 <sup>2</sup>	73
74. Number of other meetings held.....	22 <sup>5</sup>	6 <sup>1</sup>	1 <sup>1</sup>		14 <sup>6</sup>	8 <sup>3</sup>	74
75. Number of news stories published.....	52 <sup>24</sup>	15 <sup>8</sup>	6 <sup>2</sup>	6 <sup>2</sup>	43 <sup>16</sup>	31 <sup>12</sup>	75
76. Number of different circular letters issued.....	23 <sup>13</sup>	7 <sup>2</sup>	20 <sup>2</sup>	5 <sup>1</sup>	13 <sup>9</sup>	14 <sup>8</sup>	76
77. Number of farm or home visits made.....	460 <sup>49</sup>	146 <sup>28</sup>	42 <sup>10</sup>	58 <sup>8</sup>	299 <sup>24</sup>	287 <sup>21</sup>	77
78. Number of office calls received.....	382 <sup>35</sup>	1070 <sup>37</sup>	380 <sup>20</sup>	260 <sup>14</sup>	2324 <sup>22</sup>	869 <sup>22</sup>	78
79. Number of 4-H Club members enrolled.....	17 <sup>4</sup>				149 <sup>13</sup>		} 79
(1) Boys.....					3 <sup>2</sup>		
(2) Girls.....					84 <sup>12</sup>		} 80
80. Number of 4-H Club members completing.....	10 <sup>4</sup>				5 <sup>3</sup>		
(1) Boys.....					47 <sup>10</sup>		} 81
(2) Girls.....	11 <sup>3</sup>						
81. Number of acres in projects conducted by 4-H Club members completing.....							81
82. Total yields of crops grown by 4-H Club members completing.....	116 <sup>2</sup> bu.	bu.	bu.		26752	bu.	} 82
	42 <sup>2</sup> tons	tons	tons	bu.	lb.	5 <sup>1</sup> tons	
83. Number of farmers following fertilizer recommendations.....	504 <sup>23</sup>	225 <sup>15</sup>	29 <sup>5</sup>	74 <sup>3</sup>	269 <sup>15</sup>	135 <sup>10</sup>	83
84. Number of farmers following insect-control recommendations.....	1 <sup>1</sup>	60 <sup>3</sup>		301 <sup>3</sup>	6 <sup>1</sup>	5 <sup>1</sup>	84
85. Number of farmers following disease-control recommendations.....	117 <sup>5</sup>	15 <sup>2</sup>		5 <sup>10</sup>	62 <sup>3</sup>	5 <sup>1</sup>	85
86. Number of farmers following marketing recommendations.....	242 <sup>13</sup>	30 <sup>5</sup>		130 <sup>1</sup>	491 <sup>5</sup>	26 <sup>2</sup>	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	261 <sup>9</sup>	20 <sup>4</sup>	40 <sup>1</sup>		192 <sup>5</sup>	266 <sup>4</sup>	87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....	5 <sup>1</sup>	5 <sup>1</sup>					89
90. Number of farmers following other specific practice recommendations: <sup>2</sup>							} 90
(1).....	69 <sup>4</sup>	18 <sup>2</sup>	20 <sup>1</sup>		1 <sup>1</sup>		
(2).....	62 <sup>2</sup>	12 <sup>2</sup>	8 <sup>1</sup>	1 <sup>1</sup>	20 <sup>1</sup>		
(3).....	12 <sup>1</sup>				6 <sup>1</sup>	15 <sup>1</sup>	
(4).....	14 <sup>1</sup>				10 <sup>1</sup>		
(5).....							

<sup>1</sup> Indicate crop by name.<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota- toes	Sweetpota- toes	Cotton	Tobacco	All other special crops <sup>1</sup>		
	(a)	(b)	(c)	(d)	(e)		
91. Days devoted to line of work by:							
(1) Home demonstration agents.....			98 <sup>2</sup>			} 91	
(2) 4-H Club agents.....							
(3) Agricultural agents.....	348 <sup>42</sup>	276 <sup>37</sup>	9055 <sup>75</sup>	6709 <sup>66</sup>	807		
(4) Specialists.....	43 <sup>12</sup>	12 <sup>7</sup>	167 <sup>38</sup>	73 <sup>23</sup>	21		
92. Number of communities in which work was conducted.....	195 <sup>38</sup>	194 <sup>36</sup>	945 <sup>73</sup>	755 <sup>64</sup>	254	92	
93. Number of voluntary local leaders or committeemen assisting.....	51 <sup>10</sup>	55 <sup>13</sup>	1110 <sup>41</sup>	2261 <sup>37</sup>	121	93	
94. Days of assistance rendered by voluntary leaders or commit- teemen.....	71 <sup>8</sup>	74 <sup>11</sup>	28821 <sup>36</sup>	21861 <sup>30</sup>	81	94	
95. Number of adult result demonstrations conducted.....	180 <sup>26</sup>	208 <sup>22</sup>	2212 <sup>29</sup>	218 <sup>27</sup>	21	95	
96. Number of meetings at result demonstrations.....	25 <sup>7</sup>	11 <sup>6</sup>	11 <sup>5</sup>	33 <sup>9</sup>		96	
97. Number of method-demonstration meetings held.....	65 <sup>9</sup>	38 <sup>9</sup>	117 <sup>13</sup>	209 <sup>16</sup>	251	97	
98. Number of other meetings held.....	67 <sup>13</sup>	50 <sup>10</sup>	1139 <sup>59</sup>	995 <sup>49</sup>	11	98	
99. Number of news stories published.....	107 <sup>23</sup>	96 <sup>24</sup>	1679 <sup>69</sup>	1349 <sup>54</sup>	11	99	
100. Number of different circular letters issued.....	115 <sup>11</sup>	54 <sup>15</sup>	3302 <sup>68</sup>	2005 <sup>35</sup>	11	100	
101. Number of farm or home visits made.....	867 <sup>42</sup>	891 <sup>39</sup>	8288 <sup>63</sup>	6655 <sup>63</sup>	385	101	
102. Number of office calls received.....	4344 <sup>48</sup>	4884 <sup>50</sup>	421012 <sup>75</sup>	284280 <sup>69</sup>	7437	102	
103. Number of 4-H Club members enrolled.....	(1) Boys.....	113 <sup>16</sup>	80 <sup>13</sup>	155 <sup>20</sup>	155 <sup>14</sup>	163	} 103
	(2) Girls.....	204	21		52		
104. Number of 4-H Club members completing.....	(1) Boys.....	79 <sup>14</sup>	55 <sup>12</sup>	84 <sup>14</sup>	30 <sup>11</sup>	123	} 104
	(2) Girls.....	104	21	11		11	
105. Number of acres in projects conducted by 4-H Club members completing.....	943 <sup>13</sup>	26 <sup>10</sup>	64 <sup>11</sup>	418	242	105	
106. Total yields of crops grown by 4-H Club members completing.....	647 <sup>14</sup> bu.	3442 <sup>11</sup> bu.	25519 <sup>15</sup> b. <sup>2</sup>	24335 <sup>9</sup>	211	106	
107. Number of farmers following fertilizer recommendations.....	1817 <sup>36</sup>	1486 <sup>33</sup>	10191 <sup>53</sup>	10671 <sup>52</sup>	1011	107	
108. Number of farmers following insect-control recommendations.....	1413 <sup>25</sup>	344 <sup>5</sup>	3433 <sup>24</sup>	9199 <sup>45</sup>	1412	108	
109. Number of farmers following disease-control recommendations.....	533 <sup>19</sup>	1314 <sup>24</sup>	1219 <sup>14</sup>	6862 <sup>37</sup>	1251	109	
110. Number of farmers following marketing recommendations.....	1102 <sup>22</sup>	1903 <sup>24</sup>	12861 <sup>32</sup>	13972 <sup>23</sup>	2501	110	
111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprise.....	1180 <sup>15</sup>	1163 <sup>12</sup>	28424 <sup>38</sup>	28527 <sup>35</sup>		111	
112. Number of farms for which production-reduction contracts were signed.....		3635 <sup>74</sup>	70472 <sup>74</sup>	22844 <sup>68</sup>	1559 <sup>2</sup>	112	
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112.....			496060 <sup>72</sup>	266472 <sup>64</sup>	2245 <sup>2</sup>	113	
114. Number of farmers following other specific practice recom- mendations: <sup>3</sup>						} 114	
(1).....	31 <sup>2</sup>	120 <sup>3</sup>	1030 <sup>7</sup>	3467 <sup>7</sup>	21 <sup>1</sup>		
(2).....	275 <sup>2</sup>	25 <sup>3</sup>	49 <sup>2</sup>	720 <sup>2</sup>			
(3).....			385 <sup>1</sup>	15 <sup>1</sup>			
(4).....	85 <sup>2</sup>			45 <sup>2</sup>			
(5).....	80 <sup>1</sup>	10 <sup>1</sup>		300 <sup>1</sup>			

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and canning crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents	81 684	9 53	44 347 1/2	2 3	4 8	1 1	115
(2) 4-H Club agents		1 2					
(3) Agricultural agents	42 165 1/2	49 494 1/4	33 653 3/4	46 196 1/4	20 121 1/2	21 49	
(4) Specialists	2 3	17 62	7 11 1/2	19 35	6 21	4 9	
116. Number of communities in which work was conducted	64 1040	44 319	57 644	37 187	24 166	20 106	116
117. Number of voluntary local leaders or committeemen assisting	45 610	19 182	32 360	11 74	7 60	5 49	117
118. Days of assistance rendered by voluntary leaders or committeemen	39 908	10 514	27 503	8 39	4 32	3 8	118
119. Number of adult result demonstrations conducted	33 1785	15 435	30 812	24 189	14 313	11 116	119
120. Number of meetings at result demonstrations	8 25	7 28	11 67	7 27	3 24		120
121. Number of method-demonstration meetings held	34 496	11 91	33 87	14 50	3 19	1 2	121
122. Number of other meetings held	22 237	21 230	17 111	13 24	6 43	4 8	122
123. Number of news stories published	46 214	28 108	37 157	21 67	11 54	6 7	123
124. Number of different circular letters issued	38 139	12 88	24 55	8 13	4 22	3 4	124
125. Number of farm or home visits made	66 1948	57 1711	55 1126	35 708	22 967	20 124	125
126. Number of office calls received	72 5413	54 6785	59 1827	53 2951	30 1590	38 571	126
127. Number of 4-H Club members enrolled:							
(1) Boys	21 333	9 64	5 180	1 1	1 9	1 6	127
(2) Girls	17 1363	3 31	11 1119	1 7	1 7	1 5	
128. Number of 4-H Club members completing:							
(1) Boys	16 248	8 38	5 37	1 1	1 8	1 5	128
(2) Girls	8 846	3 28	9 554		1 7	1 6	
129. Number of acres in projects conducted by 4-H Club members completing	19 349 1/2	5 24	x x x x	1 1	2 12	1 5	129
130. Total yields of crops grown by 4-H club members completing	10 1327 bu.	4 375 1/2 bu.	x x x x	1 20	2 bu.	1 bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	63 2153	30 1108	18 273	35 438	20 389	19 102	131
132. Number of farms or homes where insect-control recommendations were followed	54 6911	26 1276	17 339	35 591	10 92	15 150	132
133. Number of farms or homes where disease-control recommendations were followed	37 2034	23 534	12 226	31 578	7 100	14 139	133
134. Number of farms or homes where marketing recommendations were followed	27 1247	26 1048	2 14	15 81	7 54	8 49	134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise	72 9320	18 1622	6 1578	10 102	4 157	6 53	135
136. Number of homes where recommendations were followed as to establishment or care of lawn	x x x x	x x x x	58 1968	x x x x	x x x x	x x x x	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	x x x x	x x x x	61 3512	x x x x	x x x x	x x x x	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	x x x x	x x x x	42 1141	x x x x	x x x x	x x x x	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	x x x x	x x x x	47 1540	x x x x	x x x x	x x x x	139
Number of homes where other specific practice recommendations were followed:							
(1)	72 381	18 30	6 23	10 133	4 155	6 297	140
(2)	1 161	1 5	1 7				
(3)	1 165		1 7				
(4)	1 6535		1 7				

For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

Page 11, under question 140.

- (1) Number homes whitewashed <sup>15</sup>109, painted <sup>37</sup>906, repaired <sup>22</sup>1939.
- (2) Number improving highway through planting to a plan <sup>18</sup>516, removing signs <sup>10</sup>211, screening objects <sup>21</sup>926, improving letter box <sup>24</sup>317.
- (3) Planting to plan the following: home grounds <sup>22</sup>1041, school grounds <sup>19</sup>118, church yard <sup>24</sup>178, club house <sup>15</sup>26.
- (4) Number houses underpinned <sup>20</sup>255 making outdoor living room <sup>23</sup>11.



## FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

	Forestry (a)		Agricultural engineering <sup>1</sup> (farm and home) (b)	
141. Days devoted to line of work by:	3			
(1) Home demonstration agents.....	4		97	
(2) 4-H Club agents.....	1			
(3) Agricultural agents.....	165 <sup>3</sup> / <sub>4</sub>	48	645 <sup>1</sup> / <sub>4</sub>	51
(4) Specialists.....	69	30	74 <sup>1</sup> / <sub>2</sub>	21
142. Number of communities in which work was conducted.....	137	42	505	49
143. Number of voluntary local leaders or committeemen assisting.....	59 <sup>1</sup> / <sub>4</sub>	16	181	18
144. Days of assistance rendered by voluntary leaders or committeemen.....	37	10	419	17
145. Number of adult result demonstrations conducted.....	130	37	746	33
146. Number of meetings at result demonstrations.....	24	14	130	18
147. Number of method-demonstration meetings held.....	43	23	194	23
148. Number of other meetings held.....	38	14	117	23
149. Number of news stories published.....	89	31	190	30
150. Number of different circular letters issued.....	43	22	87	22
151. Number of farm or home visits made.....	436	47	2061	58
152. Number of office calls received.....	1288	54	7871	61
153. Number of 4-H Club members enrolled- {	174	12	5	1
(1) Boys.....				
(2) Girls.....	66	3		
154. Number of 4-H Club members completing- {	132	10		
(1) Boys.....				
(2) Girls.....	65	3		
155. Number of units handled by 4-H Club members completing.....	(1) Transplant beds cared for.....	(2) Acres planted to forest trees.....	(1) Acres terraced.....	984 <sup>10</sup>
	(2) Acres thinned, weeded, pruned, or managed.....	(3) Acres of farm woodland protected from fire.....	(2) Machines or equipment repaired.....	14 <sup>2</sup>
			(3) Articles made.....	81 <sup>3</sup>
			(4) Equipment installed.....	50 <sup>4</sup>

### FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	30	13	156
157. Acres involved in preceding question.....	61	13	157
158. Number of farmers planting windbreaks or shelter belts.....	7	2	158
159. Number of farmers planting trees for erosion control.....	21	16	159
160. Number of farmers making improved thinnings and weedings.....	201	33	160
161. Number of farmers practicing selection cutting.....	1435	31	161
162. Number of farmers pruning forest trees.....	35	11	162
163. Number of farmers cooperating in prevention of forest fire.....	2818	16	163
164. Number of farmers adopting improved practices in production of naval stores.....			164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	2	1	165

<sup>1</sup> 4-H farm shop clubs should be reported under this heading.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	34 <sup>10</sup>	166
167. Number of farmers following wood-preservation recommendations.....	111 <sup>19</sup>	167
168. Number of farmers following recommendations in the marketing of forest products.....	122 <sup>17</sup>	168
169. Number of farmers following other specific practice recommendations: <sup>1</sup>		
(a).....	140 <sup>4</sup>	169
(b).....		
(c).....		
(d).....		

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing and erosion control.....	1899 <sup>42</sup>	28465 <sup>39</sup> / <sub>2</sub> acres.	\$ 67705 <sup>23</sup>	170
171. Drainage practices.....	150 <sup>16</sup>	2369 <sup>15</sup> acres.	6063 <sup>14</sup>	171
172. Irrigation practices.....	2 <sup>2</sup>	48 <sup>3</sup> acres.	172 <sup>2</sup>	172
173. Land-clearing practices.....	23 <sup>5</sup>	169 <sup>4</sup> acres.	993 <sup>4</sup>	173
174. Better types of machines.....	203 <sup>16</sup>	304 <sup>16</sup> machines.	11539 <sup>13</sup>	174
175. Maintenance and repair of machines.....	592 <sup>17</sup>	839 <sup>11</sup> machines.	1659 <sup>7</sup>	175
176. Efficient use of machinery.....	136 <sup>7</sup>	x x x x x x x x x	1032 <sup>4</sup>	176
177. All buildings constructed.....	502 <sup>43</sup>	709 <sup>43</sup> buildings.	31944 <sup>26</sup>	177
178. Buildings remodeled, repaired, painted.....	698 <sup>32</sup>	583 <sup>31</sup> buildings.	16282 <sup>23</sup>	178
179. Farm electrification.....	175 <sup>19</sup>	236 <sup>10</sup>	3636 <sup>8</sup>	179
180. Home equipment.....	479 <sup>19</sup>	528 <sup>10</sup>	2145 <sup>9</sup>	180
181. Total of columns (a) and (c).....	4805 <sup>62</sup> farms.	x x x x x x x x x	\$ 143170 <sup>43</sup>	181

182. Number of machines repaired as reported in question 175, by types:

(a) Tractors.....	15 <sup>3</sup>	(e) Mowers.....	50 <sup>5</sup>	182
(b) Tillage implements.....	260 <sup>4</sup>	(f) Planters.....	74 <sup>5</sup>	
(c) Harvesters and threshers.....	38 <sup>9</sup>	(g) Other.....	68 <sup>5</sup>	
(d) Plows.....	139 <sup>5</sup>			

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished.....	77 <sup>14</sup>	183
(b) Dwellings remodeled according to plans furnished.....	374 <sup>19</sup>	
(c) Sewage systems installed.....	205 <sup>24</sup>	
(d) Water systems installed.....	402 <sup>36</sup>	
(e) Heating systems installed.....	57 <sup>12</sup>	
(f) Lighting systems installed.....	370 <sup>24</sup>	
(g) Home appliances and machines.....	793 <sup>17</sup>	
(h) Dairy buildings.....	123 <sup>29</sup>	
(i) Silos.....	361 <sup>43</sup>	
(j) Hog houses.....	123 <sup>23</sup>	
(k) Poultry houses.....	410 <sup>45</sup>	
(l) Storage structures.....	139 <sup>27</sup>	
(m) Other.....	293 <sup>24</sup>	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State. 8-8618

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry		Bees		
	(a)	(b)	(a)	(b)	
184. Days devoted to line of work by:					
(1) Home demonstration agents.....	98	25			} 184
(2) 4-H Club agents.....	12	1			
(3) Agricultural agents.....	835	78	130	41	
(4) Specialists.....	145	60	45	25	
185. Number of communities in which work was conducted.....	729	78	141	38	185
186. Number of voluntary local leaders or committeemen assisting.....	254	38	16	10	186
187. Days of assistance rendered by voluntary leaders or committeemen.....	620	34	21	10	187
188. Number of adult result demonstrations conducted.....	401	50	89	18	188
189. Number of meetings at result demonstrations.....	60	15	30	8	189
190. Number of method-demonstration meetings held.....	400	41	44	17	190
191. Number of other meetings held.....	181	31	14	8	191
192. Number of news stories published.....	238	51	54	18	192
193. Number of different circular letters issued.....	399	44	25	13	193
194. Number of farm or home visits made.....	3943	80	397	37	194
195. Number of office calls received.....	1046	79	961	41	195
196. Number of 4-H Club members enrolled.....	717	44	22	12	} 196
(1) Boys.....		25			
(2) Girls.....	294				
197. Number of 4-H Club members completing.....	341	33	15	9	} 197
(1) Boys.....		20			
(2) Girls.....	143				
198. Number of units in projects conducted by 4-H Club members completing.....	14083	27 chickens	192	9 colonies	198

## POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....	1639	60			199
200. Number of families following recommendations in purchasing baby chicks.....	2191	66			200
201. Number of families following recommendations in chick rearing.....	3692	72			201
202. Number of families following production-feeding recommendations.....	4218	71			202
203. Number of families following sanitation recommendations in disease and parasite control.....	3740	73			203
204. Number of families improving poultry-house equipment according to recommendations.....	1609	63			204
205. Number of families following marketing recommendations.....	3507	43			205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....	1498	39			206
207. Number of families following other specific practice recommendations: <sup>1</sup>					
(a).....			287	9	} 207
(b).....			210	1	

## BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....	198	32			208
209. Number of colonies involved in question 208.....	1053	31			209
210. Number of farmers following disease-control recommendations.....	120	28			210
211. Number of farmers following requeening recommendations.....	182	36			211
212. Number of farmers following marketing recommendations.....	35	12			212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>					
(a).....			32	5	} 213
(b).....			15	1	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock <sup>1</sup> (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents.....	16 <sup>9</sup> / <sub>2</sub>			5 <sup>2</sup> / <sub>2</sub>		11	
(2) 4-H Club agents.....							
(3) Agricultural agents.....	109 <sup>71</sup> / <sub>3</sub> <sup>71</sup> / <sub>4</sub>	236 <sup>31</sup> / <sub>1</sub> <sup>25</sup> / <sub>2</sub>	105 <sup>25</sup> / <sub>1</sub>	1350 <sup>77</sup> / <sub>2</sub>	78 <sup>20</sup> / <sub>4</sub>	100 <sup>15</sup> / <sub>3</sub> <sup>4</sup> / <sub>4</sub>	214
(4) Specialists.....	166 <sup>41</sup> / <sub>2</sub>	51 <sup>5</sup> / <sub>2</sub>	1	40 <sup>21</sup> / <sub>2</sub>		83	
215. Number of communities in which work was conducted.....	480	123 <sup>23</sup>	77 <sup>25</sup>	503 <sup>67</sup>	56 <sup>2</sup>	305	215
216. Number of voluntary local leaders or committeemen assisting.....	168 <sup>27</sup>	20 <sup>7</sup>	20 <sup>9</sup>	188 <sup>34</sup>	31		216
217. Days of assistance rendered by voluntary leaders or committeemen.....	416 <sup>20</sup>	32 <sup>7</sup>	24 <sup>8</sup>	494 <sup>29</sup>	21		217
218. Number of adult result demonstrations conducted.....	430 <sup>31</sup>	56 <sup>14</sup>	43 <sup>15</sup>	584 <sup>30</sup>	127	41	218
219. Number of meetings at result demonstrations.....	69 <sup>13</sup>	7 <sup>3</sup>		16 <sup>3</sup>			219
220. Number of method-demonstration meetings held.....	120 <sup>23</sup>	15 <sup>5</sup>	29 <sup>8</sup>	679 <sup>21</sup>		101	220
221. Number of other meetings held.....	259 <sup>30</sup>	11 <sup>6</sup>	5 <sup>3</sup>	193 <sup>36</sup>	42	11	221
222. Number of news stories published.....	251 <sup>46</sup>	37 <sup>11</sup>	14 <sup>7</sup>	270 <sup>46</sup>	43	32	222
223. Number of different circular letters issued.....	157 <sup>32</sup>	35 <sup>7</sup>	54 <sup>9</sup>	884 <sup>43</sup>	22	21	223
224. Number of farm or home visits made.....	358 <sup>69</sup>	791 <sup>31</sup>	323 <sup>28</sup>	4011 <sup>78</sup>	306 <sup>27</sup>	177 <sup>10</sup>	224
225. Number of office calls received.....	1078 <sup>70</sup>	1653 <sup>57</sup>	1417 <sup>36</sup>	22324 <sup>78</sup>	979 <sup>32</sup>	665 <sup>17</sup>	225
226. Number of 4-H Club members enrolled.....	541 <sup>35</sup>	23 <sup>4</sup>	6 <sup>2</sup>	429 <sup>36</sup>	2 <sup>2</sup>	23 <sup>3</sup>	226
(2) Girls.....	39 <sup>13</sup>	10 <sup>1</sup>		31 <sup>9</sup>		32	
227. Number of 4-H Club members completing.....	340 <sup>29</sup>	8 <sup>2</sup>	7 <sup>3</sup>	275 <sup>26</sup>	11	62	227
(2) Girls.....	24 <sup>11</sup>		3 <sup>1</sup>	12 <sup>6</sup>		32	
228. Number of animals in projects conducted by 4-H Club members completing.....	420 <sup>25</sup>	10 <sup>3</sup>	6 <sup>2</sup>	466 <sup>33</sup>	11		228
229. Number of farmers assisted in obtaining purebred sires.....	188 <sup>60</sup>	69 <sup>24</sup>	72 <sup>22</sup>	165 <sup>40</sup>	96	662	229
230. Number of farmers assisted in obtaining high-grade or purebred females.....	271 <sup>40</sup>	45 <sup>12</sup>	22 <sup>11</sup>	173 <sup>28</sup>	108 <sup>6</sup>	11	230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted.....	6 <sup>4</sup>	4 <sup>2</sup>	3 <sup>1</sup>	8 <sup>3</sup>	4 <sup>3</sup>		231
232. Number of members in preceding circles or clubs.....	34 <sup>3</sup>	5 <sup>1</sup>		14 <sup>1</sup>	81		232
233. Number of herd or flock-improvement associations organized or assisted.....	5 <sup>5</sup>	1 <sup>1</sup>		2 <sup>2</sup>		11	233
234. Number of members in these associations.....	117 <sup>7</sup>	5 <sup>1</sup>		165 <sup>3</sup>		81	234
235. Number of farmers not in associations keeping performance records of animals.....	137 <sup>22</sup>	4 <sup>2</sup>	3 <sup>2</sup>	120 <sup>25</sup>			235
236. Number of families assisted in home butchering, meat cutting, and curing.....	34 <sup>6</sup>	6 <sup>4</sup>	2 <sup>2</sup>	251 <sup>28</sup>			236
237. Number of families assisted in butter and cheese making.....	586 <sup>3</sup>			11 <sup>2</sup>			237
238. Number of farmers following parasite-control recommendations.....	209 <sup>17</sup>	36 <sup>7</sup>	131 <sup>19</sup>	1057 <sup>33</sup>	25 <sup>5</sup>	21	238
239. Number of farmers following disease-control recommendations.....	461 <sup>23</sup>	153 <sup>4</sup>	119 <sup>6</sup>	1677 <sup>28</sup>	41		239
240. Number of farmers following marketing recommendations.....	715 <sup>19</sup>	462 <sup>13</sup>	406 <sup>9</sup>	500 <sup>21</sup>	41	21	240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	335 <sup>31</sup>	69 <sup>8</sup>	57 <sup>4</sup>	963 <sup>30</sup>	212		241
242. Number of farms for which production-reduction contracts were signed.....				2968 <sup>66</sup>			242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242.....				35613			243

<sup>1</sup> Include rabbits, goats, game and fur animals.<sup>2</sup> Include all corn and hog contracts. This total should agree with 64(a).

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents.....	517	52	82	16 <sup>3</sup> / <sub>2</sub>			
(2) 4-H Club agents.....	41	31	232	21		31	
(3) Agricultural agents.....	334 <sup>39</sup>	210 <sup>49</sup> / <sub>4</sub>	174 <sup>34</sup>	40 <sup>40</sup> / <sub>9</sub>	44 <sup>14</sup>	48 <sup>50</sup> / <sub>7</sub>	244
(4) Specialists.....	99 <sup>14</sup> / <sub>4</sub>	17 <sup>8</sup> / <sub>2</sub>	3811	63 <sup>15</sup>	53	34 <sup>19</sup> / <sub>2</sub>	
245. Number of communities in which work was conducted.....	285 <sup>31</sup>	301 <sup>33</sup>	188 <sup>27</sup>	310 <sup>29</sup>	879	603 <sup>43</sup>	245
246. Number of voluntary local leaders or committeemen assisting.....	307 <sup>14</sup>	110 <sup>10</sup>	166	84 <sup>13</sup>	41	178 <sup>22</sup>	246
247. Days of assistance rendered by voluntary leaders or committeemen.....	462 <sup>11</sup>	167 <sup>8</sup>	426	240 <sup>16</sup>	71	436 <sup>21</sup> / <sub>7</sub>	247
248. Number of adult result demonstrations conducted.....	105	120 <sup>11</sup> / <sub>4</sub>	252 <sup>18</sup>	712 <sup>5</sup>		311 <sup>11</sup>	248
249. Number of meetings at result demonstrations.....	43	61	213		21	54 <sup>2</sup>	249
250. Number of method-demonstration meetings held.....	126 <sup>21</sup>	459	354	487	235	474 <sup>2</sup>	250
251. Number of other meetings held.....	290 <sup>21</sup>	7515	208	113 <sup>24</sup>	347	418 <sup>31</sup>	251
252. Number of news stories published.....	135 <sup>19</sup>	2917	3110	87 <sup>26</sup>	83	214 <sup>38</sup>	252
253. Number of different circular letters issued.....	127 <sup>11</sup>	7120	86	271 <sup>11</sup>	324	678 <sup>30</sup>	253
254. Number of farm or home visits made.....	533 <sup>25</sup>	315 <sup>30</sup>	577 <sup>31</sup>	447 <sup>34</sup>	2972 <sup>15</sup>	1401 <sup>49</sup>	254
255. Number of office calls received.....	4581 <sup>35</sup>	6222 <sup>43</sup>	2870 <sup>35</sup>	15357 <sup>44</sup>	799 <sup>34</sup>	14599 <sup>55</sup>	255
256. Number of 4-H Club members enrolled.....		(1) Boys..... 185					256
		(2) Girls..... 62					
257. Number of 4-H Club members completing.....		(1) Boys..... 51					257
		(2) Girls..... 21					
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....					(a) Regular..... 493	40	258 51
					(b) A.A.A..... 45925		
259. Number of farmers keeping cost-of-production records under supervision of agent.....					3375	31	259
260. Number of farmers assisted in summarizing and interpreting their accounts.....					1841	25	260
261. Number of farmers assisted in making inventory or credit statements.....					3439	18	261
262. Number of farmers assisted in obtaining credit.....					21349	68	262
263. Number of farmers assisted in making mortgage or other debt adjustments.....					1563	43	263
264. Number of farm credit associations assisted in organizing during the year.....					73	67	264
265. Number of farm business or enterprise-survey records taken during year.....					1015	9	265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....					4265	27	266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....					292	434	267
268. Number of farmers advised relative to leases.....					4074	54	268
269. Number of farmers assisted in developing supplemental sources of income.....					3409	35	269
270. Number of families assisted in reducing cash expenditure:							
(a) By exchange of labor or machinery.....					1293	19	270
(b) By bartering farm or home products for other commodities or services.....					4463	27	
(c) By producing larger part of food on farm.....					22978	47	
(d) By making own repairs of buildings and machinery.....					955	21	
271. Number of urban families moving to farms who have been assisted in getting established.....					695	34	271
272. Number of farm families on relief assisted to become self-supporting.....					3039	33	272

<sup>1</sup> Include taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Insofar as possible, production-adjustment activities should be reported under the crop or livestock concerned.





## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preservation	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....	2295 <sup>79</sup>	3555 <sup>89</sup>	} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....		31	
(4) Specialists.....	66 <sup>17</sup>	2316	
285. Number of communities in which work was conducted.....	1329 <sup>36</sup>	201084	285
286. Number of voluntary local leaders or committeemen assisting.....	655 <sup>36</sup>	108453	286
287. Days of assistance rendered by voluntary leaders or committeemen.....	3195 <sup>27</sup>	6572 <sup>39</sup>	287
288. Number of adult result demonstrations conducted.....	873 <sup>13</sup>	64912	288
289. Number of meetings at result demonstrations.....	577	12312	289
290. Number of method-demonstration meetings held.....			} 290
(1) By agents or specialists.....	2908 <sup>66</sup>	3795 <sup>84</sup>	
(2) By leaders.....	138 <sup>19</sup>	12085 <sup>66</sup>	
291. Number of other meetings held.....			} 291
(1) By agents or specialists.....	488 <sup>17</sup>	54915	
(2) By leaders.....	114 <sup>7</sup>	577 <sup>6</sup>	
292. Number of news stories published.....	496 <sup>31</sup>	35944	292
293. Number of different circular letters issued.....	767 <sup>30</sup>	389 <sup>38</sup>	293
294. Number of farm or home visits made.....	3114 <sup>39</sup>	42576 <sup>85</sup>	294
295. Number of office calls received.....	3732 <sup>39</sup>	5391 <sup>49</sup>	295
296. Number of 4-H Club members enrolled.....			} 296
(1) Boys.....	281 <sup>2</sup>	83 <sup>1</sup>	
(2) Girls.....	4538 <sup>23</sup>	5992 <sup>36</sup>	
297. Number of 4-H Club members completing.....			} 297
(1) Boys.....	83 <sup>1</sup>	83 <sup>1</sup>	
(2) Girls.....	2723 <sup>21</sup>	3425 <sup>33</sup>	
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	56757 <sup>20</sup>	(b) Meals planned and served.....	11211 <sup>18</sup>
(c) Quarts canned.....	132129 <sup>36</sup>	(d) Other containers of jelly, jam, and other products.....	18746 <sup>31</sup>
(e) Pounds of vegetables and fruits stored or dried.....			26160 <sup>11</sup>
299. Number of families budgeting food expenditure for a year.....		1505 <sup>32</sup>	299
300. Number of families following food-buying recommendations.....		5963 <sup>36</sup>	300
301. Number of families serving better-balanced meals.....		9779 <sup>46</sup>	301
302. Number of families improving home-packed lunches according to recommendations.....		6687 <sup>48</sup>	302
303. Number of schools following recommendations for a hot dish or school lunch.....		473 <sup>46</sup>	303
304. Number of children involved in question 303.....		71449 <sup>47</sup>	304
305. Number of families following recommended methods of child feeding.....		4158 <sup>43</sup>	305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....		5794 <sup>80</sup>	306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....		840 <sup>8</sup>	307 ✓
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....		65532 <sup>89</sup>	308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....		5917 <sup>195</sup>	309 89
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....		64796 <sup>50</sup>	310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310).....		\$ 1097313 <sup>88</sup>	311
312. Number of families following recommendations for the storage of home food supply.....		3659 <sup>36</sup>	312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....		17616 <sup>39</sup>	313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:				
(a) Home demonstration agents.....	101	21	} 314	
(b) 4-H Club agents.....	2	1		
(c) Agricultural agents.....				
(d) Specialists.....				
315. Number of communities in which work was conducted.....	279	24	315	
316. Number of voluntary local leaders or committeemen assisting.....	168	16	316	
317. Days of assistance rendered by voluntary leaders or committeemen.....	310	14	317	
318. Number of adult result demonstrations conducted.....	39	3	318	
319. Number of meetings at result demonstrations.....	3	2	319	
320. Number of method-demonstration meetings held.....	(a) By agents or specialists.....	37	8	} 320
	(b) By leaders.....	92	8	
321. Number of other meetings held.....	(a) By agents or specialists.....	23	4	} 321
	(b) By leaders.....	60	2	
322. Number of news stories published.....		38	12	322
323. Number of different circular letters issued.....		2	10	323
324. Number of farm or home visits made.....		179	18	324
325. Number of office calls received.....		323	18	325
326. Number of 4-H Club members enrolled.....	(a) Boys.....			} 326
	(b) Girls.....			
327. Number of 4-H Club members completing.....	(a) Boys.....			} 327
	(b) Girls.....			
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....				328
329. Number of families improving habits of children.....		1950	22	329
330. Number of families substituting positive methods of discipline for negative ones.....		374	12	330
331. Number of families providing recommended play equipment.....		1025	18	331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		731	18	332
333. Number of different individuals participating in child-development and parent-education program.....	(a) Men.....	86	2	} 333
	(b) Women.....	240	19	
334. Number of children involved in question 333.....		430	215	334
335. Number of families following other specific practice recommendations: <sup>1</sup>				
(a).....		117	2	
(b).....			2	
(c).....				} 335
(d).....				
(e).....				
(f).....				
(g).....				

Page 19, under question 335

(a) Guiding the reading of children.....	723	18	
(b) Subscribing to magazine on child development.....	434	20	
(c) Teaching child to dress himself.....	119	212	
(d) Teaching child to put away toys and books.....	87	315	
(e) Mother make and see child uses self-help garments.....	63	814	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a report on the following items: (a) Number of individuals participating in child-development and parent-education program; (b) Number of children involved in question 333; (c) Number of families following other specific practice recommendations; (d) Number of families providing recommended play equipment; (e) Number of families substituting positive methods of discipline for negative ones; (f) Number of families improving habits of children; (g) Number of 4-H Club members not in special child-development projects who participated in definite child-development work; (h) Number of 4-H Club members completing; (i) Number of 4-H Club members enrolled; (j) Number of office calls received; (k) Number of farm or home visits made; (l) Number of different circular letters issued; (m) Number of news stories published; (n) Number of other meetings held; (o) Number of method-demonstration meetings held; (p) Number of meetings at result demonstrations; (q) Number of adult result demonstrations conducted; (r) Days of assistance rendered by voluntary leaders or committeemen; (s) Number of voluntary local leaders or committeemen assisting; (t) Number of communities in which work was conducted; (u) Days devoted to line of work by: (1) Home demonstration agents; (2) 4-H Club agents; (3) Agricultural agents; (4) Specialists.

CHILD DEVELOPMENT CENTER EDUCATION CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....		2989 1/2	51
(b) 4-H Club agents.....			
(c) Agricultural agents.....		21	
(d) Specialists.....		79 1/2	21
		841	52
337. Number of communities in which work was conducted.....			337
338. Number of voluntary local leaders or committeemen assisting.....		890	43
339. Days of assistance rendered by voluntary leaders or committeemen.....		1976	35
340. Number of adult result demonstrations conducted.....		1526	13
341. Number of meetings at result demonstrations.....		260	16
342. Number of method-demonstration meetings held.....	{(a) By agents or specialists.....	399	48
	{(b) By leaders.....	1526	31
			342
343. Number of other meetings held.....	{(a) By agents or specialists.....	94	12
	{(b) By leaders.....	96	11
			343
344. Number of news stories published.....		657	38
345. Number of different circular letters issued.....		250	38
346. Number of farm or home visits made.....		2984	51
347. Number of office calls received.....		3341	51
348. Number of 4-H Club members enrolled.....	{(a) Boys.....	196	3
	{(b) Girls.....	1063	547
			348
349. Number of 4-H Club members completing.....	{(a) Boys.....	263	4
	{(b) Girls.....	664	145
			349
350. Number of articles made by 4-H Club members completing.....	{(a) Dresses.....	4997	39
	{(b) Other.....	1494	244
			350

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing.....	875 <sup>42</sup>	626 <sup>35</sup>	351
352. Number of individuals following recommendations in the selection of clothing.....	794 <sup>41</sup>	437 <sup>31</sup>	352
353. Number of individuals keeping clothing accounts.....	616 <sup>27</sup>	758 <sup>18</sup>	353
354. Number of individuals budgeting clothing expenditures.....	666 <sup>21</sup>	220 <sup>10</sup>	354
355. Number of families following clothing-buying recommendations.....	570 <sup>32</sup>	x x x x x	355
356. Number of individuals improving children's clothing according to recommendations.....	635 <sup>39</sup>	729 <sup>8</sup>	356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....	1049 <sup>47</sup>	228 <sup>4</sup>	19
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....	757 <sup>36</sup>	x x x x x	358
359. Total estimated savings due to clothing program.....	\$1273 <sup>47</sup>	\$1595 <sup>28</sup>	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			
(a).....	221	1056 <sup>2</sup>	
(b).....	731	31	360

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State. 8-8618



360 Number of individuals following

Page 20, under question 300.

(a)	Number using self-help patterns for children's clothes	<u>1200</u> <sup>24</sup>		} 360
(b)	Number dresses made	<u>5387</u> <sup>840</sup>	coats <u>4223</u> <sup>39</sup> , children's garments <u>4227</u> <sup>59</sup>	
	undergarments	<u>36285</u> <sup>39</sup>	hats <u>2406</u> <sup>35</sup>	
(c)	Number garments remodeled	<u>17120</u> <sup>39</sup>	dry cleaned <u>10197</u> <sup>34</sup>	
	over	<u>3253</u> <sup>38</sup>		

62

that State.  
8-8618

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management (a)	House furnishings (b)	Handicraft (c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....	1578 <sup>37</sup>	67042	15420	} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....	451 <sup>15</sup> / <sub>25</sub>	268		
362. Number of communities in which work was conducted.....	494 <sup>34</sup>	46634	27020	362
363. Number of voluntary local leaders or committeemen assisting.....	416 <sup>20</sup>	33622	17114	363
364. Days of assistance rendered by voluntary leaders or committeemen.....	905 <sup>18</sup>	45718	50613	364
365. Number of adult result demonstrations conducted.....	16911	799	1584	365
366. Number of meetings at result demonstrations.....	295	419	244	366
367. Number of method-demonstration meetings held.....				} 367
(1) By agents or specialists.....	1553 <sup>24</sup>	63827	17014	
(2) By leaders.....	344 <sup>16</sup>	23514	7259	
368. Number of other meetings held.....				} 368
(1) By agents or specialists.....	498	804	315	
(2) By leaders.....	173	71	252	
369. Number of news stories published.....	258 <sup>25</sup>	34823	188	369
370. Number of different circular letters issued.....	190 <sup>24</sup>	22817	137	370
371. Number of farm or home visits made.....	2031 <sup>34</sup>	118541	2388	371
372. Number of office calls received.....	2167 <sup>29</sup>	128736	412 <sup>14</sup>	372
373. Number of 4-H Club members enrolled.....				} 373
(1) Boys.....	2394	2633	91	
(2) Girls.....	7374	108011	195812	
374. Number of 4-H Club members completing..				} 374
(1) Boys.....	852	2532	91	
(2) Girls.....	4824	73811	152613	
375. Number of units in projects conducted by 4-H Club members completing.....	632	{216 <sup>11</sup> rooms 13 622 articles}	2247 <sup>11</sup> articles	375

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	2529 <sup>48</sup>	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	3425 <sup>48</sup>	377
378. Number of families adopting recommended laundering methods.....	1747 <sup>41</sup>	378
379. Number of families assisted in home soap making.....	3674 <sup>29</sup>	379
380. Number of families adopting recommended methods in care of house.....	4376 <sup>38</sup>	380
381. Number of families assisted in making home-made equipment or conveniences.....	2420 <sup>41</sup>	381
382. Number of women following a recommended schedule for home activities.....	1651 <sup>35</sup>	382
383. Number of 4-H Club members keeping personal accounts.....	461 <sup>15</sup>	383
384. Number of families keeping home accounts according to a recommended plan.....	671 <sup>32</sup>	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	493 <sup>25</sup>	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	1220 <sup>33</sup>	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	2868 <sup>36</sup>	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	2699 <sup>25</sup>	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	8649 <sup>39</sup>	389

HOME MANAGEMENT—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	2771 <sup>36</sup>	390
391. Total estimated saving due to home-management program.....	\$ 38833 <sup>38</sup>	391
392. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....	240 <sup>2</sup>	} 392
(b) .....	144 <sup>2</sup>	

HOUSE FURNISHINGS—Continued

393. Number of families improving the selection of household furnishings.....	3613 <sup>43</sup>	393
394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	3131 <sup>46</sup>	394
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	2976 <sup>41</sup>	395
396. Number of families following recommendations in improving arrangement of rooms (other than kitchens).....	3200 <sup>40</sup>	396
397. Number of families improving treatment of walls, woodwork, and floors.....	2546 <sup>46</sup>	397
398. Number of families applying principles of color and design in improving appearance of rooms.....	2438 <sup>41</sup>	398
399. Total estimated savings due to house-furnishings program.....	\$ 25702 <sup>37</sup>	399
400. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....	338 <sup>4</sup>	} 400
(b) .....	346 <sup>4</sup>	

HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	3264 <sup>23</sup>	401
402. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....	125 <sup>1</sup>	} 402
(b) .....	250 <sup>1</sup>	

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:		
(a) Home demonstration agents.....	822 <sup>30</sup>	} 403
(b) 4-H Club agents.....	4 <sup>1</sup> / <sub>4</sub> <sup>1</sup>	
(c) Agricultural agents.....	14 <sup>5</sup>	
(d) Specialists.....	52 <sup>11</sup>	
404. Number of communities in which work was conducted.....	807 <sup>53</sup>	404
405. Number of voluntary local leaders or committeemen assisting.....	450 <sup>40</sup>	405
406. Days of assistance rendered by voluntary leaders or committeemen.....	745 <sup>1</sup> / <sub>2</sub> <sup>31</sup>	406
407. Number of adult result demonstrations conducted.....	1000 <sup>8</sup>	407
408. Number of meetings at result demonstrations.....	379 <sup>7</sup>	408
409. Number of method-demonstration meetings held.....		
(a) By agents or specialists.....	2171 <sup>57</sup>	} 409
(b) By leaders.....	1077 <sup>15</sup>	
410. Number of other meetings held.....		
(a) By agents or specialists.....	165 <sup>11</sup>	} 410
(b) By leaders.....	44 <sup>4</sup>	
411. Number of news stories published.....	230 <sup>44</sup>	411
412. Number of different circular letters issued.....	205 <sup>39</sup>	412
413. Number of farm or home visits made.....	984 <sup>43</sup>	413
414. Number of office calls received.....	1625 <sup>35</sup>	414

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{(a) Boys.....	12 97 11	} 415
	{(b) Girls.....	92 12 34	
416. Number of 4-H Club members completing.....	{(a) Boys.....	8 22 7	} 416
	{(b) Girls.....	51 8 3 27	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{(a) Boys.....	6 4 3 5	} 417
	{(b) Girls.....	36 26 20	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{(a) 4-H Club members.....	53 5 3 37	} 418
	{(b) Others.....	57 6 12	
419. Number of individuals improving health habits according to recommendations.....		75 44 4 <sup>3</sup>	419
420. Number of individuals improving posture according to recommendations.....		65 0 2 4 <sup>3</sup>	420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		52 90 6 2 <sup>4</sup>	421
422. Number of families adopting better home-nursing procedure according to recommendations.....		30 83 19	422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		43 0 8 2 <sup>9</sup>	423
424. Number of homes screened according to recommendations.....		26 31 3 <sup>9</sup>	424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		46 60 3 <sup>4</sup>	425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		22 320 3 <sup>4</sup>	426
427. Number of families following other specific practice recommendations: <sup>1</sup>			
(a) .....		188 3	} 427
(b) .....		85 3	

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES

## Report Only This Year's Extension Activities and Results That Can Be Verified

428. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....		232 1 <sup>8</sup>	428
429. Number of country-life conferences or training meetings conducted for community leaders.....		136 19	429
430. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....		631 5 <sup>0</sup>	430
431. Number of communities developing recreation according to recommendations.....		467 4 <sup>2</sup>	431
432. Number of families following recommendations as to home recreation.....		331 6 3 <sup>2</sup>	432
433. Number of community or county-wide pageants or plays presented.....		176 3 <sup>7</sup>	433
434. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	{(a) Adults.....	63 2 <sup>7</sup>	} 434
	{(b) Juniors.....	6 6	
435. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....		275 3 <sup>9</sup>	435
436. Number of communities assisted in improving hygienic or public-welfare practices.....		382 2 <sup>5</sup>	436
437. Number of school or other community grounds improved in accordance with plans furnished.....		135 3 <sup>4</sup>	437
438. Number of communities assisted in providing library facilities.....		144 2 <sup>5</sup>	438
439. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....		134 2 <sup>6</sup>	439
440. Number of families aided in obtaining assistance from Red Cross or other relief agency.....		3164 3 <sup>8</sup>	440
441. Total number of different communities assisted in connection with the community or country-life work reported on this page.....		2238 5 <sup>0</sup>	441
442. Number of communities following other specific practice recommendations: <sup>1</sup>			
(a) .....		50 5	} 442
(b) .....		34 2	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General-feeder insects <sup>1</sup>	Weeds	Other <sup>2</sup>	
	(a)	(b)	(c)	(d)	(e)	
443. Days devoted to line of work by:						
(1) Home demonstration agents.....		16 <sup>5</sup> / <sub>2</sub>		11	226 <sup>4</sup> / <sub>4</sub>	} 443
(2) 4-H Club agents.....				31		
(3) Agricultural agents.....	254	43 <sup>9</sup>	76 <sup>15</sup>	121 <sup>7</sup> / <sub>4</sub>	264 <sup>17</sup> / <sub>3</sub>	
(4) Specialists.....	62	11	32	336	100 <sup>18</sup>	
444. Number of communities in which work was conducted.....	133	120 <sup>18</sup>	121 <sup>14</sup>	301 <sup>5</sup>	102 <sup>4</sup>	444
445. Number of voluntary local leaders or committeemen assisting.....		65 <sup>7</sup>	32 <sup>5</sup>	84	92 <sup>27</sup>	445
446. Days of assistance rendered by voluntary leaders or committeemen.....		301 <sup>7</sup> / <sub>2</sub>	92 <sup>4</sup>	82	84 <sup>20</sup> / <sub>5</sub>	446
447. Number of adult result demonstrations conducted.....		75 <sup>9</sup>	52 <sup>4</sup>	44 <sup>2</sup>	181 <sup>2</sup>	447
448. Number of meetings at result demonstrations.....		51	11	11	80 <sup>4</sup>	448
449. Number of method-demonstration meetings held.....		74	18 <sup>3</sup>		810 <sup>18</sup>	449
450. Number of other meetings held.....		26 <sup>3</sup>	23 <sup>4</sup>		1086 <sup>27</sup>	450
451. Number of news stories published.....	11	43 <sup>10</sup>	25 <sup>10</sup>	52	99 <sup>38</sup> / <sub>9</sub>	451
452. Number of different circular letters issued.....	21	18 <sup>9</sup>	5 <sup>+</sup>	21	80 <sup>38</sup> / <sub>5</sub>	452
453. Number of farm or home visits made.....	10 <sup>3</sup>	216 <sup>18</sup>	151 <sup>12</sup>	80 <sup>6</sup>	463 <sup>43</sup> / <sub>1</sub>	453
454. Number of office calls received.....	37 <sup>3</sup>	74 <sup>25</sup> / <sub>3</sub>	156 <sup>19</sup> / <sub>4</sub>	182 <sup>10</sup>	587 <sup>40</sup> / <sub>0</sub>	454
455. Number of 4-H Club members enrolled.....					54 <sup>4</sup> / <sub>4</sub>	} 455
(1) Boys.....	x x x x	x x x x	x x x x	x x x x	3	
(2) Girls.....	x x x x	x x x x	x x x x	x x x x	1036	
456. Number of 4-H Club members completing.....					16 <sup>1</sup>	} 456
(1) Boys.....	x x x x	x x x x	x x x x	x x x x	6	
(2) Girls.....	x x x x	x x x x	x x x x	x x x x	617	
457. Number of farmers following recommendations.....	21	881 <sup>14</sup>	172 <sup>15</sup> / <sub>1</sub>	115 <sup>5</sup>	252 <sup>2</sup>	457
458. Pounds of poison used.....		158 <sup>12</sup> / <sub>7</sub>	103 <sup>9</sup> / <sub>27</sub>	61		458
459. Total estimated saving due to control program.....	\$10 <sup>2</sup> / <sub>0</sub>	\$844 <sup>14</sup> / <sub>7</sub>	\$270 <sup>12</sup> / <sub>33</sub>	\$177 <sup>6</sup> / <sub>0</sub>	\$240 <sup>1</sup> / <sub>0</sub>	459

<sup>1</sup> Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.<sup>2</sup> Indicate by name.

ANNUAL REPORT

1934

HOME DEMONSTRATION DIVISION

Jane S. McKimmon  
State Home Demonstration Agent  
Assistant Director of Extension  
Raleigh, N. C.



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**Inserts:**

Food Conservation: Statistical Summary, Agreements with ERA, and FERA Meat Canneries - by Mrs. Cornelia C. Morris, Food Conservation Specialist and Northwestern District Agent.

4-H Club Work - by Ruth Current, Acting State Leader for Girls and Southwestern District Agent.

Negro Report - Mrs. Dazelle F. Lowe, Negro District Home Agent.

**COOPERATIVE EXTENSION WORK**  
**IN**  
**AGRICULTURE AND HOME ECONOMICS**

**STATE OF NORTH CAROLINA**

NORTH CAROLINA STATE COLLEGE OF  
 AGRICULTURE AND ENGINEERING  
 NORTH CAROLINA COUNTIES AND  
 UNITED STATES DEPARTMENT OF  
 AGRICULTURE COOPERATING

EXTENSION SERVICE  
 HOME DEM. AGENT

NORTH CAROLINA HOME DEMONSTRATION AGENTS

March 25, 1934.

Mrs. Jane S. McKimmon	Asst. Director of Extension	Raleigh
Mrs. Estelle T. Smith	Southeastern District Agent	"
Mrs. Cornelia C. Morris	Northwestern District Agent	"
Miss Pauline Smith	Northeastern District Agent	"
Miss Ruth Current	Southwestern District Agent	"
Miss Helen Estabrook	House Furnishings & Home Management Specialist	Raleigh
Miss Mary E. Thomas	State Nutrition Specialist	"
Miss Willie N. Hunter	Clothing Specialist	"
Miss Myra D. Woodruff	Associate in Home Economics Research	"
Miss Eleanor Mason	Secretary	"
Miss Elizabeth Seewell	State College Sta.	"
Mrs. Nelle Meacham	"	"
	AGENTS	ADDRESS
Alamance	Miss Anamerle Arant	Graham
Anson	Mrs. Rosalind Redfearn	Wadesboro
Beaufort	Miss Violet Alexander	Washington
Bladen	Mrs. Lillie L. Hester	Elizabethtown
Brunswick	Mrs. Ada Walker Foster	Southport
Cabarrus	Mrs. Mary L. McAllister	Concord
Carteret	Miss Helen Dny	Beaufort
Catawba	Mrs. Marie C. Matheson	Newton
Chowan	Miss Nelle Caldwell	Edenton
Craven	Mrs. Esther G. Willis	New Bern
Cumberland	Miss Elizabeth W. Gainey	Fayetteville
Currituck	Miss Virginia Edwards	Currituck
Dare	Miss Alice Carter	Manteo
Duplin	Mrs. Pratt C. McSwain	Kenansville
Durham	Miss Rose Elwood Bryan	Durham
Edgecombe	Miss Katherine Millsaps	Tarboro
Forsyth	Mrs. Elizabeth Tuttle	Winston-Salem
Franklin	Miss Anne Priest	Louisburg
Gaston	Miss Jane Cobb	Gastonia
Guilford	Miss Addie Houston	Greensboro
Halifax	Mrs. Hazel Ervin Wheeler	Roanoke Rapids
Hertford	Mrs. Grace P. Brown	Winton
Iredell	Miss Hilda S. Sutton	Statesville

(Over)

COUNTY	AGENT	ADDRESS
Johnston	Miss Rachel Everett	Smithfield
Jones	Miss Lois Rainwater	Trenton
Lee	Miss Cornelia Simpson	Sanford
Madison	Mrs. Frances Crafton Ramsey	Marshall
Mecklenburg	Mrs. Pauline W. Taylor	Charlotte
Moore	Miss Flora MacDonald	Carthage
Martin	Miss Lora Sleeper	Williamston
Nash	Mrs. Effie Gordon	Nashville
New Hanover	Miss Ann Mason	Wilmington
Northampton	Miss Daisy Caldwell	Jackson
Onslow	Miss Sallie Brooks	Jacksonville
Pamlico	Miss Julia Melver	Oriental
Pasquotank	Miss Maude L. Hodges	Elizabeth City
Pender	Miss Hazel Swinson	Burgaw
Pitt	Miss Ethel Nice	Greenville
Polk	Miss Florence Cox	Columbus
Robeson	Miss Mary Huffines	Lumberton
Richmond	Mrs. Anna Lea Harris	Rockingha
Rockingham	Miss Marjorie Holmes	Reidsville
Rowan	Miss Mamie Whisnant	Salisbury
Rutherford	Miss Myrtle Keller	Rutherfordton
Sampson	Miss Minnie L. Garrison	Clinton
Stanly	Miss Elizabeth Bridge	Albemarle
Vance	Mrs. Hattie F. Plummer	Middleburg
Washington	Miss Eugenia Patterson	Plymouth
Wake	Mrs. Maude McInnes	Raleigh

NEGRO HOME DEMONSTRATION AGENTS

District Agent	Mrs. Dazelle Foster Lowe	Greensboro
Alamance	Mrs. Carrie Spaulding Wilson	Graham
Buncombe	Miss Mattie Hill	Asheville
Columbus	Mrs. Sarah Williams	Whiteville
Guilford	Miss Annie Murray	Greensboro
Mecklenburg	Miss Wilhelmina Laws	Charlotte
Robeson	Mrs. Lillian M. Debnam	Lumberton
Wake	Mrs. Bertha Maye Edwards	Method

Kernansville	Mrs. Flett C. McSwain	
Durham	Mrs. Rose Elwood Bryan	
Tarboro	Mrs. Katherine Milles	
Winston-Salem	Mrs. Elizabeth Tuttle	
Louisburg	Mrs. Anne Priest	
Gaston	Mrs. Jane Cobb	
Greensboro	Mrs. Addie Howston	
Rosnoke Rapids	Mrs. Hazel Ervin Wheeler	
Winton	Mrs. Grace P. Brown	
Statesville	Mrs. Hilda S. Sutton	



**COOPERATIVE EXTENSION WORK  
IN  
AGRICULTURE AND HOME ECONOMICS  
STATE OF NORTH CAROLINA**

NORTH CAROLINA STATE COLLEGE OF  
AGRICULTURE AND ENGINEERING  
NORTH CAROLINA COUNTIES AND  
UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

EXTENSION SERVICE  
HOME DEMONSTRATION WORK

NORTH CAROLINA HOME DEMONSTRATION AGENTS

Sept. 15, 1934.

Mrs. Jane S. McKimmon	Asst Director of Extension	Raleigh
Mrs. Estelle T. Smith	Southeastern District Agent	"
Mrs. Cornelia C Morris	Northwestern District Agent	"
Miss Pauline Smith	Northeastern District Agent	"
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Miss Helen Estabrook	House Furnishings & Home Management Specialist	Raleigh
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Carteret	Miss Helen Dry	Beaufort
Catawba	Mrs. Marie C. Matheson	Newton
Chowan	Miss Nelle Caldwell	Edenton
Cleveland	Miss Frances McGregor	Shelby
Craven	Mrs. Esther G. Willis	New Bern
Cumberland	Miss Elizabeth Gainey	Fayetteville
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Halifax	Mrs. Hazel Ervin Wheeler	Roanoke Rapids
Hertford	Mrs. Grace P. Brown	Winton
Iredell	Miss Hilda S. Sutton	Statesville

(Over)

Jackson	Mrs. Mamie Sue Evans	Sylva	Oct. 1st
Montgomery	Mrs. Stella R. Cusick	Troy	" "

(OAGL)

COUNTY	AGENT	ADDRESS
Johnston	Miss Rachel Everett	Smithfield
Jones	Miss May Swan	Trenton
Lee	Miss Cornelia Simpson	Sanford
Madison	Mrs. Frances Crafton Ramsey	Marshall
Mecklenburg	Mrs. Pauline W. Taylor	Charlotte
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Pamlico	Miss Julia McIver	Oriental
Pasquotank	Miss Maude L. Hodges	Elizabeth City
Fender	Miss Gertrude Orr	Burgaw
Pitt	Miss Ethel Nice	Greenville
Polk	Miss Florence Cox	Columbus
Robeson	Miss Mary Huffines	Lumberton
Richmond	Mrs. Anna Lea Harris	Rockingha
Rockingham	Miss Marjorie Holmes	Reidsville
Rowan	Miss Mamie Whisnant	Salisbury
Rutherford	Miss Myrtie Keller	Rutherfordton
Sampson	Miss Minnie L. Garrison	Clinton
Stanly	Miss Elizabeth Bridge	Albemarle
Vance	Mrs. Hattie F. Plummer	Middleburg
Washington	Miss Eugenia Patterson	Plymouth
Wake	Mrs. Maude McInnes	Raleigh
Wilson	Miss Lois Rainwater	Wilson

NEGRO HOME DEMONSTRATION AGENTS

District Agent	Address
Mrs. Dazelle Foster Lowe	Greensboro
Mrs. Carrie Spaulding Wilson	Graham
Miss Mattie Hill	Asheville
Estelle T. Nixon, Rt. 2, Box 97,	Durham
Miss Annie Murray	Greensboro
Miss Wilhelmina Laws	Charlotte
Mrs. Lillian M. Debnam	Lumberton
Mrs. Bertha Maye Edwards	Method
Mrs. Annie J. Johnson	Salisbury Oct. 1st

VERIFICATION COOPERATIVE  
UNITED STATES DEPARTMENT OF  
NORTH CAROLINA COLLEGES AND  
VERIFICATION AND EXTENSION  
NORTH CAROLINA STATE COLLEGE OF

STATE OF NORTH CAROLINA  
AGRICULTURE AND HOME ECONOMICS  
III  
COOPERATIVE EXTENSION WORK

HOME DEMONSTRATION WORK  
EXTENSION SERVICE

EMERGENCY HOME DEMONSTRATION AGENTS - 1934

North Carolina

White

<u>County</u>	<u>Name of Agent</u>	<u>Address</u>
Alleghany	Miss Lena Early	Sparta
Alexander	Mrs. Ethel Donnelly	Taylorsville
Ashe	Mrs. Ruth R. Shine	West Jefferson
Bertie	Miss Norma Phelps	Windsor
Burke	Miss Ophelia Carter	Morganton
Caldwell	Miss Sadie Hendley	Lenoir
Camden	Mrs. Claudia Simmons	Belcross
Caswell	Mrs. Kathleen Faison Nicholson	Yanceyville
Chatham	Miss Mabel Oswalt	Pittsboro
Cherokee	Mrs. Robert Foard	Murphy
Clay	Miss Rheta Hyatt	Hayesville
Columbus	Mrs. Doris W. Garrell	Tabor
Davidson	Miss Pauline Powers	Lexington
Graham	Miss Laura Howard	Robbinsville
Greene	Miss Mildred Taylor	Snow Hill
Harnett	Mrs. Flora Menius	Lillington
Haywood	Miss Mary Margaret Smith	Waynesville
Henderson	Miss Charlotte Turner	Hendersonville
Henderson	Mrs. Nelle Dotson	Hendersonville
Hyde	Miss Mildred Ives	Swan Quarter
Jackson	Mrs. Mamie S. J. Evans	Sylva
Lenoir	Mrs. Margaret Teague Capps	Kinston
Lincoln	Miss Marion Smith	Lincolnton
Macon	Miss Rosalee Morrow	Franklin
McDowell	Mrs. Gordon Reid	Marion
Mitchell	Miss Maye McBee	Spruce Pine
Montgomery	Mrs. Stella R. Cusick	Troy
Orange	Miss Mary Beth Garrison	Hillsboro
Perquimans	Miss Helen Gaither	Hertford
Person	Mrs. Ada Phillips	Roxboro
Randolph	Miss Margaret Hammond	Asheboro
Scotland	Mrs. Lillian McLaurin	Laurinburg
Tyrrell	Miss Rebecca Colwell	Columbia
Union	Mrs. Clara Mott	Monroe
Warren	Miss Annie Miles Harris	Warrenton
Watauga	Miss Annie Ruth German	Boone
Wilkes	Mrs. Flora S. Homewood	North Wilkesboro
Yadkin	Miss Luna Hudspeth	Yadkinville
Yancey	Miss Pauline Bailey	Burnsville, R. 1.



EMERGENCY HOME DEMONSTRATION AGENTS - 1934

North Carolina

Negro

<u>County</u>	<u>Name of Agent</u>	<u>Address</u>
Bertie	Sadie P. Harris (Miss)	Windsor
Craven	Carrie Fisher (Miss)	New Bern
Edgecombe	Carrie B. Branther (Mrs.)	Tarboro
Nash	Roxana Amelia Rich (Mrs.)	517 W. Thomas St. Rocky Mt.
Richmond	Esther Fountain (Miss)	Rockingham
Rowan	Annie J. Johnson (Mrs.)	Salisbury
Sampson	Sadie Merritt (Mrs.)	Clinton

STATISTICS OF STATE HOME DEMONSTRATION AGENT

Number of days spent in office.....	223
" " " " " field.....	63½
Number of visits to counties.....	29
" " agents visited.....	16
" " letters written.....	1,329
" " circular letters written.....	72
" copies of circular letters sent.....	2,480
" of conferences.....	1,106
Number of articles written for publication.....	10
" " radio talks.....	3
" " meetings attended.....	167
" " people in attendance.....	41,131
" " miles traveled.....	4,567
" " out of state trips made.....	2
" " talks made.....	36

HOME DEMONSTRATION WORK IN NORTH CAROLINA - 1934

Number of counties organized with whole time home agent (white).....	53
" " " " " " " " " (negro).....	8
" " " " " part time emergency home agent(white)	38
" " " " " " " " " (Negro)..	7
Total number of counties organized with either whole time or part time home demonstration work.....	90
Total number of agents serving.....	104
No. home demonstration clubs for white women in 53 organized counties..	903
Membership in these clubs.....	21,876
No. 4-H clubs for white girls in 53 organized counties.....	520
Membership in these clubs.....	16,466
No. home demonstration clubs for negro women in 8 whole time counties..	110
Membership in these clubs.....	1,966
No. 4-H clubs for negro girls in 8 whole time counties.....	105
Membership in these clubs.....	2,753
Total number organized home demonstration clubs/in whole time counties.	1,638
Total membership in " " " " " " " " " " " "	43,061
Home Demonstration Work done by home agents and leaders in whole time and in part time emergency counties resulted in changing home making practices in families numbering.....	89,288
Total number trained leaders assisting.....	2,000



REPORT OF HOME DEMONSTRATION WORK, NORTH CAROLINA

1934

Machinery of the Home Demonstration Organization

At present there are 53 counties organized with whole-time home demonstration agents for white people and 8 counties with whole-time negro agents.

In addition there are 38 counties which have had 38 part-time white agents and 7, part-time negro agents for the past two years, serving from four to six months, making a total of 90 counties served by home demonstration work.

The Club

The group, or organized home demonstration club in a rural community is the unit through which the home demonstration program is carried out, and there are 1,013 women's home demonstration clubs with a membership of 23,842 and 625 girls' clubs with a membership of 19,219 in the fifty-three organized counties. These average 19 women's clubs and 11.7 girls' clubs to a county, with a total membership of 43,061.

In the part-time counties, groups are loosely organized as yet but with the assistance of 373 trained leaders 45 emergency home agents worked in 34,683 homes in 1934.

Agents and leaders in 90 counties have worked with 89,288 rural families.  
Increase over 1933

There has been no increase in 1934 of the number of counties organized but changes have occurred as follows: Buncombe, Columbus, Swain, and Tyrrell counties withdrew appropriations in the latter part of 1933 but Cleveland, Jackson, Montgomery, and Wilson appropriated for whole-time

home demonstration agents, thus preventing a decrease in the number of whole-time counties organized.

It was the fine work done by the white emergency agents in Jackson and Montgomery that brought an appropriation from those counties for a whole-time agent; and Durham and Rowan appropriated for whole-time negro agents because of their value in serving negro families during their term as emergency agents.

White emergency agents increased from 29 in 1933 to 38 in 1934, but there was an apparent decrease in the negro emergency home demonstration agents from 12 to 7. This is explained by the difference in plans for negro agents. In many counties an agreement was made by the ERA office and the Home Demonstration Division to employ experienced negro women who had had training. These were recommended by the Division of Home Demonstration Work for canning managers which seemed wise in view of the fact that the amount of training would not warrant placing them as home demonstration agents.

Plans for the cooperative employment of emergency agents were as follows:

**ADMINISTRATION:**

Emergency Home Demonstration Agent.

In counties where there is no Home Demonstration Agent, an Emergency Home Demonstration Agent may be jointly employed by the State Extension Service and County Emergency Relief Administration. The County Emergency Home Demonstration Agent must be approved as to qualifications by the State Home Demonstration Agent, and her services must be satisfactory to both

administrations.

Plans for her work are made jointly by the Relief Administration and the State Home Demonstration Agent. She will be on the State Home Demonstration Staff and will work under the joint supervision of the State Relief Administrator and the State Home Demonstration Agent.

The salary of the Emergency Home Demonstration Agent will be determined by the State Home Demonstration Agent and the State Relief Administrator.

It is planned that a growing and canning program will extend through September; however, as this is an Emergency Program, employment must be made on a monthly basis, and may be terminated at any time.

Detailed instructions will be sent out jointly by the State Home Demonstration Agent and State Emergency Relief Administrator

Canning Manager

Where there is a whole-time Home Demonstration Agent in the county, the County Relief Administrator, after a consultation with the District Supervisor, will appoint a "Canning Manager," who will direct the canning program under the administration of the Relief Administrator and under the technical supervision of the County Home Demonstration Agent.

The canning manager must be approved as to her qualifications by the county home demonstration agent. She will be a member of the County Emergency Relief Administration Staff and will not be limited as to hours of labor. It is not necessary that she qualify for relief.



**WORKERS:**

The County Relief Administrator will appoint Canning Leaders, who will work under the Relief Administrator and under the technical supervision of the Emergency Home Demonstration Agent or the Canning Manager.

Each canning leader must be approved as to qualifications by the county home demonstration agent or the Emergency Home Demonstration Agent. As far as possible canning leaders should be selected from women in need of relief, but it is essential that the canning leaders be competent even if they have to be from non-relief sources. All information concerning wages and expenses will be sent out by the State Emergency Relief Office.

**DUTIES OF EMERGENCY HOME DEMONSTRATION AGENT:**

First: Hold schools to train white and negro leaders and other women in the conservation of foods, food preparation, nutrition, home sanitation, and gardening.

Second: Supervise and train canners in canning centers and among women of relief families; giving particular attention to the work in the homes of relief families.

**DUTIES OF CANNING LEADERS:**

Give canning instructions, demonstrations and assistance to groups and to individuals in homes of relief families. Can and preserve fruit, vegetables, and other foods, and perform such other duties as may be required in connection with the canning program.

(signed) Annie L. O'Berry  
Mrs. Thomas O'Berry  
State Emergency Relief Administrator

(signed) Jane S. McKimmon  
State Home Demonstration Agent

Work With Emergency Home Demonstration Agents In T.V.A. Counties

The Division of Home Demonstration Work has done part-time work each summer for two years in eleven of the fifteen North Carolina counties lying in the T. V. A. territory.

Emergency home agents have been employed through the cooperation of the State Emergency Relief Administration for a period of two to four months in the growing season. What these women have accomplished in ~~their~~ work in the farm homes, even for so short a time, has shown the real need of such a leader for her whole time.

A long time program for work was outlined in these counties as given below, and the eleven trained home demonstration agents have begun work on certain definite parts of the program. In the short time emergency home demonstrations agents have served, vegetables have increased in variety and quantity in more than five thousand gardens and four hundred fifty-nine thousand forty-five cans of the vegetables produced have been conserved for family use and for the children's school lunch.

In their visits to 5,678 county families the home agents have found people suffering with pellagra and other deficiency diseases in 232 farm communities and have gotten them to the doctor for a diagnosis. The eleven home agents worked with 230 pellagrins ~~in fact~~, and each agent made it her business to teach the sick how and what to eat to effect a cure and ~~what their families must eat~~ to prevent the dread disease.

Here the home agent had an opportunity of showing the importance of producing an adequate home food supply and what the cow, the hen, meat animals, and the garden could do to keep the family in health. The State Board of Health feels that the home agent is a valuable factor in

the eradication of pellagra and other food deficiency diseases in the rural sections of the state and cooperates wholeheartedly with her.

Advising as  
to ERA Food  
Orders

Home agents taught the housewife on relief how and what to buy with the food order issued by the E. R. A. in the county and how best to supplement it with what she produces at home.

In clothing the family they instructed in garment making and how to renovate old clothes, going into homes and planning according to what was found there.

Farm people were brought together to work and to play who never came together socially before, and perhaps this is the greatest need of any rural section.

Adding to  
the  
Income

Incomes are so low in many mountain homes that some means of adding to the income are necessary before standards of living can be realised. Therefore, agents are encouraging home crafts that the fine craftsmen found in the different communities may be given an outlet for their products and that they may be given an opportunity to teach others. The problem of a market is to be solved.

Any program for the mountains should include the production of standard goods for market such as kraut, apple vinegar, canned cherries, and vegetables, all of which can be produced in excellent quality.

The Federal Housing Survey, made in 1934 of ten typical areas in North Carolina, furnished telling data on existing conditions and made a better housing program imperative. In Avery County, selected as typical of the northwestern mountain area, there were 1,708 farm homes surveyed.



Results of Long Time Live At Home Plan

North Carolina's long time plan of home demonstration work has been modified by the existant economic situation, the complexity of emergency organizations, and the many calls on a home agent's time but the long time objective and the basis for planning remain the same:

1. A comfortable, livable home where farm life may bring satisfactions and where the child may find security.
2. A vitalized rural community where men, women, and children come together for planned work, recreation, and community development.

The Problem:

1. Low average farm income.
2. Inadequate food and feed production on farm to supply family's health need and need of stock.
3. Inadequate or poorly balanced diets resulting in deficiency diseases.
4. The fact that only fifty-three counties of State have whole-time agents and there is home demonstration machinery in other counties to carry information to people for part of the time only.
5. Insufficient State funds with which to cooperate in the employment of home agents.

Producing the Food and Feed Supply:

To assist in solving these problems, the Division of Home Demonstration Work planned the following, and the efforts of home agents as well as farm agents, therefore, were to increase the number of home gardens, poultry flocks, milk supply, and meat animals.

1. Foods and Nutrition: for every farm, the production of the family's food supply according to an agreed upon food production budget with a surplus for the farm women's market.

2. It was necessary, also, to plan for wise selection and preparation of the food produced to prevent deficiency diseases and to maintain health. These plans are in detail in the report of the extension nutritionist, Miss Mary E. Thomas.

### Garden

The garden was very generally a big part of the food produced by the family and the report of one hundred three home agents and their two thousand leaders shows 73,140 farm families growing gardens, serving vegetables fresh on their tables, and canning them for winter use.

There were 6,743 result garden demonstrations reported by men and women agents and leaders; 15,398 visits were made to instruct people in what to grow for home use, what to can, and what to sell.

### Food Conservation

The number of cans filled have a direct bearing on the number of gardens grown and the variety of vegetables planted.

In 1934 there were 7,124,590 cans filled by North Carolina gardens while in 1933 there was an eleven and a half million output of home and community filled cans. This represents a decrease of more than four million cans since 1933 and there is a reason.

The swing of the canning curve is always downward as times grow better, and the rise in tobacco and cotton prices is reflected in the amount of time a housewife is willing to spend in canning when she can

afford to buy some of her canned goods. Time thus released is spent in more agreeable work and recreation, or for cooperative projects with the family or the community.

A graphic history of twenty-three years of food conservation is presented on the next page.

### Poultry

The present economic situation has stimulated interest in home production of poultry to help in a well balanced diet for the family and, also, to eke out the family's income. Four thousand four hundred fifty families report following recommended production and feeding practices; and thirty per cent of all of the sales through farm women's markets, amounting to \$484,565.16, is accounted for by poultry.

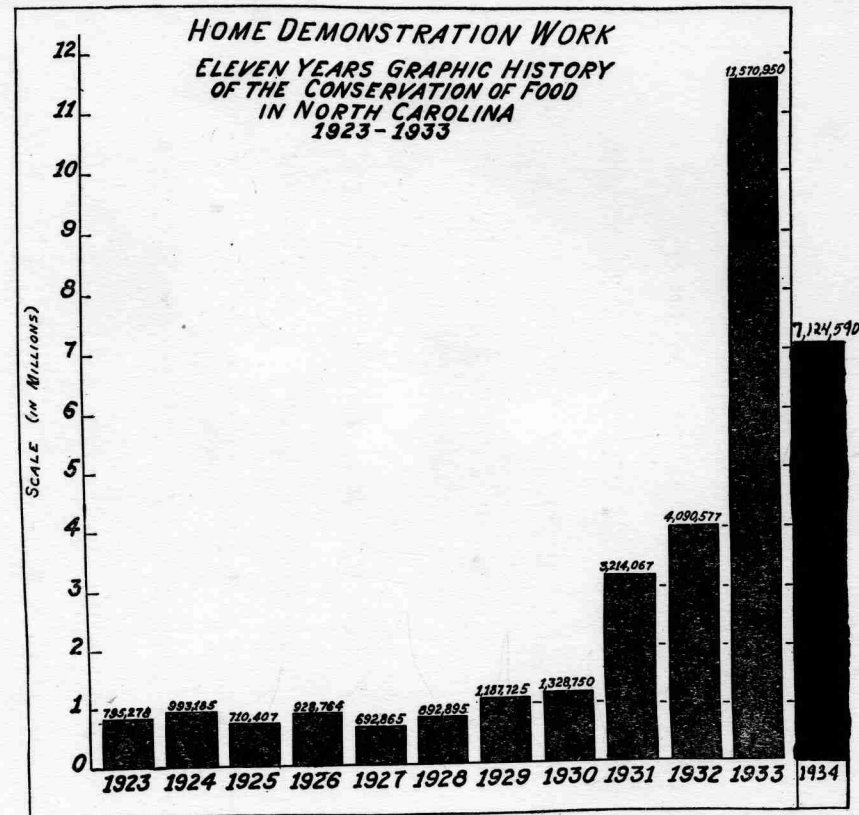
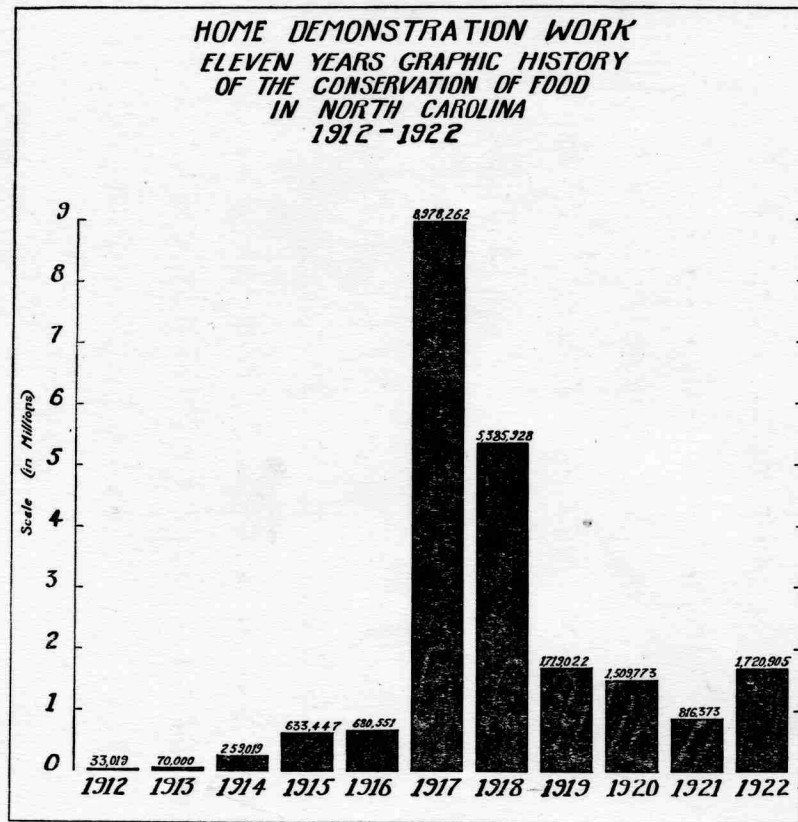
Extension poultry specialists have given much time to the home flock, and for 1935 poultry short courses for farm people have been planned by the poultry specialist, home agent, and farm agent in Buncombe, Catawba, Alamance, Granville, Stanly, and Pasquotank Counties. These short courses will be carried to other counties in 1936 and on until all counties desiring work are served.

### Dairying

The family cow furnishes a big part of the family's nutritional needs and the aim is to have one or more for each farm family. There were six hundred fifty families in nineteen counties assisted in butter and cheese making last year, and four thousand four hundred fifty families report feeding children according to recommendations which include a quart of milk per day.



Brought Up To Date



It is interesting to note the rise and fall of the canning curve when times are prosperous and when there is fear of want. In 1912, the first year of organized Home Demonstration Work in North Carolina, farm women and girls in 14 counties were taught to grow gardens and can through scientific procedure, and as a result 33,019 cans were filled that year. In the four years following, farm women in 44 counties learned the art and in 1917, during the World War when the nation was called upon to conserve food, farm people of 63 counties stored 8,978,262 cans of vegetables on their pantry shelves. Observe the drop in 1918 and the greater slump from 1919 to 1921 when times were growing more normal. The fluctuations were not large from 1919 to 1930 but with the beginning of hard times in 1931 the canning curve shot up and continued until it reached 11,570,950 cans in 1933. Over eight million of this amount was conserved in 53 counties having the services of 53 white and 7 Negro home agents. These women supervised the canning program in rural communities with the assistance of 786 of their trained farm women leaders who were paid by the Governor's Office of Relief. The Office of Relief cooperated with the Division of Extension also in the employment of 28 white and 11 Negro emergency home agents in 1933, who worked in counties hitherto without home agents. The great number of farm people canning in 80 counties brought telling results with their eleven and a half million cans. Families on relief all over the state have been better fed because of the conservation program and canned vegetables have constituted a large part of the hot school lunch. In schools where free lunch has been served there is a noticeable increase in attendance and in the physical and mental condition of the children.

With a tendency of the agricultural income to rise in 1934 there was a corresponding drop in the canning curve to 7,124,590 cans filled. This represents a drop of 4,446,360 cans filled.

There were no adequate report sheets which might enable us to find the actual number of farm families which owned cows or which produced a reasonably balanced food supply for man and beast, but both home and farm agents report a general increase in food and feed production and real advance toward a food production budget for individual farms. Nine thousand six hundred sixty-six families, however, reported following a food supply budget.

The Farm Woman's Market

Another indication that farm families are producing poultry, eggs, milk, butter, and vegetables is the amount of these things sold on the farm woman's curb and other markets.

In 1934 the total amount sold on farm women's markets was \$484,565.16. In 1933 the gross income from farm women's marketing was \$404,652.72. This represents an increase of \$79,912.44.

Poultry and poultry products, 30%	-	\$ 145,396.55
Vegetables, 20%		96,913.03
Fruits, 5%	-	24,228.26
Butter, 6%	-	29,073.91
Meats, 10%	-	48,456.51
Cakes, 19%	-	92,067.38
Flowers, 5%	-	24,228.26
Miscellaneous, 5%	-	24,228.26

This means that food was produced on some farms in sufficient quantity to feed the family and leave a surplus for marketing.

There are three types of marketing done by farm women:

Type 1 - A home demonstration curb market is established in towns from 2,500 to 70,000 inhabitants and is conducted two days per week from two and a half to four hours per day.

There are at present 27 successful Home Demonstration Curb Markets in operation in North Carolina. Example: Durham and Rocky Mount.

Type 2 - County markets for groups of farm women shipping to merchants, hotels, colleges, and other institutions through:

- a. Growing one breed of poultry
- b. Standardizing method of killing, dressing, packing,



shipping.

Example: Anson County home demonstration club women.

Type 3 - Car lot shipment of poultry is conducted by home and farm agent.

Detailed plans with a twenty-two year history of marketing will be found in the 1933 report.

Farm women's curb markets are separated into groups according to the amount sold, as follows:

Large Markets

\$10,000 and above.

Rocky Mount.....	\$ 29,443.03
Durham.....	24,764.92
#Guilford.....	17,405.54
Cumberland.....	13,550.55
Vance.....	10,001.20

There are five counties reporting in the large curb market group, Vance having brought her sales to \$10,000 per year. Rocky Mount sales increased \$840.71 in 1934; Durham sales increased \$5,852.60, the largest increase in any one market in 1934; Cumberland's sales increased \$1,133.59 in 1934; Vance's sales increased \$3,073 in 1934.

#Guilford's sales on curb decreased \$6,557.41. This is accounted for by amount of sales made to merchants and individuals.

Medium Markets

\$5,000 and above.

Halifax.....	\$ 9,029.32
Catawba. <i>2 markets in county</i> .....	7,328.86
New Hanover. <i>includes Panduit &amp; Pamlico 2 yrs 6 markets</i> .....	7,250.00
Pasquotank.....	6,329.15
Wake.....	6,257.00

These five counties did a business of six to ten thousand dollars in 1934, totaling \$36,194.33.

Small Markets

\$5,000 and under.

Edgecombe.....	\$ 4,756.60
Beaufort.....	4,332.90
Robeson.....	4,248.84
Wilson.....	3,878.38
Richmond.....	3,488.69
Moore.....	3,400.08
Rowan.....	2,666.91
Rockingham.....	2,552.91
Iredell.....	2,319.56
Carteret.....	2,287.50
Pender.....	2,125.00
Alamance.....	1,982.05
Forsyth.....	1,834.67
Martin.....	1,548.84
Gaston.....	1,287.80
Washington.....	1,157.08
Cleveland.....	1,010.58

*should be included in New Hanover*

*Total sales on N.C. Curb Markets - \$176,237.96*

### Clothing

Seventeen counties selected clothing as a major project in 1934, six as a minor, and ten had seasonal work supervised by the clothing specialist. There were 1,160 clothing leaders who assisted in putting on the clothing program, and these leaders received their training in leader training schools conducted by the specialist and agent. Four leaders schools per county were held by specialist, and the demonstrations given were taken back to the clubs by the leaders.

Clothing work for women and girls has grown until it is impossible for one home agent in a county to do all that she is expected to do without the help of her leaders.

Some phase of clothing was carried in practically every organized county in the State. The major clothing counties were visited four times during the year by the specialist, the minor counties twice, and the seasonal ones once - either in the spring or fall. Eighty-five leader training schools were held, and fourteen club meetings were attended during the year in various counties.

The economic phase of clothing is the one that has been uppermost in the minds of women during the past year, therefore, demonstrations bearing on this subject have been most popular. All of the counties visited by the specialist have had demonstrations in remodeling, renovation, and making over. Demonstrations on selecting and buying were given in twelve of the major clothing counties. Many women have supplemented their incomes through making children's clothing and knitting suits for others.



### Home Management

The ultimate goal of the home management and furnishing program is that the farm home shall be managed upon a sound business basis, cooperatively with the farm enterprise; that the physical plant shall be convenient, efficient, and attractive; and that relationships within the family group shall be correspondingly improved.

Eight thousand four hundred twenty-seven farm families were assisted in 1934 in making adjustments in home making to gain a more satisfactory standard of living; eight hundred twelve families report keeping home accounts and two thousand nine hundred seven are following recommended methods in buying for the home.

The publicity given consumer buying in the past few years has created enough interest to produce discussion of good buying in nearly every meeting of farm women.

### Home Made Supplies

Making cleaning and home care supplies as directed by specialist has been a most popular undertaking in 1934. There were three thousand eight hundred forty-seven families assisted in soap making and two thousand four hundred ninety-six assisted in making home equipment and conveniences.

*Home Industries*  
One thousand four hundred thirty families supplemented their incomes by selling different handicraft.

### Home Sanitation

Need for better sanitation was being realized even before report of the housing survey, <sup>1933</sup> showing 33% of rural homes without toilets of any kind, was made. Eight counties conducted club meetings on home sanitation. In

two counties the county health authorities assisted. Four counties had fair booths on Home Sanitation which received wide commendation.

Club agitation resulted in about 1,000 sanitary privies built in 14 counties; and cooperative effort (Health Department, Relief, and Home Demonstration) built about 1,478 more in two additional counties. Total number built in the State \_\_\_\_\_.

### Farm Housing Survey

The farm housing survey, made in ten typical areas in North Carolina, in 1934, was probably the most significant and far reaching piece of research work done for the farm home. This survey was made in ten typical areas of North Carolina and counties were selected by a committee of Extension Home Economists and Agricultural and Home Demonstration supervisors. Counties selected were as follows:

Avery:	- A retarded Mountain County	Robeson:	- Cotton and Tobacco (11 of 26 townships)
Henderson:	- Advanced Mountain County	Duplin:	- Diversification 7 of townships)
Cleveland:	- Cotton (11 of 15 townships)	Edgecomb:	- Tenant
Iredell:	- Piedmont	Camden Area:	- Currituck, Camden Counties and 3 of 5 townships in Pasquotank
Moore:	- Sandhill		
Alamance:	- Dairy and Diversified Farming		

### Conduct of Survey

The Farm Housing Survey was made to secure basic facts regarding conditions of rural housing as a basis for program planning and was sponsored by the Bureau of Home Economics of the U. S. Department of Agriculture and

the Federal CWA and conducted in forty-six states. The survey in North Carolina was under the supervision of the Extension Specialist in Home Management, assisted by the Head of the Division of Farm Engineering, State College.

Enumerators visited every farm house in each of ten representative areas, checking the present condition and listing desired improvements. A building engineer in each area visited a portion of these homes to make estimates of materials and costs for such improvements as were outstandingly necessary. In this way accurate data were accumulated and summarized for ten per cent of the houses on farm property in North Carolina.

The completed tabulations of the 28,205 houses surveyed show 19,657 occupied by white families and 8,548 by colored. Of these houses 12,932 were owned while 15,273, or 54 per cent, were not owned by occupants. Housing improvements most desired were the same for each group; namely, better interior walls and floors, better doors and windows, roofs that will not leak, sanitary facilities, and exterior wall improvements.

#### Condition of the Houses

The majority of North Carolina farm houses are not old, 65 per cent being between ten to fifty years of age. However, 95 per cent are frame construction and 45 per cent have never been painted. That they are showing their age is witnessed by the following table indicating how many houses in each one hundred are in good repair, how many need repairs or need complete replacement in each detail of construction.



	Present condition Good	Repairs needed	Replacement or install- ation needed
Foundation	28.	41.5	13.
Walls, exterior	30.8	40.	8.5
Chimneys	44.	24.8	7.7
Doors & Windows	24.	40.	12.
Screens	13.	19.7	62.3
Paint, exterior	7.	10.	70.
Interior Walls	16.	48.	19.
Floors	24.	43.8	11.7
Stairs	11.8	5.4	1.4

Considered by groups, white-owner houses in good condition run 10-15 higher than the figures quoted above; white non-owner house 1-3 below quoted figures, while non-white owner houses are 10 below figures quoted (except for exterior paint) and non-white tenant houses are 15 below quoted figures.

#### Water Supply and Sanitation

Facts appearing in this portion of the survey cause one to question the livableness and healthfulness of rural housing. Forty per cent of the homes need repairs and replacement of wells and springs used as a source of water supply. Water is carried by three-fourths of all families for distances ranging from a few feet to a mile, with one and two thousand feet representing common practice. The average distance water is carried to these 22,623 houses is 115 feet, or a total of 492 miles with the empty bucket and 492 miles with the filled bucket, to give each home one pail of water! And conditions show that fifty per cent of North Carolina houses might have water in the house by means of inexpensive pitcher pump.

Of the 1,624 homes having piped cold water 864 have flush toilets; 13.6 per cent of all homes have improved privies; and 53 per cent have unimproved privies while 9,420 houses or 33.4 per cent have no toilet

facilities. In the white owner group 27.5 per cent were without sanitary facilities. A total of 948 families had bathroom fixtures.

#### Lights and Heat

Light in 2,007 houses is furnished from power lines; 664 homes have their own electric plant; and 493 have some other lighting system. Eight thousand of the 28,000 families signified their desire to use current from the power line were it available. Some homes have no means of artificial light; over 25,000 homes are lighted by kerosene only; and many have an inadequate amount of light.

There were 118 furnaces and 265 circulating heaters in use. Desire for installation of central heating is very small.

Half of the 2,000 homes having electric current had some large labor saving equipment, the largest number being washing machines, then refrigerators and electric stoves. Nearly 1,650 of the 2,000 homes having electricity need an electric washer. Less than 6,000 of the homes have means of keeping food cold. About the same number need means of cold storage.

#### Houses and Families

The average house size was five and a fourth rooms and the average number of occupants five and a half. These averages present a fairly satisfactory picture which is entirely changed by the two-member family in the large houses and the family of ten and twelve in the one-room house - and there are a noticeable number of one-room houses even in the white owner group. Many large families do not have furnishings enough to permit using all the rooms they have, and many houses have only a few rooms finished on the interior. Therefore, we find 52 per cent of the families

needing additional space in dining, living, or sleeping area, while eight per cent more wish additional space for work rooms. Forty-two per cent of the houses have no closet space and only 9,396 have storage space for fresh fruits and vegetables.

#### Summary

Considering the survey as a whole, probably the most outstanding fact regarding housing is the uniformity of desire for certain housing improvements of all groups, a desire for improved interior finishes, windows and screens, and roofs. If the survey is representative then there are some 188,973 houses on farm property in North Carolina needing interior finish and more than 150,000 needing such fundamental repairs as foundations and roofs. Facts like 7 houses per 100 with good exterior paint, only 13 houses per hundred with screens, and 33 house per hundred without sanitary facilities are startling.

It may not be amiss here to include a comment made by a large majority of the persons taking this survey, that "labor is available on the farm, many of the improvements do not require much money outlay and that, therefore, by thought and planning many improvements might be made in the near future."

#### Procedure Following Survey

The survey showed that the desire for improved housing facilities is as strong among the non-owning white and colored farmers as it is among those who own their own homes and farms, and the Division of Home Demonstration Work decided to have the results of the survey presented at club meetings in every county with home agent.



### The County Council Aids

The county councils of home demonstration clubs were consulted at the annual meeting of the State Federation of Home Demonstration Clubs, in Raleigh, and after hearing that 33.4% of the farm homes of the State had no toilet facilities, councils agreed to sponsor a state project for the erection of sanitary privies in every county of the State.

#### Cooperation with State Board of Health and E.R.A.

The State Board of Health was much interested in a sanitary privy project and had already been trying to secure cooperation from the State office of E. R. A.

1. The board
  - a. Prepared a privy project for each county, and
  - b. Provided speakers to inform rural people of danger to health from fly borne diseases.
  - c. Furnished the blue prints for privy plans and furnished general supervisor.
2. The Emergency Relief Administration approved projects and supplied labor for agreed upon number of sanitary privies in each of one hundred counties of North Carolina; and appointed sanitary foreman in each district as approved by Board of Health.
3. The County Council of Farm Women agreed to canvass their own communities, find out how many homes needed privies, and how many would furnish the necessary cash for lumber and other materials if the county E. R. A. would furnish workmen.

Results to date show sixteen counties actually at work on privy projects and educational campaigns conducted in 340 home demonstration clubs.

### Water in Farm Home

The housing survey showed that water is carried an average distance of 179 feet in seventy-six per cent of the farm homes surveyed, and that it was possible for thirty-two per cent more farm homes to install pitcher pumps in the kitchen. The Home Demonstration Division plans to make a drive in fifty-three counties to place at least a pitcher pump in each farm home desiring it, as follows:

1. A demonstration in a farm home where all materials are furnished by the owner; given by extension farm engineer.
2. Interested neighborhood group will be notified by County Council and agent; men and boys will be taught how to do the work for their own homes and how to teach others.

The problem here is getting enough assistance from the Division of Farm Engineering, State College. It is hoped there will be an extension farm engineer exclusively for the farm home.

### Building and Repairs

No definite report can be made on the number of repairs being made inside and outside of home, but there is a general tendency to spend money coming in from cotton and tobacco in the East for comfort and attractiveness in the interiors and roofs, windows, foundations, steps, and paint for the outside.

Cooperation is had with the Federal Housing Administration as follows:

1. Farm and home agents call farm people to meet with the Federal Housing Administration group for information on federal loans, bank loans, other loans, how to make small repairs.
2. Merchants in State who organize expositions in selected centers:
  - a. Materials displayed
  - b. Services demonstrated

### Planning and Planting Home Grounds

There has been a very general interest all over the State in planning and planting the farmstead, and one thousand two hundred fifty-seven farm homes report planting to a plan. Men, women, and children have entered into the scheme and a beautiful and homelike place is emerging.

One of the uses for leisure time has been bringing in trees, shrubs, and plants from the woods; exchanging plants with neighbors and bringing community buildings and centers into the planting plan. Four hundred one community planting projects were carried on.

Miss Pauline Smith, landscape specialist, says:

"Instead of less emphasis being placed on the program in times of stress, the increased calls on the home agents and acting specialist proved that a beautification project did help to relieve the tension and brought families and communities closer together. In 1934 it has been impossible to give all the help requested."

Four-H Club girls worked hard on the home beautification project, also, one thousand one hundred seventy-one white and one hundred seventy-one negro girls taking part in planting and cleaning premises.

Work was started in a systematic way in seventeen counties, fairly well distributed over the State. The larger number of the Northeastern counties have carried it for the past seven years as the district agent, now acting specialist, has pushed it in her territory. The procedure for the State has shaped itself into the following:

1. Leaders' schools in two counties. Two leaders were selected in each community and these are being met



- at the county seats every other month by the specialist.
2. Special interest groups composed of all women who are sufficiently interested in the work to carry out the requirements for two years.
  3. Work with individuals by local agents and specialist.
  4. Work with demonstrators selected as yard improvement leaders for each community.
  5. Landscaping church grounds, school grounds, and club houses.  
The work with schools is always cooperative with county superintendents of schools.
  6. Roadside improvement. This is, also, a cooperative project when undertaken by any county.
  7. Clean-Up and other such campaigns held during Better Homes Week, and at other special times when an interesting contest was conducted.

It is the wish of the State office that one or two leaders in home beautification be selected by each community when project leaders are elected. These leaders are given special instruction and help with home grounds in order that they may be models for the communities.

Leaders have offered their planted homes as demonstrations, and tours have been conducted that farm people might see what has been accomplished.

A detailed report of home beautification will be found in the report of Miss Pauline Smith, Northeastern District Agent.

### Recreation

The economic situation with its accompanying need for lifting the farm family out of its cares has caused a great interest in home and community recreation.

There is no extension specialist in recreation but Miss Ruth Current, as specialist for girls' 4-H clubs, held 10 leaders' recreation schools in nine counties with an attendance of 972. She also conducted recreation programs for large groups in ten counties with an attendance of 3,340; and assisted in recreation at Farm and Home Week, State College, with an attendance of 1,500 people and at the 4-H Short Course with an attendance of 400 boys and girls.

Both home and farm agents have instructed leader groups with the following excellent results in rural communities: 3,443 families report following recreation instruction in their own homes, and 201 communities report putting on plays and pageants.

The Division of Home Demonstration Work has had the cooperation of Mr. John W. Parker, extension specialist in dramatics at the University, in the presentation of plays and in dramatizing community episodes.

The Rutherford home agent reports: "Three leaders, two from home demonstration clubs and one from the 4-H clubs, attended the Dramatic School in Gastonia, under direction of Mr. and Mrs. Joseph Knapp, specialists sent to North Carolina from the National Recreation Association, New York, for four nights from June 28 to 31. This meant one hundred ten miles travel each night, as leaders came from a distance, but after the first session it would have been almost impossible to have kept them away. We are asking now that in 1935 when places are being selected that we of Rutherford be given the opportunity to have a recreation school in

our county.

At the annual conference of Extension Agents, State College, in January 1935, Home Agents voted unanimously to petition Dean Schaub to appoint Miss Ruth Current State 4-H Agent for Girls, and also to appoint a state recreation specialist.

The Division of Home Demonstration Work is planning to cooperate with the Agricultural Division of Extension in putting on recreational schools in two counties for white people and two for negroes in 1935. These will be conducted by the National Recreation Association.

Research

In addition to the research in housing conditions in North Carolina, the Division of Home Demonstration Work has had a special research worker making a study of "Factors Conditioning the Living of Thirty-five Typically Successful Farm Owner Families in Wake County, North Carolina."

It is our desire to make a study in the mountain section of the effect of housing conditions on the life of the farm family.



WORK WITH NEGRO WOMEN AND GIRLS

*Work with Negroes is a part of the Home Demonstration Work of North Carolina and is directed by the Asst Director Extension J. R. W. Kemmer*

Home Demonstration Work is carried on for negro farm families in the same way as it is done for white farm families, and the same projects are taught. Results of negro work are included in the State project totals but are given in detail in attached report of negro work.

White specialists serve both races, and project plans are outlined by negro agent and specialist. The specialist gives certain days to assist the negro agent with subject matter and methods.

Annual Meeting Home Demonstration Staff

In 1933 the seven home demonstration agents and Mrs. Dazelle Foster Lowe, district supervisor, met with the white home demonstration staff for the first time in an annual meeting. Previously meetings were held for <sup>white and negro</sup> ~~each~~ group separately. <sup>Joint meetings</sup> ~~This procedure~~ proved so satisfactory that in 1934 Director Schaub decided to call negro farm agents, also, in a joint annual meeting of the white extension staff. There was very general satisfaction expressed by both white and negro agents.

Negro agents report that they gained much more from the contact with white agents and the discussions regarding the conduct of work than they got at their own meetings, and this procedure bids fair to be permanent.

The staff of negro home agents numbers only nine, eight agents in the counties and one supervising agent.

In addition to her supervising work, Mrs. Dazelle Foster Lowe visits unorganized counties and assists negro farm agents with programs

for the farm home. It was in this way that interest was created for the employment of seven negro emergency home demonstration agents who served for three to three and a half months in Bertie, Craven, Edgecombe, Nash, Richmond, Rowan, and Sampson Counties. These women were home economics trained.

Through cooperation of Extension and the State office of E. R. A., canning leaders were selected by the Division of Home Demonstration Work for each county with <sup>large</sup> ~~the~~ negro population. They were supervised by the county E. R. A. office. Leaders chosen were experienced canners and many had had home economics training but they were not well enough equipped to be appointed emergency home demonstration agents.

Their work was with relief families and meant sanitation of home and premises; bringing some type of order out of uncomfortable and unkept homes; teaching how to prepare simple wholesome dishes; how to make a garden; and how to can the products of the garden.

The work of the emergency agents was so satisfactory in 1933 and 1934 that county commissioners appropriated for the employment of a whole-time negro home demonstration agent in Durham and Rowan. The supervising negro agent says, "Sentiment has been created for work in Bertie, Richmond, Craven, and Iredell Counties."

#### Special Federal Appropriation

If more funds are forthcoming it is purposed by the Division of Home Demonstration Work to place negro agents in 1935 in ten to twenty other counties where the negro population is greatest.

FOOD CONSERVATION - 1934

Cornelia C. Morris  
Specialist, Food Conservation  
Northwestern District Agent  
Raleigh, N. C.

FOOD CONSERVATION - 1934

Mrs. Cornelia C. Morris, Specialist

I. STATISTICAL SUMMARY FOR NORTH CAROLINA

1. Number white Home Demonstration Agents in organized counties.....	53
Number white Emergency Home Demonstration Agents in unorganized counties.....	38
Number negro Home Demonstration Agents in organized counties.....	8
Number negro Emergency Home Demonstrations Agents in unorganized counties.....	7
Number of volunteer leaders (white).....	655
Number of paid leaders (white).....	1,354
Number of volunteer emergency leaders (white).....	84
Number of paid emergency leaders (white).....	348
Number of volunteer leaders (negro).....	61
Number of paid leaders (negro).....	172
Number of volunteer emergency leaders (negro).....	65
Number of paid emergency leaders (negro).....	25
No. quarts canned in emergency counties (white).....	2,086,712
No. quarts canned in emergency counties (negro).....	95,597
Total no. quarts canned in emergency counties.....	2,182,309
No. quarts canned in organized counties (white).....	4,629,322
No. quarts canned in organized counties (negro).....	207,058
Total no. quarts canned in organized counties.....	4,836,380
Total no. quarts canned in State.....	7,018,380



## II. ORGANIZED COUNTIES

1. In 1934 there were 53 full-time home demonstration agents in 53 counties in North Carolina. These agents gave food preservation training to 655 volunteer and 1,354 paid leaders who worked under the direct supervision of a county canning manager.

As a result of this training, 4,629,322 cans of products were reported from the 53 organized counties.

The Wake County agent reports an excellent example of how leaders were trained and the results accomplished. Her report follows:

"In Wake County there were 423 home demonstration club women enrolled in food conservation work in 1934. There were 33 leaders who worked with 628 relief families in 14 canning centers.

"Early in June the agent held conferences with 10 E. R. A. clients in canning and preserving all available food for winter use.

"Twenty-three women were selected to work with families living in the county and ten were selected for the city. These leaders all worked under the direction of a county canning manager. Early in the summer a three-day training school was held for the leaders in the office of the home demonstration agent to give them instructions relative to procedure in working with relief families. Following the three-day school the agent gave demonstrations in food preservation and conducted a round table discussion for the leaders every two weeks. The 628 families with whom they worked canned a total of 143,000 quarts of fruits and vegetables and dried 1,772 pounds of fruit. This was only a little more than one-half the amount canned by relief families in

Wake County in 1933, but the difference is accounted for by the fact that there were approximately four times as many families on relief rolls in the county in 1933 as in 1934. There were 10,772 cans filled for school lunches.

"In the regular home demonstration clubs demonstrations were given in meat canning to stimulate interest in the use of steam pressure cookers. Twenty steam pressure cookers were purchased in 1933 and 1934 five others were donated to the county by an enterprising banker of Durham County. All of these cookers are available for the use of any club woman who wishes to use them. Sixty women from Wake County entered State-wide canning contests. It is interesting to note that seven of the county canning leaders were later selected to work in the F. E. R. A. Meat Cannery. One leader had had four years home economics training and was made an assistant supervisor. Three leaders were made forewomen and three others worked in other capacities."

Canning Toll for Home and Community Canneries

Where canning is done on shares, the following suggestions for toll are made. This division of products is not arbitrary, but may be changed to suit local conditions.

A and B may apply to either cannery or family.

Suggestions for toll for non-relief cases

<u>A</u>	:	<u>B</u>	:	<u>Toll</u>
Furnishes cans only	:	Does work, furnishes products and equipment	:	A gets $\frac{1}{4}$ finished products B " $\frac{3}{4}$ " "
Furnishes cans and products	:	Furnishes equipment and does work	:	A gets $\frac{1}{2}$ finished products B " $\frac{1}{2}$ " "
Furnishes products only	:	Furnishes cans, equipment and does the work	:	A gets $\frac{1}{4}$ finished products B " $\frac{3}{4}$ " "
Furnishes cans and equipment	:	Furnishes products and does all work	:	A gets $\frac{1}{2}$ finished products B " $\frac{1}{2}$ " "
Furnishes equipment	:	Furnishes products, cans and does the work. Pays one cent per can for use of equipment	:	A gets one cent B " all canned products

Suggestions for toll for relief cases

<u>Cannery</u>	:	<u>Family on Relief</u>	:	<u>Toll</u>
Furnishes cans and equipment	:	Furnishes product and does the work	:	Cannery gets $\frac{1}{4}$ finished products Family gets $\frac{3}{4}$ finished products
Furnishes jars and equipment	:	Furnishes products and does the work	:	Cannery gets $\frac{1}{2}$ finished products Family " $\frac{1}{2}$ " products
Furnishes equipment	:	Furnishes products, jars and work	:	Cannery gets nothing Family gets all products

When soup mixture, corn or butterbeans are brought to be canned the producer should receive a larger proportion of the finished product than the above tables indicate.

Committee:

Mary E. Thomas, Specialist in Foods & Nutrition  
Cornelia C. Morris - Specialist in Food Con. & Northwestern District Agent.

DIRECTIONS FOR PROCEDURE OF EMERGENCY HOME DEMONSTRATION AGENT

The emergency home demonstration agent is the joint employee of the State Office of Home Demonstration Work and the County Office of Relief, and plans for her work are made jointly by the state home demonstration agent and the state administrator of relief.

She is a member of the State Home Demonstration Staff and will work under the joint supervision of the state home demonstration agent and the state administrator of relief.

The emergency home agent will make monthly reports to the state home demonstration office and the state office of relief; copy to be sent to the county office of relief.

Procedure on Taking Up Home Demonstration Work in County

The agent should:

1. Get in touch immediately with the county officer of relief to discuss
  - a. Plans of work
  - b. Number of rural relief families with whom she is expected to work
  - c. Other families
  - d. Ways and means of reaching families
2. Meet Welfare Officer, County Farm Agent, County School Superintendent, and Garden Foreman to insure their cooperation.
3. Organization by Communities

Each county should be organized by communities just as Home Demonstration Work is at present. Size and number of communities in emergency counties to be decided by the county office of relief and home agent. The usual number of communities in a county is 16 to 20.

Selection of Community Leaders

It is desirable that a trained and experienced leader be selected in each community to act as assistant to the home demonstration agent in canning, home improvement, food selection and preparation, sanitation, etc. The county office of relief will determine the number of these leaders to be employed and the pay per diem. The home demonstration agent will determine the qualifications of leaders for the work to be done.

Qualifications of Leader

As the emergency program in rural sections is largely production and conservation of food, the leader chosen must be:

- a. A well-trained, experienced canner who can manage a community cannery as well as instruct the housewife in home canning.



- b. She must know gardening,
- c. Understand what constitutes desirable sanitary conditions in the home and premises.
- d. Have a practical knowledge of food selection and preparation and know how to use the diet sheets prepared for families suffering with pellagra,
- e. A most important thing is that she be tactful and meet people well.

### Work of the Community Leader

Duties of the community leader:

1. Secure from the county office of relief a list of farm families in her community who are on relief.
2. Visit each family and make a survey of conditions which will enable her to determine which families may be organized for group instruction and which must be treated individually. Visit other families in the community.
3. Cooperate with men garden leaders in what to plant for daily food needs of family and what for canning, drying or storing. It is suggested that garden leaders transport home demonstration community leaders when possible to distant points in the community.
4. Help in planning and giving aid and instruction in the following:
  - a. Sanitation of home and premises.
  - b. Food production for family's well-being - gardens, poultry, milk, meat.
  - c. Food - selection, preparation, feeding to prevent pellagra.
  - d. Canning the products of the garden.
  - e. Supervising the community cannery.
  - f. Drying and storing vegetables.
  - g. Home Improvement.
  - h. Care of children.
5. Report weekly to home demonstration agent and county office of relief.

### Instructing Community Leaders

The home demonstration agent should hold schools for leaders one day each week, preferably Monday, when methods of giving simple demonstrations will be taught.

The following should attend:

- a. Rural leaders
- b. Town "
- c. Case workers, where they care to attend

Lessons should be given in the following projects:

- a. Canning fruits and vegetables.
- b. Food selection - how to plan family meals, using foods that are available.
- c. How best to expend the money order issued to relief families.
- d. Food preparation with food and equipment available.
- e. Cleanliness in the kitchen.
- f. Planning a succession of vegetables in the garden to be used fresh on table and for canning.
- g. Sanitation of premises - water supply, sanitary privy, etc.
- h. Personal hygiene.
- i. Clothing - use of issued material, new or old.

Renovation of:

- (1) Material - washing or dry cleaning.
- (2) Ready made garments.
- (3) Making over garments.
- (4) Care of clothing - patching, darning.
- (5) Laundering.

Example of how schools in one county were conducted is attached with suggestions by the Extension Nutrition Specialist.

### Cans and Jars

The emergency home agent should upon coming to the county find out through leaders and a personal survey:

- a. How many glass jars are on hand in the county.
- b. How many jars and tin cans will be needed.
- c. How many of these will be supplied by county office of relief and to whom issued.

### Recommended Methods of Canning

1. Steam pressure canner for non-acid vegetables and meats.
2. Hot-water canner for fruits and acid vegetables.

### Home Canning

For the housewife who has canning equipment and well planted gardens, home canning is more economical of time and effort. A few cans each day processed while the breakfast or dinner fire is still burning will not tire the housewife; will make the best use of vegetables as they mature; and will insure variety.

Each community leader is asked to report on the advisability of discouraging home canning in homes of relief families where improper sanitation and lack of equipment or low intelligence are factors.

### Community Canning

Community canning is advised where there are community gardens cultivated by people for relief; where groups will come together and

bring the products of their own gardens; where canning is done for school lunches; or at the county home for the inmates and for inmates of county jail.

Canning Clinics at County Seat

Plans are made for canning clinics to be held by the agent each week at the county seat, where those having canning troubles may consult the home agent regarding remedies.

Bulletins To Be Used

Authoritative bulletins to be used are:

N. C. Extension Circular No. 114, "Canning Fruits and Vegetables."

N. C. Extension Circular No. 113, "Jelly, Preserves, Jam, and Pickles."

"Simplified Methods of Home and Community Canning" to be used by relief committees.

These bulletins have been prepared by the North Carolina Division of Home Demonstration Work.

4a  
1933-34

INFORMATION REGARDING CONSERVATION PLANS  
North Carolina

I had a conference with Dr. Stanley while I was in New York regarding plans for the canning of beef animals which were to be shipped into the various states. She discussed plans for canning in the hot weather which means killing the beef and canning immediately and we discussed the better plan of waiting until the animals had been pastured for some months and canning in the cold weather. This latter plan has been very highly approved by the Division of Rural Rehabilitation of the Emergency Relief Administration in North Carolina, and we feel if cattle are shipped to certain definite places which have already been selected we can have a very systematic program of procedure.

*Home Dem. Conservation especially*

I have not, so far, had any definite understanding with the Emergency Relief Administration regarding the details of the plan. Mr. George Ross, who heads the Rehabilitation Division, conferred with me yesterday regarding the selection of Mrs. Cornelia C. Morris from our division to go to Amarillo. He is sending also from his own division an experienced and well trained mechanical engineer who could be of great value with any canneries we might deem necessary to erect, and the Division of Animal Husbandry is sending Mr. Nance, an experienced beef man.

*where school for canning beef will be held*

Mrs. Morris leaves tonight, Friday, and will remain in Amarillo for a three days school and conference. I am not going myself as we have just placed forty-five new emergency home demonstration agents, thirty-eight white and seven Negroes, and the administration of so much work takes all of my time. I think Mrs. Morris would be an excellent emissary. She is thoroughly well trained in conservation work, is scientific in her procedure and is a woman who would represent us well and with authority at the conference. If it seems necessary, I am planning to release Mrs. Morris for a given length of time for this particular type of conservation work. All of these plans will be worked out when she returns.

I am very desirous that a thoughtful and economic plan be worked out when it comes to the erection of canneries and the purchase of equipment. We have some very definite ideas on what is economic procedure and what is not and these are based on twenty-two years experience in ~~the~~ conservation in large volume. Any program which contemplates the erection of numerous and expensive canneries should look well to what is going to be done with the plants in the years to come. There was much wasteful spending on just such plants during the War and consequent criticism of wasteful extravagance.\*

I think that the conference in New York brought out a very wholesome understanding on the part of the Federal men and the Division of Relief regarding the advisability of whole-hearted cooperation with the Extension Service. And this means with Home Demonstration Work as well as on the Agriculture side.

I am sending you a copy of plans of cooperation in the employment of emergency home demonstration agents which State Director of Relief, Mrs. Thomas O'Berry, and I have worked out. I am enclosing also a letter of instructions which I give to these agents upon their installation in the county.

Jane S. McKimmon, North Carolina  
State Agent and Assistant Director.

*Done by enthusiasts with no knowledge of practical procedure.*



F. E. R. A. MEAT CANNERIES

A. Cooperation of Extension Service and E. R. A.

1. In the establishment of meat canneries for relief purposes in North Carolina, the State Emergency Relief Administration requested the cooperation of the North Carolina State College Extension Service in the selection and training of supervisors. The Extension Service loaned its food conservation specialist, Mrs. Cornelia C. Morris, to the Emergency Relief Administration for the duration of the meat canning emergency, a period of four months.
2. Mrs. Morris and three representatives from the North Carolina Emergency Relief Administration office were sent to Amarillo, Texas, in July to study methods, equipment, and building requirements for meat canneries. On their return, visits were made to a number of places to find suitable buildings and much time was spent in the selection of buildings and equipment.
3. The Relief administrator, Mrs. Thomas O'Berry, placed the responsibility of selecting the supervisors on the Extension Service. Mrs. Morris was given an assistant, Miss Sadie Hendley, and a Supervisor and three assistants were selected for each cannery. The supervisors were trained in home economics and had had previous canning experience.
4. In places where canneries were to be established the Director of the Works Division of the N. C. E. R. A., Mr. James Coleman, and Mrs. Morris conferred with the local relief administrator prior to the opening of the canneries relative to the selection, qualifications and health requirements of all operators and

laborers. The procedure in opening the first cannery (Plant #1, Wilson) follows:

B. Training Schools

1. A training school was held in Wilson for three days for the supervisors, superintendents, and operators of the Raleigh and Wilson Canneries to familiarize them with canning methods, plant regulations and use of equipment.

The program for the first day included:

- (a) A general outline of aims and purposes in establishing and operating meat canneries.
  - (b) Meat equipment, refrigeration and cutting methods.
  - (c) Canning equipment, canning methods and time tables. Labeling, incubation, and storage.
  - (d) Sanitation and first aid.
  - (e) Records and bookkeeping.
  - (f) Aprons and linens.
  - (g) Personnel arrangement in cannery and classification of laborers.
  - (h) Duties of supervisors and superintendents.
  - (i) Inspection of plant.
2. The second day the first actual canning was begun by supervisors, superintendents, and operators. A trial run, using five meat animals was made with a yield of 991 cans of beef and stock. The third day laborers were called in and work was started at 6:00 a. m. with four regular six hour shifts working twenty-four hours per day.
  3. The following day Plant #2 in Raleigh was opened by supervisors, superintendents, and operators who had had their training in

Wilson. After working one day in their own plant they were ready to train laborers who began work the following morning.

4. The supervisory forces from Greensboro, Troy, New Bern, Laurinburg, and Rockingham were trained in similar training schools in the Raleigh Plant and did actual work in the cannery for several days before beginning work in their own plants. The Asheville and Waynesville groups were trained in Asheville.

C. Cannery Buildings and Can Capacity

1. The canneries were commodious buildings with concrete floors and in addition to the cannery proper contained office, storage room, linen room, refrigerator room, sterilizing room, incubation room and sanitary dressing rooms and toilets for men and women, white and colored.
2. The canneries were classified as small, medium, and large. The large canneries employed approximately 800 laborers, the medium 400, and the small 200 or more.
3. The average can capacity per day was 20,000 for the large canneries, 10,000 to 12,000 for the medium and 4,000 to 5,000 for the small. The spoilage was remarkably low. For example, plant #2 canned 1,131,765 with a loss of only 225 cans. Several canneries had an even lower spoilage record than the above.

D. Sanitation, Methods, and Plans

1. Sanitation in all plants was excellent as a large sanitary force was on constant duty night and day and all requirements were rigidly enforced.

2. The methods used in canning were those sent out by the Bureau of Home Economics, U. S. Department of Agriculture, Washington, D. C. (See copy attached).
3. The "Suggested Plans for Establishing Meat Canning Plants for Relief Purposes," forwarded from the office of Mr. Lawrence Westbrook, were followed as nearly as possible. These plans were made out in detail and proved to be an excellent guide in every phase of the work. (See copy attached).

#### IV. NEGRO WORK

##### 1. Organized Counties

Eight counties in North Carolina are organized with full-time negro home demonstration agents. These agents were assisted by 64 volunteer and 172 paid leaders in producing and conserving 207,058 quarts of fruits and vegetables.

##### 2. Emergency Counties

Seven negro emergency home demonstration agents were employed in unorganized counties and were assisted by 65 volunteer and 25 paid leaders. These agents and leaders canned 95,597 cans of produce in 1934.